

Town of



East Lyme

Health & Safety Committee

108 Pennsylvania Avenue
P.O. Box 519
Niantic, CT 06357

MEETING MINUTES – July 10, 2024 – 2:00 p.m.

Members Present: Julie Wilson, Denise Compton, Daphne Doran, Bob Neville

Absent: Ron Bence, Kevin Gervais, Stacey Konakowitz

Also in Attendance: Jeffery Joseph - CIRMA

Called to Order: The Health & Safety Committee meeting was called to order at 2:05 p.m.

Approval of Minutes 6/11/2024: motion to approve 1st Daphne Doran, 2nd Bob Neville. Motion passed unanimously.

OLD BUSINESS:

- Injury report from 6/13/24 was reviewed. Safety improvements have already been made.
- Dates for active shooter drills are to be rescheduled in November - after election day.

NEW BUSINESS:

- Jeffery Joseph gave a presentation of past and current claims with CIRMA. Good news is claims are down. Much improvement has been made with safety implementations.
- Suggestions were made to make the Town Hall's stairways more visible and safer.
- The Excellence & Risk Management program is open for applications.

September 18, 2024, Health & Safety Fair Planning:

- Daphne gave an update on vendor registration. The cut off is August 15th. She has also developed a spreadsheet to track vendors and any activity related to them
- Julie gave an update on corporate sponsors.
- Social media page announcement and signup forms have been posted.
- Julie has reached out to corporate vendors and Government entities and is waiting on responses.
- Restaurants to provide lunch was discussed. Daphne is going to follow up on it.
- Daphne is waiting on cost of printing brochures through CIRMA
- Denise gave Julie the application for the banner to be completed. This will be forwarded to Park & Req.
- Julie is going to extend an invite to other area town employees to attend the fair. Bob will provide her with contacts.
- Ideas for tag lines were reviewed.

Motion to adjourn made 1st Daphne Doran, 2nd by Bob Neville. The meeting was adjourned at 3:09 p.m.

Next Meeting: To be moved from August 13th to July 30th.

Respectfully Submitted,

Denise Compton
Health & Safety Recording Secretary

RECORDED FOR RECORD
EAST LYME, CT
2024 JUL 18 P 4:07
TOWN CLERK