

East Lyme Public Library

Minutes of the Board of Trustees Bi-monthly

Meeting of July 1, 2013

FILED IN EAST LYME
CONNECTICUT
OCT 14 20 14 AT 9:15 AM/PM
EAST LYME TOWN CLERK

Next Bi-Monthly Meeting: September 9, 2013

Present: D. Arnold, B. Birmingham, T. Borden, J. Boyle, L. Hobby, J. Hoyer, D. Jacobs, J. Makiaris, C. Peterson, B. Skinner, L. Timothy, M. Walsh, C. Weber, S. Wechsler, J. Arenson

Call to Order: President Jacobs called the meeting to order at 7:46. He reported that the Donor's Reception had been very successful event.

Secretary's Minutes: Minutes of the previous bi-monthly meeting of May 6, 2013 were reviewed. Barbara Birmingham moved to accept the minutes. The motion was seconded by Corrinne Weber and was passed.

Treasurer's Report: As the budget and financial topics had been covered at the Annual Meeting there was no further report or discussion by the Treasurer.

Director's Report: Lisa presented a written director's report hereby incorporated as part of these minutes and the issues presented were discussed. Lisa also reported that following the receipt of a letter from Metrocast concerning an infringement on file sharing by a user who had illegally downloaded "Game of Thrones" (a common occurrence in libraries), LION had installed preventive software and renewed emphasis on preventive measures.

Old Business: Following a brief discussion of issues surrounding the timing of the annual fund drive in April a motion was made, seconded, and passed to table the issue for further discussion until the September meeting.

Creig Peterson reported the Personnel Committee's review of the many accomplishments and goals of the Director and Staff including the success of the beach library, staff development, grant writing, public outreach and emphasis on user friendly systems. He reported that the recently revised Director Evaluation policy would be mailed to Board Members and be included for consideration on the next meeting's agenda.

New Business: Dave Jacobs provided further information regarding the operation of a possible lobby refreshment bar provided by contractors who pay for the contract and noting the success of such operations in other libraries in generating income and providing patron service.

The issue of costs/benefits of an additional drive through book drop was discussed but no action was taken. There was also discussion of establishing an ad hoc committee to consider wall decorations for the Reading Room including exhibits of the history of the Library and map collections.

Election of Officers: The Nominating Committee reported their proposed slate of officers for the upcoming term as follows: President, Dave Jacobs; Vice-President, Holly Cheeseman; Treasurer, Barbara Birmingham; Secretary, Jerry Boyle. There were no further nominations. June Hoyer moved and Corinne Weber seconded a motion to accept the Committee's proposed slate of officers and the motion passed.

In consideration of the upcoming Labor Day Weekend the members of the Board determined the next bi-monthly meeting would be scheduled for September 9, 2013.

Jason Arenson moved to adjourn and the motion seconded by Simon Wechsler. The motion passed and the meeting adjourned at 8:40.

Respectfully submitted,

David Arnold