



Niantic River Watershed Committee

www.nianticriverwatershed.org

Minutes

NRWC Board of Directors

December 5, 2013

East Lyme Town Hall, Conference Room 1

108 Pennsylvania Avenue, East Lyme, CT.

FILED IN EAST LYME
CONNECTICUT
JULY 10, 2014 AT 2:15 AM PM
Cathy M. Thomas
EAST LYME TOWN CLERK

Attendees: Peter Harris, Waterford-East Lyme Shellfish Commission; Doug Lawson, Town of Waterford; Ruth Savalle, Town of Salem; Marvin Schutt, Town of East Lyme; Eric Thomas, CT DEEP; Chris Tomichek, Town of Waterford; David Turner, Town of Montville; Judy Rondeau, Watershed Coordinator.

Excused: Jeff Crouch, Town of Montville; Don Danila, Town of East Lyme; John Jasper, Town of East Lyme; Rick Kanter, Waterford-East Lyme Shellfish Commission; Marc Lafrance, Town of Montville; Don Landers, East Lyme Harbor Management.

1. Call to Order: Chairperson Chris Tomichek called the meeting to order at 6:01 pm.
2. Seating of Alternates: Marvin Schutt made a motion to seat Waterford-East Lyme Shellfish Commission alternate Peter Harris, seconded by Dave Turner. All in favor, motion passes.
3. Review and Approval of November 7, 2013 Meeting Minutes: Dave Turner made a motion to approve the minutes as presented, seconded by Marvin Schutt. All in favor, motion passes.
4. Treasurer's Report: Dave Turner reviewed the monthly financial report provided by ECCD. Ruth Savalle made a motion to accept the report as presented, seconded by Peter Harris. All in favor, motion passes.
5. Coordinator's Report: Judy prepared and distributed a draft annual summary for Board review, subsequent to discussion at the November Board of Directors meeting. Judy also revised the watershed sign location map to include town lines. Eric commented that CT DOT has a signage requirement for stream crossings and may be a partner for this project. Doug commented that the shellfish commission has had signs made by the prison system sign shop. RBV sample collection was concluded in November. Seven samples were collected from four streams throughout the watershed by 11 volunteers. Don Danila, John Jasper and Judy re-installed Tidbit temperature loggers in Cranberry Meadow Brook and the unnamed tributary from the solar power site, and at the confluence of Latimer Brook and Cranberry Meadow Brook. Judy will be preparing a

new proposal for Dominion Foundation. She is also waiting to hear from CT DEEP regarding the proposal to the America the Beautiful Forestry grant program for a demonstration riparian buffer at Mago Point Park. ECCD will be initiating project planning with the Towns of Waterford and East Lyme for the two-zone tree filter installation project. Judy will be taking time off at the end of the year.

6. Old Business:

- a. Town Matters: No news this month.
- b. New Directors: Judy has contacted all directors whose terms are due to expire at the end of December. She has also contacted the municipalities to let them know which re-appointments are required.
- c. Watershed Signs: This was previously discussed during the Coordinator's report.

7. Subcommittee Updates:

- a. 501c3: Dave Turner updated the Board on the status of the 501c3 application. Welles Gilmartin, the CPA who is assisting us with the application, has suggested some revisions to the Articles of Incorporation. Dave will work with Welles to revise the language and will distribute the revised language to Directors for review prior to the January 2014 meeting, with the goal of having the revision of the Articles approved at the January meeting, and the application for incorporation submitted immediately thereafter. Dave Turner made a motion to approve the disbursement of \$200 to the State of Connecticut for the filing fee for the incorporation application to the state, seconded by Ruth Savalle. All in favor, motion passes.
- b. Monitoring Group: Don Danila was not able to attend this evening's meeting, but he previously emailed an update to directors of the past month's monitoring results.
- c. Education/Outreach Group: Directors discussed the possibility of partnering with CT DEEP to conduct an outreach activity at the Latimer Brook fishway for World Fishway Day (May 24, 2014). Judy will contact DEEP Fisheries staff to see if they have any events planned.
- d. Grant Review/Fundraising Subcommittee: Judy previously updated the Board in the Coordinator's Report.

8. New Business:

- a. NRWC draft annual report: Judy distributed a draft report for Directors' review. The report summarizes the past year's activities, and is intended to inform readers about Watershed Committee accomplishments in the past year. Several suggestions were made, including adding a summary of water sampling results, and including watershed facts and statistics. Judy will make some revisions and redistribute the report among Directors.
- b. Quarterly Coordinator payment to ECCD: Dave Turner made a motion to authorize payment to the Eastern Connecticut Conservation District in the

amount of \$1750 from the Dominion Foundation grant for the third quarter of Coordinators services, seconded by Marvin Schutt. All in favor, motion passes.

- c. Mago Point, Waterford: The Board had brief discussion regarding the proposed land swap at Mago Point between the State (CT DEEP Fisheries Division) and the Town of Waterford. Eric Thomas reported that an internal review of the proposal was underway at DEEP, and a decision should be forthcoming.

9. Next meeting: January 2, 2014, 6 pm; East Lyme Town Hall, 108 Pennsylvania Ave, Niantic, CT.

10. Adjourn: Marvin Schutt made a motion to adjourn at 7:27 PM, seconded by Ruth Savalle. All in favor, the meeting was adjourned.

Respectfully Submitted,



Judy Rondeau
Watershed Coordinator