

EAST LYME BOARD OF EDUCATION
East Lyme, Connecticut

East Lyme Board of Education
Monday, September 27, 2010
Executive Session: 7:00 p.m.
Regular Board Meeting: 7:30 p.m.
Room B101 (INTV Room)
East Lyme High School

Executive Session

Board Members Present: Tim Hagen (Chair), Beth Groeber (Secretary), Mary Broderick, Jaime Ellis, Laura Greenstein, Marlene Nickerson, Kevin Seery, Rich Steel

Board Members Excused: Melissa Ford, Al Littlefield

Administrators Present: Dr. James Lombardo (Superintendent)

MOTION: Kevin Seery moved to enter into executive session at 7:02 p.m. and to include the Superintendent to discuss personnel issues (interview superintendent's recommendation for 0.5 Assistant Principal, HS Alternative Education Program for 2010-2011 only); Marlene Nickerson seconded.

VOTE: UNANIMOUS

MOTION CARRIED

The Board exited executive session at 7:33 p.m.

Regular Meeting

Board Members Present: Tim Hagen (Chair), Beth Groeber (Secretary), Mary Broderick, Jaime Ellis, Laura Greenstein, Marlene Nickerson, Kevin Seery, Rich Steel

Board Members Excused: Melissa Ford, Al Littlefield

Administrators Present: Dr. James Lombardo (Superintendent), Mr. Brian Reas (Assistant Superintendent for Special Education and Pupil Personnel), Dr. Karen Costello (Administrator for Program Improvement), Mr. Michael Susi (HS Principal), Mrs. Judy DeLeeuw (MS Principal), Linda Anania (FL Principal), Dr. David Miko (HA Principal), Laurie Zaneski (HS Assistant Principal), Rich Chocolate (MS Assistant Principal), Rod Mosier (MS Assistant Principal), Don Meltabarger (Business/Facilities Director)

I. CALL TO ORDER – 7:40 p.m.

II. PLEDGE OF ALLEGIANCE – Led by Tim Hagen and Carl Reichard

There was no objection to the addition of Item VII.C.2. Discussion/Action re: Proposed Appointment of .5 Assistant Principal, Alternative Education Program, HS for 2010-2011 school year

III. PUBLIC COMMENT – No Public Comment

IV. APPROVAL OF MINUTES

MOTION: Jaime Ellis moved approval of the minutes of the Board of Education Regular Meeting on August 23, 2010; Laura Greenstein seconded.

ABSTAIN: Rich Steel

MOTION CARRIED

MOTION: Marlene Nickerson moved approval of the minutes of the Board of Education Special Meeting on September 13, 2010; Jaime Ellis seconded.

VOTE: UNANIMOUS

MOTION CARRIED

V. SPECIAL REPORTS: STUDENTS' REPRESENTATIVES, SELECTMEN'S REPRESENTATIVE, and OTHER REPORTERS

A. Students' Representatives – Jen Cordero

- School Sports Update
- Cancer Action Club Fundraiser
- French Honor Society preparing for French Week – hope to involve all high school students
- Freshman Activity Club Fair was 9/14/10
- Fall Drama Club production is *Super Freak*
- Relay for Life at CT Informational Meeting is 10/4/10 and the race will be held on May 14-15 at ELHS
- ELHS College Fair in North Gym on 10/5/10 – 155 colleges will be represented
- Zumba classes every Tuesday night at the HS – contact Mrs. Jen Carney-Brush at ELHS
- Zumba-a-thon Fundraiser will be held on 10/15/10 from 7:00 – 10:00 p.m. at ELHS
- Nine ELHS students recently attended Boys and Girls State – Wonderful experience and thanks to Mrs. Hardy for her help and support

B. Selectman's Representative – RoseAnn Hardy

- Regional water update – extend up RT 161 to RT 85 and cross over to the NL supply (least expensive route), funding through bonding package which is being studied
- Board of Selectmen thanked the Board of Education for recent use of its van
- Incentive housing report due soon

C. Town Building Committee Representative – Gerard Burkhardt was not present

D. Salem Board of Education Representative – Stephen Buck

- Salem Schools are off to a successful start!

