



TOWN OF EAST LYME

Water Department

Water Maintainer 1

The Town of East Lyme is seeking a Water Maintainer 1 to join its Water Department.

SUMMARY:

The Water Maintainer 1 participates in the installation, operation, maintenance and repair of water mains and service lines, water distribution equipment, pump stations, meters and facilities of the Town's water system. The position requires initiative, maturity, observation and communication skills, and accuracy.

SUPERVISION RECEIVED: Work is performed under the general direction of the Utilities Superintendent.

SUPERVISION EXERCISED: N/A

CLASSIFICATION & HOURS OF WORK: This is a union position within the United Public Service Employees Union, working 40 hours per week (Monday through Friday, 7:00 AM – 3:30 PM).

ESSENTIAL JOB FUNCTIONS:

- Performs work in the functional areas of installation, operation, maintenance and repair of the Town's water system
- Participates in maintenance and repair of water mains, hydrants, valves and service lines as well as operating equipment for pumping station facilities.
- Operates tapping machine to make water hook ups. Operates pipe saw to remove, repair and replace damaged and/or broken pipe sections.
- Responds to water main breaks and other water emergencies as needed.
- Operates small and large trucks as assigned
- Operates and controls engines, motors, pumps, and valves to regulate the flow of water and chemicals into the treatment and distribution system.
- Performs installation, maintenance, repair and reading of water meters and associated metering infrastructure (radios, wiring, etc.) as needed.

- Operates basic hand tools, power tools and equipment, i.e., chainsaws, jack hammers, etc as needed.
- Removes snow and ice from walkways and driveways, and parking areas in and around utility properties as needed.
- Performs manual work in the laying of pipes, patching and/or resurfacing roads and related construction and maintenance work as needed.
- Tests and flushes fire hydrants and water lines as needed.
- Performs building and grounds maintenance on utility buildings and properties.
- Performs general work assignments and reports work accomplished to his/her immediate supervisor.
- Performs call before you dig mark outs for water and sewer as needed.
- Assists the Chief Water Treatment Operator/Foreman as needed to perform rounds and tasks in the wells and water treatment facilities.
- Assists with Sewer Department work as needed
- Participates in professional organizations to keep current on standards of water dept. operations

*******The duties listed above are intended only as illustrative of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position*******

QUALIFICATIONS AND COMPETENCIES PROFILE:

Knowledge, Skills and Ability

- Working knowledge of the practices and techniques of Water Department work.
- Working knowledge of the materials, supplies and equipment used in Water Department projects.
- Working knowledge of the occupational hazards and safety precautions associated with Water Department work
- Limited knowledge of water treatment and of chemicals used in water treatment.
- Ability to read and write English and to comprehend procedures, policies, documents and directives that are necessary to the safe performance of the job.
- Ability to learn and become proficient in work order management data entry, including creating and completing work orders via a tablet or laptop.
- Ability to carry out assigned projects to their completion.
- Ability to work independently in a responsible manner utilizing independent judgment.
- Ability to tell when something is wrong or is likely to go wrong and be able to notify a supervisor.
- Ability to read maps and/or to follow written and verbal directions.
- Ability to effectively communicate orally and in writing.

- Ability to establish and maintain appropriate working relationships with contractors, other departments, and the public.
- Ability to maintain his/her composure with the public and coworkers in everyday, stressful, and emergency situations, and with persons who are under physical and/or emotional stress.
- Must be able to work a flexible schedule including weekend station duty and overtime.
- Regular attendance is a requirement of this position.

Experience and Training

- Graduation from High School, Vocational School, or equivalent. Experience in water distribution work preferred.
- Criminal background, drug screening and driving record checks required prior to employment.
- Means of transportation.

Licenses and/or Certificates

- Connecticut Commercial Motor Vehicles Operator's license (CDL) required within 1 (one) year of hire.
- State of CT Class I Water Distribution Operator License required within 1 (one) year of hire.

PHYSICAL AND MENTAL REQUIREMENTS/WORK ENVIRONMENT:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee must be able to operate a motor vehicle. The employee is frequently required to sit, stand and walk for prolonged periods of time. Physical stamina and endurance is required. The employee must have the ability to use hands to finger, handle or feel objects, tools or controls; and reach with hands and arms. The employee is occasionally required to climb or balance, stoop, kneel, crouch or crawl and smell. The employee is frequently required to lift and/or move up to 50 pounds, and, at times, may be required to lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral

vision, depth perception and the ability to adjust focus.

While performing the duties of this job, the employee frequently works in outside weather conditions. The employee may work near moving mechanical parts and in precarious places; is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, extreme cold, extreme heat, risk of electrical shock and vibration. The noise level in the work environment is quiet to extremely loud depending on the task or equipment being used in the field.

Employee must be free from mental and physical disorders which would interfere with performance of duties as described, and have the mental capacity to handle stressful situations, physical danger and risk of serious injury to person and others.

PAY AND BENEFITS:

- Hourly wage is based on Grade 1 of the Water Personnel wage scale (\$27.50-\$31.12) per the United Public Service Employees Union (UPSEU) Collective Bargaining Agreement. A copy of the UPSEU contract can be found on the Human Resources page of the Town of East Lyme website.

*******This job description does not constitute an employment agreement or contract between the employer and the employee and is subject to change by the employer as requirements of the job change. The order in which Essential Functions and Qualifications Profile are meant only for reference and do not necessarily represent any order of magnitude.*******

To apply, visit [Human Resources - Town of East Lyme \(eltownhall.com\)](http://eltownhall.com), or submit an [Application](#) along with resume and cover letter to hrmanager@eltownhall.com.

As an equal opportunity employer, the Town of East Lyme does not discriminate on the basis of race, color, religious creed, age, marital status, national origin, ancestry, sex, sexual orientation, genetic information, gender identity or expression, disability (including pregnancy), status as a Veteran, or any classification protected by state or federal law.