

**COOPERATIVE COMMITTEE MEETING
(Salem Board of Education/East Lyme Board of Education)**

**May 21, 2012 – 6:00 p.m.
Salem School
Media Center**

Salem Board Members Present: Stephen Buck (Chair), Pamela Munro (Secretary), Linda Robson (Treasurer), Monica Lord-McIntyre, Margaret Caron, Mary Ann Pudimat, George Jackson (arrived at 6:50 p.m.)

Salem Board Members Excused: Dinis Pimentel (Vice-Chair) and Robert Green

Salem Administrator Present: H. Kaye Griffin (Interim Superintendent), Kim Gadaree (Business Manager) and Benjamin Dix (Director of Special Programs)

East Lyme Board Members Present: Timothy Hagen (Chair), Melissa Ford, Elizabeth Ann Groeber, Jill Carini, Richard Steel (Secretary), Albert Littlefield

East Lyme Board Members Excused: Jaime Barr, Marlene Nickerson, Pamela Rowe, Chris Sandford

East Lyme Administrators Present: James Lombardo (Superintendent), Mike Susi (ELHS Principal), Don Meltabarger (Business and Facilities Director), Nancy Burdick (Business Manager)

Visitors: Kevin Lyden (Salem First Selectman) and Robyn McKenney (Salem Selectmen)

I. Call to Order:

The meeting was called to order by Joint Chairs Stephen Buck and Timothy Hagen at 6:04 p.m.

II. Pledge of Allegiance

III. Public Comment – None

IV. Approval of Minutes

MOTION: Al Littlefield moved to approve the minutes of the January 30, 2012 East Lyme/Salem Cooperative Meeting; Linda Robson seconded.

VOTE: Unanimous

MOTION CARRIED

V. Report on ELPS Long-Range Planning Committee re: Discussion on Future Cooperative Agreement

Tim Hagen reported that there has not been much work done with regard to the future agreement. The committee (Facilities Vision Committee) has been focusing on full day Kindergarten and the long-range planning for their elementary schools.

VI. Report on SSD Long-Range Educational Planning Subcommittee re: Discussion on Future Cooperative Agreement

Linda Robson reported that the subcommittee has been tasked with looking at ELHS and other area high schools with regard to course offerings, school climate, tuition rates, capacity, and distance from Salem. It was noted that this research is being conducted as a good faith effort to the Salem constituency. It was also noted that Salem is not in any way dissatisfied with the educational programming the students receive at East Lyme High School.

VII. Report by Salem/East Lyme Study Group as to Questions to Consider in Preparation for Future

It was noted that Kim Gadaree should be marked as excused in the March 5, 2012 Salem/East Lyme Cooperative Study Group meeting summary. Pamela Munro made some notes to the meeting summary and copies were distributed during the discussion. The topics/questions that were listed on the meeting summary were reviewed and discussed. There were no additional items added to this list.

VIII. Proposed Changes in Class Rank and Grade Point Average at ELHS

Tim Hagen explained that the original proposal was to make this change for the incoming freshman class. There was a push to include the current freshman and sophomore classes to this proposal. The current proposal includes incoming freshman, current freshman and current sophomores. There were meetings held with the current freshman class about this proposal and there was a favorable consensus with starting this change for them as well next school year. It was noted that students would still be able to get their class rank calculated if another school required it. Mike Susi reported that once this proposal is approved by the Board of Education the high school will publicize that students can change courses if they would like to do so.

IX. Report on East Lyme Initiatives

Dr. Lombardo reported on the following items:

- A. Athletic Complex** – Bids will be solicited this week and are due by June 4th. Work is anticipated to begin after graduation and the field will be available for play by October 4th.
- B. Coastal Connections Program** – An expansion to the program was approved for next school year and the program will allow up to 25 students to attend. (Currently have 16 students.)
- C. Technology Hardware and Education Plan** – The ELPS three year technology plan has been developed. A hardware upgrade is included in this technology plan that will allow computer replacements so that no computer will be older than 5 years old.
- D. Transition Program for 18-21 Year Old Special Needs Population** – An expansion to this program was approved for next school year that will allow for an additional 6 students to enter the program.
- E. Report on Progress of Facilities Vision Committee, Including Enrollment Projections** – The committee will be looking at demographic trends and determining how to proceed with regard to their elementary schools.

X. Timeline Review for Renewal of Cooperative Agreement

The current agreement expires June 30, 2019. The consensus was to continue to move forward. Linda Robson will replace Pamela Munro as joint-chair of the Salem/East Lyme Study Group. Stephen Buck asked the Superintendents to coordinate four meetings for the Salem/East Lyme Study Group to meet next school year.

XI. Next Cooperative Meeting Date

January 28, 2013 6:00 p.m. at ELHS

XII. Future Agenda Items

Salem/East Lyme Study Group Update

XIII. Adjournment

MOTION: Stephen Buck moved to adjourn; Timothy Hagen seconded.

VOTE: Unanimous

MOTION CARRIED

The meeting adjourned at 7:24 p.m.