



Town of East Lyme

Health and Safety Committee

AUGUST 28, 2014

MEETING MINUTES

Members Present:

Julie Wilson, Chairperson

Ed Ball

Joe Bragaw

Ron Bence

Victor Benni

Anna Hartung

Chris Dixon

Karen Galbo

2. Approval of Minutes from August 14, 2014

Motion (1) Victor moved to approve the Minutes of August 14, 2014.

Seconded by Ron.

Motion Passed 8-0.

3. Treasurer's Report

Chris reported we have a balance of \$3,865.00.

Julie stated there should be a donation for \$100.00 coming in tomorrow from Northern Light Gems.

4. Health & Safety Fair

The committee reviewed expected expenses for the Fair for the banner, potential tent, food, printing, bike purchase from Wayfarer Bikes, utensils/napkins, and potential gift card purchases for raffle items.

Chris suggested we go with Essex Printing for the booklet. They have not confirmed if they will be a sponsor of the event. The approximate price for the booklet will be about \$400.00.

Julie presented the booklet layout.



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Joe is going to talk to Attawan Beach about borrowing some of their tents.

Julie asked Victor to make up signs for the Fair.

The Committee discussed how to distribute the Carbon Monoxide Detectors. It was determined that we would give out a certain amount an hour, and we would have certain vendors give them out.

Julie asked Ron to confirm how many farmers are coming for the farmers market, so we can stake out the front lawn.

Julie stated she wants to have name tags for all of the vendors.

Registration at the Fair will start at 7:30 a.m. A member of the Committee will have to be at the registration table throughout the day to hand out the Fair programs, and in the morning to register the vendors.

We will also need Committee members at the Chili Cookoff.

Ron is going to be taking pictures throughout the day. Julie asked that he get pictures of people with their Carbon Monoxide Detectors.

Ed is going to ask Park and Rec for the use of two tents for the Chili Cookoff.

A few members are going to meet in the next week to go over the layout for vendors inside and outside.

The next Committee meeting will be September 11th at 2:00 p.m.

Respectfully Submitted,

Karen Miller Galbo
Secretary