

**EAST LYME WATER & SEWER COMMISSION  
REGULAR MEETING  
Tuesday, AUGUST 26th, 2014  
MINUTES**

FILED IN EAST LYME  
CONNECTICUT  
Sept 2, 2014 AT 1:50 AM/PM  
*Lesley A. Blais*  
EAST LYME TOWN CLERK

The East Lyme Water & Sewer Commission held a Regular Meeting on Tuesday, August 26, 2014 at the East Lyme Town Hall, 108 Pennsylvania Avenue, Niantic, CT. Chairman Formica called the Regular Meeting to order at 7:05 PM.

**PRESENT:** Paul Formica, Chairman, Steve DiGiovanna, Dave Murphy, Joe Mingo, Carol Russell, Dave Zoller

**ALSO PRESENT:** Joe Bragaw, Public Works Director  
Brad Kargl, Municipal Utility Engineer  
Attorney Edward O'Connell, Town Counsel  
Attorney Mark Zamarka, Town Counsel  
Anna Johnson, Finance Director

**ABSENT:** Dave Bond, Roger Spencer

**1. Call to Order**

Chairman Formica called the Regular Meeting of the East Lyme Water & Sewer Commission to order at 7:05 PM and led the assembly in the Pledge.

**2. Approval of Minutes**

▪ **Regular Meeting Minutes Correction – June 24, 2014**

Mr. Formica called for a motion or any discussion regarding corrections to the Regular Meeting Minutes of June 24, 2014.

Ms. Johnson, Finance Director called their attention to her memo regarding the minutes missing the language and motion for the Water operations vehicle acquisition. She noted that her memo has the correct motions covering both the water and sewer operations vehicle acquisition as was discussed and approved at that meeting.

**\*\*MOTION (1)**

Mr. Zoller moved to accept the corrections to the June 24, 2014 meeting minutes as submitted in a memo from Ms. Johnson. (See Memo/motions attached)

Mr. Murphy seconded the motion.

Vote: 5 – 0 – 1. Motion passed.

Abstained: Mr. DiGiovanna

▪ **Special Meeting Minutes – July 29, 2014**

Mr. Formica called for a motion or any discussion regarding corrections to the Special Meeting Minutes of July 29, 2014.

**\*\*MOTION (2)**

Mr. Zoller moved to approve the Special Meeting Minutes of July 29, 2014 as presented.

Ms. Russell seconded the motion.

Vote: 5 – 0 – 1. Motion passed.

Abstained: Mr. DiGiovanna

### 3. Delegations

Mr. Formica called for anyone who wished to speak under Delegations. There were no delegations.

### 4. Billing Adjustment Requests

Mr. Kargl said that there were none.

### 5. Approval of Bills – from Attachment B

Mr. Formica called for a motion on the Regional Interconnection bills.

#### **\*\*MOTION (3)**

Mr. DiGiovanna moved to approve payment of the following Regional Interconnection bills: D'Amato Construction, Pay Appl. #11 in the amount of \$184,269.09; Tighe & Bond, Inv. #072014270 in the amount of \$39,665.73 and Waller, Smith & Palmer, Inv. #56202 in the amount of \$736.58.

Mr. Murphy seconded the motion.

Vote: 6 – 0 – 0. Motion passed.

Mr. Formica called for a motion on the Sewer Pump Station Upgrade bill.

#### **\*\*MOTION (4)**

Mr. DiGiovanna moved to approve payment of the following Sewer Pump Station Upgrade bill: Tighe & Bond, Inv. #072014271 in the amount of \$369.00.

Mr. Zoller seconded the motion.

Vote: 6 – 0 – 0. Motion passed.

Mr. Formica called for a motion on the Water Main Bridge Crossing Design bill.

#### **\*\*MOTION (5)**

Mr. DiGiovanna moved to approve payment of the following Water Main Bridge Crossing Design bill: Stantec, Inv. #804514 in the amount of \$6900.00 subject to receiving a satisfactory status report on the work that has been done to date.

Mr. Zoller seconded the motion.

Vote: 6 – 0 – 0. Motion passed.