E. Other Reporters - none

VI. CONSENT AGENDA

MOTION: Jaime Ellis moved to approve the proposed Consent Agenda, as presented: (A. Proposed ELHS Sunday Field Trip to Participate in EL Light Parade on December 12, 2010; B. Proposed Donation to NCS from Target Stores Take Charge of Education Program in the amount of \$617.47; C. Proposed Fall After School Activities Program for NC; D. Proposed After School Activities Program for HA), as presented; Kevin Seery seconded.

VOTE: UNANIMOUS

MOTION CARRIED

VII. DISCUSSION/ACTION ITEMS

A. Finance/Facilities/Community

1. Discussion/presentation re: ELHS Athletic Complex Task Force Presentation Regarding Field Improvements
William Seymour, P.E. and Director, Civil Engineering, Gale Associates, and Athletic Complex Renovation Committee Chair Carl Reichard gave a comprehensive presentation on the East Lyme High School Athletic Complex Improvement Project. Project goals include the assessment of current programs and existing facilities, the development of a needs assessment, schematics, phasing plans and cost estimates. The mission statements of the East Lyme High School, the Board of Education and the Town of East Lyme are all

committed to the role of sports in the education system. The existing facility has served the district and our community very well; however, it has outlived reasonable life expectancy. Assessment results and proposed improvements of the track, bleacher, press box, field, lighting and other related sites were reviewed. Although the track (23 years old) and the bleacher structure (32 years old) were well constructed, both have safety and compliance issues. The field lacks proper drainage and crowning and is unusable during the summer. Options for natural turf and synthetic turf were presented which included comparative maintenance costs and cost estimates, player safety information, and environmental considerations. The ELHS Athletic Complex Improvement Committee recommended the reconstruction of the ELHS Athletic Complex to include 1) a new all weather track; 2) new bleachers; 3) new lights; a new artificial multi-use field with increased storage. The presentation is available on the district website at eastlymeschools.org and questions/comments may be directed to Dr. James Lombardo, Superintendent of Schools at james.lombardo@eastlymeschools.org. A public hearing will be held on Thursday, October 7, 2010, 7:00 p.m. in the East Lyme High School auditorium. Carl Reichard was thanked for his time and effort in this project.

There was no objection to moving up the following two agenda items: VII.B.1. Discussion/action re: Proposed ELHS Out-of-Country Field Trip to South Africa in April 2011 and VII.C.2. Discussion/action re: Proposed Appointment of .5 Assistant Principal, Alternative Education Program, HS for 2010-2011 school year; however, the minutes will reflect the items in their original order.

2. Discussion/action re: Superintendent's and FFO Committee Recommendation Regarding District Facilities Feasibility Study

Board Chair Tim Hagen noted that the last district facilities feasibility study was conducted over 12 years ago. This study will give the district a clear vision in order to make long term capital improvement requests to the town. The firm of Kaestle Boos was secured through a competitive bid process. The board noted a concern that it was unclear why the accepted bid was low in comparison to other bids.

MOTION: Kevin Seery moved to hire Kaestle Boos to complete a district facilities feasibility study as described in the bid announcement for the price of \$28,500.00, as presented; Marlene Nickerson seconded.

VOTE PRO: Tim Hagen, Beth Groeber, Mary Broderick, Jaime Ellis, Laura Greenstein, Marlene Nickerson, Kevin Seery,

ABSTAIN: Rich Steel

MOTION CARRIED

3. Discussion/action re: Superintendent's Proposed 2010-2011 ELPS Goals and Priorities

Dr. Lombardo referred to the "Educating the Whole Child 2010-2011" goals chart and noted the addition under *Engaged & Challenged*, 5. "Enhance rigor of the ELPS Curriculum Renewal Process." In fulfilling all district goals and priorities, the district will 1) Engage and develop appropriate partnerships with the greater East Lyme community; 2) Consider the time and resource impact of any new initiative; and 3) Explore ways to use appropriate and emerging technologies for effective and efficient implementation. Due to the lateness of the hour, the full presentation was postponed until the Board of Education Special Meeting on Tuesday, October 12, 2010 at ELHS. Questions and comments may be directed to james.lombardo@eastlymeschools.org. No action was taken.

