

EAST LYME PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES MEETING
November 10, 2025, at 7:00 p.m.

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EAST LYME, CT

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Members Present:

P. Arnold, D. Deeble, K. Fargo, C. Hayes, D. Jacobs, E. Karanth, C. Larson, S. Luber, M. Moher, L. Timothy, P. Velcofsky, M. Zamarka, Deputy First Selectman A. Cicchiello.

TOWN CLERK

Call to order: Steve Luber called the meeting to order at 7:01p.m.

Delegation from the public: None

Secretary's Minutes:

Correction made to September 8, 2025, Board of Trustee meeting minutes:

Members Present: P. Arnold name was recorded incorrectly as A. Platt. Dave Jacobs name was not included.

Directors Report: Molly Helms sent a thank you card for Board members. Revised to "Molly Helms sent a thank you card to the Board members."

Dave Jacobs made a motion to accept previous meeting minutes with correction. Platt Arnold seconded. Motion passed.

Treasurer's Report: Peter Velcofsky reported that the finances are up to date. Audit initially showed a discrepancy of approx. \$ 50,000/ due to a CD rollover timing date. It has been resolved.

Director's Report:

Lisa reported the following:

- Zoe Hayn has been hired as a new part time children's room assistant. The Toddler sessions are full, and staff is planning to offer two programs to accommodate the demand.
- In October approximately 70 new DVDs were stolen. Police report was filed. New DVD's have been moved behind the desk for security.
- Talked to nonprofit insurance provider Lamb Insurance. They reviewed and replaced two library policies, which saved \$2,000/ annually and improved coverage.
- Board member Susan Zimmerman has resigned due to moving out of town.
- East Lyme Library Foundation will sponsor another bus trip to the Blythewood Mansion in December.
- Two book discussion group: Cinematic Pages & Classic Book Group
- Eastern Connecticut Symphony Orchestra offers a program allowing public libraries to purchase reduce price tickets for patrons. The plan is to purchase 4 tickets for each show and raffle them to interested patrons.
- Planning has begun for a program celebrating the 250th Anniversary of the Declaration of Independence. Lisa asked the board members to share ideas.

President's Update: Steve Luber highlighted that the 'Library Con' event was excellent, fun and highly appreciated by families.

Committee Report:

- Administrative policy: No Report
- Personnel: No Report
- Public Relation: No Report
- Nomination: No Report
- Budget: Lisa reported FY 2027 budget with an overall projected increase of 6.5 % . Health insurance is estimated to increase by 12%. Katie Fargo had few questions regarding the projected budget. Board members had a brief discussion on proposed budget
- Publication Committee: No Report

Old Business:

- a) Abe Fisher Memorial: Lisa updated the tree has been planted. Plaque options being explored.

New Business:

- a) Ongoing Policy Renewal: Lisa proposed to begin systematic policy review. One policy per meeting starting January. Board members agreed to the proposal.
- b) Meeting date change: Steve Luber discussed about changing the meeting dates for September 2026 & November 2026. Board members had a brief discussion.

Adjournment: Christie Hayes made a motion to adjourn the meeting at 7:49 p.m. Platt Arnold seconded. The meeting was adjourned.

Date of next meeting: Monday, January 5th, 2026, 7:00 p.m.

Respectfully Submitted
Ekata Karanth
Secretary