

EAST LYME BOARD OF EDUCATION
East Lyme, Connecticut

East Lyme Board of Education Minutes
Tuesday, October 11, 2011
Regular Board Meeting: 7:00 p.m.
INTV Room – B101
East Lyme High School

Board Members Present: Tim Hagen (Chair), Beth Groeber (Secretary), Jaime Barr, Mary Broderick, Laura Greenstein, Al Littlefield, Kevin Seery

Board Members Absent: Melissa Ford, Marlene Nickerson, Rich Steel

Administrators Present: Dr. James Lombardo (Superintendent), Brian Reas (Assistant Superintendent), Dr. Karen Costello, Linda Anania (FL Principal), Melissa DeLoreto (NC Principal), Dr. David Miko (HA Principal), Judy DeLeeuw (MS Principal), Michael Susi (HS Principal), Don Meltabarger (Business/Facilities Director)

I. **CALL TO ORDER** – The meeting was called to order at 7:12 p.m.

II. **PLEDGE OF ALLEGIANCE** – Led by Tim Hagen and Dr. Lombardo

III. **PUBLIC COMMENT** – None

IV. **APPROVAL OF MINUTES**

MOTION: Al Littlefield moved approval of the minutes of the Board of Education Regular Meeting on September 26, 2011 as presented; Laura Greenstein seconded.

VOTE PRO: Tim Hagen, Jaime Barr, Laura Greenstein, Al Littlefield, Kevin Seery

ABSTAIN: Mary Broderick, Beth Groeber

MOTION CARRIED

V. **SPECIAL REPORTS: STUDENTS' REPRESENTATIVES, SELECTMEN'S REPRESENTATIVE, and OTHER REPORTERS**

A. Students' Representative – Sara Kukich was not present

B. Selectman's Representative – Mark Nickerson was not present

C. Town Building Committee Representative – A representative was not present

D. Salem Board of Education Representative – Stephen Buck

1. Last week's ELHS presentation on test scores by Principal Michael Susi was much appreciated by the Salem Board of Education

E. Other Reporters - None

VI. **CONSENT AGENDA**

MOTION: Kevin Seery moved approval of the Consent Agenda as presented (VI.A. Proposed ELHS Sunday Field Trip to Lincoln, RI on October 16, 2011 and B. Proposed NCS After School Activities for Fall 2011) as presented; Jaime Barr seconded.

VOTE: UNANIMOUS

MOTION CARRIED

VII. DISCUSSION/ACTION ITEMS**A. Finance/Facilities/Community****1. Discussion/action re: Proposed Lease Agreement with Carelot for the Coastal Connections Program**

Dr. Lombardo presented the proposed lease agreement between Carelot Enterprises, LLC and East Lyme Public Schools for property at 315 Flanders Road for the Coastal Connections Program. The property will be leased at \$750.00 per month plus the proportionate share of utility costs through the end of the 2011-2012. Should the district desire to renew the agreement, rent will be \$1,400 per month plus utilities.

MOTION: Kevin Seery moved to table action on the proposed lease agreement with Carelot Enterprises, LLC until it has been reviewed by the FFO Committee; Al Littlefield seconded.

VOTE PRO: Kevin Seery Tim Hagen, Jaime Barr, Al Littlefield

VOTE CON: Beth Groeber, Mary Broderick, Laura Greenstein

MOTION DEFEATED 4:3

MOTION: Beth Groeber moved approval of the proposed lease agreement between Carelot Enterprises, LLC and East Lyme Public Schools for property at 315 Flanders Road in the amount of \$750.00 per month plus the proportionate share of utility costs through the end of the 2011-2012 school year as presented; Laura Greenstein seconded.

VOTE PRO: Laura Greenstein

VOTE CON: Tim Hagen, Jaime Barr, Mary Broderick, Al Littlefield, Kevin Seery

ABSTAIN: Beth Groeber

MOTION DEFEATED 5:1:1

MOTION: Mary Broderick moved approval to pay Carelot Enterprises, LLC the security deposit (\$750.00) and rent through the end of November 2011 (\$2,250.00) for a total of \$3,000.00; seconded Kevin Seery.

