

Minutes of Board of Finance April 9th, 2025, Special Meeting - 04/09/25

Date and time 04/09/25 05:30 pm to: 04/09/25 9:24 p.m.

Present Brooke Stevens, Rec Secretary (* Ms. Stevens was not in attendance), Paul Maxfield, John T. Birmingham, Denise Hall, Chairperson, Richard Steel, Scott McCallister, Absent:, Lauren McNamara

CC Dan Cunningham, First Selectman, Kevin Gervais, Finance Director, Joe Bragaw, Director of Public Works, Jerry Lokken, Parks & Recreation Director, Erik Quinn, Deputy Fire Chief, Kristen Caramanica, Senior Center Director

Location: East Lyme Town Hall, Upper Conf. Room, 108 Pennsylvania Avenue
Niantic, CT, 06357.

1. Call Meeting to Order & Pledge

Chair Hall called the April 9th, 2025, Special Meeting of the Board of Finance to order at 5:32 p.m. and led those assembled in the Pledge of Allegiance

2. Approval of Minutes

2-1. March 12th, 2025, Regular Meeting Minutes

MOTION (1)

Mr. Birmingham moved to approve the BOF Meeting Minutes of March 12th, 2025, as submitted.
Mr. Maxfield seconded the motion.
Motion carried, 5-0-0.

2-2. March 17th, 2025, Special Meeting Minutes


see attachment.

MOTION (2)

Mr. Birmingham moved to approve the BOF Meeting Minutes of March 17th, 2025, as submitted.
Mr. Maxfield seconded the motion.
Motion carried, 5-0-0.

2-3. March 24th, 2025, Special Meeting Minutes

see attachment.

 [Minutes of Board of Finance March 24th 2025 Special Hybrid Meeting 03 24 25.pdf](#)

Decision MOTION (3)

Mr. Birmingham moved to approve the BOF Meeting Minutes of March 24th, 2025, as submitted.
Mr. Maxfield seconded the motion.
Motion carried, 5-0-0.

3. Delegations

Note There was none.

4. Reports

4-1. First Selectman

Note Mr. Cunningham reported on the ongoing budget work, progress on a coastal resiliency fund ordinance assigned to the town attorneys with a deadline before the end of the fiscal year, and a discovery regarding the Liberty Green.

Note He explained that he investigated restrictions on public assembly after a recent gathering and found the town's ordinance excludes such gatherings. He also found deed restrictions from 1913 prohibiting building a public building or commercial use on the green, though these restrictions technically expired after six months. To protect the Green in the future, he is considering either a new ordinance referencing the deed restrictions or re-recording the deed without the expiration clause.

4-2. Finance Director

Note Mr. Gervais noted he sent draft financials to the Board and Mr. Cunningham a few minutes ago, explaining that a few remaining open items are attached for review. He hopes to have the audit in technical review by the end of the week. The draft financials show a fund balance ending just shy of \$16 million, which is better than anticipated and represents approximately 20% of the fund balance for June 30, 2023. Projections show it increasing to 21% in 2024 before dipping below the 17% target in 2025 and 2026 due to the planned use of fund balance.

The 17% target aims to provide two months of working capital and maintain a healthy fund balance for positive ratings from agencies like S&P and Moody's, which also generates interest income. The use of fund balance is generally viewed negatively by rating agencies as it suggests a reliance on reserves. While the town is currently AA rated and uses a small percentage of the fund balance, he will research if past usage impacted the bond rating.

5. New Business

5-1. Approval and Appointment of FY2025 Auditor

Note Ms. Hall said a letter was distributed proposing that Clifton Larson Allen LLP continue as the town's auditor for the fiscal year ending June 30, 2025. While the town typically goes out to bid for audit services every five years, due to the firm's recent merger and acquisition, and the ongoing effort to catch up with multi-year audits, the recommendation is to continue with them to maintain consistency during this catchup period.

Note MOTION (4)

Mr. Maxfield moved to approve and appoint Clifton Larson Allen LLP, as our Fiscal year 2025 auditor.
Mr. Birmingham seconded the motion.

Note Mr. Maxfield said it's important to note that the letter from Clifton Larson Allen is currently just a proposal, not a formal engagement letter. Hopefully the engagement letter will be received by the end of the month, will detail the price (currently stated as \$95,000 in the proposal), and terms of the audit. This formal letter is required before they can begin the audit, and while he expects the price to remain the same, it is possible it could change.

Note Mr. Gervais stated that they are currently meeting daily with the auditors to finalize the outstanding items for the audit. He highlighted that the town has had three different audit partners in the last three years, each bringing new staff, which has led to inconsistencies. He noted that the current auditors are thorough, and they are aiming to get the overdue FY23 audit completed hopefully by the end of April or the first week of May.

Note Mr. Gervais added that the goal is to complete the FY24 audit before the auditors' busy season (Labor Day) and the FY25 audit by March 31st, which would put the town on track for timely financial reporting for the first time in 14 years. Mr. Gervais noted that not only is it his recommendation to continue with Clifton Larson Allen, but more importantly, it's the recommendation of the Municipal Finance Advisory Committee from the State of Connecticut.

Decision MOTION (4) Vote:
Motion carries, 5-0-0.

5-2. Budget Deliberations

Note Ms. Hall inquired about the collection rate and Mr. Gervais shared some of the following:
*The rate was moved from 98.2% to 98.75% by the Board of Selectmen, but the actual collection rate in the past two years was around 99.2%.
*While a 99.2% target leaves no room for error, he feels 99% is definitely achievable and conservative, even considering current volatility, as the collection rate was over 99% during the COVID years.

Decision MOTION (5)
Mr. McCallister moved to adjust the collection rate from 98.75% to 99% as discussed.
Mr. Steel seconded the motion.
Motion carried, 5-0-0.

Note Ms. Hall noted that Ms. McNamara indicated that she would be able to join the meeting via Zoom, at around 6:30 p.m.

5-3. Building Maintenance

Note Joe Bragaw, Director of Public Works, stated he understands the tight budget. He suggested potential areas for savings- a decrease in the increased electricity line item (due to public demand, not increased usage) and reconsidering the \$19,000 in weekend Community Center overtime (a service started two years ago).

He cautioned against cutting Custodial Staff or Building Maintenance, as both are already lean. He mentioned that program fees for weekend activities might need to cover staffing costs. Overall, besides electricity and weekend overtime, he sees few other areas for significant cuts in his budget.

Note *Mr. Bragaw clarified that the supply rate increased by about 31% (from 6.7 cents to 10.1 cents) on January 1st, compounding the issue of public demand charges. He suggested a potential \$20,000 reduction in the \$370,000 budget, with monthly tracking and the town contingency as a backup. He noted uncertainty about future rates, even from their Eversource representative, although there was a possibility the public demand charge might decrease, potentially being replaced by another charge.

