

East Lyme Parks and Recreation
Regular Meeting Minutes
September 4, 2014

Present: Robert Pfanner
Charles Fenick
Pat Larkin
William Willetts
Milan Keser
Jackie Curry

FILED IN EAST LYME
CONNECTICUT
Sept 9, 2014 AT *5:30* AM/PM
Christina Blair
EAST LYME TOWN CLERK

Also Present: David Putnam, Director of East Lyme Parks and Recreation
June and John Hoye
Judd Andres

1. CALL TO ORDER

Chairman Pfanner called the East Lyme Parks and Recreation Regular Meeting of September 4, 2014 to order at 6:41 p.m.

2. PUBLIC DELEGATIONS

Mr. Putnam reported he met with June and John Hoye who would like to establish a Memorial Tree Program and use the money received to build an Amphitheatre at McCook's Point Park. Mr. Putnam felt this was a great idea. They could plant 25 trees a year, and some could be planted at Bridebrook.

Mr. Hoye, speaking on behalf of the East Lyme Public Trust is interested in working on this project after the Boardwalk is completed. The Hoyes have gone to South Windsor to look at a program they would like to see in East Lyme. South Windsor plants trees in April, May, September and October. They purchase the trees from Lane's Nursery in Cromwell. They maintain the trees by placing a water bag on the trees. We discussed plaques and would like to use stone with a plaque on it like it is done at Lawrence & Memorial. Mr. Larkin asked how large are the trees? Mr. Putnam discussed the type of trees with the Tree Warden. He suggested hard wood trees. There was a general consensus that this was a good idea.

Mr. Pfanner suggested planting the trees on the new playing field because of lack of space at McCook's. Mr. Hoye suggested Bridebrook. Mr. Putnam suggested having a subcommittee discuss this further.

MOTION: Mr. Larkin moved to authorize Mr. Putnam and a volunteer from this Commission to pursue the sale of memorial trees by the East Lyme Public Trust with funds to be used for a band shell
Seconded by Mrs. Curry. (6-0) Unanimous.

Ms. Hoye stated once it is decided where they should be placed and how many, we will come back with what the cost will be. Mr. Fenick suggested that the East Lyme Public Trust review the plan for playing fields on Roxbury Road. Mr. Putnam stated the money would be targeted for an amphitheatre which could be used for plays and music. Mr. Fenick asked if they have seen the band shell in Putnam.

Mr. Andres sent an email to Mr. Putnam for permission to use four fields at Perez Park to host a high school lacrosse tournament on November 2, 2014 from 8 a.m. to 5 p.m. It is a college recruiting event with 24 lacrosse teams. It is open to all local high schools or clubs. It is the last recruiting event of the year. Mr. Keser asked if they have insurance. He was informed Indoor Action Sports has insurance. Mr. Andres was informed the charge is \$180 per field per day. Mr. Keser asked who is responsible for lining the fields? Mr. Putnam replied we are. Mr. Keser felt there should be an additional charge for lining the fields. Mr. Larkin felt there should be a standard set fee. Mr. Pfanner was concerned about parking. Mr. Andres stated we have 15-20 players per team. There will be one vehicle per player and a maximum of 300 vehicles. One hundred and fifty will park at the Lee House, Rocky Neck and the Lyme Tavern. We will hire shuttles if needed. Mr. Andres stated he has been looking into reserving the High School Sports Complex but would prefer to have it at Peretz Park. The traffic flow could be managed by police cadets. We would like to use the concession stand with proceeds to go to the Booster Club. He was informed that Flavor King has paid for exclusive vendor rights. Mr. Putnam stated for four fields we need lacrosse center line and arches. Mr. Keser asked what about rain? Mr. Andres replied if you close the fields that is the risk we take. Mr. Putnam stated his event is late in the season and we sod in mid-November. Mr. Andres stated if we need to establish a contingent date it will be the following weekend. Mr. Putnam stated there is no conflict on the fields he is requesting. The Commission can request police presence at the event. Mr. Andres stated we could also move our Youth Jamboree with 80 teams. Our intent is to have a central venue. No lights are needed.

MOTION: Mr. Fenick moved to approve the request to use Keser field, the Firehouse field, Berado field and the Baseball outfield to host a high school girls' lacrosse tournament on November 2, 2014 from 8 a.m. to 5 p.m., providing a Certificate of Insurance is given to the Parks and Recreation Office, that the fields are playable and that police control is coordinated with Mr. Putnam. Seconded by Mr. Larkin. (6-0) Unanimous

3. MINUTES

a.) Minutes of August 7, 2014 Meeting.

MOTION: Ms. Curry moved to approve the Parks and Recreation Regular Meeting of August 7, 2014, as presented. Seconded by Mr. Willetts. Mr. Fenick abstained from voting. (5-0-1) Motion carried.

4. DIRECTOR'S REPORT (See attached report.)

Mr. Putnam sent Commission members an email on the total revenue for beach passes from residents and non-residents.

A request was received to have a 5K Road Race on December 13, 2014 at McCook Point Park from 10 a.m. to mid-afternoon. The proceeds will benefit the Brian T. Dagle Memorial Fund.

MOTION: Ms. Curry moved to approve the 5K Road Race on December 13, 2014 from McCook Point Park from 10 a.m. to mid-afternoon. Seconded by Mr. Fenick. (6-0) Unanimous.

The East Lyme Land Trust has had additional requests for benches on the Boardwalk.