### 6. Water Project Updates

#### ▪ Regional Interconnection

Mr. Kargl reported that Contracts 1 and 2 are substantially complete. He said that he feels that it is operational so that they can receive water over the Labor Day weekend from New London. They will be working in manual mode at this time. Contract 3 still has some items to complete.

Mr. Formica asked about the well status.

Mr. Kargl said that due to the dry weather that Well 5 is off-line and that Well 6 is likely to be off for the weekend.

Mr. DiGiovanna asked if the system has been tested from New London.

Mr. Kargl replies that they are now feeding the north end of Town from our tank and pump station. They have pressurized and fixed any issues and the State has said that they would pay to have any of the pressure issues to get the system fully operational. They will take them up on this offer.

Mr. Kenney reported that they have three (3) DOT items to complete on the pipeline punch list. The flow meter will be lowered and there are a few other minor issues that just require getting the contractor back out to complete them. The main issue was with the pump contractors and they took two pumps out

as they were under-performing and they were tested in the factory and they will see how they do back out in the field. He said that things are generally wrapping up.

Mr. Formica said that he wanted to publicly thank Mr. Kenney for all of his work on this important project.

Mr. Kenney thanked everyone for the opportunity to work with them on it.

▪ **Security Camera – Roxbury Road Water Storage Tank**

Mr. Kargl explained that they are looking to install a security camera at Roxbury Road in the landfill area. They have \$100,000 in a line item for security measures and are proposing using some of it. He said that Mr. Bragaw would further explain this item.

Mr. Bragaw said that the kids have been going up there for many years and that the best way to protect their assets is to put a security camera up there. He has spoken with Mr. Morris so that it would be tied to Dispatch to be able to see/monitor live.

Mr. DiGiovanna asked about the price.

Mr. Bragaw said that it would be \$4900 which includes the installation.

Mr. Zoller asked if this item could wait until next month so that they could look into having cameras installed in other tank areas etc. and what that cost would be to have them done at the same time.

Mr. Murphy said that he would make a motion with the contingency that they look into having others installed.

**\*\*MOTION (6)**

**Mr. Murphy moved to authorize an expenditure of \$4,965.84 from the Water Construction Account Line Item C-62-70-006-500-005 for a security camera at the Roxbury Road Tank/Landfill Site and to have staff review the feasibility of additional units for other facility locations.**

**Mr. DiGiovanna seconded the motion.**

**Vote: 6 – 0 – 0. Motion passed.**

**7. Finance Director Reports**

Ms. Johnson noted that she had supplied them with a narrative report and synopsised it.

Mr. Murphy asked if there is an opportunity to purchase bulk chemicals with (for instance) New London to be able to save money.

Mr. Bragaw and Mr. Kargl said that it is something worth looking into.

**8. Communications**

▪ **See Communications Log**

There were no comments.

**9. Chairman's Report**

Mr. Formica reported that they are trying to set up a meeting with the Old Lyme First Selectman to get the discussion going on the movement of wastewater out of the beach area. They will also be holding a ribbon cutting for the Regional Interconnection sometime between now and the next meeting of this Commission.

Mr. Murphy asked about the possibility of installing a water line with the wastewater line so that they would be able to supply water to Old Lyme in the future if necessary. He said that it seemed like something that they should do at the same time for future use.

Mr. Formica said that he has mentioned that same thing to the people in Hartford – putting a line in for future use. He added that they also have to explore other methodology for more water.

#### **10. Staff Updates**

##### **▪ Water Department Monthly Reports**

Mr. Kargl noted that they have been going after the leaks and repairing them as quickly as possible. They are also looking into new wells – Wells 2A and 1A for the system.

##### **▪ Sewer Department Monthly Reports**

Mr. Kargl said that they have been working on infiltration. Overall it was a good month with respect to usage for both water and sewer.

#### **11. Executive Session – Landmark Court Decision**

Mr. Formica called for a motion to enter Executive Session.

##### **\*\*MOTION (7)**

Mr. Mingo moved to enter Executive Session at 7:55 PM to discuss pending litigation regarding the Landmark Court Decision inviting Attorney O'Connell, Attorney Zamarka, Mr. Bragaw, Mr. Kargl and Mr. Nickerson to join them.

