

# Town of



# East Lyme

Health & Safety Committee

108 Pennsylvania Avenue  
P.O. Box 519  
Niantic, CT 06357

## MEETING MINUTES – December 16, 2025 – 2:00 p.m.

### **Members Present:**

Julie Wilson, Denise Compton, Stacey Konakowitz, Daphne Doran, Ron Bence, Bob Neville

Absent: Robbie Morgan, Jeffrey Joseph

**Call to Order:** Julie Wilson called the meeting to order at 2:05 p.m.

**Approval of Minutes of 11/18/2025: MOTION:** Stacey Konakowitz made a motion to approve November 18, 2025, minutes, 2<sup>nd</sup> by Bob Neville. The motion passed unanimously.

**Review of Injury Reports: 11/1/2025 – 11/30/2025:** Four injury reports were reviewed. No action is required.

**Health & Safety Funds Status:** Denise provided the financial report. All 2025 H&S Fair expenses are paid. The remaining balance will be rolled over each year as this funding was raised through sponsorships and advertisements for the event.

**CIRMA Report:** Jeffrey Joseph was not available. CIRMA report was tabled again until the January meeting.

**2026 Schedule of Meetings:** Julie presented the 2026 meeting schedule. All members agreed to continue holding the meetings on the 3rd Tuesday of every month at 2:00 p.m. at Town Hall. Julie will file with the Town Clerk along with the roster of committee members for 2026.

**Nominations / Elections of H&S Chair, Co-Chair & Recording Secretary:** The committee voted unanimously to keep all current elected members in place for 2026

### **Health & Safety Fair 2026:**

Stacey will share the spread sheet of prior sponsors to the fair. This should be reviewed by each member. Anyone with the link for this will be able to add any potential new sponsors to the list for next meeting.

**New Business:** None

### **Old Business:**

- Daphne emailed Candy at the Senior Center inviting her to join the H&S Committee. Stacey will follow up.
- Julie is working on the “hazards identification quiz” we discussed with Joe Bragaw at our last meeting. When it is completed, she will email it to Joe and cc the committee.
- Julie spoke about the National Safety Council (NSC) as a great training resource. She will forward the link to their website for all to review. The information was also forwarded to Joe Bragaw for his review and feedback. If it is determined to be worthwhile, Julie suggested that we consider paying for the membership from the H&S account.

**Motion to adjourn:** A motion was made by R. Bence, 2<sup>nd</sup> by S. Konakowitz. The meeting was adjourned at 2:28 p.m.

**Next Meeting:** January 20, 2026

Respectfully Submitted,

  
Denise Compton  
Health & Safety Recording Secretary

RECEIVED FOR RECORD  
TOWN CLERK  
12/3/2025  
10:33 AM