

## Request for Board of Finance Action

**TO: Board of Finance**  
**FROM: Joe Bragaw-Director of Public Works**  
**CC: Dan Cunningham-First Selectman**  
**Kevin Gervais-Director of Finance**  
**Justin Porter - Highway Superintendent**  
**DATE: February 6, 2025**  
**SUBJECT: Proposed Use of NIP funds by the Public Works Department**

BOF Agenda Item No. _____ Date: 12Feb2025
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### **Summary of Agenda Item:**

The Public Works Department seeks to use the remaining balance of NIP funds (\$38,230.63 after the Parks and Recreation request) to clean town catch basins. The Town is required to clean our catch basins pursuant to the CTDEEP Town Stormwater permit. The Town has 2,526 catch basins throughout our 118 miles of town approved roads so the \$38,230.63 would allow us to clean out a little over 1/2 of all the town basins this year. To clean the catch basins, we use an outside contractor off of the Capital Region Council of Government Purchasing Council bid for \$29/basin. At the present time, the Town is in a spending freeze, so this would allow the department to do the required cleaning without having to spend any additional funds out of our operating budget. NIP revenue is required to be spent on either reducing the amount of solid waste generated in the municipality or the impact of litter, so cleaning town catch basins is definitely an acceptable use of the funds.

### **Action Needed:**

Move to approve a special appropriation for the Public Works Department of \$38,230.63 from NIP funds for cleaning Town catch basins. NOTE: This will require a Town Meeting.

**Attachments:** Spreadsheet on NIP Funds

Town of East Lyme  
 Grant Reporting  
 NIPS Revenue and Expenditure Reporting  
 As of January 22, 2025

FY	Revenue	Expenditures	Fund Balance
<b>2023</b>	\$ <b>26,782.00</b>	\$ <b>13,147.00</b>	\$ <b>13,635.00</b>
<b>2024</b>	\$ <b>25,894.00</b>	\$	\$ <b>39,529.00</b>
<b>2025</b>	\$ <b>12,813.95</b>	\$	\$ <b>52,342.95</b>
	\$ 65,489.95	\$ 13,147.00	

Dept	Description of Request	Total	Bal	Reason
P&R	15 Metal Garbage Cans	\$ 14,112.32	\$ 38,230.63	Old cans need to be replaced
PW	Clean 1/2 of town catch basins	\$ 38,230.63	\$	Need to clean basins each year per town drainage permit