Mr. Zoller seconded the motion.

Vote: 6 – 0 – 0. Motion passed.

##### **\*\*MOTION (8)**

Mr. Mingo moved to exit Executive Session and return to Regular Session at 8:37 PM with no action taken.

Mr. DiGiovanna seconded the motion.

Vote: 6 – 0 – 0. Motion passed.

#### **12. New Business**

##### **▪ Possible Action Regarding Landmark Court Decision**

No action was taken.

#### **13. Fluoride Update**

Ms. Russell reported that she is waiting to hear from Jessica at Ledge Light regarding her findings.

#### **14. ADJOURNMENT**

Mr. Formica called for a motion to adjourn.

##### **\*\*MOTION (9)**

Mr. DiGiovanna moved to adjourn the August 26, 2014 Regular Meeting of the East Lyme Water & Sewer Commission at 8:38 PM.

Mr. Mingo seconded the motion.

Vote: 6 – 0 – 0. Motion passed.

Respectfully submitted,

Karen Zmitruk,  
Recording Secretary

# Town of



# East Lyme

P.O. Box 519  
Anna M. Johnson  
Director of Finance

108 Pennsylvania Ave  
Niantic, Connecticut 06357  
Phone (860) 739-6931  
Fax (860) 739-6930

TO: Water & Sewer Commission Members  
FROM: Anna M. Johnson, Director of Finance  
DATE: August 21, 2014  
RE: June 24, 2014 Regular Meeting Minutes

One of the requirements of the financing company we are dealing with for the 2014/15 Acquisition Program is to provide minutes from the meetings approving the funding for the equipment. When reviewing the June 24, 2014 minutes (see Exhibit I), there was only language for the Sewer Operations vehicle with the incorrect members moving the motion. Listed below is the correct language. Please move to approve so we can complete our documentation for this financing. Thank you for your attention.

**MOTION (8-a)**

Mr. Zoller moved and Mr. Murphy seconded the motion as follows:

RESOLVED, to approve an appropriation in the amount of \$48,802 for Water Operations for the purpose of acquiring by way of lease or purchase a vehicle as evidenced by an agreement for the acquisition of the vehicle by lease or purchase or a combination thereof, for a total price of \$47,000 plus interest at the rate of 1.55% per annum, payable in annual installments of \$9,761 (\$813.36/month) over a period of five (5) years. The First Selectman (Water & Sewer Commission Chairman) is authorized, in the name and on behalf of the Town, to execute and deliver any documents that may be required in connection with said transaction.

(7-0) Unanimous

**MOTION (8-b)**

Mr. Mingo moved and Mr. Spencer seconded the motion as follows:

RESOLVED, to approve an appropriation in the amount of \$48,802 for Sewer Operations for the purpose of acquiring by way of lease or purchase a vehicle as evidenced by an agreement for the acquisition of the vehicle by lease or purchase or a combination thereof, for a total price of \$47,000 plus interest at the rate of 1.55% per annum, payable in annual installments of \$9,761 (\$813.36/month) over a period of five (5) years. The First Selectman (Water & Sewer Commission Chairman) is authorized, in the name and on behalf of the Town, to execute and deliver any documents that may be required in connection with said transaction.

(7-0) Unanimous

EAST LYME WATER & SEWER COMMISSION
AUG 26 2014
AGENDA # 2b

(MOTION (1))  
→ correct motions (originally missing) from 6/24 mins. submitted - W+S for meeting mins. 6/24/14

# EXHIBIT I

## EAST LYME WATER AND SEWER COMMISSION REGULAR MEETING OF JUNE 24, 2014

Present: Mark Nickerson, Vice Chairman  
David Zoller  
David Murphy  
Roger Spencer  
Joe Mingo  
Carol F. Russell  
David Bond

FILED IN EAST LYME  
CONNECTICUT  
JUNE 24 2014 AT 3:50 AM/PM  
*[Signature]*  
EAST LYME TOWN CLERK

Members Absent: Steve DiGiovanna  
John Jasper

Also Present: Joe Bragaw, Public Works Director  
Brad Kargl, Municipal Utility Engineer  
Anna Johnson, Finance Director  
David Kenney, Project Manager

1. **Call to Order.** Vice Chairman Nickerson called the June 24, 2014 Regular Meeting of the Water and Sewer Commission to order at 7 p.m.