Note In response to questions about electricity savings, Mr. Bragaw stated that all buildings have been upgraded with LED lighting and energy management systems, making further simple efficiency measures unlikely. He mentioned a potential drop in the public service charge at the end of April, but the possibility of new charges or rate increases remains. A Bill in the state house to eliminate the public service charge has recently failed.

Note *Mr. Bragaw further explained that a full-time employee working at time-and-a-half all day is a new expense compared to two years prior, suggesting a potential \$19,000 saving if this is adjusted. He emphasized that the overall building maintenance budget is lean, with custodians already not paid much and minimal room for significant reorganization savings. The addition of the Public Safety Complex has also increased maintenance demands.

Note Mr. Bragaw said \$370,000 for electricity is considered a conservative estimate. While there's hope a public demand cost might decrease, the Eversource representative offered no guarantees, and other charges could emerge. Despite LED lighting upgrades and energy management systems, no further immediate electricity savings measures are apparent.

5-4. Highway Department

Note Mr. Bragaw and the Board discussed the budget for the Highway Department and some of the following was highlighted:

*The budget has already been cut by \$130,000.

*Unavoidable increases include the trash line (\$69,000) and absorbed Fire Department fuel costs (\$16,000), totaling \$84,000.

**Despite a revenue increase, the current budget shows a \$56,000 deficit.

Note Mr. Bragaw advised against cutting specific small line items like road recon, stormwater management, and road signage, as these are already lean and essential for operations. He clarified that the limited Road Recon budget is crucial for drainage and other maintenance.

Note He recommends taking an additional \$75,000 from the storm materials budget. He explains that this budget was initially \$150,000, already cut to \$100,000, and he believes he can manage with \$25,000 remaining by using Town Road funds for salt purchases, especially with the current understaffing and potential for carrying over a larger salt supply into the next year. He is comfortable with this reduction and prefers it over cutting staff or the Road Recon budget.

Decision MOTION (6)

Mr. Steel moved to reduce the storm materials equipment and supplies budget (line 56150) by \$75,000.

Mr. Birmingham seconded the motion.

Motion carried, 5-0-0.

5-5. Parks & Recreation

Task Ms. Hall suggested having a discussion over the next year regarding the Custodian at the senior center and exploring if the weekend overtime costs could be offset by adjusting fees. She believes there should be a way to account for these added expenses in the fees charged.

Note Jerry Lokken, the Director of Parks & Rec, came forward and discussed his budget with the Board.

Note Mr. Maxfield inquired about beach fee changes for the year and Mr. Lokken answered that the Parks and Recreation Commission sets beach parking and non-resident admission fees annually. He emphasized that the revenue generated from these fees goes into a special revenue fund dedicated solely to operating the beach (lifeguards, parking staff, etc.) and therefore has no impact on the town's mill rate. The fund must generate enough revenue to cover all beach operating expenses.

Note Mr. Lokken said that he and Mr. Gervais have been discussing open positions and potential creative solutions regarding staffing.

Note Mr. Gervais detailed the following:

*The idea was to avoid creating a new grounds crew position by utilizing the existing part-time seasonal labor budget (around \$25-28,000) to provide field and grounds assistance instead of filling a retired Administrative Assistant role.

*Currently, an Admin Assistant from the Tax Collector's office is temporarily helping with beach passes.

*The proposal is to keep the Admin Assistant salary in the Tax Collector's budget and use the seasonal labor funds for extra help in the grounds.

**This would result in a potential savings of \$55,000 in the payroll line, primarily by avoiding the health insurance and pension costs associated with a full-time union position.

Note Mr. Lokken noted it doesn't significantly improve park maintenance. He advocated for keeping the administrative position in the budget, suggesting a compromise of funding it for a portion of the year (like half or a quarter). This would provide extra help during busy periods and allow for a full-time hire in the future to better address growing maintenance needs across the town's parks and properties.

Note MOTION (7)

Mr. McCallister moved to adopt a compromise based on the suggestions from Mr. Gervais and Mr. Lokken, and to reduce the budget by \$27,500, which will allow for the retention of a half-time position; this approach will keep the budget increase below 4.6% while still providing some staffing for Parks and Recreation, aligning with actions taken for other departments.

Mr. Steel seconded the motion.

Note Ms. Hall commented that while aiming for under 5% budget increases, she'd prefer closer to the 3% CPI trend to avoid continuous budget growth. She acknowledged the value of the town's beaches and facilities in its special appeal and commended the Parks and Recreation department for their work in maintaining them.

Decision MOTION (7) Vote:
Motion carried, 5-0-0.

Note Ms. Hall inquired about the status of the equipment maintenance budget, which had an actual expense of \$11,215 in 2024 and was proposed at \$22,000 but reduced to \$19,500.

Note Mr. Lokken explained that this line covers repairs for tractors and mowers, giving an example of a \$5,000 request for tractor tires currently on hold due to the spending freeze. He confirmed that necessary purchases are being delayed.

Note Mr. Gervais reported the following:

*With a \$24,250 budget (after a \$6,000 transfer), \$18,750 has been spent and \$4,200 is encumbered, leaving only \$1,200 remaining.

*Significant repairs, like to the beach groomer and irrigation (\$6,000), contributed to the expenses

Note Mr. Birmingham questioned a significant increase in the dues line item (58100), rising from \$605 in 2024 to \$1525 and then \$1625 in the proposed budget.

Note Mr. Lokken explained these are for professional organization memberships (National Recreation and Park Association, New England Park Association, etc.) that provide valuable resources, best practices, and training for staff. He argued that their cost is justified by the benefits to the town's park maintenance.

Note Mr. Birmingham then moved to materials (56190) and asked for clarification on what it covers. Mr. Lokken explained it includes items like park seed, paint for field lines, infield clay, fertilizer, mulch, stone dust, and sand. When asked about procurement, Mr. Lokken assured they follow purchasing policies, obtaining competitive quotes or going to bid for larger purchases.

Note The Board further discussed the materials line item.

Decision MOTION (8)

Mr. Birmingham moved to decrease the materials line item, numbered 56190, by \$2,000.

Ms. Hall seconded the motion.

Motion carried, 3-2-0.

Yay- Mr. Birmingham, Ms. Hall, and Mr. Maxfield.

Nay- Mr. Steel and Mr. McCallister.

5-6. East Lyme Fire Services

Note Ms. Hall reminded the board that they had previously voted to not fill Firefighter 13, which would lead to savings in insurance, equipment, and uniforms. She then questioned the training and fire prevention line, which had a significant increase.

