



Capital Improvement Program Committee

Tuesday January 13, 2026 Minutes

Present: BOS reps - Ann Cicchiello, Rose Ann Hardy & Joe Bragaw
BOF reps – Barry Sheckley, Kimberly Kalajainen (joined via zoom at 3:11pm)
BOE reps - Maryanna Stevens, Jeffrey Newton

Kevin Gervais – Director of Finance, Christian Lund - BOE Facilities Director, Denise Compton - Recording Secretary

Absent: Jill Carini (BOE), Lauren McNamara (BOF)

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Capital Improvement Committee

Ann Cicchiello called the meeting to order at 3:06 and led the Pledge of Allegiance.

New Business

1. Ann Cicchiello accepted the motion to nominate CIP Committee Chairperson. Motion was made by Rose Ann Hardy to nominate Joe Bragaw as CIP Committee Chairperson and seconded by Chris Lund. Motion passed 6-0-1 to appoint Joe Bragaw as CIP Committee Chairperson.
2. Kevin Gervais handed out a tentative timeline. Discussion was made and reviewed by Kevin Gervais for a meeting schedule for the following dates:
 - January 20 at 3pm at Town Hall
 - January 22 at 3pm at the community center for site tours.

Kevin Gervais will follow up with an email to the committee with the full schedule.

3. Discussion of CIP Committee objectives and rating was reviewed. Barry Sheckley reviewed the rating sheet used from last year and the objectives. The sheet was reviewed for adjustments to enhance its usefulness and stress the outcomes. Joe Bragaw suggested that the form is put online for the public to view.
4. Discussion of the draft of the Capital Improvement Program was reviewed. The goal of the program was reviewed, and suggestions were made of what it should be. Kevin Gervais will provide a review of last year's program from beginning to end. Joe Bragaw asked what lessons were learned. It was strongly suggested that a better timeline for the use of funds get put in place and to follow up on large items before bonding to minimize interest costs. Ann Cicchiello pointed out that the CIP process is very helpful to the Board of Finance and Board of Selectmen.
5. Barry Sheckley handed out the Annual Report from East Lyme Public Library for review and sample of contents.
6. Joe Bragaw noted that since there weren't any citizens in attendance, no public comments were made.
7. Motion to adjourn was made by Ann Cicchiello at 4:01pm and seconded by Jeff Newton. Motion passed unanimously.

Respectfully Submitted,

Denise Compton, Recording Secretary