

They have already applied for an extension... re-prints of the steamship poster are selling well... a free program has been found that will send our newsletter out via email.

Committee Reports:

Administrative/Policy: The revised Personnel Policy, also known as the T-51 Policy, was discussed. It had already been mailed to all Board members for review prior to the meeting. Lisa outlined the chief changes to the policy involving vacation, holidays, sick time, personal and maternity time. Holly Cheeseman moved to adopt the Personnel Policy, as presented in the document before the Board. Seconded by Loretta McIlhenny. Unanimous voice approval.

Personnel: No report.

Public Relations/Promotions: June Hoyer reported on the article she had published about former board member/officer John Makiaris receiving a "Trustee of the Year" award from the Association of Connecticut Library Boards last October.

Nominating: No report.

Budget: An updated version of the library's 2015/2016 requested budget was discussed. It has been passed on to the town with some changes made since its last review by the Board in November. The changes were to the pension and health insurance lines, numbers which Lisa did not have from Town Hall at the time of the last meeting.

Publications: Corinne Weber encouraged patronage of the library's published books.

President's Update: Dave Jacobs reported that the East Lyme Library Foundation Board will soon have three to four vacancies. He asked that Lisa be contacted if we know of anyone who might want to serve. The Board meets four times a year on Saturday mornings.

Old Business:

Purchasing of eBooks: Lisa reports that LION has asked libraries, that can afford it, to allocated extra funds to help it keep up with its LION wide eBook demand. We will respond and purchase more eBooks, with the understanding that they will be for LION

Overdrive use which provides downloadable audio and eBooks for member library access, including us. Dave Jacobs asked for the Board's opinion of this matter, which was favorable. Molly McIlhenny moved to accept the expenditure, not to exceed \$2,000.00 dollars. Seconded by Dave Arnold. Unanimous voice approval.

New Business: (order of New Business adjusted from published agenda)

b) **Use of Grant Money from SECT Foundation:** Lisa reminded the Board that the library's share of the grant can be either re-invested (as it has been in the past) or spent on worthwhile projects. Mary Walsh thought it may be right to do something creative which we normally would not be able to do within the constraints of our public budget. Lisa will be soliciting ideas from the staff. A decision must be made by the first week of March.

c) **User Friendly Improvements:** Dave Jacobs re-stated this continuing priority of his as President or Board member. The adoption of user friendly hours of operation is an example. He is always welcoming suggestions.

a) **Children's Room Internet Filters:** Dave Jacobs stated that he has been long opposed to the use of such filters and that it may be time to revisit our policy concerning them. A general discussion ensued about the filters, our responsibilities to our patrons and LION's own overriding filtering policy. Lisa will check into the wording of our current policy. The issue will be put on the March agenda for further discussion.

d) **Computer Maintenance costs** Increased costs were discussed with suggestions of increased fees for printing and the acquisition of new equipment and lease plans.

Adjournment: Holly Cheeseman moved that the meeting be adjourned. Seconded by Molly Helms. Unanimous voice approval. Meeting adjourned at 9:02pm.

Date of Next Meeting: Monday, March 2, 2015, 7:30pm.

Respectfully submitted,

Jerome F. Boyle, Secretary

East Lyme Public Library, January 5, 2015 Bi-Monthly Minutes, Board of Trustees