VOTE: UNANIMOUS

MOTION CARRIED

B. Instruction**1. Discussion re: Presentation on ELPS CMT, CAPT and Other Assessment Data**

Dr. Lombardo presented assessment data for the 2010-2011 school year. The CT Mastery Test (CMT) is administered in grades 3-8 in reading, math and writing; science in grades 5 and 8. East Lyme students continue to do well with student achievement on the rise each year. The CT Academic Performance Test (CAPT) is administered in grade 10 and tests students in the areas of writing, math, and science. A total of 166 students achieved goal (4) or advanced level (5) on all of the CAPT subtests. Percentages of students performing at or above proficiency held the highest overall averages since the history of the test and are representative of the work by students and staff throughout the district. Scholastic Aptitude Tests (SAT) are taken in grades 11 and 12 and are used for college admissions to determine college readiness. The trend continues with boys scoring slightly higher in math and girls higher in reading and writing. East Lyme's overall mean scores were significantly higher than the state and national averages. Five students from the class of 2011 were National Merit Finalists. Also used for college admissions, the American College Testing (ACT) showed a significant increase in student participation and scores were higher than state and national averages. Advanced Placement (AP) tests scores were impressive with 237 students taking a total of 481 tests. The Board congratulated the staff and students for their tremendous effort.

C. Personnel

1. Discussion/action re: Proposed ELPS 2011-2012 Staffing Plan

Dr. Lombardo recommended the approval of the ELPS 2011-2012 Staffing Plan as presented. The plan is in alignment with previous year staffing levels and Board approved modifications. Student enrollment numbers continue to be monitored.

MOTION: Jaime Barr moved approval of the proposed ELPS 2011-2012 Staffing Plan as presented; Al Littlefield seconded.

VOTE: UNANIMOUS

MOTION CARRIED

D. Policy

1. Discussion/action re: Proposed Recognition of the American Institute for Foreign Study (AIFS) Foundation as a BOE Approved International Exchange Program

In accordance with Board of Education Policy 5118, Dr. Lombardo requested that the American Institute for Foreign Study (AIFS) Foundation be recognized as a Board approved international exchange program. On September 27, 2010, the Board approved attendance of a single foreign exchange student through this program for the 2010-2011 school year. Board approval will allow the district's future consideration of additional foreign exchange students to attend ELHS through this program.

MOTION: Mary Broderick moved approval of the addition of the American Institute for Foreign Study (AIFS) Foundation as a Board approved international exchange program as presented; Kevin Seery seconded.

VOTE: UNANIMOUS

MOTION CARRIED

E. Other

1. Discussion re: Plans for Addressing Board of Education 2011-2012 Goals

The Board agreed that the following avenues would be used in moving the Board goals in the right direction:

- Goal #1 BOE Development – AAA Committee
- Goal #2 Cooperative Agreement – Subcommittee
- Goal #3 ELPS Mission Statement and Long Range Plan – AAA & FFO Committees to brainstorm collectively to bring ideas to the full Board
- Goal #4 Curriculum Development – AAA Committee
- Goal #5 Policy Development – Policy Committee

VIII. ADMINISTRATION REPORTS

A. Superintendent of Schools – Dr. James Lombardo

- Anticipated district savings of \$50,000 in heating oil and natural gas expenses for 2011-2012
- Enrollment of eight high school students in the Coastal Connections program
- Update on local and regional professional development activities for 10/11/11

B. Assistant Superintendent for Special Education and Pupil Personnel – Mr. Brian Reas

- Update on Dufour workshop participation

C. Business/Facilities Director – Don Meltabarger gave the following project updates:

- HA roof replacement project (LEARN wing) has been completed
- ELHS Culinary Arts Lab project has been completed
- ELHS exterior music wall repair project is underway
- Oil tank is being removed from HS
- ELHS baseball field project starts on 10/12/11

IX. COMMITTEE REPORTS

- A. AAA Committee Meeting
- B. FFO Committee Meeting
- C. Policy Committee – Jaime Barr reported that the committee met prior to the Board meeting and reviewed six policies, five of which will be brought to the Board.

X. COMMUNICATIONS

- A. EL Aquatic and Fitness Center Committee Minutes of 9/19/11
- B. EL Aquatics & Fitness Center Foundation, Inc. Minutes of 9/27/11 and Agenda for 11/14/11 Meeting
- C. ELBOE Policy Committee Meeting Minutes of 9/12/11

XI. NOTICES

- A. Notice of the following staffing changes:

- 1. Appointments

- Phyllis Berger, .66 Instructional Aide, FL, 9/13/11
- Katie Duncan, 1.0 Instructional Aide, DW @ HA, 10/11/11
- Allison Mulcrone, .35 After School Aide, FL, 9/19/11

