

**COMMISSION ON AGING  
SPECIAL MEETING MINUTES  
August 14, 2025**

Present: Michael Bekech, Chairman  
Margret Hughes  
Wendy Fiore  
Carol Coyle  
Ilene Harris  
Kevin McGowan  
Joe Palazzo

Also Present: Kristen Caramanica, Director  
Kevin Gervais, Finance Director  
Rose Ann Hardy, Ex Officio

RECEIVED FOR RECORD  
EAST LYNN, CT  
2025 AUG 18 PM 2:35  
Kevin McGowan  
TOWN CLERK

**1. PRELIMINARY BUSINESS**

- a. Pledge of Allegiance.** The Pledge of Allegiance was observed.

Chairman Bekech called the August 14, 2025 Commission on Aging Regular Meeting to order at 5 p.m.

- b. Delegations.** There were no guests.

**2. NEW BUSINESS.**

**a. Discussion and Possible Action for Appropriation from Special Revenue Fund and or Parahus Fund.**

Mr. Bekech reported we are referencing funds in the Special Projects Budget and leaving a 27.3% threshold per the suggestion of Kevin Gervais, Finance Director. We will be using ARPA funds and the budget before this Commission (See attached Special Projects Budget). There will be no impact to the Tombari or Parahus funds. The Finance Director informed the Commission there will be 27.3% remaining in the Special Projects Budget. Ms. Hardy asked is there an expiration date for using these funds? He replied there is not. However, if there is too much money remaining, the Board of Selectmen will transfer it into the General Fund. Mr. Cunningham has approved it.

Mr. Bekech stated these are our estimates. We can move money as needed. It will remain in the budget. He thanked the Mr. Gervais, Finance Director and Ms. Caramanica for their efforts in finding prices and explaining the best use of these funds. He added it's important to know we are not using the Tombari or Parahus funds.

**MOTION (1):** Mr. Bekech moved to approve the additional appropriation in the amount of \$99,217.58 from the Special Revenue Fund for the project presented by the Senior Director with the budget she provided. Seconded by Ms. Harris. (7-0) Unanimous.

**MOTION (2):** Mr. Bekech moved to approve that the remaining ARPA money be allocated to this project, as presented by the Senior Director. Seconded by Ms. Harris.

**(7-0) Unanimous.**

**7.BOARD RESPONSE.** There was nothing further to discuss.

**8.ADJOURNMENT**

**MOTION (2): Ms. Harris moved to adjourn the Commission on Aging August 14, 2025 Special Meeting at 5:15 p.m. Seconded by Mr. Palazzo. (7-0) Unanimous.**

**Respectfully Submitted,**

**Frances Gheri, Recording Secretary**

Commission on Aging  
14-Aug-25  
Special Projects Budget

				Funding Sources						
				Project Cost		ARPA	Special Revenue			Parahus/Tombari
Available Balances				\$	44,282.42	\$	137,455.00	\$	205,582.00	as of June 30 2024
Projects										
Inside Senior Center										
1	Tables, Chairs, etc.	\$	65,000.00	\$	44,282.42	\$	20,717.58	\$	-	-
2	New Flooring/Rugs	\$	20,000.00	\$	-	\$	20,000.00	\$	-	-
3	Front Door - Glass Repair	\$	2,500.00	\$	-	\$	2,500.00	\$	-	-
4	Handicap Bathroom Doors	\$	6,000.00	\$	-	\$	6,000.00	\$	-	-
Kitchen Renovation										
1	Island Refurbishment									-
2	Countertops									-
3	Cabinets									-
4	Catering Carts	\$	5,000.00			\$	5,000.00			-
5	Kitchen Equipment	\$	5,000.00			\$	5,000.00			-
Outdoor Patio Project										
1	Patio Installation	\$	25,000.00	\$	-	\$	25,000.00	\$	-	-
2	Pergola - Outdoor space	\$	10,000.00	\$	-	\$	10,000.00	\$	-	-
3	Outdoor Electrical Costs	\$	5,000.00	\$	-	\$	5,000.00	\$	-	-
4				\$	-	\$	-	\$	-	-
5				\$	-	\$	-	\$	-	-
6				\$	-	\$	-	\$	-	-
Total Budget for Projects		\$	143,500.00	\$	44,282.42	\$	99,217.58	\$	-	
Remaining Fund Balance				\$	-	\$	38,237.42	\$	205,582.00	
Fund Balance %							27.3%			

