

**EAST LYME BOARD OF EDUCATION
East Lyme, Connecticut
Meeting Minutes
Finance, Facilities, and Operations (FFO) COMMITTEE MEETING**

MEETING DATE: Monday, June 11, 2012
LOCATION: Room B101 (INTV Room), East Lyme High School
TIME: 6:00^{PM}
ATTENDEES: Al Littlefield (Co-Chair), Chris Sandford, Jill Carini, Dr. James Lombardo (Superintendent), Don Meltabarger (Business/Facilities Director), Nancy Burdick (Business Manager)

Committee meeting called to order at 6:00^{PM} by Al Littlefield.

MEETING CONDUCT

1. Discussion: FY-12 Budget Update

Still on track to return \$175,000 to the Town at the end of the school year.

2. Discussion: Lease Agreement, Carelot Enterprises; Review of –

The new lease agreement is for the increased square footage to accommodate an increase in Coastal Connections students and to accommodate the Vocational Transition Program for 18-21 year old students. This lease is a 10-month lease that is year-to-year.

**** The consensus of the committee was a RECOMMENDATION that the Board take the action and approve the Lease Agreement with Carelot Enterprises.**

3. Discussion: East Lyme Athletic Complex Update –

- Extended Bid opening to 18 June 2012
- The electrical drawings are still to be completed
- The anticipated “ready for use date” is mid October (which could garner us some cost savings)

4. Discussion: High School Baseball Field Update –

There are still some draining issues that remain to be corrected. Now that the dirt has settled, there will probably be some additional soil added and possibly “laser grading.” The District is withholding a portion of the final payment until all problems are corrected.

5. Discussion: Future Agenda Topics –

- Budget Update
- Availability of Revenue Streams Outside of School
- Responses to Vision Committee – Facilities Needs
- Full-Day Kindergarten – Costs and Resources Needs
- High School Business Print Shop
- Culinary Arts Catering
- Tuition-paying students from other districts

6. Adjournment - The meeting was adjourned at 6:30^{PM}.

Respectfully Submitted,

Albert L. Littlefield

Albert L. Littlefield, FFO Co-Chair