MOTION: Ms. Curry moved to table this matter until the next meeting of this Commission. Seconded by Mr. Larkin. (6-0) Unanimous.

The Commission considered the parking barrier/fencing replacement.

MOTION: Ms. Curry moved to approve the basketball resurfacing and parking barrier/fencing replacement. Seconded by Mr. Fenick. (6-0) Unanimous.

5. COMMUNICATIONS

1. Letter of thanks, dated September 3, 2014, from Michael McDowell of Youth Programming and Special Event Director, East Lyme Youth Services/Parks and Recreation to Emily Mastroianni of Triumph Actuation Systems.

6. UNFINISHED BUSINESS

- a.) Cini Park/AMTRAK Beach Recommendations. Construction continues.
- b.) Future Park Development. There was no further discussion on this matter.
- c.) Boardwalk Construction Update. Construction of the Boardwalk is progressing.

7. COMMITTEE REPORTS

There were no committee reports.

8. NEW BUSINESS

a.) Request from Lorin Liesenfelt representing Dog Days Adoption Events requesting use of pavilion at McCook Point Park for Dog Days Adoption Reunion on May 9, 2015 from 9 a.m. to 2 p.m. and to have the rental fee waived. The Commission received a Facilities Request for Dog Days Adoption Events, Inc. to use McCook Point Park on May 9, 2015 from 9 a.m. to 2 p.m. for its First Annual Dog Days Adopter Reunion/Dog Walk-a-thon.

MOTION: Mr. Fenick moved to table the Facilities Request for Dog Days Adoption Event, Inc. until the next meeting of this Commission. Seconded by Mr. Larkin.
(6-0) Unanimous.

9. ADJOURNMENT

MOTION: Mr. Larkin moved to adjourn the Parks and Recreation Regular Meeting of September 4, 2014 at 7:30 p.m. Seconded by Ms. Curry.
(6-0) Unanimous.

Respectfully submitted,

Frances Gherzi, Recording Secretary

**Director's Report
September 4, 2014**

McCook Point Park:

- Revenue from pass and sticker sales for the summer totaled: \$137,415.00 an increase of \$28,175 over last year and an increase of \$55,005.00 since 2009. Weather was very favorable we only lost 3 weekend days to rain. Non-resident revenue totaled \$55,685.00.
- Overall we issued 6,143 passes/stickers compared to 5,748 passes/stickers issued last year an increase of 395.
- Lifeguards staffing Cini Park finished on August 18, we were able to put skeleton crews on at Hole in Wall and Main Beach through the Labor Day weekend. No lifeguards/Gate attendants on duty August 27-29.
- We are staffing the Hole in Wall beach entrance this week with a safety escort, the Hole in Wall entrance will be closed starting September 8th for construction. Access to the Hole in Wall beach will be from the upper parking area at McCook.
- We have had an extremely busy season with Pavilion/Tent rentals to date we have issued 82 reservations with last being scheduled for October 5th.
- Request to conduct a 5K Road Race on Saturday, December 13 from McCook Point Park. Proceeds will benefit the Brain T. Dagle Memorial Fund. Event will start at 10:00 a.m. and should be finished in the mid afternoon.
- East Lyme Public Trust have sold out of the first round of their bench program. The Commission agreed to an additional 50 benches – there is a demand for additional benches and would like to sell another 50 benches (with Parks and Recreation approval) bringing the total to 200 benches on the Boardwalk. Proceeds from the sales will and have gone into the maintenance of the Boardwalk.
- East Lyme Public Trust would like to partner with us in a Memorial Tree Program. Program would work similar to the current bench program they have underway.

Peretz Park @ Bridebrook Improvements:

- New Playscape has been constructed with a Pirate theme. See provided thank you letter to Triumph Industries for again providing Labor for a community build. New swings have been ordered and will be installed soon.
- Fall projects and budget: \$100,000.00
 - Basketball Court Resurfacing and crack sealing = \$9,200.00 (Vermont Recreational)
 - Parking Barrier/Fencing replacement = \$24,560.00 (The Fence man and Sons)
 - Pavilion Hexagon structure 36' materials only = \$26,035.00 wood structure (M.E. O'Brien & Sons) cost for a metal structure is \$23,290.00
 - Pavilion installation = \$6,350.00 (The Lussier Development Corporation)
 - Dugout roofing Installation = 6 roofs for a total of \$7,500.00 (The Lussier Development Corporation)
 - Materials for Dugout roofing approximately \$6,000.00 per dugout

Boardwalk/Cini Park:

- Construction continues (toured area earlier)

Athletic Facilities:

- Fall sports seasons are underway, we have hosted a High School Boys Soccer Jamboree at Peretz and PeeWee Football home opener was last week. Soccer Club begins regular season play on Friday night.
- War at the Shore conducted a tournament on Labor Day weekend they have one tournament remaining for the season on Sept. 20 and 21.
- Work continues on the new Restroom facility at Vets we are hoping for a late fall opening.

Programs:

- Men's Softball completed play in late August.
- Events magazine with our fall program listings was mailed out in late August.
- Back to School movie night and Campout at McCook on 8/29 was again a huge success with 16 camp sites reserved. Movie was well attended.
- Jeffrey's Rainbow run will be held at McCook on Friday, September 12th.
- East Lyme Regional Theater completed their production of "Footloose" the weekend of August 8-10, attendance was at a record high, it is the fifth annual production of the Regional Theater program. Summer drama camp sponsored by us ran for two weeks this summer.