### 2. Approval of Minutes

a. **Regular Meeting Minutes - May 27, 2014.** The following correction was noted: On page 5, under item 13, the following to be added "Ms. Russell expressed serious concern that despite multiple requests DPH has not yet cited any studies to support the current standard for optimal water fluoridation to provide a sufficient margin of safety to insure no adverse effects to the developing brain. She highlighted published studies from 1995 through March 2014 linking fluoride to developmental neurotoxicity."

**MOTION (1): Mr. Zoller moved to approve the East Lyme Water and Sewer Commission Meeting Minutes of May 27, 2014, as amended. Seconded by Mr. Murphy. (7-0) Unanimous**

### 3. Delegations

There were no delegations.

4. **Water and Sewer Billing Adjustment Requests--Attachment A.** None.

5. **Approval of Bills -- Attachment B.**

**MOTION (2): Mr. Zoller moved approve Application No. 8 to Mid Atlantic Storage Systems in the amount of \$174,308.85. Seconded by Mr. Mingo. (7-0) Unanimous.**

**MOTION (3):** Mr. Zoller moved to approve Application No. 09 to Mid Atlantic Storage Systems in the amount of \$25,917.19. Seconded by Mr. Mingo. (7-0) Unanimous.

**MOTION (4):** Mr. Zoller moved to approve Application No. 09 to D'Amato Construction in the amount of \$49,495.00. Seconded by Mr. Mingo. (7-0) Unanimous.

**MOTION (5):** Mr. Zoller moved to approve Invoice #042014175 to Tighe & Bond in the amount of \$49,085.25. (7-0) Unanimous.

Mr. Bond asked if Tighe & Bond feels Mid Atlantic Storage Systems, Inc. have completed their work, except for the retainage. Mr. Kenney stated they completed the work on March 23.

Mr. Murphy asked if we have reached an agreement with them? Mr. Kenney replied we have a retainage of 5% of the total project.

**MOTION (6):** Mr. Mingo moved to approve invoice dated June 2, 2014 to Annello Brothers, LLC in the amount of \$4,050 for work on the Shore Road water main extension. Seconded by Mr. Zoller. (7-0) Unanimous.

**MOTION (7):** Mr. Mingo moved to approve invoice dated June 9, 2014 to Annello Brothers, LLC in the amount of \$11,250 for work on the Shore Road water main extension. Seconded by Mr. Zoller. (7-0) Unanimous.

#### **6. Acquisition Program FY15 - Water and Sewer Vehicles.**

Commission members reviewed Memo dated June 20, 2014 from Anna M. Johnson, Director of Finance, regarding an appropriation for the 2014/2015 Vehicle Acquisition Program for sewer operations.

**MOTION (8):** Mr. Zoller moved to approve an appropriation in the amount of \$48,802 for Sewer Operations for the purpose of acquiring by way of lease or purchase a vehicle as evidenced by an agreement for the acquisition of the vehicle by lease or purchase or a combination thereof, for a total

**price of \$47,000 plus interest at the rate of 1.49% per annum, payable in annual installments of \$9,761 (\$813.36/month) over a period of five (5) years. The First Selectman (Water & Sewer Commission Chairman) is authorized in the name and on behalf of the Town, to execute and deliver any documents that may be required in connection with said transaction. Seconded by Mr. Murphy. (7-0) Unanimous.**

Mr. Bond asked if payments are the best way to purchase a truck? Mr. Kargl replied we want to take advantage of this low interest rate.

#### **7. Water Project Updates.**

**a. Regional Interconnection.** Commission members reviewed update dated June 1, 2014 regarding the East Lyme-New London Interconnection project. Mr. Kargl reported we are looking to have it fully operational. The system will not be in by July 4 weekend. When the switch over is made, all customers will be on a new zone. We need to manage water quality and evaluate the pressure. We are working on the campground and it will cost \$20,000 to fund the PRV installation. DPH has agreed to fund the PRV installation at the Campground.