Note Erik Quinn, Deputy Fire Chief, came forward and stated that he reviewed the budget after learning about Firefighter 13 being cut and identified potential further savings.

*He proposed reducing the uniform line by \$2,900 (related to the firefighter) and the part-time line by \$2,000 due to an anticipated lower number of part-time staff needed.

Decision MOTION (9)

Mr. Birmingham made a motion to decrease the Fire Service budget line for uniforms, numbered 56101, by \$2,000.

Ms. Hall seconded the motion.

Motion carried, 4-0-1.

Mr. Maxfield abstained from the vote.

Note Deputy Fire Chief Quinn explained that \$10,000 of the increase in the training and fire prevention line was due to consolidating the Fire Marshal's budget into the Fire Service budget. The remaining \$25,000 was for Connecticut Fire Academy classes, materials, equipment, and training infrastructure (like junk cars, which are becoming harder to obtain for free and are destroyed during training).

*He stated they're comfortable with a \$5,000 reduction in this line item while still meeting OSHA and NFPA training requirements for compliance.

Note **Mr. Maxfield asked if hiring one less firefighter would affect the training line. Deputy Chief Quinn replied it would marginally, potentially reducing classes by one per year depending on the firefighter's certification level. He specifically mentioned a \$500 instructor class that wouldn't be needed. Mr. Maxfield suggested a \$5,500 reduction based on this, and Mr. Quinn agreed, stating he had already considered this potential saving when proposing the \$5,000 reduction.

Decision MOTION (10)

Mr. McCallister made a motion to decrease the training and fire prevention budget line, numbered 58900, from \$45,000 to \$40,000, based on Deputy Chief Quinn's suggestion.

Ms. Hall seconded the motion.

Motion carried, 4-0-1.

Mr. Maxfield abstained from the vote.

Note Deputy Chief Quinn identified another potential savings area in the operating budget- medical supplies.

*He explained that due to their R1 response and the possibility of some supplies being returned by ESI ambulance, they could reduce that line by \$3,000. He clarified that this \$3,000 cut, combined with the previously discussed \$5,000 from training and \$2,000 from uniforms, would collectively reduce their overall operational budget by \$10,000.

Decision MOTION (11)

Mr. Steel moved to decrease the medical supplies budget line, numbered 53521, by \$3,000, setting the total appropriation at \$15,000.

Mr. Birmingham seconded the motion.

Motion carried, 4-0-1.

Mr. Maxfield abstained from the vote.

Note Ms. Hall suggested looking at capital projects for potential deferrals to increase cash capital.

Note Deputy Chief Quinn responded that they consolidated various firefighting equipment capital lines (PPE, hose, equipment, SCBAs) into one \$100,000 line. There's a separate \$60,000 line specifically for SCBAs (self-contained breathing apparatus).

*He stated that currently, all their SCBAs are code-compliant, and they've reduced the number needed, so they could remove the \$60,000 SCBA capital project from this year's budget.

Decision MOTION (12)

Mr. McCallister moved to eliminate the \$60,000 budgeted for line 49, the SCBA 45 cylinders project.

Mr. Maxfield seconded the motion.

Motion carried, 4-0-1.

Mr. Maxfield abstained from the vote.

5-7. Commission on Aging

Note Ms. Hall discussed the Senior Center's transportation budget, which showed a 3.10% increase. A concern was raised about the 34% rise in the bus driver line and whether the service could be means-tested or limited, as it seemed to be available to anyone.

Note Kristen Caramanica, the Senior Center Director, came forward and explained that the retirement of a full-time driver meant they now rely solely on part-time drivers, and the demand for rides for seniors (for appointments, errands, etc.) is growing significantly, especially given the increasing senior population in East Lyme with limited transportation options. She emphasized the difficulty of managing with only part-time drivers.

Note Mr. Steel strongly defended the service as vital for a vulnerable population who often lack family support and are unable to use alternatives like Uber or taxis (due to cost or lack of familiarity.)

Note Ms. Caramanica highlighted some of the following:

- *Part-time drivers receive no benefits, offsetting some costs of the previous full-time position.
- *The Senior Center recently lost its healthy home visit and nail clipping service, making the bus drivers an additional safety net for checking on residents.
- *Many riders have mobility issues, making other transport unsuitable.
- *The number of riders has increased annually.
- *The local dial-a-ride service is also facing funding issues.

Note Mr. Birmingham said he concurs with Mr. Steel, and the budget increase is relatively small (3.1%)

Decision There was a consensus that the Senior Center's transportation service is crucial, and the proposed budget increase is reasonable. It was agreed that the budget line would remain as proposed.

5-8. Health & Welfare and Health & Human Services

Note Mr. Gervais and the Board discussed the Health and Welfare budget line, specifically for the VNA of Southeastern Connecticut. Ms. Hall inquired why this was a standalone item and not integrated into the Commission on Aging, Youth and Family Services, or Community Services budgets. It was noted this has been the practice for several years. There was a suggestion to potentially move it into the Commission on Aging's budget next year.

Note Ms. Caramanica clarified that the VNA is discontinuing wellness and blood pressure checks at senior housing complexes but will continue providing indigent care to help seniors stay in their homes.

*She supported the idea of moving the VNA line to the Commission on Aging's budget, aligning with their collaborative work.

She also mentioned the VNA stopping the foot care clinic, but a new podiatrist will be offering services at the Senior Center.

Note Ms. Caramanica also confirmed that the VNA services funded by this line primarily benefit seniors. Regarding the budget status, Mr. Gervais noted the Board of Selectmen proposed \$12,500, down from the \$15,000 requested. The 2024 actual was \$8,727, and the adopted 2025 budget was \$10,000. Year-to-date spending is \$7,400, which is slightly over 75% of the year, aligning with the \$10,000 budget. The program costs around \$1,000 per month and is considered beneficial for keeping seniors out of hospitals.

Note MOTION (13)

Ms. Hall moved to decrease the VNA budget line from \$12,500 to \$12,000.

Mr. Birmingham seconded the motion.

Note The discussion continued regarding the VNA budget line after the proposed reduction to \$12,000. Concerns were raised about potential fee increases due to VNA's acquisition by Yale New Haven. It was clarified that VNA is actually discontinuing the wellness check portion of their services (estimated at \$6,000 annually) for senior housing complexes as of June 30, 2025, while continuing indigent care.

Note The monthly billing for VNA was around \$1,000, covering indigent care cases (at a per-case rate), nursing hours at the senior center, and occasionally flu clinics, which explains the \$15,000 initial request. In response to VNA reducing services, the town explored alternatives like hiring school nurses part-time to conduct clinics.

