

EAST LYME BOARD OF EDUCATION
East Lyme, Connecticut
FINANCE, FACILITIES AND OPERATIONS (FFO) COMMITTEE MEETING

MEETING DATE: Tuesday, May 15, 2012

LOCATION: Room B100, East Lyme High School

Called to Order: 6:00^{PM}

ATTENDEES: Al Littlefield (Co-Chair), Pam Rowe, Chris Sandford, Tim Hagen (EL-BOE Chair), Brian Reas (Assistant Superintendent for Special Education and Pupil Personnel), Don Meltabarger (Business/Facilities Director), Nancy Burdick (Business Manager), Mike Susi, ELHS Principal

DISCUSSION / ACTIONS / RECOMMENDATIONS:

1. East Lyme Athletic Complex Update - Don Meltabarger reported that last Thursday the ELPS Administration met for a review of the architectural drawings and to prepare the ads to start the bid process. It is anticipated that the request for bids will be issued on 17 May with an anticipated bid award on-or-about 4 June. Arrangements have been made with the Town to store all dirt removed from the field at the old town garage where the town and the BOE will have easier access to the dirt. Bids have been received for removal of the bleachers and are lower than anticipated (a savings). The tentative complex completion date is October 2012 which could garner a savings of up to 15% because of the later completion date.

2. 2012-2013 Budget Update - Don Meltabarger indicated that the BOE still anticipates returning \$175,000 to the town. (The updated budget is a discussion item for the 29 May BOE Meeting.)

3. Update on Facilities Vision Committee - The Facilities Vision Committee is finishing up work for this year and are planning on additional community/student/staff comment sessions in the fall with a presentation to the full Board in November 2012. The FFO Committee requested another meeting with Dr. Lombardo with updated Facilities Vision Committee information, including estimated costs for each option and projected student enrollment in the out-years. It is hoped that the FFO Committee can assist in making the presentation focus cost-based and student-need-based.

4. 2011-2012 Budget Transfers - Don Meltabarger and Nancy Burdick presented the Budget Transfer request. Funds to be transferred are reallocations to accommodate the following:

- HS instructional equipment purchase for computer education for the current year.
- HS instructional equipment to replace Tech Education for a graphics arts lab (entrepreneurial program) combining with the HS Business Ed Department. Mike Susi indicated that this would be the start-up of an in-house print shop that would begin by printing the school logo on clothing that could eventually be expanded to encompass all the District's print jobs (possible new revenue account) with the potential to possibly include some of the students in the Transition Program for the 18-to-21 year old special needs population.
- Central Office instructional equipment purchase for SPED assisted technology for current-year programs.
- District-wide replacement of computer materials purchase (network servers) in the current year

It was the consensus of the FFO Committee to **"Recommend BOE Approval"** of this Budget Transfer Request.

The committee meeting was adjourned at 6:35 ^{PM}.

Respectfully Submitted,

Albert L. Littlefield

Albert L. Littlefield, Co-Chair