B. Instruction

1. Discussion/action re: Proposed ELHS Out-of-Country Field Trip to South Africa in April 2011

ELHS Principal Michael Susi endorsed a proposed field trip to Kleinbaai Gansbaai, South Africa for student participation in the White Shark Project (WSP). Guidance Counselor Michelle Dean gave a comprehensive report on her recent participation in this project which she described as an incredible learning opportunity to be shared with students. Questions regarding safety and security measures were addressed. If approved, Michelle and a science teacher will chaperone six high school students during April vacation. The Board expressed their gratitude to teachers whose passion for learning provides these types of opportunities for students.

MOTION: Kevin Seery moved to approve the proposed ELHS field trip to Kleinbaai Gansbaai, South Africa in April 2011 as presented; Mary Broderick seconded.

VOTE: UNANIMOUS

MOTION CARRIED

C. Personnel

1. Discussion/action re: Proposed 2010-2011 ELPS Staffing Plan

Dr. Lombardo reviewed the proposed 2010-2011 ELPS Staffing Plan. Staffing levels were in alignment with the previous year, minus budget reductions and BOE approved modifications. Six students were brought home to the district from outplacements. Staffing represents an approximate \$375,000 in district savings.

MOTION: Beth Groeber moved to approve the proposed 2010-2011 ELPS Staffing Plan as presented; Mary Broderick seconded.

VOTE: UNANIMOUS

MOTION CARRIED

2. Discussion/action re: Proposed Appointment of 0.5 FTE Assistant Principal for East Lyme High School Alternative Education Program for the 2010-2011 School Year

Dr. Lombardo recommended Math Coordinator Jason Bitgood for the 0.5 FTE Assistant Principal for the East Lyme High School Alternative Education Program for the 2010-2011 school year. The position is funded by the Edjobs grant.

MOTION: Mary Broderick moved to appoint Jason Bitgood as the 0.5 FTE Assistant Principal for the East Lyme High School Alternative Education Program for the 2010-2011 school year only, as presented; Marlene Nickerson seconded.

VOTE: UNANIMOUS

MOTION CARRIED

D. Policy

1. Discussion/action re: Proposed Acceptance of the American Institute for Foreign Study (AIFS), International Exchange Program (BOE Policy #5118)

Dr. Lombardo has tentatively agreed to allow the enrollment of one foreign exchange student into ELHS for the remainder of the school year. He will bring to the Academics, Athletics and Activities Committee a formal request to change BOE Policy 5118 to include the American Institute for Foreign Study (AIF) as a Board accepted international exchange program.

MOTION: Mary Broderick moved to allow the 2010-2011 high school enrollment of a non-tuition foreign exchange student, in association with the Academic Year in America (AYA) Program, sponsored by American Institute for Foreign Study (AIFS), as presented; Beth Groeber seconded.

VOTE: UNANIMOUS

MOTION CARRIED

E. Other

VIII. ADMINISTRATION REPORTS

A. Superintendent of Schools – Dr. James Lombardo had no further report

B. Assistant Superintendent for Special Education and Pupil Personnel – Mr. Brian Reas had no further report

C. Business/Facilities Director – Mr. Don Meltabarger

- Boilers are in and will be connected soon
- Culinary Arts project update with estimates to follow

IX. COMMITTEE REPORTS

- A. Academics, Athletics and Activities Committee – Minutes of 9/13/10
- B. Finance, Facilities and Operations Committee – Minutes of 9/13/10

X. COMMUNICATIONS

- A. The Viking Saga, Volume 44, Edition 2, 9/21/10
- B. EL Aquatic and Fitness Center Committee Minutes of 9/13/10

XI. NOTICES

- A. Notice of the following 2010/2011 staffing changes:

1. Appointments

- Brenda Ayers, .9 Instructional Aide, HS, 8/30/10
- Alyssa Birch, After School Aide, NC, 9/7/10
- Kristen Cabral, .33 A.M. Daycare Aide, FL, 8/30/10
- Mario Campagna, 1.2 Instructional Aide (1:1), DW and After School Aide, FL, 8/30/10
- Kristen Dennis, .4 School Aide and .6 AM/PM Daycare Aide, FL, 8/30/10
- Brandon Dion, .30 After School Aide, NC, 8/30/10
- Jeff Drew, .5 Teaching Assistant (Alt Ed), HS, 8/30/10
- Margaret Elkins, 1.0 Instructional Aide (1:1), DW at HS, 8/30/10
- Javier Hernandez, .45 School Aide, FL, 8/30/10
- Allison Kosswig, 1.0 School Counselor, HS, 8/25/10
- Joyce Lichtenfels, .10 School Aide, HA, 8/30/10
- Tyler McDonald, .33 AM Daycare Aide, FL, 8/30/10
- Eric McGuire, .25 After School Care Aide, MS, 9/21/10
- Jessica Mercado, .66 AM/PM Daycare Aide, FL, 8/30/10
- Alfred Scelza, .15 School Aide, FL, 9/23/10
- Lauren Schunemann, 1.0 Grade 2 Long-Term Substitute Teacher, HA, 8/30/10 until on or about 10/21/10
- Kathleen Skinner, 1.0 Instructional Aide (1:1), DW at FL, 9/7/10
- Shana Spector, .30 School Aide, FL, 9/20/10
- Laura Tiffany, 1.0 Instructional Aide, HA, 8/30/10
- Kimberly Welcome, 1.0 Instructional Aide (1:1), DW at MS, 8/30/10
- Megan Whiton, .5 Kindergarten Teacher, FL, 9/15/10 – 6/15/11 (2010/2011 school year only)

2. Increases (FTE)

- Diana Galindo from .2 to .4 School Aide, MS, 8/31/10
- Mary Gentile from .5 Instructional Aide to .5 Instructional Aide and .45 Instructional Aide (TLC), FL, 9/15/10
- Eric McGuire from 1.0 to 1.2 Instructional Aide
- SueAnn Wilkos from .1 to .3 School Aide, HA, 8/30/10

3. Reassignment

- Deb Blinn from 1.0 Administrative Assistant I (12 months), CO and HA to CO for 10-11 SY
- Joanne Kasprzak from 1.0 Administrative Assistant I (12 months) at MS to FL, 9/20/10
- Robyn McKenney from 1.0 Computer Consultant, MS to 1.0 Computer Systems Coordinator, DW, 9/20/10
- Rebecca Silva, 1.0 Instructional Aide to 1.0 Administrative Assistant I, HA, 9/15/10
- Kathleen Sterling, 1.0 Kindergarten Teacher, FL/NC to NC, 2010-2011 school year
- Carrie Vezina from 1.0 Administrative Assistant I at FL to .5 Admin Asst I Facilities Services Department (DW) and .5 Technology Department (DW), 9/20/10

4. Leave of Absence

- Cheryl Frink, 1.0 Teaching Assistant, MS, 9/23/10 – 10/15/10

5. Resignations

- Rachel Baer, .2 School Aide, MS, 8/13/10
- Katrina Clement, 1.0 Instructional Aide, FL, 9/14/10
- Pamela Fuller, .40 After School Aide, NC, 8/13/10
- Tiffany Hunt, 1.0 Instructional Aide, FL, 8/20/10
- Jason Hurlock, 1.0 Instructional Aide (1:1) DW, HS, 8/23/10
- Michelle Lyons, 1.0 Instructional Aide, HA, 8/6/10
- Kim McGinty, .5 Day Care Aide, FL, 8/27/10
- Michelle McIlwain, .5 School Aide, MS, 9/25/10
- Lisa Sawyer, 1.0 Administrative Assistant I, HA, 9/17/10