Note Ms. Caramanica said Directors of the senior housing complexes (AHEPA) have emailed requesting the continuation of blood pressure and wellness checks, indicating they weren't looking to hire someone themselves. It was suggested that the First Selectman and the Commission on Aging Director should discuss the future of these services.

Note The consensus shifted towards potentially removing funding related to the discontinued wellness checks, with the understanding that policy decisions about future healthcare provisions for seniors would fall under the purview of the Board of Selectmen.

Note MOTION (14)

Mr. Steel moved to adjust the budget line for Community Services, numbered 55990, which is for the VNA of Southeastern Connecticut, from \$12,500 to \$12,000.

Ms. Hall seconded the motion.

Note Mr. Gervais reminded the Board that there was already a motion on the table.

Decision Given that the new motion reiterated the previous one, the Board chose to move forward with the rephrased motion.

Decision MOTION (14) Vote:

Motion carried, 4-0-1.

Mr. McCallister did not vote, citing his lack of understanding as the reason for his abstention.

Note The conversation concluded with a recommendation to investigate moving the VNA budget line into the Commission on Aging.

There was agreement that the broader issue of providing medical services like blood pressure checks needed further discussion, involving Ledgelight Health District.

Task Mr. Cunningham said he will plan to discuss the VNA and related health services with a representative from Ledgelight after tomorrow's Department Head meeting.

Owned by Dan Cunningham, First Selectman due 04/10/25

5-9. Youth & Family Services

Note Mr. Gervais detailed the Youth and Family Services budget, noting an open Social Worker position and a 72% increase in the Program Coordinator Secretarial Admin line. This increase was due to a proposed Wellness Prevention Coordinator (initially part-time transitioning to full-time), a Case Manager/Administrative Secretary, and the transfer of a Social Worker position from the Commission on Aging.

Note It was further explained that the First Selectman proposed cuts, including eliminating the Case Manager and reducing the Social Worker and Wellness Coordinator to 28 hours (part-time, no benefits). The Board of Selectmen added back funds to make the Social Worker position full-time starting July 1st, leaving the Wellness Coordinator as part-time.

Note Discussion ensued about potential funding sources beyond the general fund. Opioid settlement money (currently \$169,000 with \$30,000 anticipated annually for several years) and local cannabis tax revenue (around \$1,500 in the first month, expected to grow) were identified. Additionally, youth service grants (wellness prevention, youth service enhancement, and LPC grant) are being moved to the grant fund. It was suggested the Wellness Prevention Coordinator position could be grant-funded, particularly by the opioid settlement money, freeing up general funds.

Note The history of the Social Worker position, initially ARPA-funded and then split with an ARPA grant to the Senior Center, was clarified. The threshold for part-time work without benefits (under 30 hours) was mentioned, explaining the 28-hour proposal. There was confidence in the sustainability of the grant funding sources. It was agreed that if a position were to be grant-funded, the Wellness Prevention Coordinator would be the most suitable. Moving a position to grant funding would require a motion but wouldn't change the budget line item itself, only the funding source.

Note **It was also pointed out that despite adding the Social Worker from the Commission on Aging, the overall budget increase for Youth and Family Services is 8%.**

Note Mr. Gervais proposed moving the Wellness Prevention Coordinator position, along with its \$40,666 funding, from the general fund budget to the grant fund. This would allow various youth and family service grants to cover the position's expenses.

Decision MOTION (15)

Ms. Hall moved to reallocate the \$40,666 for the Wellness Prevention Coordinator position from the general fund budget to the grant fund, allowing it to be covered by youth and family service grants.

Mr. Steel seconded the motion.

Motion carried, 5-0-0.

Note Mr. Gervais explained that while they removed about \$41,000 from the budget line, there are over \$200,000 in grant funds available to cover the position.

He noted that the opioid settlement alone provides \$32,000 annually for the next eight years, offsetting most of the cost. Despite a general preference against using grants for personnel due to potential sunseting, he felt comfortable with this situation given the long-term nature of some grants.

5-10. Board of Finance Member Comments & Action Items from Previous Discussions

Note Mr. Steel reported on progress regarding shared versus dedicated Adobe licenses, for Emergency Management, and Police, but is still awaiting on a response from the Planning office about their Zoom subscription.

Note In terms of the Police budget, Mr. Steel relayed that the Acting Police Chief suggested a reduction in the repair and maintenance line, bringing it down to \$24,000.

Decision MOTION (16)

Ms. Hall moved to decrease line 54300, by \$1,000, setting the new amount at \$24,000.

Mr. Maxfield seconded the motion.

Motion carried, 5-0-0.

Note Ms. Hall asked Mr. Gervais to bring up the public relations budget line, which had been previously cut. Her initial thought was that it wouldn't significantly impact public safety, after further thought, she now believes fostering a strong relationship between the Police and the community is crucial. Reflecting on the daily challenges faced by the police, she feels that increased public awareness could lead to greater appreciation and expressed her preference to reinstate the public relations line item.

Note MOTION (17)

Ms. Hall moved to reinstate the \$4,000 public relations line, to allow the Police Department to engage in various community interaction initiatives.

Mr. Birmingham seconded the motion.

Note Mr. Maxfield said he thought the public relations budget was reduced partly due to the lack of funding for National Night Out this year, because of its cancellation.

Note Ms. Hall said that Acting Chief Macek shared that the funding also covers the Citizen Police Academy materials, National Night Out ads (required for found property notices), items for building tours (mostly for children), a planned open house, and other community interaction initiatives. She emphasized the current challenges within the Police Department and suggested that restoring the funding, at least for this year, would be beneficial for morale and for presenting the department positively to the public.

Note Mr. McCallister said that seems very reasonable.

Decision MOTION (17) Vote:

Motion carried, 4-0-1.

Mr. Steel abstained from the vote.

Note The Board inquired about the Police Department's training, testing, and accreditation budget. Mr. Gervais reported that this line was already reduced by 24.77% (\$8,232). This reduction was initially based on full staffing, but the department is now three officers short. Hiring replacements will require funds from this already reduced budget, which doesn't account for evaluations (psychological, polygraph, drug tests costing \$1,357 per new hire, potentially repeated three times). State law also mandates ongoing evaluations and accreditation maintenance for current officers. Therefore, Mr. Gervais didn't recommend further reductions here.

Decision Regarding the training payroll (line 51800), despite a reduction from the requested \$70,000, the department spent over \$71,000 last year and is already nearing the current \$68,000 budget, potentially requiring a budget transfer to avoid underfunding mandatory training. The Board acknowledged that ongoing training is necessary for all officers, not just new hires and opted not to make further reductions.