- 2. Supplemental Assignments (2011-2012)

- Ryan Ainscough, Gay/Straight Alliance Advisor, HS
- Ron Alaimo, Team Leader, Sea Hawks, MS
- Dianne Anderson, Special Education Liaison, MS
- Dianne Anderson, Team Leader, Osprey, MS
- Claire Artibee, Team Leader, Seafarers, MS
- Laura Ashburn, Ecology Club Advisor, HS
- Jeannine Barber, Literary Magazine, HS
- Jeannine Barber, Sophomore Class Advisor, HS
- Laurie Barry, Curriculum & Instructional Leader, Global Language, HS
- Jeff Beale, Newspaper Advisor, HS
- Jennifer Berchielli, Gaming Club Advisor, MS
- Karen Burnham, Team Leader, Neptunes, MS
- Steven Buttery, Volunteer Band Instructor, HS *
- Ray Campbell, Yearbook Advisor, HS
- Karin Carlson, Orchestra Director, HS
- David Casco, Fishing Club Advisor, MS
- Paul Christensen, Curriculum & Instructional Leader, Special Education, HS
- Karen Ciccone, Assistant Band Director, MS
- Karen Ciccone, Flue Ensemble Advisor, MS
- Karen Ciccone, Jazz Band Advisor, MS
- Lance Coderre, Intramural Basketball Advisor, MS
- David Costa, Guitar Club Advisor, MS
- David Costa, Poke Mon Advisor, MS
- Ellen Cummings, Team Leader, Mariners, MS
- Jim Cunningham, Intramural Basketball Advisor, MS
- Jim Cunningham, Intramural Coordinator, MS
- Marcie Cunningham, Curriculum & Instructional Leader, Social Studies, HS
- Jacqueline Curry, Team Leader, World Language, MS
- Jacqueline Curry, World Language Liaison, MS
- Michelle Dean, Student Senate Advisor, HS
- Maria DePaola, Friends Helping Friends Advisor, MS
- Kathleen Derry, Team Leader, Blue Crabs, MS
- Chris Discordia, AV Coordinator, NC
- John Donohue, Jr. Math Counts Advisor, MS
- Roz Downing, Key Club Advisor, HS
- Jeff Drew, Boys Basketball Coach, MS
- Holli Dupuis, Team Leader, Whelks, MS

- Howard Estes, Lego Club Advisor, MS
- Howard Estes, Ski Club Advisor, MS
- Howard Estes, Team Leader, Big Blue, MS
- Jennifer Frost, Book Club Advisor, MS
- Freda Gianakos, Curriculum & Instructional Leader, Family & Consumer Science & Health/PE, HS
- Jay Gionet, Math Counts Advisor, MS
- Jay Gionet, Yearbook Advisor, MS
- Lynne Hansen, Curriculum & Instructional Leader, Math, HS
- Sam Harfenist, Junior Class Advisor, HS
- Jolene Hiltz, Cross Country Volunteer Coach, HS
- Marie Hobbes, Curriculum & Instructional Leader, Science, HS
- Michelle Jeff, Science Club Advisor (Grades 7/8), MS
- Stephanie Jenkins, Student Senate Advisor, HS
- Mary Jennings, Junior Class Advisor, HS
- Linda Johansen, Math Team Advisor, HS
- Richelle Johnson, Social Studies Liaison, MS
- Sue Johnston, Band Director, HS
- Deb Kelly, Curriculum & Instructional Leader, Counseling & Career Education, HS
- Deb Kelly, Senior Class Advisor, HS
- Susan Kohanski, Orchestra Director, MS
- Allison Kosswig, Freshman Class Advisor, HS
- Lisa Kriger, Jr. Leaders Club Advisor, MS
- Lisa Kriger, Leaders Club Advisor (2), MS
- Lisa Kriger, Life Arts Liaison, MS
- Lisa Kriger, Team Leader, Life Arts, MS
- Kathleen Kuvalanka, Service Club Advisor, MS
- Kathleen Kuvalanka, Team Leader, Seadogs, MS
- Kathleen Kuvalanka, Volleyball Club Advisor, MS
- Lance Lambole, Track Advisor, MS *
- Henry Kydd, National Honor Society Advisor, HS
- Kathy LaPlatney, Mathematics Liaison, MS
- Jennifer Lewis, Language Arts Liaison, MS
- Amy Lloyd, Field Hockey Head Coach, HS *
- Wesley Long, Band Instructor, HS *
- Michelle Lorince, Cultural Awareness Advisor, HS
- Joan Love, Science Liaison, MS
- Joan Love, Pfizer Liaison, MS
- Cathy Lovell, Art Club Advisor, MS
- Joan Love, Cross Country Coach, MS
- Anthony Maiese, Choral Director, HS
- Rachel Michaud, Student Expo Coordinator, HS
- David Miner, Video Journalism Advisor, MS
- Meghan McNichol, Volleyball Volunteer Coach, HS *
- Katie Morin, Instrument Coordinator for Elementary Orchestra, DW
- Katie Morin, Elementary Orchestra Director, DW
- Mike Mullen, AV Coordinator, FL
- Mike Mullen, Morning News Coordinator, FL
- Eileen Newton, Choral Director, NC
- Brad Normand, Jazz Band Instructor, HS
- Brad Normand, Senior Class Advisor, HS
- Pam Nowak, Curriculum & Instructional Leader, English, HS
- Michael Paglione, Band Instructor, HS *
- Glenn Penkofflidbeck, Science Club Advisor (Grades 5/6), MS