Mr. Zoller felt it is wise to do the work after the July 4 weekend so any problems can be handled.

Ms. Russell asked how long a period of time are residents going to feel a big difference? Mr. Kargl replied a day or two, and he and plans to inform the 63 residents who will be affected on what to expect.

Mr. Kenney stated there is very little work for the contractors along routes 161 and 85. There is extra work needed to install a hydrant at the Tank site, and pave around the Tank. This work is scheduled for next week. Mr. Kargl has requested that New London, Waterford and Montville meet to discuss how the fire hydrant will be used.

Mr. Kargl informed the Commission the MOU with New London has been executed. The DEEP and DPH approve of the MOU. Ms. Russell asked if we plan to have a MOU with Montville also. Mr. Kargl stated he would like to.

Mr. Murphy stated Cranberry Meadow has become a flood zone. Mr. Kargl replied that makes it more complicated than normal. Mr. Kenney added it is less than 200' from the creek. Mr. Murphy asked what the change orders were for? Mr. Kenney replied there have been 17 change orders for the pump station. None for the tank. Four for the pipe line. Mr. Kargl needs to determine if we have funding for some of these change orders.



7.b. **Other.** Mr. Kargl asked this Commission to consider funding \$12,000 from the Water Construction Account to refurbish the filter building. It needs the old shingles removed, new 35 year architectural shingles installed to code, all fascias, rack boards and corner board wrapped with aluminum, new aluminum soffit panels, two aluminum cable vents, all corner boards and soffit boards nailed or tightened up before wrapping with aluminum, texture 1-11 will be renailed along the buckled area, and any bad plywood on the roof replaced at \$55 per piece. The total cost of material and labor is \$10,705. If Azeck corner boards are used instead of aluminum there would be an additional cost of \$700.

**MOTION (9):** Mr. Murphy moved to approve up to \$12,000 from the Water Construction Account to complete building renovations of the Well 1A GAC Filtration Plant to include but not limited to the repair and or replacement of the roof, wrapping of fascias and rakes with aluminum, installation of vinyl or aluminum soffets, replacement of gabled end vents, repairing of siding, replacement of corner posts and trim around the garage door, and disposal of demolition material. Seconded by Mr. Zoller. (7-0) Unanimous

8. **Budget Report - Finance Director.** Mr. Murphy asked what are we paying each year for sewer bonds? Ms. Johnson replied there are four more payments to be taken out of the Sewer Assessment Fund. There will be sewer related debts that will be considered the Town's portion. She was asked make available to this Commission the Sewer Assessment Account at the next meeting of this Commission.

9. **Pump Station Upgrades.** Mr. Kargl stated he would like to understand the cash flow of our plans for the Niantic Pump Station. At the last meeting he presented the Commission with a draft to upgrade the Niantic Pump Station over a three year period. We may have opportunities with state funding. After discussion it was felt we could take some out of the sewer assessment fund and bond some. Ms. Russell suggested 60% should come from the sewer assessment fund and 30% from bonding. Ms. Johnson added the Sewer Assessment Fund will complete its obligation over the next four years. Ms. Russell felt our rate payers will be taking on a burden. That was not part of the long term planning.

Ms. Johnson will show the Commission how much more of sewer related debt there will be and how much the sewer assessment will pay. We have sewer debts to 2028. Mr. Mingo stated part of the reason we put in sewers was to bring in economic development. Ms. Russell added the customers will pay 60% of the bond payment and the Town budget will pay 40%. We have paid 100% for the last ten years. Mr. Kargl felt a Sewer Capital Plan is needed. He felt a consultant will be needed to prepare plans and specifications for bidding.

**10. Pavement Management Plan.** Mr. Bragaw reported the Public Works Department is putting together a five year plan on pavement. Commission members reviewed a road repair list. If sewers are planned, we do not want to begin paving until the sewers are installed. The Gateway project is being worked on and water will be coming from Rt. 161.

Ms. Russell asked how long can work be delayed on Saunders Point? She was informed six years.

