



FILED IN EAST LYME
CONNECTICUT
August 20, 2014 AT 3:40 AM/PM
Christina Blain
EAST LYME TOWN CLERK

TOWN OF EAST LYME
EAST LYME HARBOR MANAGEMENT/SHELLFISH COMMISSION

Chairman
Stephen Dinsmore

Treasurer
Donald F. Landers Jr.

Secretary
Joseph L. Hitchery

Not official until approved by the Commission at its next regular meeting

August 19, 2014 Regular Meeting Minutes; East Lyme Town Hall

Commissioners Present: Stephen Dinsmore; Barbara Johnston; Donald Landers; William Mountzoures and Greg Murin, Joseph Hitchery and Rick Kanter

Others Present: Kevin Seery, Ex officio and Ed Riozzi

1. Call to Order. Chairman Dinsmore called the meeting to order at 7:34 PM.

2. Approval of Minutes of July 16, 2014

MOTION: Mr. Mountzoures moved to approve the July 16, 2014 Regular Meeting Minutes, as presented. Seconded by Mr. Murin. Ms. Johnston and Mr. Dinsmore abstained from voting. Motion carried. (5-0-2)

3. Public Delegation – Mr. Riozzi discussed an article in the Day newspaper which stated that the Town was moving forward with plans for a floating dock at the end of Grand Street. He hoped this Commission and the Board of Selectmen support this plan.

4. Reports

A. Shellfish. Mr. Landers reported he received an email from the Shellfish Warden that samples were taken and brought to Milford. If the results are favorable the river can be opened.

B. Harbor Master. The Harbor Master was not present, and there was no report.

C. Treasurer. Mr. Landers reported he received a clerical bill for 3.25 hours. Mr. Dinsmore asked if he received a bill from Save the River/Save the Hills? Mr. Landers replied he has not. There were no objections to the Treasurer's Report, and it was accepted as presented.

D. Ex Officio. Mr. Seery reported on August 6 a Town Meeting was held and the purchase of Scott air packs for the fire departments was approved. The Selectmen had a presentation about an opportunity to purchase 106 acres of the Bird property for \$500,000. They would like to have the Nature Conservancy manage it.

Ms. Johnston asked about the purchase of the stream gauge. Mr. Seery distributed the attached information to Commission members. Ms. Johnston was not satisfied with the report..

E. Rain Gauge Subcommittee. There was no report as this item was removed from the agenda at the July regular meeting

5. Old Business

A. Harbor Management Plan. Mr. Hitchery distributed the proposed preliminary draft to all Commission members for their review and comments. He plans to meet with Mr. Steadman on August 26. Mr.

Steadman will review suggested changes for 4-7 and answer any questions the Commission may have and complete the draft in September. Mr. Dinsmore suggested having special meetings to review each section. Mr. Murin felt it would be good to be able to discuss the changes. Mr. Hitchery reported Mr. Steadman is tracking changes to the Plan. Mr. Landers suggested that Commission members' copies be returned in order to be sure Mr. Steadman has incorporated Commission members' changes. Mr. Murin and Mr. Kanter would like to see rules for trolley lines incorporated into the Plan. It was felt Mr. Steadman and the Commission should also review the Ordinance. DEEP will also need to review the Plan and Ordinance. Each will go before the Selectmen and a Public Hearing will be needed.

6. New Business

A. Correspondence.

1. Preliminary Application by DOT, dated July 28, 2014, (State Project #044-147) to rebuild a bridge on US-1 over the Niantic River bridge. It will be longer and higher. It was felt we want it to have good drainage and ask for catch basin with regular maintenance by the state. This project is planned to be built over a period of two years.

2. COP from DEEP at Camp Niantic for an extension of the bolder wall.

B. Floating Dock For the Grand Street Launching Ramp. There was no further discussion at this time.

C. Evaluation of additional speed limit signage on the Niantic River. Mr. Landers reported Fred Grimsey was charged with having a sign built. Mr. Murin reported there are a few signs that are damaged and some that have faded.

7. Further Comments. Ms. Johnston informed Mr. Riozzi that the floating docks were considered twenty years ago but was not accepted by the Selectmen.

Mr. Riozzi stated signage for no wake had a picture of a camera on Marker 8. He felt this is illegal. He added there is also one on Marker 15.

Mr. Riozzi felt this Commission should be proactive with the state by letting them know permits are being sold and testing is not being done in a timely manner.

8. Adjournment

MOTION: Mr. Landers moved to adjourn at 9:00 p.m. Seconded by Mr. Mountzoures. Motion carried. (7-0)

Respectfully submitted,

Frances Gheri, Recording Secretary

Funds allocated to purchase the stream gauge:

- The projected cost of the gauge was \$8,500
- The ELHMC voted to purchase the stream gauge at its June meeting
- The Board of Selectmen (BOS) approved the request at its July 2, 2014 meeting
- The Board of Finance (BOF) approved the request, along with a reallocation of funds, at its July 9, 2014 meeting.
 - Due to the fact there was only \$3,965 left in the ELHMC 2013/14 budget, \$4,535 was re-allocated by the BOF from unused in the 2013/14 budget for new computer software for the Building Department.
 - **Thus, the the total approved was \$8,500**
- All actions taken by the BOS and BOF were as a result of items posted in their respective agendas.
- All actions taken by the BOS and BOF were in regularly scheduled meetings open to the public and aired on the local cable access channel.
- All discussions regarding the approval of the stream gauge request were done in regularly scheduled meetings open to the public and aired on the local cable access channel.
- All votes to reallocate funds and approve the request for the stream gauge were done in regularly scheduled meetings open to the public and aired on the local cable access channel.