- Grant Place, Costume Director (Fall), HS
- Grant Place, Drama Director (Fall), HS
- Grant Place, Stage Director, (Fall), HS
- Lisa Ramaccia, Peers Reaching Out Advisor, HS
- Rachel Redding, Freshman Class Advisor, HS
- Nancy Rigdon, Choral Director, MS
- Eric Sasman, Band Instructor, HS *
- Roy Schryver, Choral Director, FL
- Richard Schumacher, Band Director, MS
- Marie Shaw, Curriculum & Instructional Leader, Library, Tech. Ed and Video Productions, HS
- Josh Sheppard, Cross Country Coach, MS
- Josh Sheppard, Wellness Club Advisor (Spring), MS
- Lori Singer, Chemical Safety Officer, HS
- Nick Stellner, Elementary Band Director, DW
- Nick Stellner, Instrument Coordinator for Elementary Band, DW
- Patricia Sullivan, Girls Basketball Coach, MS *
- Diane Swan, Science Coordinator, NC
- Judy Sweeney, Band Instructor, HS *
- Kim Thompson, Sophomore Class Advisor, HS
- Jennifer Towle, Band Instructor, HS *
- Lisa Vaudreuil, Science Coordinator, FL
- Audrone Venduras, Team Leader, Breakers, MS
- James Warykas, Curriculum and Instructional Leader, Fine Arts, HS
- James Warykas, Fine Arts Magazine Advisor, HS
- Kim Winkler, Cooking Club Advisor, MS

* Not a member of the ELPS professional staff

B. Notice of the following out of state field trips:

1. ELMS students to Ellis Island, Statue of Liberty and 9/11 Memorial in NYC, NY on Thursday, October 27, 2011
2. ELHS students to Ellis Island, NYC, NY on Thursday, November 10, 2011
3. ELMS students to Dunkin' Donuts Center (to sing the National Anthem) on Friday, November 11, 2011
4. ELMS students to Plimoth Plantation, Plymouth, MA on Monday, May 16, 2012

XII. BOARD COMMENTS/FUTURE AGENDA ITEMS

A. Board Comments

- Mary Broderick has been chosen as East Lyme's "Person of the Year" and will be recognized on Thursday, October 13, 2011, 6:30 p.m. at the Lyme Tavern

B. Future Agenda Items

- Tuesday, October 25 – Presentation on Coastal Connections Program Start
- Tuesday, October 25 – Update on District Goals and Priorities
- Monday, November 14 – Presentation on Technology Upgrades and Future Plans
- Monday, November 28 – Presentation on Progress Toward Fulfilling Special Education Program Goals

XIII. PUBLIC COMMENT - None

A short break took place at 8:25 p.m.

XIV. EXECUTIVE SESSION

MOTION: Al Littlefield moved to enter into executive session at 8:30 p.m. and to include the Superintendent and Assistant Superintendent to discuss negotiations; Jaime Barr seconded.

VOTE: UNANIMOUS

MOTION CARRIED

The Board exited Executive Session 8:50 p.m.

XV. ADJOURNMENT

MOTION: Al Littlefield moved to adjourn the meeting at 8:50 p.m.; Jaime Barr seconded.

VOTE: UNANIMOUS

MOTION CARRIED

Respectfully Submitted,
Elizabeth Groeber
Elizabeth Groeber, Secretary
East Lyme Board of Education