Note Ms. Hall noted two trailer requests in the current CIP- one for \$12,500 and another for \$17,000. Given the increasing number of town assets requiring maintenance, she suggested purchasing only the digital sign trailer this year and postponing the speed trailer to the next budget. She believed the town already has at least two of each type of trailer, and there's a greater need for the digital signs, especially for town events.

Decision MOTION (18)

Ms. Hall moved to defer the \$12,500 speed trailer purchase to the Capital Improvement Plan for next year. Mr. Maxfield seconded the motion.

Motion carried, 5-0-0.

Note Ms. Hall brought up the CIP request for drones by both the Public Safety and the Fire Marshal, acknowledging their potential but noting the significant investment this year in public safety communications infrastructure (\$650,000) and a tower (\$105,000).

While the CIP committee recommended the drone purchase (to be cash-funded), Ms. Hall suggested deferring it for a year. Deputy Fire Chief Quinn confirmed that Waterford Police, State Police, and two Colchester Fire Departments have drones available for mutual aid, and Montville has successfully requested drone assistance twice in the past year.

Decision MOTION (19)

Ms. Hall moved to remove the \$28,000 allocation for the Matrice 300 RTK drone and base station from this year's CIP and its \$28,000 cash capital funding.

Mr. Steel seconded the motion.

Motion carried, 5-0-0.

Decision MOTION (20)

Ms. Hall moved to take a 5-minute recess at 8:25 p.m.

Mr. Maxfield seconded the motion.

Motion carried, 5-0-0.

Decision MOTION (21)

Ms. Hall moved to reconvene at 8:30 p.m.

Mr. Maxfield seconded the motion.

Motion carried, 5-0-0.

Note Ms. Hall stated that, after reviewing the CIP and consulting with Mr. Bragaw, they determined that at least three plows are required immediately, but that the acquisition of the other two can be deferred.

Decision MOTION (22)

Ms. Hall moved to reduce the plow allocation in this year's CIP by \$20,000, from \$50,000 to \$30,000, which will fund three plows.

Mr. Maxfield seconded the motion.

Motion carried, 5-0-0.

Note Mr. Steel questioned the immediate need for the \$1.25 million artificial turf and track replacement, noting that during a recent visit, the field appeared usable and might last another year, especially given budget concerns. He cited articles suggesting a 10–15-year lifespan for such fields, and this one is 14 years old. While concerned about potential hardening and injuries, he suggested delaying the replacement for one year due to increasing costs.

Note MOTION (23)

Mr. Steel moved to take the artificial turf replacement with track recapitalization and move it to next year's Capital Improvement.

Mr. Birmingham seconded the motion.

Note Ms. Hall stated the CIP committee uses a "bounce test" to assess turf condition and found it nearing the end of its life.

Note Mr. Lokken confirmed the existence of impact resilience standards and that turf wears out, noting he's personally seen hazards like ripped turf on fields. He emphasized the heavy use of the high school turf by various groups, its advantage over natural grass, and its role in reducing wear on other fields. While he has no control over the high school turf, his general observations support the need for replacement.

Note Mr. Steel withdrew his motion.

Note Mr. Steel recalled being on the School Board when the artificial turf was installed and that there was supposed to be dedicated funding for its eventual replacement. However, he believes there's only \$25,000 in that account. He suggested a "pay as you go" approach for future replacements to lessen the capital impact, though he's unsure if that's currently feasible.

Note Mr. Gervais stated the Town Building Committee's budget was reduced to \$1. He spoke with Maryanna Stevens from the Board of Ed regarding two roof projects, which he believes is a town function. He proposed restoring the \$250 and adding \$950, totaling \$1,200, for the Committee. He reasoned this \$100 monthly allocation would cover approximately two hours for the meeting and 1.5-2 hours for minutes.

Decision MOTION (24)

Mr. Maxfield moved to add \$1,200 to the Town Building Committee.
Mr. Birmingham seconded the motion.
Motion carried, 5-0-0.

Note Mr. Gervais proposed reducing the Fair Rent Commission's Recording Secretary budget from \$2400 (\$200/month) to \$1200 (\$100/month), noting it's not a monthly meeting and AI could assist with recording. He felt this was reasonable, especially as the commission becomes more efficient, pointing out other monthly commissions have \$1200. He believes halving their budget still leaves sufficient funds.

Decision MOTION (25)

Ms. Hall moved to reduce it the Fair Rent Commission's Recording Secretary budget by \$1,200.
Mr. Maxfield seconded the motion.
Motion carried, 5-0-0.

Note Mr. McCallister, referencing Mr. Gervais's suggestion of using AI for minutes with the Fair Rent Commission, proposed applying this to all budget lines with clerical minute-taking.

Note While supportive of AI, Mr. Gervais cautioned against immediate widespread implementation due to the need for developing a process, determining payment for oversight, and verifying legality. He mentioned other towns, including Voluntown, are using AI for minutes, suggesting it's feasible but requires a gradual approach. He clarified that AI generates minutes from a transcript, which is always available.

Note Mr. Gervais explained that in the Finance office, unpaid overtime automatically converts to comp time per the union contract. He proposed reducing the overtime line by \$3,000 to \$195,000, allowing for a couple thousand for special projects, which he would be comfortable with.

Decision MOTION (26)

Ms. Hall moved to cut overtime in the Finance Department by \$3,000.
Mr. Birmingham seconded the motion.
Motion carried, 6-0-0.

Note Mr. Gervais and the Board briefly discussed health insurance.

Decision Motion (27)

Ms. Hall moved to allow Mr. Gervais to adjust the figures and proceed to public discussion, with the understanding that budget deliberations would resume afterward.
Mr. Maxfield seconded the motion.
Motion carried, 5-0-0.

6. Public Discussion

6-1. Pierre Bumgardner of 18 Burnap Road

Note Mr. Bumgardner, a Niantic resident and retired East Lyme employee, thanked the Board. He expressed concern that the town "borrows from Peter to pay Paul" and lacks proactive planning, leading to low employee morale and high turnover across departments with the exception of Parks & Rec. He suggested strategies for the Police (extending cruiser life for non-patrol duties) and noted the Fire Department's volunteer program was dismantled, increasing overtime costs due to understaffing. He warned against cutting Public Works maintenance (faded signs create liability) and advocated for a town manager to oversee all agencies, rebuild morale, and prevent liability. He also mentioned the town's poor retirement benefits contribute to employee retention issues.

7. Budget Deliberations Continued

Note Mr. Gervais stated that they could reduce the health insurance budget by an additional amount.