Request for Board of Finance Action

TO: Board of Finance

FROM: Anna M. Johnson, Director of Finance

DATE: June 26, 2014

SUBJECT: Re-allocation of funds for Stream Gauging on Latimere Brook

Summary of Agenda Item:

The Harbor Management Commission in coordination with the U.S. Department of the Interior is working on entering into a joint agreement for the purpose of the operation of stream gauging on Latimere Brook. This is a U.S. Geological Survey to support a data collection program during the upcoming fiscal year. Unfortunately, funding for this project did not get included in the 2014/15 budget. In working with the Commission, we encumbered remaining funds of \$3,965 within the departments 2013/14 budget. We budgeted \$15,000 for new permitting software for the Building Department which came in under budget, therefore, requesting to re-allocate \$4,535 for this project.

Action Needed:

Move to authorize the re-allocation of \$4,535 in the 2013/14 budget account 01-70-724-700-403 (CIP) for the Stream Gauging Project on Latimere Brook in coordination with the U.S. Department of Interior.

Attachments:

None.

Prepared By: Anna M. Johnson, Director of Finance

<p>Board of Finance Agenda Item No. _____ Date: 7/2/14</p>

Ms. Picarazzi seconded the motion.
Vote: 6 – 0 – 0. Motion passed.

e. Budget Transfer – Emergency Mgnt. to Niantic and Flanders Fire Departments

Mr. Formica noted that this is a similar situation as the previous one. Some areas were under funded between the fire departments and these are inter-departmental transfers.

Ms. Picarazzi noted that it would be really helpful to them at the next budget cycle if they have all of these types of transfers listed in one area on a sheet of paper. She said that she would not remember them if they are not written for them.

Ms. Johnson said that she would do that.

****MOTION (8)**

Ms. Picarazzi moved to approve a transfer in the amount of \$14,969 as noted in the attached chart for fiscal year ended June 30, 2014 to Flanders and Niantic fire Department salary accounts from Emergency Management and Unemployment compensation accounts. (Chart attached to minutes)

Mr. Kelley seconded the motion.

Vote: 6 – 0 – 0. Motion passed.

f. Carry-over Balance of LoCIP Funds

Mr. Formica explained that after various projects were completed during 2013/2014 that there was a remaining balance of \$18,708.79 and they are requesting to carry it over to the new fiscal year so that they will have access to all available funds to complete future planned CIP projects.

****MOTION (9)**

Ms. Hogan moved to approve the carry-over of the remaining balance of \$18,708.79 in account 01-30-317-500-100 (LoCIP) and corresponding revenue account 01-03-300-320 from the 2013/2014 budget to the 2014/2015 fiscal year.

Ms. Alberti seconded the motion.

Vote: 6 – 0 – 0. Motion passed.

g. Carry-over DUI Police Grant

Mr. Formica explained that they do this every year as it is an off fiscal year item and bridges over two fiscal years. They are asking for the carry-over to be done here again. In the next fiscal year they are adding it to the Police budget so that they will not have to do it this way.

Mr. Harney asked if it is for a specific amount of shifts.

Mr. Formica said yes – it is for high visibility DUI enforcements

****MOTION (10)**

Ms. Alberti moved to approve carry-over of grant funds of \$12,400 in the 2014 Comprehensive DUI enforcement Program (revenue account 01-04-100-409 and budget account 01-25-216-100-519) to meet payrolls in the 2014/2015 fiscal year for this purpose.

Mr. Kelley seconded the motion.

Vote: 6 – 0 – 0. Motion passed.

h. Re-Allocate funds for Stream Gauging on Latimer Brook

Mr. Formica explained that Harbor management has some money in their budget to help fund this and that this data collection is used by us for a number of projects and has a number of benefits – so they felt that they would try to fund it as it did not get included in the 2014/2015 budget.

Ms. Hogan asked about the reallocation of funds.

Ms. Johnson and Mr. Formica said that they are both capital items and it is just a reallocation of use for a capital item.

****MOTION (11)**

Mr. Carpenteri moved to authorize the re-allocation of \$4,535 in the 2013/2014 budget account 01-70-724-700-403 (CIP) for the Stream Gauging Project on Latimere Brook in coordination with the U.S. Department of Interior.

Ms. Picarazzi seconded the motion.
Vote: 6 – 0 – 0. Motion passed.

i. Budget Transfers - \$196,974.36

Ms. Johnson said that all of these transfers were made within the departments.

Ms. Alberti asked if there is a special reason why this has to be done when the money is already within the department for them to use.
Mr. Kelley said that they approve a budget and their line items and that this keeps everything transparent as to which line item actually used it.

****MOTION (12)**

Ms. Alberti moved to ratify departmental transfers in the amount of \$196,974.36 processed for fiscal year end June 30, 2014. (Listing attached to Minutes)

Mr. Harney seconded the motion.
Vote: 6 – 0 – 0. Motion passed.

G. Old Business

There was none.

H. Public Discussion

Mr. Kelley called for Public Discussion,
There was none.

I. Board Comments

There were none.

J. Adjournment

Mr. Kelley called for a motion to adjourn.

****MOTION (13)**

Ms. Picarazzi moved to adjourn this Regular Meeting of the East Lyme Board of Finance at 8:13 PM,
Mr. Carpenteri seconded the motion.
Vote: 6 – 0 – 0. Motion passed.

Respectfully submitted,

Karen Zmitruk,
Recording Secretary