Mr. Kargl informed the Commission \$76,000 will be needed for the study to proceed. He is waiting for correspondence from DEEP.

Ms. Russell asked will this sum come out of the Sewer Assessment Account? Mr. Kargl felt that would be appropriate.

Mr. Mingo suggested extending the water main on Lovers Lane and Dean Road, because they have no fire protection. Mr. Kargl stated we would have to do a water assessment.

Mr. Bond asked if we decide to run water to Lovers Lane how long would it take? Mr. Kargl replied approximately two years. Its out of our service area.

Mr. Mingo felt a Five Year Plan is needed. Mr. Bond felt we need to know how much we need daily.

**11. Route 1 Bridge Project Over the Niantic River - Stantec Proposal.** The Commission was asked to consider the proposal from Stantec Consulting Services, Inc. in the amount of \$4,600 to prepare plans and specifications to accommodate future water and sewer mains from the CTDOT Route 1 bridge replacement project over the Niantic River.

**MOTION (10):** Mr. Zoller moved to authorize the Chair to execute, in the name and on behalf of the Commission, a proposal from Stantec Consulting Services, Inc. dated May 13, 2014, in the amount of \$4,600 to prepare plans and specifications to accommodate future water and sewer mains for the CTDOT Route 1 bridge replacement project over the Niantic River. Seconded by Mr. Spencer. (7-0) Unanimous.

**MOTION (11):** Mr. Murphy moved to transfer \$4,600 from C-62-70-006-500-002, Shore Drive Water Main Replacement to C-62-70-006-500-017, Water Main Improvements.

**Seconded by Ms. Russell. (7-0) Unanimous.**

**12. Communications.**

**a. See Correspondence Log.**

1. Copy of letter dated June 17, 2014 to Mark Zamarka from Timothy Hollister regarding Gateway Development.
2. Letter dated May 22, 2014 from the East Lyme Water and Sewer Commission from the City of New London, regarding regular meeting minutes of May 22, 2014.
3. Letter dated May 22, 2014 from the East Lyme Water and Sewer Commission from the City of New London, regarding comments from the Public Hearing revised.
4. Letter dated May 22, 2014 from the City of New London, regarding comments from the Public Hearing.
5. Letter dated May 22, 2014 from the East Lyme Water and Sewer Commission to the City of New London, regarding a Notice of Public Hearing.
6. Letter dated May 21, 2014 to Paul Formica from Louis D. Bacho, of DOT, regarding US Route 1 over the Pattagansett River.
7. Letter dated May 20, 2014 to the East Lyme Water & Sewer Commission from the Water Utility Commission, regarding Regular Meeting Minutes of May 20, 2014.

**13. Chairman's Report.** There was no Chairman's Report.

**14. Fluoride Update.** Ms. Russell reported in 2011 we discussed a moratorium on the proposed change for the optimal standards for fluoride in drinking water. There was concern about dental fluorosis. Ms. Russell gave copies to Commission members of an article in the Washington Times entitled "Albuquerque Utility Votes Against Floride", article dated June 21, 2012 entitled "New Hampshire Passes First State-wide Fluoride Warning Law." and article dated June 19, 2008 by the Sierra Club entitled "Policy on Fluoride in Drinking Water". (All attached).

**15. Staff Updates.**

**a. Water Department Monthly Reports.** Commission members reviewed the Superintendent of Utilities Monthly Report and Major Project Status Report. Mr. Kargl stated the water usage is under control.

**b. Sewer Department Monthly Reports.** Commission members reviewed the Sewer Department Monthly Report. Mr. Kargl stated we are repairing manholes and reducing usage. We are finding leaks and may need to budget for repairs.

