

**EAST LYME PUBLIC LIBRARY  
MINUTES OF THE BOARD OF TRUSTEES MEETING  
January 05, 2026, at 7:00 p.m.**

**Members Present:**

P. Arnold, K. Bolineni, K. Fargo, L. Fitzgerald, C. Hayes, D. Jacobs, E. Karanth, C. Larson, S. Luber, J. Makiaris, M. Moher, L. Timothy, P. Velcofsky, M. Zamarka, Deputy First Selectman A. Cicchiello.

**Call to order:** Steve Luber called the meeting to order at 7:01p.m.

**Delegation from the public:** None

**Secretary's Minutes:**

Dave Jacobs made a motion to accept previous meeting minutes. Christe Hayes seconded. Motion passed.

**Treasurer's Report:** John Makiaris said the finance is up to date. Part-time wages were discussed.

**Director's Report:** Lisa reported the following:

- Library attempted to recover some of our loss from the DVD thefts via our insurance. The company refused our claims due to the lack of proof that items were stolen at one time.
- The positive feedback received from Board of Finance on the annual report.
- Baby story time split into two sessions due to high attendance
- New children's librarian is performing very well and will begin covering reference desk shifts.

**President's Update:** No Update

**Committee Report:**

- Administrative policy: No Report
- Personnel: No Report
- Public Relation: No Report
- Nomination: No Report
- Budget: Lisa reported on the proposed FY 2027 budget. Health insurance is estimated to increase by 14%. Overall proposed budget is increase by 7.16%.
- Publication Committee: No Report
- Strategic Planning Committee: No Report

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- Social Justice Committee: No Report

**Old Business:** a) Ongoing Policy Review:

**Policy 1: East Lyme Public Library Harassment Policy:**

The Board discussed the proposed changes and correction. Christie Hayes made a motion to approve East Lyme Public Library Harassment Policy as amended. Mark Zamarka seconded. Motion passed.

**Policy 2: East Lyme Public Library Sexual Abuse and Misconduct prevention and Reporting Policy:**

The Board discussed the proposed changes and correction. Dave Jacobs made a motion to approve East Lyme Public Library Sexual Abuse and misconduct prevention and reporting policy as amended. Platt Arnold seconded. Motion passed.

**Policy 3: East Lyme Public Library Staff Disciplinary Policy:**

The Board discussed the proposed changes and correction. Katie Fargo made a motion to approve East Lyme Public Library Staff Disciplinary policy as amended. Christie Hayes seconded. Motion passed.

**Policy 4: East Lyme Public Library Non – Discrimination Policy:**

This is a new policy to be added to East Lyme Library's general collection of policies. The policy reads:

*The East Lyme Public Library is committed to equal opportunity principles in access, services, and employment. The East Lyme Public Library does not discriminate against individuals on the basis of race, color, sex, sexual orientation, gender identity or expression, marital status, religious creed, disability, age, genetic information, veteran status, ancestry, national or ethnic origin, or any protected status under both state and federal laws.*

Christie Hayes made a motion to approve East Lyme Public Library Non – Discrimination policy. Peter Velcofsky seconded. Motion passed.

- b) Meeting Dates for 2026: Steve Luber reported a conflict with March 02, 2026 meeting date. The Board discussed the matter and concluded that no changes would be made to the meeting date.

**New Business:**

- a) Donation of \$10,000/ received to the library: Lisa reported that the library received a \$10,000 gift donation. She proposed either transferring the funds to the East Lyme Foundation or retaining them in the library account. Lisa will discuss these options with the donor and the Foundation and report back to the Board.

**Adjournment:** Mark Zamarka made a motion to adjourn the meeting at 8:02 p.m. Larry seconded. The meeting was adjourned.

**Date of next meeting:** Monday, March 2<sup>nd</sup>, 2026, 7:00 p.m.

Respectfully Submitted

Ekata Karanth

Secretary