6. Supplemental Appointments (2010-2011)

- Ryan Ainscough, Gay/Straight Alliance
- Dianne Anderson, Osprey Team Leader, MS
- Dianne Anderson, Special Education Liaison, MS
- Claire Artibee, Seafarers Team Leader, MS
- Laura Ashburn, Ecology Club Advisor, HS
- Gisele Bagley, Sea Hawks Team Leader, MS
- Jeannine Barber, Freshman Class Advisor, HS
- Jeannine Barber, Literary Magazine Advisor, HS
- Nadine Barnes, Senior Class Advisor, HS
- Laura Barry, Curriculum and Instructional Leader, Global Language, HS
- Jeff Beale, Newspaper Advisor, HS
- Jeff Beale, Senior Class Advisor, HS
- Karen Burnham, Neptunes Team Leader, MS
- Ray Campbell, Yearbook Advisor, HS
- Karin Carlson, Orchestra Director, HS
- David Casco, Fishing Club Advisor, HS
- Melissa Chiappone, AV Coordinator, HA
- Melissa Chiappone, Early Morning Show (BNN) Coordinator, HA
- Paul Christensen, Curriculum and Instructional Leader, Special Education, HS
- Karen Ciccone, Flute Ensemble Advisor, MS
- Karen Ciccone, Jazz Band Advisor, MS
- Kathleen Cietanno, Social Studies Liaison, MS
- Lance Coderre, Intramural Basketball Advisor, MS
- David Costa, Guitar Club Advisor, MS
- David Costa, Pokemon Advisor, MS
- Ellen Cummings, Mariners Team Leader, MS
- Jim Cunningham, Intramural Basketball Advisor, MS
- Jim Cunningham, Intramural Coordinator, MS
- Marcie Cunningham, Curriculum and Instructional Leader, Social Studies, HS
- Jackie Curry, World Language Team Leader, MS
- Jackie Curry, World Language Liaison, MS
- Michelle Dean, Student Senate Advisor
- Maria DePaola, Friends Helping Friends Advisor, MS
- Amy Derr, Cultural Awareness Club Advisor, HS
- Kathleen Derry, Blue Crabs Team Leader, MS
- Kristie-Marie Derosier, Cheerleading Head Coach, HS, not a member of the ELPS staff
- Chris Discordia, AV Coordinator, NC
- John Donohue, Junior Math Counts Advisor, MS
- Roz Downing, Key Club Advisor, HS
- Jeff Drew, Boys' Interscholastic Basketball Coach, MS
- Holli Dupuis, Whelks Team Leader, MS
- Howard Estes, Lego Club Advisor, MS

- Howard Estes, Ski Club Advisor, MS
- Freda Gianakos, Curriculum and Instructional Leader, Family and Consumer Sci., and Health/PE, HS
- Jay Gionet, Math Counts Advisor, MS
- Marcia Goldreich, Curriculum and Instructional Leader, Counseling and Career Education, HS
- Lynne Hansen, Curriculum and Instructional Leader, Math, HS
- Sam Harfenist, Sophomore Class Advisor, HS
- Marie Hobbes, Curriculum and Instructional Leader, Science, HS
- Michelle Jeff, Science Club Advisor, MS
- Stephanie Jenkins, Student Senate Advisor, HS
- Mary Jennings, Sophomore Class Advisor, HS
- Linda Johansen, Math Team Advisor, HS
- Sue Johnston, Band Director, HS
- Chris Jones, Assistant Band Director, HS
- Deb Kelly, Junior Class Advisor, HS
- Sue Kohanski, Orchestra Director, HS
- Lisa Kriger, Junior Leaders Club Advisor, MS
- Lisa Kriger, Leaders Club Advisor, MS
- Lisa Kriger, Life Arts Team Leader, MS
- Lisa Kriger, Life Arts Liaison, MS
- Kathleen Kuvalanka, Seadogs Team Leader, MS
- Kathleen Kuvalanka, Service Club Advisor, MS
- Kathleen Kuvalanka, Volleyball Advisor, MS
- Henry Kydd, National Honor Society Advisor, HS
- Lance Lambole, Track Advisor, MS, not a member of the ELPS staff
- Kathy LaPlatney, Math Liaison, MS
- Jen Lewis, Language Arts Liaison, MS
- Wesley Long, Band Instructor, HS, not a member of the ELPS staff
- Joan Love, Cross Country Interscholastic Coach, MS
- Joan Love, Pfizer Liaison, MS
- Joan Love, Science Liaison, MS
- Cathy Lovell, Art Club (Grades 7-8) Advisor, MS
- Anthony Maiese, Choral Director, HS
- Elaine Mattern, Volleyball Assistant Coach, HS, not a member of the ELPS staff
- Ann Megan, Choral Director, HA
- Rachel Michaud, Student Expo Coordinator, HS
- David Miner, Video Journalism Advisor, MS
- Katie Morin, Elementary Band Director, DW
- Katie Morin, Elementary Instrumental Orchestra Coordinator, DW
- Eileen Newton, Choral Director, NC
- Naomi Niemann, Big Blue Team Leader, MS
- Brad Normand, Band Instructor (Jazz), HS
- Brad Normand, Junior Class Advisor, HS
- Pam Nowak, Curriculum and Instructional Leader, English, HS
- Lisa Ramaccia, Peers Reaching Out Advisor, HS
- Nancy Rigdon, Choral Director, MS
- Nancy Rigdon, Drama Advisor (Fall and Spring), MS
- Eric Sasman, Band Instructor, HS, not a member of the ELPS staff
- Amy Schneider, Band Instructor, HS, not a member of the ELPS staff
- Marie Shaw, Curriculum and Instructional Leader, Library, Technology Education, Video Productions, HS
- Josh Sheppard, Cross Country Interscholastic Coach, MS
- Josh Sheppard, Wellness Advisor (Spring), MS
- Lori Singer, Chemical Safety Officer, DW
- Patricia Sullivan, Girls' Interscholastic Basketball Coach, MS
- Judy Sweeney, Volunteer Band Instructor, HS, not a member of the ELPS staff

