

FILED IN EAST LYME
CONNECTICUT
Nov 8 2013 AT 12:18 AM/PM
Brielle D. Brown ATC
EAST LYME TOWN CLERK

CAPITAL IMPROVEMENT PLAN SUBCOMMITTEE
MINUTES OF NOVEMBER 7, 2013
EAST LYME TOWN HALL – UPSTAIRS MEETING ROOM
2:00 P.M.
MINUTES

PRESENT: P Formica, Dr. Lombardo, T Hagen, Bill Scheer, J Bragaw, C Holyfield, D Putnam, R Bence, S Harney, A Johnson, D Meltabarger @ 2:15 PM

- Meeting was called to order at 2:05 p.m.
- Motion by D Putnam, second by R Bence to approve October 3, 2013 minutes.
- Discussion on the proposed 2014/15 CIP began.
- R Bence reviewed various building related projects for consideration.
- D Putnam reviewed P & R projects for consideration
- Dr Lombardo reviewed BoE Projects for consideration. Discussion included proposed elementary school projects. The BoE is requesting \$40,000 be included in the 2014/15 CIP to retain the services of an Engineering Design Firm. Once designs are completed, the BoE plans to begin discussions with the public to determine how best to proceed. The preliminary timeline is referendum fall of 2014, submit project to the State Department of Education in June 2015. It takes approximately one year for the funding to become available, thus beginning construction in 2016. The Finance Director will work on a debt projection schedule for the next meeting.
- The Assessor provided requests for the statistical Revaluation in 2016 and the beginning of funding for the 2021 full valuation.
- C Holyfield reviewed the proposed list of vehicles and equipment for the acquisition program.
- December 5, 2013 at 2:00 PM was agreed upon for the next meeting.

Adjournment at 3:10 pm

Respectfully submitted,

Anna M. Johnson
Director of Finance