Decision MOTION (28)

Mr. McCallister moved to reduce the health insurance budget (line 5217) by \$66,968.
Mr. Maxfield seconded the motion.
Motion carried, 5-0-0.

Note Mr. Gervais clarified that they're cutting \$66,968 for a new total of \$2,539,483 and detailed how he reached this number.

Note Mr. Gervais and the Board discussed Cyber security insurance.

Decision MOTION (29)

Ms. Hall moved to reduce the cyber security insurance from \$10,000 to \$2,500.
Mr. Birmingham seconded the motion.
Motion carried, 5-0-0.

Note Mr. Gervais explained that the cash capital payment increased by \$700,000 this year. Following some cuts and moving projects to bonding, it's at \$1,322,851, and could be reduced further by shifting more projects to 5, 10, or 20-year bonds.

Note He noted the proposed budget initially had \$1,623,351 for cash capital. Reducing cash capital to last year's level (around \$900,000-\$1 million) would save \$332,000-\$432,000 in the current budget but would increase long-term debt service, as the current budget already adds \$6.5 million to debt, with another \$400,000 being moved to bonding, totaling nearly \$7 million on top of existing debt. Reducing cash capital now would further increase future debt payments.

Note MOTION (30)

Mr. Steel moved to decrease the cash payment for capital by \$322,851 so that our cash capital outlay would be a million dollars, an increase of 100,000 approximately from last year.
There was no second, motion failed.

Note MOTION (31)

Mr. Maxfield moved to put forward the budget as it stands, to present at the Public Hearing, with a caveat that there could be an update on state grants by then.
Mr. Birmingham seconded the motion.

Note **Mr. Steel asked Mr. Gervais to estimate the tax increase and mill rate impact of the proposed budget on taxpayers. Mr. Gervais responded that the mill rate would increase by roughly 1.5 to 27.9, a 5.88% rise. For a \$500,000 home (assessed at \$350,000), this would mean an annual tax increase of about \$500, or approximately \$45 per month, from \$9,200 to \$9,700.**

Decision MOTION (31) Vote:

Motion carried, 4-0-1.

Mr. Steel abstained from the vote.

Decision MOTION (32)

Mr. Maxfield moved to approve the one-year CIP with adjustments made as discussed, to present at the Public Hearing.

Mr. Birmingham seconded the motion.

Motion carried, 5-0-0.

Decision MOTION (33)

Mr. Maxfield moved to put forward the 10-year CIP at the Public Hearing.

Mr. Birmingham seconded the motion.

Motion carried, 5-0-0.

8. Board Comments

Note Mr. Maxfield reminded Mr. Gervais that at the previous meeting someone suggested giving examples of how the new mill rate effects commercial properties.

9. Adjournment

Decision MOTION (34)

Mr. Maxfield moved to adjourn the April 9th, 2025, Special BOF Meeting at 9:24 p.m.

Mr. Birmingham seconded the motion.

Motion carried, 5-0-0.

Note Respectfully Submitted,
Brooke Stevens,
Recording Secretary

Task Summary

New Tasks

Task Ms. Hall suggested having a discussion over the next year regarding the Custodian at the senior center and exploring if the weekend overtime costs could be offset by adjusting fees. She believes there should be a way to account for these added expenses in the fees charged.

Task Mr. Cunningham said he will plan to discuss the VNA and related health services with a representative from Ledgelight after tomorrow's Department Head meeting.

Owned by Dan Cunningham, First Selectman due 04/10/25

Open tasks from previous meeting(s)

Task Mr. Steel requested clarification for Wednesday on the Adobe licenses being considered for purchase. He wants to understand the cost differences between shared and dedicated licenses and if there's a minimum number of licenses required to qualify for a bulk discount.

Owned by Kevin Gervais, Finance Director due 04/09/25

Task Mr. Gervais and the Board discussed the Secretary line item. \$1,000 was budgeted for this, but only around \$90 has been spent. Mr. Gervais suspects that the Secretary's salary might be charged to a different account due to multiple individuals potentially doing recording work. It's also noted that only \$88 was spent on this line in 2024, reinforcing the idea of a potential accounting issue, possibly due to staff changes and double counting. This will be a follow-up item for discussion on Wednesday.

Owned by Kevin Gervais, Finance Director due 04/09/25

Task Mr. Gervais said he will check with Ms. Wilson about her training line and ask for clarification about her dues.

Owned by Kevin Gervais, Finance Director due 04/09/25

Task Ms. Hall asked about the miscellaneous supplies budget, which is \$4,300. However, the provided detail only accounts for less than \$1,100 (including a \$195 Adobe subscription and \$800 for supplies). It's noted that this line item was \$18,000 in the past, with the majority of those funds being moved to the IT department for radio and communication-related expenses. The current breakdown of the \$4,300 is unclear, so Mr. Gervais will get more detail, and the Board will also revisit this on Wednesday.

Owned by Kevin Gervais, Finance Director due 04/09/25

Task The Board reviewed the Police budget and the discussed the training line item (51800). It was noted that the department requested \$70,000 for this, anticipating the hiring of two additional police officers. Since those positions haven't been added and the Board of Selectmen hasn't reduced this line, it's suggested that it should be decreased.

Mr. Gervais pointed out that upcoming retirements within the police force are coming up, and it's uncertain if lateral hires will continue at the same rate. He will make a note to ask Chief Macek about his training budget.

Owned by Kevin Gervais, Finance Director due 04/09/25

Task Ms. Hall said she was also going to suggest reducing \$3,000 from storm water management, \$3,000 from road signage, and \$24,000 from road maintenance and repair, if Mr. Gervais would like to share that with Public Works as well.

Owned by Kevin Gervais, Finance Director due 04/09/25

Task Mr. Birmingham said he was going to propose a \$5,000 reduction to the landfill groundwater monitoring budget. Mr. Gervais said he would notate this item and ask the department about this.

Owned by Kevin Gervais, Finance Director due 04/09/25

Task Mr. Gervais replied that while reports were received from most nonprofits, he isn't sure if one was received from Main Street, and he will follow up.

