

East Lyme Parks and Recreation Commission
Regular Meeting Minutes
June 11, 2015

Present: Robert Pfanner
Roger Nadeau
Pat Larkin
William Willetts
Jackie Curry
Charles Fenick
Milan Keser

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CONNECTICUT
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EAST LYME TOWN CLERK

Also Present: David Putnam, Director East Lyme Parks and Recreation
Kevin Seery, Ex-Officio member Board of Selectman
Gene Medley, Recipient of Service to Youth Award
Chip Mundell, President of East Lyme Youth Football

1. CALL TO ORDER

Chairman Pfanner called the East Lyme Parks and Recreation Regular meeting of June 11, 2015 to order at 7:00 p.m.

2. PUBLIC DELEGATIONS

Chairman Pfanner presented Gene Medley with the Parks and Recreation Commission Service to Youth Award for her tireless effort for East Lyme Youth Football.

3. MINUTES

a.) Minutes of the May 14, 2015

MOTION: Mr. Willetts moved to accept the Regular Meeting Minutes of May 14, 2015, as presented. Seconded by Mr. Nadeau. Mr. Fenick, Mr. Keser and Mrs. Curry abstained from voting (4-0-3) Motion carried.

4. DIRECTOR'S REPORT (See attached report)

5. COMMUNICATIONS –

- a. E-mail correspondences between Sandra Tupay and David Putnam, Director regarding Mrs. Tupay's concerns about beach pass procedures were reviewed.
- b. Facilities request form from George McPherson, 419 Boston Post Road, East Lyme, CT 06333 was reviewed, the party requested a waiver of beach passes for their event.

MOTION: Mr. Fenick moved to remain consistent with existing park policies regarding beach pass access to McCook Point Park. Seconded by Mr. Nadeau (7-0) Motion carried.

6. UNFINISHED BUSINESS

- a. Future Park Development – no discussion
- b. Boardwalk Construction Update – Commission expressed concerns regarding the progress of the lower field area and it returning to a usable area of the park.

7. COMMITTEE REPORTS

- a. Band Shell Committee met on Thursday, May 28, 6:00 p.m. at McCook Point Park, they will bring a proposal to the Commission sometime in the fall with a location, cost estimate and design.

8. NEW BUSINESS

- a. Mr. Larkin brought up concerns regarding the Parks and Recreation Departments procedures for hiring seasonal staff. A committee was appointed consisting of Mr. Fenick, Mr. Nadeau and Mrs. Curry to review existing procedures and make recommendations for future hiring. The committee will bring the recommendations to the Commission at a later date.

9. ADJOURNMENT

MOTION: Mr. Nadeau moved to adjourn the regular meeting of the Parks and Recreation Commission at 8:00 p.m. Seconded by Mr. Willetts. (7-0) Motion Carried.

Respectfully Submitted

David M. Putnam, Director
East Lyme Parks and Recreation Department

- Budget was approved at referendum on May 21st, \$10,000 was cut from our original budget request.

Programs:

- Connecticut Trails Day hike in partnership with the Friends of Oswegatchie Hills was a huge success we had over 40 participants sign in.
- Playground and Hangout program registrations began on June 3rd, registration remains consistent with past years.
- Men's Softball program began play on May 11, we have nine teams this year.
- Our East Lyme Regional Theater Program conducted auditions for their show "Seussical" which will be performed August 7-9 at ELHS.
- Niantic Bay 10K will take place tomorrow night with a 6 p.m. start time from McCook.
- Celebrate East Lyme is scheduled for Saturday, July 18th.

Director's Report
June 11, 2015

McCook Point Park:

- As of June 11th we have issued 2,500 vehicle stickers. Gate Attendants started Memorial Day weekend. We will go with full staff on Friday, June 19th.
- Swim buoys and the raft have been installed.
- Touch-A-Truck was a huge success again this year, it was held on Saturday, May 16th.
- "Bright" Concert was held on Sunday, May 30, everything ran smoothly.
- Sign Kiosk's at the Pavilion and Tent are complete – this is part of an Eagle Scout Project.
- Line striping for Cini Park was completed in late May, the Hole in Wall Parking lot will be done after High School Graduation.
- Band Shell Committee recently met and are recommending a location for the future structure. The committee will meet again in the fall to start finalizing plans for the design and cost and present to the Parks and Recreation Commission.
- Hiring of new staff and orientation's have been completed.

Cini Park/Boardwalk/Beach

- 4 additional porta-potties have been delivered we presently have six located there and they are cleaned twice a week.
- Conex box will be delivered next week.
- For the last two weekends we have sold day passes at all three beach locations, this has been well received.
- We are moving the Lifeguarded swim area approximately 60 yards closer to the fishing jetty.

Athletic Facilities:

- East Lyme Youth Lacrosse is hosting an end of the season jamboree this weekend. They have done a good coordinating logistics with the department, the Police Department and local businesses. All 5 fields are being used, they had a mini jamboree last Sunday for U9 age groups and it ran smoothly.
- Work has started on the new pavilion at Peretz Park, footings have been poured and the flooring will be poured hopefully tomorrow.
- War at the Shore continues to host Baseball tournaments almost every other weekend, things have run smoothly.
- Deep tine aeration was completed today on Keser, Berardo, Firehouse and Middle School Soccer Fields. Berardo was top dressed today and will be slice seeded on Friday.
- PeeWee Football Field has been top dressed and slice seeded.
- We will be closing down the Berardo Field starting Monday, June 15 and keeping play off until mid-August.

Budget: