

**EAST LYME BOARD OF EDUCATION
East Lyme, Connecticut**

**Board of Education Minutes
Monday, March 26, 2012
Regular Board Meeting 7:00 p.m.
INTV Room B101
East Lyme High School**

REGULAR MEETING

Board Members Present: Tim Hagen (Chair), Rich Steel (Secretary), Jill Carini, Melissa Ford, Laura Greenstein, Al Littlefield, Pam Rowe, Christopher Sandford

Board Members Absent: Jaime Barr, Marlene Nickerson

Administrators Present: Dr. James Lombardo (Superintendent), Brian Reas (Assistant Superintendent for Special Education and Pupil Personnel), Dr. Karen Costello (Administrator for Program Improvement), Judy DeLeeuw (MS Principal), Michael Susi (HS Principal), Don Meltabarger (Business/Facilities Director)

- I. **CALL TO ORDER** – Chair Tim Hagen called the meeting to order at 7:03 p.m.
- II. **PLEDGE OF ALLEGIANCE** – Led by Tim Hagen and Rich Steel

Dr. Lombardo announced that the meeting was being broadcast live on local Channel 22 and live streamed on the district website. The following East Lyme High School students were recognized for their achievement(s):

Connecticut Scholastic Art and Writing Award Competition

Erin Doherty, Grade 11
Honorable Mention in Drawing
Morgan Sankow, Grade 12
Honorable Mention in Drawing
Perry Wu, Grade 12
Honorable Mentions for Photography Two(2)

Northeast Region Scholastic Art and Writing Award Competition

Jacob Wang, Grade 11
Honorable Mention for Short Story

CT Association of Schools (CAS) Music and Art Winners

Fallon Wilson, Grade 12, Art
Nathan Zhao, Grade 12, Music

CT Donate Life Poster Contest

Jill Perkins, Grade 11
Honorable Mention

III. PUBLIC COMMENT

1. Gil Gallant, ELTA President, stated that a recent poll of teachers was taken and the overwhelming response was to keep the February week long break. He asked the Board's consideration as they vote on the 2012-2013 ELPS Calendar.

IV. APPROVAL OF MINUTES

MOTION: Chris Sandford moved approval of minutes of the Board of Education March 12, 2012 Regular Meeting; Laura Greenstein seconded.

VOTE PRO: Tim Hagen (Chair), Rich Steel (Secretary), Jill Carini, Laura Greenstein, Al Littlefield, Pam Rowe, Christopher Sandford

VOTE CON: None

ABSTAIN: Melissa Ford

MOTION CARRIED

V. SPECIAL REPORTS

- A. Students' Representative – Sarah Kukich and Kaley Roberts
 - Freshman Ashlyn Salafia was recently named as the *East Lyme Idol*
 - The Empty Bowl Fundraiser raised \$4,600 for Care and Share
 - The Vikathon will be held on 4/28/12 at ELHS
 - Relay for Life will be held in June
- B. Selectmen's Representative
- C. Salem Board of Education Representative
- D. Other Reporters

VI. CONSENT AGENDA

MOTION: Al Littlefield moved to approve the consent agenda as presented (A. Proposed LB Haynes After School Activities (ASA) Program for Spring 2012): Pam Rowe seconded.

VOTE: UNANIMOUS

MOTION CARRIED

VII. DISCUSSION/ACTION ITEMS

A. Instruction

1. Discussion/action re: Proposed East Lyme School District Calendar for 2012-2013

On March 12, 2012, the Board asked Dr. Lombardo to resubmit an adjusted 2012-2013 school calendar that reflects a shortened February break. Two options were presented to the Board: 1) a calendar with a week long February break; and 2) a calendar with an abbreviated February break mirroring the 2012-2013 Regional Calendar.

MOTION: Jill Carini moved to approve option 2 of the proposed draft #2 3-13-12 East Lyme School District Calendar for 2012 – 2013 as presented (an abbreviated February break mirroring the 2012-2013 Regional Calendar): Pam Rowe seconded.

Discussion ensued regarding sensitivity to the ELPS Calendar Committee's recommendation and the ELTA poll results in favor of keeping the full February break. Half-day professional development day concerns will be addressed during contract negotiations next year.

VOTE PRO: Rich Steel (Secretary), Jill Carini, Laura Greenstein, Al Littlefield, Pam Rowe, Christopher Sandford

VOTE CON: Tim Hagen (Chair), Melissa Ford

MOTION CARRIED 6:2

B. Finance/Facilities/Community

1. Discussion/action re: Proposed Donation of Rowing Equipment to the East Lyme Board of Education from the East Lyme Rowing Association Valued at \$44,125.75

The transfer of assets from the East Lyme Rowing Association will be considered a donation and will become the sole property of the ELPS for use by the ELHS Crew Team.

MOTION: Jill Carini moved to gratefully accept the donation of rowing equipment to the EL BOE from the EL Rowing Association as follows: Vespoli M2 Eight "ODIN" serial #VUAMF057C011 with NK wiring, 3 speakers, and NK Speed Coach wire (installed \$31,020.00), 2 sets of Concept 2 Sweep Oars (\$5,110.00), Concept Ultralight sweep oar to replace damaged oar (\$400.75), and 8 Concept II – Model E ergometers with 3 slider sets (\$7,595.00), with a total value of \$44,125.75, as presented; Rich Steel seconded.

VOTE: **UNANIMOUS** **MOTION CARRIED**

2. Discussion/action re: Proposed FY 12 Budget Transfers in the Amount of \$492,180.00

The budget transfers are necessary to reallocate budget amounts and are recommended for approval by the FFO Committee. Don Meltabarger stated the District is on target to end the year in the black.

MOTION: Al Littlefield moved to approve the FY 12 budget transfers in the amount of \$492,180.00 as presented; Jill Carini seconded.

VOTE: **UNANIMOUS** **MOTION CARRIED**

3. Discussion re: Update on ELPS Facilities Vision Committee Work

Dr. Lombardo reviewed a PowerPoint presentation made to the FFO Committee on March 12 regarding the progress of the ELPS Facilities Vision Committee's work. Committee work has included the identification of desired architectural features of future renovation or construction, the development of plans to solicit input from parents, students, staff and community, and the identification of options for renovation and the advantages and economic impact of these options. Next steps are as follows: 1) conduct forums and surveys in May; 2) complete analysis of various renovation/construction options; and 3) analyze all input and complete report to the Board of Education in October or November 2012.

- C. Policy
- D. Personnel
- E. Other

VIII. ADMINISTRATION REPORTS

A. Superintendent of Schools – Dr. James Lombardo

- Laura Greenstein, Dr. Lombardo and elementary principals Linda Anania and Melissa DeLoreto attended the Annual ASCD Conference in Philadelphia, PA on March 23-26
- ELPS Full Day Kindergarten Community Forum is scheduled for Tuesday, March 27 at 6:30 p.m., ELHS
- The Board of Education will present its 2012-2013 budget to the BOF/BOS on Wednesday, March 28, 7:00 p.m., EL Town Hall

B. Assistant Superintendent of Schools – Mr. Brian Reas

- Attendance is encouraged for the ELPS Full Day Kindergarten Community Forum, March 27, 6:30 p.m., HS

C. Business/Facilities Director – Mr. Don Meltabarger

- A group from ELPS took a field trip LaSalle Academy in Providence to see a duplicate of our anticipated athletic complex

IX. COMMITTEE REPORTS

A. AAA Committee – Committee Meeting Minutes of 3/12/12 were included in the Board packet

B. FFO Committee – Committee Meeting Minutes of 3/12/12 were included in the Board packet

C. Policy Committee – The Committee met on 3/5/12. Additional policies will be brought to the Board.

X. COMMUNICATIONS

- A. The Viking Saga, Volume 45, Edition 14, March 20, 2012
- B. Salem/EL Cooperative Study Group Meeting Summary of 3/5/12
- C. ELPS Full-Day Kindergarten Community Forum Flyer for Tuesday, March 27, 2012, 6:30 – 8:00 p.m., HS

XI. NOTICES

A. Notice of the following staffing changes:

1. Appointments

- Sara Alden, .33 Instructional Aide, HA, 3/12/12
- Michelle Dean, Co-Director for the ELPS Extended School Year Program, 7/2/12 – 8/10/12
- Chris Discordia, Co-Director for the ELPS Extended School Year Program, 7/2/12 - 8/10/12

2. Reassignments

3. Retirements

4. Resignations

- Heather Hurley, .33 Instructional Aide, DW at MS, 3/9/12

5. Student Teachers/Interns

6. Supplemental Assignments (2011-2012)

- Bruce Babcock, Spring Football Assistant Coach, HS *
- Rudy Bagos, Golf Head Coach, HS
- Stephanie Bassham, Boys' Outdoor Track Volunteer Coach, HS *
- Jeff Beale, Golf Assistant Coach, HS
- Richard Beams, Softball Volunteer Coach, HS *
- Jack Biggs, Baseball Head Coach, HS
- Ray Campbell, Boys' Crew Head Coach, HS
- Judy Deeb, Softball Head Coach, HS
- Roy Ebersole, Baseball Assistant Coach, HS *
- Maryann Foley, Women's Tennis Assistant Coach, HS *
- Maggie Gianquinto, Girls' Outdoor Track Volunteer Coach, HS *
- Jeff Handler, Baseball Assistant Coach, HS
- Sam Harfenist, Boys' Outdoor Track Assistant Coach, HS
- Steve Hargis, Boys' Outdoor Track Head Coach, HS
- Mary Jennings, Girls' Crew Assistant Coach, HS
- Jim Littlefield, Fitness Center Advisor (Spring), HS
- Scott Mahon, Girls' Crew Head Coach, HS
- Anthony Maiese, Drama Director (Spring), HS
- David Miner, Video Club Instructor, MS
- Mat O'Grady, Boys' Lacrosse Assistant Coach (Frosh), HS
- Dean Patty, Boys' Lacrosse Assistant Coach, HS *
- Grant Place, Drama Director (Spring), HS
- Grant Place, Stage Director (Spring), HS
- Laurie Privett, Women's Tennis Head Coach, HS *
- Lisa Ramaccia, Costume Director (Spring), HS
- Rachel Redding, Women's Lacrosse Assistant Coach (JV), HS
- E. Michael Regan, Girls' Outdoor Track Assistant Coach, HS *
- Carl Reichard, Girls' Outdoor Track Head Coach, HS
- John Riley, Girls' Outdoor Track Volunteer Coach, HS *
- Jim Roselund, Spring Football Assistant Coach, HS *
- John Rudker, Baseball Volunteer Coach, HS *
- Phillip Schneider, Women's Lacrosse Head Coach, HS *
- Peter Sepko, Girls' Outdoor Track Assistant Coach, HS *
- Elizabeth Simmons, Boys' Crew Assistant Coach, HS *
- Danielle Smith, Women's Lacrosse Assistant Coach (Frosh), HS *
- Linda Stevenson, Girls' Outdoor Track Volunteer Coach, HS *

- Caitlin Brittni Taylor, Softball Assistant Coach, HS *
- Paul Tenaglia, Spring Football Head Coach, HS *
- Susan Welshock, Men's Tennis Head Coach, HS *
- Warren Whitehouse, Softball Assistant Coach, HS *
- Gary Wight, Boys' Lacrosse Head Coach, HS

* not a member of the ELPS professional teaching staff

B. Notice of the following out of state field trips

1. ELHS students to NYC, NY on Thursday, 4/26/12 to tour the Fashion Institute of Technology

XII. BOARD COMMENTS/FUTURE AGENDA ITEMS

A. Board Comments

1. Special Board of Finance Meeting, March 28, 2012, 7:00 p.m., EL Town Hall – BOE Budget Review
2. Sustainability of School Projects – Rich Steel
3. District must provide bus transportation for all students- Question as to ridership – Rich Steel

B. Future Agenda Items

1. Second Reading of BOE Policies – 4/24/12
2. Full Day Kindergarten Presentation – May 2012

XIII. PUBLIC COMMENT - None

The Board took a short break at 8:30 p.m.

XIV. EXECUTIVE SESSION

MOTION: Pam Rowe moved to enter into Executive Session at 8:35 p.m., and to include Dr. Lombardo to discuss pending litigation issue; Chris Sandford seconded.

VOTE: UNANIMOUS

The Board exited Executive Session at 8:37 p.m.

XV. ADJOURNMENT

MOTION: Al Littlefield moved to adjourn the meeting at 8:37 p.m.; Pam Rowe seconded.

VOTE: UNANIMOUS

MOTION CARRIED

Respectfully Submitted,

Richard Steel

Richard Steel

Secretary, East Lyme Board of Education