Owned by Kevin Gervais, Finance Director

Assessed	Property Taxes					
	Mill Rate		26.36	27.90	YoY	Monthly
	Home Values		FY 2024-25	FY 2025-26	Increase	Increase
\$ 210,000	\$ 300,000		\$ 5,536	\$ 5,859	\$ 323	\$ 27
\$ 245,000	\$ 350,000		\$ 6,458	\$ 6,836	\$ 377	\$ 31
\$ 280,000	\$ 400,000		\$ 7,381	\$ 7,812	\$ 431	\$ 36
\$ 350,000	\$ 500,000		\$ 9,226	\$ 9,765	\$ 539	\$ 45
\$ 420,000	\$ 600,000		\$ 11,071	\$ 11,718	\$ 647	\$ 54
\$ 525,000	\$ 750,000		\$ 13,839	\$ 14,648	\$ 808	\$ 67
\$ 700,000	\$ 1,000,000		\$ 18,452	\$ 19,530	\$ 1,078	\$ 90
\$ 875,000	\$ 1,250,000		\$ 23,065	\$ 24,413	\$ 1,348	\$ 112
\$ 1,050,000	\$ 1,500,000		\$ 27,678	\$ 29,295	\$ 1,617	\$ 135

Town of East Lyme
 Capital Projects Budget Proposal
 Fiscal Year 2025-26

Priority #	Description of Capital Request	Useful Life	Dept Requests	CIP Committee	CIP Committee Recommended	BOS Adjusts	BOS Budget	BoF Adjusts	BoF Budget	PROPOSED BUDGET	Proposed Funding					
											20 year Bond	10 Year Bond	5 Year Bond	Paid Cash	Variance	
General Government																
General																
	Senior Center Bus - 5310 Grant - Town Portion	10	\$ 35,000		\$ 35,000		\$ 35,000		\$ 35,000	\$ 35,000				\$ 35,000	\$ -	
	Tax Collector Security Measures - Office Hardening	50	\$ 10,000		\$ 10,000		\$ 10,000		\$ 10,000	\$ 10,000				\$ 10,000	\$ -	
	Planning Vehicle	10	\$ 35,000	(35,000)	\$ -		\$ -		\$ -	\$ -				\$ -	\$ -	
	Zoning Vehicle	10	\$ 35,000	(35,000)	\$ -		\$ -		\$ -	\$ -				\$ -	\$ -	
	Engineering- CAD Software and Equipment	3	\$ 5,000	(5,000)	\$ -		\$ -		\$ -	\$ -				\$ -	\$ -	
	Assessor Vehicle Replacement	7	\$ 40,000	(40,000)	\$ -		\$ -		\$ -	\$ -				\$ -	\$ -	
	Assessment Reval	5	\$ 75,000		\$ 75,000		\$ 75,000		\$ 75,000	\$ 75,000				\$ 75,000	\$ -	
	Office Furniture Replacement Program	20	\$ 15,000		\$ 15,000		\$ 15,000		\$ 15,000	\$ 15,000				\$ 15,000	\$ -	
	Land Use Map Digitization Project		\$ 50,000	(50,000)	\$ -		\$ -		\$ -	\$ -				\$ -	\$ -	
	Brookside Farm -Building Improvements (windows, roof, p	25	\$ 50,000	(25,000)	\$ 25,000		\$ 25,000		\$ 25,000	\$ 25,000				\$ 25,000	\$ -	
	Brookside Farm -Renovate barn into a community space	25	\$ 75,000	(75,000)	\$ -		\$ -		\$ -	\$ -				\$ -	\$ -	
Information Technology																
	IT - Dark Fiber Project	50	\$ 44,000	(44,000)	\$ -		\$ -		\$ -	\$ -				\$ -	\$ -	
	IT - Secure Firewall Hardware and Subscription	7	\$ 26,000		\$ 26,000		\$ 26,000		\$ 26,000	\$ 26,000				\$ 26,000	\$ -	
	IT - Town Wide Computer Replacement (GF) 5yr Plan	5	\$ 35,000	(35,000)	\$ -		\$ -		\$ -	\$ -				\$ -	\$ -	
	IT - Storage Increase Server/Backup Cyber Protection	5	\$ 12,000		\$ 12,000		\$ 12,000		\$ 12,000	\$ 12,000				\$ 12,000	\$ -	
	IT - UPS Battery Backups TH/PD/EOC	7	\$ 15,000		\$ 15,000		\$ 15,000		\$ 15,000	\$ 15,000				\$ 15,000	\$ -	
	IT - Town Wide Server Replacement (CNRE) - PD	7	\$ 35,000	(35,000)	\$ -		\$ -		\$ -	\$ -				\$ -	\$ -	
	IT - Town Wide Secure WiFi Cyber Security (ELConnect)	5	\$ 18,000		\$ 18,000		\$ 18,000		\$ 18,000	\$ 18,000				\$ 18,000	\$ -	
	IT - Secure Network Switches	10	\$ 18,000		\$ 18,000		\$ 18,000		\$ 18,000	\$ 18,000				\$ 18,000	\$ -	
Public Safety																
Emergency Management																
	Tower - Phase 2		\$ 105,000		\$ 105,000		\$ 105,000		\$ 105,000	\$ 105,000			\$ 105,000	\$ -	\$ -	
	Public Safety Communications Infrastructure		\$ 650,000		\$ 650,000		\$ 650,000		\$ 650,000	\$ 650,000			\$ 650,000	\$ -	\$ -	
	MATRICE 300 RTK Drone and Base Station		\$ 28,000		\$ 28,000		\$ 28,000	\$ (28,000)	\$ -	\$ -			\$ -	\$ -	\$ -	
Police																
	REPLACEMENT Police Vehicles - Outfitted	5	\$ 160,000		\$ 160,000		\$ 160,000		\$ 160,000	\$ 160,000				\$ 160,000	\$ -	
	Investigative Equipment		\$ 10,000		\$ 10,000		\$ 10,000		\$ 10,000	\$ 10,000				\$ 10,000	\$ -	
	Safety Upgrades PSB		\$ 25,000		\$ 25,000		\$ 25,000		\$ 25,000	\$ 25,000			\$ 25,000	\$ -	\$ -	
	Camera upgrades	10	\$ 10,000	17,000	\$ 27,000		\$ 27,000		\$ 27,000	\$ 27,000			\$ 27,000	\$ -	\$ -	
	Accident Reconstruction Equipment for Regional Team	10	\$ 58,000		\$ 58,000		\$ 58,000		\$ 58,000	\$ 58,000			\$ 58,000	\$ -	\$ -	
	Speed Trailer		\$ 12,500		\$ 12,500		\$ 12,500	\$ (12,500)	\$ -	\$ -			\$ -	\$ -	\$ -	
	Digital Sign Trailer		\$ 17,000		\$ 17,000		\$ 17,000		\$ 17,000	\$ 17,000				\$ 17,000	\$ -	
	Tactical Team Equipment	10	\$ 15,000		\$ 15,000		\$ 15,000		\$ 15,000	\$ 15,000				\$ 15,000	\$ -	
	Administrative vehicle	7	\$ 64,000		\$ 64,000		\$ 64,000		\$ 64,000	\$ 64,000			\$ 64,000	\$ -	\$ -	
East Lyme Fire Service																
	Apparatus Reserve	20	\$ 500,000	(500,000)	\$ -		\$ -		\$ -	\$ -				\$ -	\$ -	
	Fire Rescue Boat - New/Replacement		\$ 250,000		\$ 250,000		\$ 250,000		\$ 250,000	\$ 250,000			\$ 250,000	\$ -	\$ -	
	Utility Truck		\$ 90,000		\$ 90,000		\$ 90,000		\$ 90,000	\$ 90,000			\$ 90,000	\$ -	\$ -	
	Rescue Equipment		\$ 200,000		\$ 200,000		\$ 200,000		\$ 200,000	\$ 200,000			\$ 200,000	\$ -	\$ -	
	Replace Tires on current vehicles		\$ 30,000		\$ 30,000		\$ 30,000		\$ 30,000	\$ 30,000			\$ 30,000	\$ -	\$ -	
	(5) SCBA 45 Minute Cylinders	20	\$ 60,000		\$ 60,000		\$ 60,000	\$ (60,000)	\$ -	\$ -			\$ -	\$ -	\$ -	
	Turnout Gear (PPE) and Equipment	10	\$ 70,000	(70,000)	\$ -		\$ -		\$ -	\$ -			\$ -	\$ -	\$ -	
	Assorted Fire Hose/Appliance replacement	10	\$ 20,000	(20,000)	\$ -		\$ -		\$ -	\$ -			\$ -	\$ -	\$ -	
	Radio Upgrades		\$ 250,000	(250,000)	\$ -		\$ -		\$ -	\$ -			\$ -	\$ -	\$ -	
	Scheduling Software and Hardware		\$ 40,000		\$ 40,000		\$ 40,000		\$ 40,000	\$ 40,000			\$ -	\$ -	\$ -	
	Firefighting Equipment	5	\$ 25,000	75,000	\$ 100,000		\$ 100,000		\$ 100,000	\$ 100,000			\$ 100,000	\$ -	\$ -	

