

**SPECIAL MEETING MINUTES Wednesday, JANUARY 28th, 2009
EAST LYME BOARD OF FINANCE**

Members In Attendance: Steve Larcen, Chairman
 Jeff Langan, Secretary
 John Birmingham
 Jill Carini
 Bob Jones
 Allan Taylor

Also In Attendance: Robert Kleinhans, Deputy First Selectman
 Anna Johnson, Finance Director

Absent: No One

A. Call Meeting to Order

Chairman Larcen called this Special Meeting of the East Lyme Board of Finance to order at 7:00 PM.

B. Pledge of Allegiance

The Pledge was observed.

C. Delegations

Mr. Larcen called for delegations.

There were none.

D. Reports

a. Finance Director

♦ Update on Audit and Account Reconciliations

Ms. Johnson reported that the auditors have started their work and are working at the Board of Ed and will be at Town Hall in the end of the week. Mr. Bassett has indicated that he should be available for the next Regular Board of Finance meeting to provide a report.

Mr. Taylor asked for an update on the level of completion.

Ms. Johnson said that she expects to have the entire general fund done by next week.

Mr. Larcen asked how it was working out with the system, etc. and the issues that she had informed them of at their last meeting.

Ms. Johnson said that she completes work during the day so that she can run with the system after the regular work day. They are done through September on reconciliations and are making progress and expect that once all of this is caught up that it will be able to stay that way.

Mr. Taylor asked about the extra expense that they have had to the Finance Department budget for this and if once they are caught up, if this would be a regular thing.

Ms. Johnson said no and added that she would expect that she would have the extra help as needed, to work on these items and to keep them up to date.

E. New Business

a. Election of Officers

♦ Chairman

Mr. Larcen called for nominations for the position of Chairman of the Board of Finance for 2009.

Mr. Jones and Mr. Taylor said that the election of Chairman is normally run by the Ex-Officio.

Mr. Kleinhans said that he had been instructed by Mr. Formica to attend this meeting in his absence and to preside

over the meeting for the election of Chairman.

Mr. Kleinhans called for nominations for the position of Chairman of the Board of Finance for 2009.

****MOTION (1)**

Mr. Langan moved to nominate Steve Larcen for the position of Chairman of the Board of Finance for 2009.
Mr. Taylor seconded the motion.

Mr. Kleinhans asked three times if there were any other nominations –

Hearing none –

He called for a vote on the nomination of Mr. Larcen as Chairman –

Vote: 6 – 0 – 0. Motion passed.

Mr. Kleinhans turned the Chairing of the meeting to Mr. Larcen.

♦ **Secretary (Corresponding)**

Mr. Larcen called for nominations for the position of Secretary of the Board of Finance for 2009.

****MOTION (2)**

Ms. Carini moved to nominate Jeff Langan for the position of Secretary of the Board of Finance for 2009.
Mr. Larcen seconded the motion.

Mr. Larcen asked if there were any other nominations –

****MOTION (3)**

Mr. Jones moved to nominate Allan Taylor for the position of Secretary of the Board of Finance for 2009.
Mr. Birmingham seconded the motion.

Mr. Jones said that he does not have anything against Mr. Langan and that he supports Mr. Larcen as Chairman but would like to have the positions shared and a Republican be the Secretary.

Mr. Taylor said that they are not saying that they do not work well together as they do but they feel that electing a Republican to the position of Secretary would represent the balance that transpired during the past year. He noted that no subcommittee chairs would change and that it is rather just confirming the success of the past year of this Board and how they worked together.

Mr. Birmingham noted that they have not heard from Mr. Langan and asked Mr. Langan if he wants to retain the position of Secretary or what he would like to do.

Mr. Langan said that he takes a different perspective from them and that he wants his name in the hat as he feels that he has made a contribution and that he can continue to make a contribution to the Board.

Mr. Birmingham asked Mr. Taylor if he would like to say something -

Mr. Taylor said that he has been the Secretary and Chairman of this Board some time ago and that he would like to be the Secretary now as he has a strong interest in the Town and the Board of Finance and he would be happy to accept the position.

Mr. Larcen said that he feels that the arguments that everyone made are valid arguments and that he had told Mr. Taylor when this was first discussed that he would talk with Mr. Langan and seek his input as he has done an excellent job keeping them organized and keeping track of follow-up/action items.

Mr. Jones asked Mr. Larcen if they could have a recess.

Mr. Larcen called for a 10 minute recess at 7:15 PM.

