



Town of East Lyme

Health and Safety Committee

NOVEMBER 20, 2014

MEETING MINUTES

Members Present:

**Victor Benni
Karen Galbo
Ed Ball
Matt Devore
Mike McDowell
Tania Ranelli**

FILED IN EAST LYME
CONNECTICUT
NOV 24 2014 AT 10:55 AM PM
Karen Galbo
EAST LYME TOWN CLERK

Also Present:

**Ron Bence
Library Representative (in lieu of Lisa Timothy)**

1. Call to Order

The meeting was called to order at 2:00 p.m.

2. Approval of Minutes of September 11, 2014

Motion (1) Ed moved to approve the Minutes of September 11, 2014.

Seconded by Victor.

Motion Passed 3-0 (Matt, Mike and Tania all Abstained)

3. New Member – Welcome

Karen and Victor welcomed the new members.

4. Election of Officers:

- a. Chairman

Ed nominated Victor Benni and Karen Galbo as Co-Chairs for the Health & Safety Committee.



Town of East Lyme

Health and Safety Committee

Seconded by Tania.

Nomination passed.

- b. Vice-Chairman

There were no nominations for Vice-Chairman.

- c. Secretary

Victor nominated Tania as Secretary for the Health & Safety Committee.

Seconded by Ed.

Nomination Passed.

- d. Treasurer

Ed nominated Anna Hartung as Treasurer for the Health & Safety Committee.

Seconded by Victor.

Nomination Passed.

- 5. End of the year Treasurer's Report

Karen reported that the balance of the account after the Health & Safety Fair payments were made is \$804.17.

- 6. 2014 Health & Safety Fair Review

This item was tabled until the next meeting.

- 7. Accident Report Review

The Committee discussed the Accident Reports.

- 8. Discussion of Committee Goals & Objectives



Town of East Lyme

Health and Safety Committee

There was discussion of the Committee goals and objectives.

9. Training Matrix Update

Victor discussed the training matrix, additional discussion on this will be discussed at the next meeting.

10. Building Emergency Procedures Manual Discussion

There was discussion of having Sergeant Blanchette come to a meeting to discuss various emergency procedures for each building.

11. CIRMA Building Inspection Discussion

Ron briefly discussed this, but will discuss this in more detail at the next meeting.

12. General Discussion

13. Adjournment

Motion (2) Ed moved to adjourn the meeting at 2:40 p.m.

Seconded by Tania.

Motion Passed 7-0.

Respectfully Submitted,

Karen Miller Galbo