

EAST LYME WATER AND SEWER COMMISSION
SEWER CAPACITY SUBCOMMITTEE
Special Meeting Minutes

Date and Time: January 22, 2026 at 3:00 p.m.

Present: Ben North, Carol Russell, Mark Zamarka, David Zoller, Heather Larson

Absent: Attorney Timothy Bleasdale, Joe Bragaw

Location: East Lyme Town Hall, Conference Room 1,
108 Pennsylvania Avenue, Niantic, CT 06357

1. Ben North called meeting to order. November 18, 2025 meeting minutes approved by Committee.

2. Ben North presented updates on Sewer Capacity.

a. Quality Bid Selection

Weston & Sampson CMR, Inc has been retained to conduct analysis of “best practices” using real world criteria. This will remove the need for town staff to make determinations. They have requested clarification of “in sewer shed” vs “fronting sewers.” Point of Woods will be included in analysis. Proposal expected next week with final report by May. As for in-house projects, assessment records are almost completely digitalized by water and sewer staff. Carol Russell proposed a stoppage of granting sewer hookups for time being or reducing moratorium threshold. Mark Zamarka suggested waiting for supporting documentation from Weston & Sampson and Committee agreed. Proposal will be emailed to Committee once received.

b. OPM

Kick-off meeting between State, Chairman Cunningham, Joe Bragaw, and Ben North went well. State is open to continuing the conversation on negotiating with the East Lyme Water and Sewer Commission regarding unused DOC capacity. Waiting on an official word from attorneys. Details to follow.

c. New London Plant

Plant is in rough shape and needs upgrade. According to Ben North, New London and Waterford are both on board for expansion. Study has not been done yet and if project moves forward, it will take a long time to complete.

3. Next committee meeting set for Monday, March 9, 2026, at 3:00 p.m.

4. The meeting adjourned at 4:12 p.m.

Submitted by Heather Larson, Water and Sewer Utility Administrative Assistant

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