- Diane Swan, Science Coordinator, NC
- Kim Thompson, Freshman Class Advisor, HS
- Jennifer Towle, Band Instructor, HS, not a member of the ELPS staff
- Audrone Venduras, Breakers Team Leader, MS
- Jim Warykas, Curriculum and Instructional Leader, Fine Arts, HS
- Jim Warykas, Fine Arts Magazine Advisor, HS

7. Student Teaching Assignments

- Jessica Dunican, UNH with HS English Teacher Jim Buchan, 8/30 – 12/3/10
- Gregory Veteri, ECSU with HA Physical Education Teacher Judy Deeb, 8/30 – 10/22/10

B. Notice of the following out of state field trips/athletic competitions

1. FL grade 4 students to the Big E, Springfield, MA on Friday, September 24, 2010
2. HS students to compete in the New Balance Ocean State Cross Country Invitational, Goddard Park Warwick, RI on Saturday, September 25, 2010
3. HS students to compete in the Brown University, New England HS Championship Cross Country Invitational, Goddard Park, Warwick, RI on Saturday, October 16, 2010
4. HS students to the Annual All Latin Carol Sing at the First Baptist Church and to Providence Place, Providence, RI on Thursday, December 9, 2010

XII. BOARD COMMENTS/FUTURE AGENDA ITEMS

A. Board Comments

A Salem/EL Cooperative Study Group Meeting will be scheduled

B. Future Agenda Items

1. BOE Public Hearing – 10/7/10, 7:00 p.m., ELHS Auditorium (ELHS Athletic Complex Project)
2. Superintendent's Goals – Special BOE Meeting 10/12/10
3. CAPT, SAT, AP Presentation – 10/26/10
4. Pool Fee Structure and Program Overview – 10/26/10
5. Health and Balanced Living Curriculum Presentation – 10/26/10
6. CMT Presentation
7. Task Force Summary

XIII. PUBLIC COMMENT - None

A short break was held at 10:23 p.m.

XIV. EXECUTIVE SESSION

MOTION: Jaime Ellis moved to enter into executive session at 10:28 and to include the Superintendent to discuss personnel issues; Kevin Seery seconded.

VOTE: UNANIMOUS

MOTION CARRIED

The Board exited executive session at 10:50 p.m.

XIV. ADJOURNMENT

MOTION: Jaime Ellis moved to adjourn the meeting at 10:51 p.m.; Kevin Seery seconded.

VOTE: UNANIMOUS

MOTION CARRIED

Respectfully Submitted,
Elizabeth Groeber
Elizabeth Groeber, Secretary
East Lyme Board of Education