

**EAST LYME
TOWN BUILDING COMMITTEE
MEETING MINUTES
Thursday, NOVEMBER 13th, 2014**

Present: Ray O'Connor, Chairman, Jerry Burkhardt, Abe Fisher,
John Rhodes

FILED IN EAST LYME
NEW CONNECTICUT
20 14 AT 10:05 AM/PM
Brooked. Henry ATC
EAST LYME TOWN CLERK

1. CALL TO ORDER

Chairman O'Connor called the November 13, 2014 Meeting of the East Lyme Town Building Committee to order at 7:32 PM.

2. APPROVAL OF MINUTES

Mr. O'Connor said that there were none as they have not had a meeting for awhile.

3. PUBLIC COMMENTS

There were no public comments.

4. CORRESPONDENCE

Mr. O'Connor said that he did not have any correspondence at this time.

5. OLD BUSINESS

There was no old business.

6. PAYMENT OF BILLS

There were no bills at this time.

7. NEW BUSINESS

▪ **Review bids Board of Education Central Office Roof replacement**

Mr. O'Connor noted the bid comparison sheet that he had assembled for the four bidders on the project with Imperial coming in with the lowest bid.

Discussion followed regarding pricing and qualifications with Mr. O'Connor indicating the letter they received from Silver/Petrucci + Associates with respect to the recommendation that the contract be awarded to the Imperial Roofing Company.

Mr. O'Connor said that he had called other districts for references with regard to work performed by Imperial and also Al Jacunski and everyone indicated that they were pleased with the performance and work of Imperial Roofing. The company is from Cromwell.

Mr. O'Connor further noted that this project is eligible for State reimbursement and that the Chimney and Cupola are listed in the alternates.

Mr. Rhodes asked if they would have a problem with completion within the time frame they had designated.

Mr. O'Connor said that there was no indication that it would be a problem.

▪ **Award contract to lowest qualified bidder**

Mr. O'Connor asked if they were ready to make a motion.

****MOTION (1)**

Mr. Rhodes moved to authorize the Chairman to sign the contract for the Imperial Company, Restoration Contractor, Inc. of Cromwell, CT for the BOE Central Administration Building Roof Replacement project once reviewed and available.

Mr. Fisher seconded the motion.

Mr. O'Connor called for a vote on the motion

Vote: 4 – 0 – 0. Motion passed.

Mr. O'Connor said that he would be attending a kick-off meeting at 1 PM on Tuesday with Mr. Hunt to discuss any asbestos and lead abatement and that he would keep them informed.

8. ITEMS FOR FUTURE AGENDAS

Mr. O'Connor said that he would let them know when he signs the contract and when this project is underway and keep them informed of their next meeting.

9. ADJOURNMENT

Mr. O'Connor called for a motion to adjourn.

****MOTION (2)**

Mr. Burkhardt moved to adjourn this November 13, 2014 Meeting of the Town Building Committee at 8:20 PM.

Mr. Fisher seconded the motion.

Vote: 4 – 0 – 0. Motion passed.

Respectfully submitted,

Karen Zmitruk,
Recording Secretary, Pro-Tem

FY15 Budget 230,000
 Architect (15,000)
 Legal (1,000)
 Asbestos (2,000)
 Contingency (46,169)
 165,831

East Lyme
 Central Office
 Roof Replacement

	Imperial	Total		Silktown	Total		Beaulieu	Total		Antonelli	Total		
		Days	Days		Days	Days		Days	Days		Days	Days	
Base Bid	Allowance	144,531	5	30-60	159,735	20	65-85	159,945	14	60	200,623	14	60
Alternates													
1 Gutters	12,000	10	14	16,500	14	21,758	5	18,005	10				
2 Roof C	3,200	10	8	4,180	8	11,920	2	7,605	2				
3 Fascia	24,000	10	12	5,500	12	8,407	-	27,612	10				
4 Soffit	12,000	0	19	11,000	19	19,959	7	32,552	10				
5 Cupola	15,000	10	16	35,220	16	20,413	-	40,742	7				
6 underground piping	18,000	10	9	14,000	9	31,844	-	18,252	7				
7 Snow Gems	15,000	10	8	25,300	8	6,135	-	24,690	7				
8 Repoint Chimney	4,800	10	4	3,080	4	5,000	-	5,850	5				
9 Chimney Cap	1,500	0	3	3,850	3	2,000	-	6,500	21				
10 Spring work	-	0	-	-	-	8,000	-	16,000	-				
11 Voluntary deduct alternate	-	-	-	-	-	-	-	-	-				
12 Voluntary Add	-	-	-	-	-	-	-	-	-				
Bid Bond Submitted	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes				
Unit Prices													
Add - Wood Blocking	BF	6	7	7	6	8							
Deduct - Wood Blocking	BF	3	4	4	5	6							
Add- Fascia & Molding	LF	28	13	13	36	75							
Add - Soffit	SF	15	9	9	15	50							
Add- 3/4" roof deck	SF	5	39	39	14	3							
Add- Crown Molding	LF	1	24	24	10	30							

Total - Base Bid plus selected alternates **165,831** **218,385** **215,724** **313,879**

Attachment TRC Meeting 11/13/14

SILVER/PETRUCELLI+ASSOCIATES

Architects / Engineers / Interior Designers

3190 Whitney Avenue, Hamden, CT 06518-2340

Tel: 203 230 9007 x200 Fax: 203 230 8247

silverpetrucelli.com



November 7, 2014

East Lyme Public Schools
Attn: Don Meltabarger MBA, CPA
165 Boston Post Road P.O. Box 220
East Lyme, CT 06333-0176

Re: Recommendation for Contract Award
Roof Replacement for East Lyme Board of Education Offices
SP+A Project #14.197
State Project # TMP-045-MPMN

Dear Don,

We have reviewed the bid proposal and qualifications of Imperial Roofing Company who is the apparent low bidder for the above referenced project. After reviewing their bid form, it appears that it is complete, the addenda have been properly received, and their substantial completion date, allowances and unit prices are all within normal range of the other bids.

Following the bid opening, Silver / Petrucelli + Associates spoke with Imperial Roofing staff and found that they demonstrated an understanding of the scope of the project including the roof and the exterior trim. We also questioned them regarding the schedule for this project in which they indicated that staffing and schedule will not be an issue to meet their 35+ day substantial completion.

Upon reviewing all of the roof bids, it was determined that Imperial Roofing Company was the lowest responsible bidder. With the Committee's vote, we will prepare a contract for the base bid and the add alternates that we discussed.

Please do not hesitate to contact me should you have any questions regarding this matter.

Sincerely,

William R. Silver, AIA

President

Cc: file

Attachment

TBC msg. 11/13/14