

**EAST LYME PLANNING COMMISSION
REGULAR MEETING
Tuesday, NOVEMBER 20th, 2012
MINUTES**

PRESENT: Brian Schuch, Chairman, Frank Balantic, Secretary, Ernie Covino, Carolyn Nee, Rita Palazzo, Catherine Ladd, Alternate

ALSO PRESENT: Francine Schwartz, Alternate
Sami Yousuf, Alternate
Gary Goeschel, Planning Director

ABSENT: Joan Bengtson

FILED Nov 26, 2012
AT 2:10 PM.
Lesley A. Blais
TOWN CLERK

Chairman Schuch called this Regular Meeting of the Planning Commission to order at 7:03 PM. He noted that he had seated Catherine Ladd, Alternate at the table this evening.

Pledge of Allegiance

The Pledge was observed.

I. Additions to the Agenda

Mr. Schuch asked if there were any additions to the Agenda.
There were none.

II. Public Delegations

Public Delegations is the time when members of the public are invited to speak to the Commission about certain matters. Issues or concerns related to approved subdivisions under construction (Item VI) and in-house proposals or general topics of discussion (Item VIII) are open to comment. Items, referrals, or applications subject to a decision by the Commission, a public hearing, or in litigation may not be discussed. The members of the Commission will not directly answer questions or make comment during delegations.

Mr. Schuch called for Public Delegations.
There were no Public Delegations.

**III. Approval of Minutes – Regular Meeting Minutes of October 2, 2012
Workshop Minutes of October 16, 2012**

Mr. Schuch called for any discussion or corrections to the Planning Commission Regular Meeting Minutes of October 2, 2012.

****MOTION (1)**

Ms. Palazzo moved to approve the Planning Commission Regular Meeting Minutes of October 2, 2012 as presented.

Ms. Nee seconded the motion.

Vote: 6 – 0 – 0. Motion passed.

Mr. Schuch called for any discussion or corrections to the Planning Commission Workshop Minutes of October 16, 2012.

****MOTION (2)**

Ms. Nee moved to approve the Planning Commission Workshop Minutes of October 16, 2012 as presented.

Mr. Balantic seconded the motion.

Vote: 6 – 0 – 0. Motion passed.

IV. Zoning Referrals (CGS 8-3a)

There were none.

V. 8-24 Referrals (Municipal Improvements)

There were none.

VI. Other Business

▪ New Business

1. Annual Meeting Calendar for 2013

Mr. Schuch noted that they had combined their workshop meetings (the second meeting of the month) into the regular calendar even though they would still be considered workshop meetings and could be cancelled as necessary depending upon the business that they had to conduct. He also asked that Mr. Goeschel put the approved Zoning calendar of meetings for 2013 up on the shared web for the Planning members to see and sign up for meetings that they would cover.

****MOTION (3)**

Mr. Balantic moved to approve the Planning Commission Meeting Schedule for 2013 as presented.

Mr. Covino seconded the motion.

Vote: 6 – 0 – 0. Motion passed.

▪ Old Business

1. Discussion of Updates to the Plan of Conservation & Development

Mr. Schuch noted that the updates were on Google docs for them to review and make changes to. He said that they would all be able to see each others suggestions for changes and could comment. Chapters 2 & 7 are basically done; Chapter 8 is in progress and Chapter 4 is the EDC chapter. He asked that between now and the next Regular Meeting in early December that they review it and make any comments that they might have.

Mr. Goeschel noted that once the chapters were ready that they would send them to the Board of Selectmen who would have 60 days in which to review and comment on the chapters. After that they would be set up for a Public Hearing. He said that he would expect that this would happen sometime in April.

Ms. Palazzo commented that she felt that she was writing the same comments over and over in different sections and offered that she would like to see the document further streamlined.

Mr. Schuch agreed noting that he would like them to look 'forward' and to streamline as they should be thinking in terms of future Commissions and different members.

Mr. Balantic suggested that they make comments as they feel they may apply while also taking into consideration that they do not want to make it more cumbersome. He said that he would not want to stifle comments.

Mr. Schuch said that he would send a reminder to review the documents prior to the next meeting.

VII. Reports

1. Chairman

Mr. Schuch said that he did not have anything further to report.

2. Ex-Officio – Holly Cheeseman

Ms. Cheeseman said that there had been a Town Meeting prior to this meeting where they approved a grant for DUI enforcement. She also noted that the board of Selectmen has approved a prescription drug program card at no cost to be distributed to all residents.

3. Zoning Representative

Ms. Schwartz reported that at the October 8, 2012 Zoning Meeting that they had discussed the Landmark regulation changes and that they had closed the Public Hearing that evening.

Mr. Balantic reported that the November 1, 2012 meeting of the Zoning Commission was cancelled however he had attended the November 15, 2012 meeting. At that meeting they had done routine items such as restaurant approvals. They are also further looking into the Aquifer Protection agenda item.

4. Regional Planning Commission Representative – Brian Schuch, Luane Lange

There was no meeting to report on.

5. Subcommittees

• **Sustainable Development and Climate Adaptation – (Gary Goeschel, Francine Schwartz)**

There was no further information.

▪ **POCD – Chapter 4 – Economic Development Subcommittee**

This is a work in progress – they are making comments on this chapter.

6. Staff/Communications

Mr. Goeschel reported that they had received a notice about a meeting of the Siting Council on the Dry Cask Storage for Dominion – for November 15, 2012 if anyone was interested. He also noted that the mapping that Ms. Loss, the Intern had done was very useful during the recent Storm Sandy. She had mapped the CAT 1 through 4 hurricane areas and the mapping was fairly accurate and was used during the recent event.

Ms. Nee asked if the Town is looking into how Storm Sandy was handled and how storms would be handled in the future.

Mr. Goeschel said that Emergency Management/Public Safety does that constantly and holds mock drills at various times to keep the Town up to date and ready for such events.

ADJOURNMENT

****MOTION (4)**

Ms. Palazzo moved to adjourn this Regular Meeting of the East Lyme Planning Commission at 7:35 PM.

Mr. Covino seconded the motion.

Vote: 6 – 0 – 0. Motion passed.

Respectfully submitted,

Karen Zmitruk,
Recording Secretary

**Town of East Lyme
Planning Commission
Regular Meeting Schedule
2013**

Meetings are held at the Town Hall, on the following listed Tuesdays at 7:00 PM unless otherwise noted.

2013 Calendar

January 15, 2013
(Third Tuesday)

FILED *Nov 21, 2012*
AT *2:00 P.M.*

February 5, 2013
February 19, 2013

J. Ables
TOWN CLERK

March 5, 2013
March 19, 2013

April 2, 2013
April 16, 2013

May 7, 2013
May 21, 2013

June 4, 2013

July 2, 2013

August 6, 2013

September 3, 2013
September 17, 2013

October 1, 2013
October 15, 2013

November 19, 2013
(Third Tuesday)

December 3, 2013