Town of East Lyme
 Capital Projects Budget Proposal
 Fiscal Year 2025-26

Priority #	Description of Capital Request	Useful Life	Dept Requests	CIP Committee	CIP Committee Recommended	BOS Adjusts	BOS Budget	BoF Adjusts	BoF Budget	PROPOSED BUDGET	Proposed Funding				Variance	
											20 year Bond	10 Year Bond	5 Year Bond	Paid Cash		
PUBLIC WORKS																
Roads, Bridges, & Paving																
	Road Paving Program (Roads, Town parking lots, etc)	10	\$ 850,000	50,000	\$ 900,000		\$ 900,000		\$ 900,000	\$ 900,000		\$ 900,000		\$ -		
	Town-wide Sidewalk Repairs (LOCIP)	15	\$ 49,500		\$ 49,500		\$ 49,500		\$ 49,500	\$ 49,500			\$ 49,500	\$ -		
	Town-wide Parking Lot Repairs/Resealing (LOCIP)	5	\$ 49,500		\$ 49,500		\$ 49,500		\$ 49,500	\$ 49,500			\$ 49,500	\$ -		
Vehicles and Equipment																
	Highway vehicles acquisition (breakdown attached)		\$ 490,000	(160,000)	\$ 330,000		\$ 330,000		\$ 330,000	\$ 330,000		\$ 330,000		\$ -		
	Plow Purchases		\$ 50,000		\$ 50,000		\$ 50,000	\$ (20,000)	\$ 30,000	\$ 30,000		\$ 30,000		\$ -		
Buildings and Infrastructure																
	Renovation and Expansion of Community Center	50	\$ 17,000,000	(17,000,000)	\$ -		\$ -		\$ -	\$ -		\$ -		\$ -		
	Var Town wide Roof Repl Program (CNRE)		\$ 5,000		\$ 5,000		\$ 5,000		\$ 5,000	\$ 5,000			\$ 5,000	\$ -		
	HVAC Replacement (CNRE)		\$ 25,000		\$ 25,000		\$ 25,000		\$ 25,000	\$ 25,000			\$ 25,000	\$ -		
	Municipal Building Repairs and Improvements (LOCIP)		\$ 49,500		\$ 49,500		\$ 49,500		\$ 49,500	\$ 49,500			\$ 49,500	\$ -		
	Storage Building at Transfer Station (LOCIP)		\$ 299,000		\$ 299,000		\$ 299,000		\$ 299,000	\$ 299,000			\$ 299,000	\$ -		
Culture and Recreation																
Youth & Family Services																
	Storage Shed at Community Center	10	\$ 8,500		\$ 8,500		\$ 8,500		\$ 8,500	\$ 8,500			\$ 8,500	\$ -		
	Prowise Board - Interactive Digital System	10	\$ 5,000	(5,000)	\$ -		\$ -		\$ -	\$ -			\$ -	\$ -		
Parks- Building and Equipment																
	Sand Spreader for Mason Dump	10	\$ 12,000	(12,000)	\$ -		\$ -		\$ -	\$ -			\$ -	\$ -		
	Pick Up Truck (2010, 2018, 2022) + plow	10	\$ 92,000		\$ 92,000		\$ 92,000		\$ 92,000	\$ 92,000		\$ 92,000		\$ -		
	Turf Chemical Spray Applicator (2007)	15	\$ 50,000		\$ 50,000		\$ 50,000		\$ 50,000	\$ 50,000		\$ 50,000		\$ -		
	Landscape trailer (2006, 2010, 2015, 2024)	15	\$ 12,000		\$ 12,000		\$ 12,000		\$ 12,000	\$ 12,000		\$ 12,000		\$ -		
	Infield Groomer (2013)	10	\$ 47,000		\$ 47,000		\$ 47,000		\$ 47,000	\$ 47,000		\$ 47,000		\$ -		
Parks- Parks Maintenance																
	Peretz Park Field Renovations	15	\$ 80,000		\$ 80,000		\$ 80,000		\$ 80,000	\$ 80,000		\$ 80,000		\$ -		
	Peretz Park Design and Engineering - Renovations	30	\$ 75,000		\$ 75,000		\$ 75,000		\$ 75,000	\$ 75,000		\$ 75,000		\$ -		
	McCook Point Park Seawall	30	\$ 440,000	(400,000)	\$ 40,000		\$ 40,000		\$ 40,000	\$ 40,000		\$ 40,000		\$ -		
	Park Improvement Plan	10	\$ 50,000		\$ 50,000		\$ 50,000		\$ 50,000	\$ 50,000			\$ 50,000	\$ -		
	Park Master Plan	10	\$ 75,000	(75,000)	\$ -		\$ -		\$ -	\$ -			\$ -	\$ -		