Mr. Larcen reconvened the meeting and called it back to order at 7:26 PM. He recapped that they had two nominations for the position of Secretary on the table.

Mr. Taylor said that they have been working together and that he feels that the request to have a sharing of the positions was the correct thing to do. The reasons for it were right and it was the right thing to do – however; if it is going to cause dissension among the Board, he will withdraw as this is a time to work together as there is a lot to be done – not just here – but for all of the cities and Towns.

Mr. Larcen thanked Mr. Taylor for the spirit in which he had withdrawn and said that it was appreciated. He then called for a vote on the nomination of Mr. Langan for secretary.

Vote: 6 – 0 – 0. Motion passed.

Mr. Langan said that he wanted to make a comment to Mr. Taylor's comments. Mr. Taylor talks about the Board working together however he thinks that what happened two weeks ago was the antithesis to that - where Mr. Taylor knew that he (Jeff) would not be able to attend the meeting and in spite of that he still looked to add the elections to the agenda; knowing that he (Jeff) would not be there.

Mr. Taylor said that he wished that Mr. Langan had made those statements prior to the vote as someone may have voted differently. He noted that the cooperation regarding the elections was not there from the start as they should have been held in the December meeting and he spoke with Mr. Larcen about it and he said that he wanted to speak with Mr. Langan.

Mr. Larcen said that he had no prior knowledge of the elections being held in December and that he spoke with the Town Clerk who said, after researching it, that it had been a practice to hold them in December. He asked that they put an end to this and move forward.

F. Old Business

♦ Discussion – Proposed 2009/2010 Budget Meetings

Mr. Larcen said that they expect to have the budget books for their regular meeting in March. He asked that they try to set up meetings and said that they would not hold any on Fridays.

In Discussion over the number of meetings that they might need to review the budgets there were differing opinions on the level of examination that the budgets should have. Some felt that it should depend upon the budget itself while others felt that everything should be examined. Likewise, there were differing opinions on whether they should have a joint meeting for the presentation of the Board of Ed budget. Some felt that they should while others felt they should not and still others felt that they would like to have the option to attend.

Mr. Larcen said that they would have to have deliberations done my Tuesday, April 21, 2009 as the Public Hearing on the Budget would be held on Monday, April 27, 2009 with the Town Meeting on the Budget on Monday, May 11, 2009. He asked if they would like to start their budget meetings earlier so that they could get out earlier and the consensus of the Board was that 6:30 PM would be an appropriate starting time for the budget review meetings. The dates are: (March 11, 2009 – Regular Meeting @ 7 PM), March 19, 2009 @ 6:30 PM, March 25, 2009 @ 6:30 PM, March 30, 2009 @ 6:30 PM, March 31, 2009 @ 6:30 PM, April 6, 2009 @ 6:30 PM, (April 8, 2009 - Regular Meeting @ 7 PM), April 14, 2009 @ 6:30 PM, April 20, 2009 @ 6:30 PM and April 27, 2009, Public Hearing on the Budget at 7 PM location to be determined. (Schedule attached at end)

G. Public Discussion

Mr. Larcen called for Public Discussion.

There were none.

H. Board Comments

Mr. Larcen asked the Board if they had any further comments.

There were none.

I. Adjournment

****MOTION (4)**

Mr. Langan moved to adjourn this Special Meeting of the East Lyme Board of Finance at 8:15 PM.

Mr. Birmingham seconded the motion.

Vote: 6 – 0 – 0. Motion passed.

Respectfully submitted,

Karen Zmitruk,
Recording Secretary

**Board of Finance
Budget Review Meeting Schedule
FY 2009/2010
Town Hall - Upper Meeting Room**

Wednesday, March 11, 2009 – Regular Meeting @ 7 PM

Thursday, March 19, 2009 – Special Meeting @ 6:30 PM (Reviews)

Wednesday, March 25, 2009 – Special Meeting @ 6:30 PM (Reviews)

Monday, March 30, 2009 – Special Meeting @ 6:30 PM (Reviews)

Tuesday, March 31, 2009 – Special Meeting @ 6:30 PM (Reviews)

Monday, April 6, 2009 – Special Meeting @ 6:30 PM (Reviews)

Wednesday, April 8, 2009 - Regular Meeting @ 7 PM

Tuesday, April 14, 2009 – Special Meeting @ 6:30 PM
(Deliberations)

Monday, April 20, 2009 – Special Meeting @ 6:30 PM
(Deliberations, if necessary)

*Monday, April 27, 2009, Public Hearing on the Budget at 7 PM
Location to be determined*