

**EAST LYME BOARD OF EDUCATION
East Lyme, Connecticut**

**Board of Education Minutes
Monday, June 11, 2012
Regular Board Meeting 7:00 p.m.
INTV Room B101
East Lyme High School**

REGULAR MEETING

Board Members Present: Rich Steel (Acting Chair), Beth Groeber (Acting Secretary), Jill Carini, Melissa Ford, Marlene Nickerson, Chris Sandford

Board Members Absent: Tim Hagen (Chair), Jaime Barr, Marlene Nickerson, Pam Rowe

Administrators Present: Dr. James Lombardo (Superintendent), Brian Reas (Assistant Superintendent for Special Education and Pupil Personnel), Dr. Karen Costello (Administrator for Program Improvement), Michael Susi (HS Principal), Melissa DeLoreto (NC Principal), Linda Anania (FL Principal), Don Meltabarger (Business/Facilities Director)

- I. **CALL TO ORDER** – Acting Chair Rich Steel called the meeting to order at 7:07 p.m.
- II. **PLEDGE OF ALLEGIANCE** – Led by Rich Steel and Dr. Lombardo
- III. **PUBLIC COMMENT** - None
- IV. **APPROVAL OF MINUTES**

MOTION Al Littlefield moved to accept the minutes of the Board of Education May 29, 2012 Regular Meeting as presented; Beth Groeber seconded.

VOTE PRO: Jill Carini, Melissa Ford, Beth Groeber, Marlene Nickerson

ABSTAIN: Rich Steel, Chris Sandford

MOTION CARRIED

MOTION Al Littlefield moved approval of minutes of the Board of Education June 4, 2012 Special Meeting as presented; Beth Groeber seconded.

VOTE PRO: Rich Steel, Jill Carini, Melissa Ford, Beth Groeber, Marlene Nickerson

ABSTAIN: Chris Sandford

MOTION CARRIED

V. SPECIAL REPORTS

A. Students' Representative – Sarah Kukich

- Final 2011-2012 update on student activities
- Rich Steel presented Sarah with a bouquet of flowers in appreciation for her two years of service as the Students' Representative to the Board of Education and wished her the best of luck at the USCG Academy

- B. Selectmen's Representative
- C. Salem Board of Education Representative
- D. Town Building Committee Representative
- E. Other Reporters

VI. CONSENT AGENDA

MOTION: Chris Sandford moved to approve the Consent Agenda as presented (A. Proposed Donation of an Automated External Defibrillator (AED) Package to the East Lyme Public Schools from the Larry Pontbriant Safety Fund Valued at \$2,473.00); Jill Carini seconded.

VOTE: UNANIMOUS

MOTION CARRIED

VII. DISCUSSION/ACTION ITEMS

A. Finance/Facilities/Community

1. Discussion/action re: Proposed One-Year Contract Renewal with Chartwells Food Service for 2012-2013
This is the third year of a five year contract.

MOTION: Chris Sandford moved to approve the one-year contract renewal with Chartwells Food Service for 2012-2013, beginning July 1, 2012 and ending June 30, 2013 as presented; Jill Carini seconded.

VOTE: UNANIMOUS

MOTION CARRIED

2. Discussion/action re: Proposed ELPS Tuition Rate for Out-of-District Students for 2012-2013
In accordance with BOE Policy 3240, the proposed ELPS tuition rate for new out-of-district students and for returning out-of-district students that were enrolled the prior year is \$13,821.00 for 2012-2013.

MOTION: Melissa Ford moved to approve the ELPS tuition rate for new out-of-district students and for returning out-of-district students that were enrolled the prior year is \$13,821.00 for 2012-2013 as presented; Chris Sandford seconded.

VOTE: UNANIMOUS

MOTION CARRIED

3. Discussion/action re: Proposed Lease Amendment with Carelot Enterprises for the Coastal Connections Program and Vocational Transition Program
With the Board approved expansion of the Coastal Connections Program and the Vocational Transition Program, additional space is needed at 315-317 Flanders Road (Carelot building).

MOTION: Al Littlefield moved to approve the proposed lease amendment between Carelot Enterprises, LLC and East Lyme Public Schools to reflect an additional \$1,000 per month for a total rental of \$2,400 per month for 10 months for the 2012-2013 school year for rental space at 317-317 Flanders Road, East Lyme as presented; Jill Carini seconded.

VOTE: UNANIMOUS

MOTION CARRIED

- B. Instruction
- C. Policy
- D. Personnel
- E. Other

VIII. ADMINISTRATION REPORTS

A. Superintendent of Schools – Dr. James Lombardo

- ELPS Facilities Vision Update - Collecting student and teacher input, community update in fall, and findings and recommendation to Board of Education in Oct

- B. Assistant Superintendent of Schools – Mr. Brian Reas
 - Summer School update
 - Culinary Arts Expo was a success
 - Full-day Kindergarten next steps process has started
 - Monday, June 18, ELPS Staff Wellness Fair – 45/50 community vendors
- C. Business/Facilities Director – Mr. Don Meltabarger had no report.

IX. COMMITTEE REPORTS

- A. AAA Committee – Committee oral report of 6/11/12 meeting, minutes to follow
- B. FFO Committee – Committee oral report of 6/11/12 meeting, minutes to follow
- C. Policy Committee
- D. Personnel Policy Committee (Non-certified/Non-affiliated)

X. COMMUNICATIONS

XI. NOTICES

- A. Notice of the following out of state field trips:
 1. ELHS students to Mt. Monadnock, Jaffrey, NH on Monday, 6/11/12

XII. BOARD COMMENTS/FUTURE AGENDA ITEMS

- A. Board Comments
- B. Future Agenda Items
 1. Discussion re: Recess and Lunch Time (at the request of Melissa Ford) - July
 2. Program Report on Special Education (at the request of Melissa Ford)

XIII. PUBLIC COMMENT - None

The Board took a short break at 7:30 p.m.

XIV. EXECUTIVE SESSION

MOTION: Al Littlefield moved to enter into Executive Session at 7:45 p.m. and to include Dr. Lombardo to discuss personnel issues; Beth Groeber seconded.

VOTE: UNANIMOUS

The Board exited Executive Session at 8:23 p.m.

XV. ADJOURNMENT

MOTION: Chris Sandford moved to adjourn the meeting at 8:23 p.m.; Al Littlefield seconded.

VOTE: UNANIMOUS

MOTION CARRIED

Respectfully Submitted,
Beth Groeber
 Beth Groeber
 Acting Secretary, East Lyme Board of Education