

**EAST LYME PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES MEETING
September 08, 2025, at 7:00 p.m.**

FILED FOR RECORD
EAST LYME, CT

2025 OCT 14 A 8:39

Members Present:

A. Platt, K. Bolineni, D. Deeble, K. Fargo, L. Fitzgerald, C. Hayes, E. Karanth, C. Larson, S. Lubner, J. Makiaris, M. Moher, L. Timothy, P. Velcofsky, and M. Zamarka,

Christie Hayes
TOWN CLERK

Call to order: Steve Lubner called the meeting to order at 7:01 p.m.

Delegation from the public: None

Secretary's Minutes:

Correction made to July 14, 2025, Board of Trustee meeting minutes:

- Under President's Update: Steve Lubner was pleased to hear the Director's State of the Library Report. He expressed....

Christie Hayes made a motion to accept previous meeting minutes with correction. Mark Zamarka seconded. Dave Jacobs and Katie Fargo abstain. Motion passed.

Treasurer's Report: John Makiaris reported that's the finances are up to date. Audit is scheduled for September 30, 2025. Board members briefly discussed the financial report.

Director's Report:

Lisa reported the following:

- Molly Helms sent a thank you card for Board members.
- Photocopier contract has been renewed for 5 years. New printers have been installed with the same per copy charge. The old coin operator printer has been fixed.
- The vendors for magazines subscription have been switched from Ebsco to W.T.Cox.
- Nine high school Interns participated this summer creating digital exhibits about East Lyme History. The intern will showcase their project on September 15, in the library meeting room

Committee Report:

- Administrative policy:

Policy 1: East Lyme Library Collection Development and Maintenance Policy:

The Board discussed the proposed changes and correction. Dave Jacobs made a motion to approve East Lyme Library Collection Development and Maintenance Policy as corrected. Katie Fargo seconded. Motion passed.

Policy 2: East Lyme Public Library Programming Policy:

The Board discussed the proposed changes and correction. Platt Arnold made a motion to approve East Lyme Public Library Programming Policy as corrected Christie Hayes seconded. Motion passed.

Policy 3: East Lyme Public Library's Display Policy:

The Board discussed the proposed changes and correction. Christie Hayes made a motion to approve East Lyme Public Library's Display Policy as corrected. Platt Arnold seconded. Motion passed.

Policy 4: East Lyme Public Library Material Review and Reconsideration Policy and Form:

The Board discussed the proposed changes and correction. Platt Arnold made a motion to approve East Lyme Public Library Material Review and Reconsideration Policy and Form as corrected. Christie Hayes seconded. Motion passed.

Policy 5: Bereavement Policy for Staff:

The Board discussed the proposed changes and correction. Mariko Moher made a motion to approve Bereavement Policy for Staff as corrected. Platt Arnold seconded. Motion passed.

Policy 6: East Lyme Public Library Commemorative Gift Policy:

The Board discussed the proposed changes and correction. Dave Jacobs made a motion to approve East Lyme Public Library Commemorative Gift Policy as corrected. Christie Hayes seconded. Motion passed

- Personnel: Lisa reported that the library needs a third staff member for the Children's Room. The position will be part-time rather than full-time. She added the job requirements and interviews for the position have already begun.
- Public Relation: No Report
- Nomination: No Report
- Budget: No Report
- Publication Committee: No Report

Old Business:

- Abe Fisher's memorial: Lisa reported that Pollinator Pathways selected a native Amelanchier Laevis Cumulus tree to be planted in memory of Abe Fisher. A plaque to be placed next to the tree has also been developed. The total cost for both is \$540. Board members agreed to contribute the full amount. Lisa mentioned that contribution may be made under the name of East Lyme Public Library via check or PayPal.

New Business: No Report

Adjournment: Dave Jacobs made a motion to adjourn the meeting at 8: 37p.m. Christie Hayes seconded. The meeting was adjourned.

Date of next meeting: Monday, November 10th, 2025, 7:00p.m.

Respectfully Submitted
Ekata Karanth
Secretary

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