**16. Adjournment.**

**MOTION (12): Mr. Murphy moved to adjourn the June 24, 2015 East Lyme Water and Sewer Commission Regular Meeting at 8:50 p.m. Seconded by Mr. Mingo. (7-0) Unanimous.**

**Respectfully submitted,**

**Frances Gheri  
Substitute Recording Secretary**

# Memo

To: Paul M. Formica, First Selectman  
Water & Sewer Commission  
Joe Bragaw, Director of Public Works  
Bradford C. Kargl, Utility Engineer

From: Anna M. Johnson, Finance Director

Date: August 26, 2014

Re: Month End Reports - July 31, 2014



**Water:** The available cash balance in Water Operations at month end July 31, 2014 was \$678,138 compared to \$501,818 in July 2013. Of the current cash balance available, \$377,346 is held for Meter Deposits, \$24,385 is Due to Sewer Operations, and thus the net cash available for Water Operations is \$276,407.

During the month of July, we received \$46,104 in revenues for a total fiscal year to date of \$46,104 or 1.83% of the budgeted amount compared to \$47,074 and \$47,074 or 2% for fiscal year ended June 30, 2014. In July we billed \$34,067 for Prison use compared to \$34,027 in July 2013.

Total water operating expenditures for the month of July were \$437,874 of the amount budgeted compared to \$416,735 for fiscal year ended June 30, 2014. The percent of budget expended is 19% compared to 20% for 2013. During the month of July we paid \$279,000 in principal and \$74,926 in interest payments for debt service.

**Sewer:** The available cash balance in Sewer Operations at month end July 31, 2014 was \$448,384 compared to \$486,471 in July 2013.

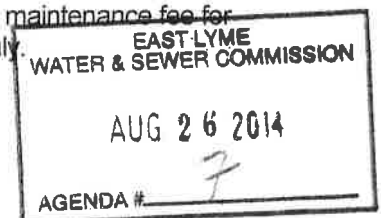
During the month of July, we received \$56,426 in revenues for a total fiscal year to date of \$56,426 or 2.9% of the budgeted amount compared to \$49,754 and \$49,754 or 2.84% for fiscal year ended June 30, 2014. In July we billed \$55,301 for Prison use compared to \$47,127 in July 2013.

Total sewer operating expenditures for the month of July were \$170,683 of the amount budgeted compared to \$98,665 for fiscal year ended June 30, 2014. The percent of budget expended/encumbered is 52% compared to 8% for 2012. The reason for the significant level of budget committed is due to encumbering known expenditures at the beginning of the fiscal year. We believe this will assist us in managing the budget more efficiently. Encumbrances include estimated Treatment Plant Fees, Utilities, Chemicals, Personnel Benefits and other known annual maintenance costs. Sewer Operations made the 2014/15 Health Insurance Payment of \$78,717 in the month of July. Public Works Director Bragaw has issued watches on Maintenance of Pump Station and Vehicle Maintenance budget accounts. In addition, he requested a status report on performing Infiltration/Inflow Improvements. He is keeping a watchful eye on operational efficiencies related to improved maintenance capabilities.

**Sewer Assessment:** The available cash balance in Sewer Assessment at month end July 31, 2014 was \$585,120 compared to \$578,595 in July 2013. The scheduled Operating Transfer Out of the Sewer Assessment Fund to the General Fund for debt services is \$852,464. The annual software maintenance fee for the new Sewer Assessment Software in the amount of \$3,210 was made in the month of July.

AMJ/nb

• Page 1



Attachment W&S 8/26/14

**Town of East Lyme  
Water & Sewer Operations  
July 2014 Budget Highlights**

Description	6/30/2015	6/30/2014	Increase (Decrease)
<b>WATER</b>			
Total Revenues	46,104	47,074	(969)
Prison Billing	34,067	34,027	39
Delinquent Interest	1,158	1,337	(179)
Benefit Charges	2,550	1,700	850
Connection Charges	0	2,000	(2,000)
Misc/Turn On-Off Fees	1,062	1,242	(180)
Lease Rental	6,768	6,768	0
Total Expenditures	437,874	416,735	21,140
Principal	279,000	278,397	603
Interest	74,926	81,433	(6,506)
<b>SEWER</b>			
Total Revenues	56,426	49,754	6,672
Prison Billing	55,301	47,127	8,174
Total Expenditures	170,683	98,665	72,018
Treatment Plant/System	17,133	41,628	(24,495)
Utilities	17,675	15,715	1,960
Chemicals	1,364	0	1,364