

Town of East Lyme

Sewer Maintainer/ Station Operator V

The Town of East Lyme Water & Sewer Department is seeking a Sewer Maintainer/Station Operator V.

SUMMARY: The Sewer Utility Maintainer V participates in the installation, operation, maintenance and repair of the sewer pump stations, equipment and collection system. The position requires independent judgment, initiative, maturity, observation and communication skills, and accuracy.

SUPERVISION: Work is performed under the general supervision of the Superintendent of Utilities and verified in accordance with department procedures.

ESSENTIAL JOB FUNCTIONS

- Performs work in the functional areas of operation, maintenance and inspection of the sewer system
- Responds to sewer system emergencies as needed
- Ensures that all wastewater collection and pumping facilities are properly and continuously maintained in accordance with EPA CMOM guidelines.
- Performs regular sewer pump station inspections and prepares written reports of the inspection.
- Assists the Utility Superintendent in performing construction inspections when needed
- Responds to customer complaints with regards to the sewer system
- Fills in for the Sewer Foreman when he/she is unavailable
- Operates small and large trucks as needed
- Performs call before you dig mark outs for water and sewer as needed
- Operates basic hand tools, power tools and equipment, i.e., chainsaws, jack hammers, etc as needed.
- Removes snow and ice from walkways and driveways, and parking areas in and around utility properties as needed.
- Performs manual work in the laying of pipes, patching and/or resurfacing roads and related construction and maintenance work as needed.
- Reads water meters as needed
- Performs general work assignments and reports work accomplished to his/her immediate supervisor.
- Performs building and grounds maintenance on utility buildings and properties
- Keeps daily written records of work performed

- Assists with Water Department work as needed
- Participates in professional organizations to keep current on standards of sewer department operations

*******The duties listed above are intended only as illustrative of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position*******

QUALIFICATIONS PROFILE

Knowledge, Skills and Ability

- Should be mechanically inclined and be able to diagnose and repair motors, pumps, valves, generators, and other equipment
- Has a good knowledge of a sewage collection system and its appurtenances; operates, maintains, and may repair any equipment in the department, builds manholes and lay sewer drainage pipe.
- Working knowledge of the practices and techniques of Sewer Department work
- Working Knowledge of the operation of a Wastewater Pump Station.
- Working knowledge of the materials, supplies and equipment used in Sewer Department projects.
- Working knowledge of the occupational hazards and safety precautions associated with Sewer Department work
- Sufficient knowledge of computers to complete correspondence, reports, and data entry. Ability to utilize a keyboard and respond to visual prompts on a computer screen. Knowledge of GIS and Asset Management software preferred.
- Ability to follow governmental regulations, write standard reports and correspondence, and effectively present information in one-on-one and small group situations. The position requires the ability to solve practical problems.
- Ability to diagnose equipment problems and make repairs
- Ability to exercise discretion in handling confidential information.
- Ability to read and write English and to comprehend procedures, policies, documents and directives that are necessary to the safe performance of the job.
- Ability to carry out assigned projects to their completion.
- Ability to work independently in a responsible manner utilizing independent judgment.
- Ability to tell when something is wrong or is likely to go wrong and be able to notify a supervisor.
- Ability to read maps and/or to follow written and verbal directions.

- Ability to effectively communicate orally and in writing.
- Ability to establish and maintain appropriate working relationships with outside agencies, contractors, other departments, and the public.
- Ability to maintain his/her composure with the public and coworkers in everyday, stressful, and emergency situations, and with persons who are under physical and/or emotional stress.
- Must be able to work a flexible schedule including regular weekend duty and overtime. When on weekend duty, must remain available and respond to all water and/or sewer emergency calls within 30 minutes
- Strong time management skills and regular attendance is a requirement of this position.

Experience and Training

- Graduation from High School, Vocational School, or equivalent. Minimum of three years experience in sewer department work preferred
- Criminal background and driving record checks required prior to employment.
- Means of transportation.

Licenses and/or Certificates

- CT Commercial Motor Vehicles Operator's license Required - (Class A License preferred)
- State of CT Sewer Collection 1 required within a year of hire
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PHYSICAL AND MENTAL REQUIREMENTS/WORK ENVIRONMENT

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee must be able to operate a motor vehicle. The employee is frequently required to sit, stand and walk for prolonged periods of time. Physical stamina and endurance is required. The employee must have the ability to use hands to finger, handle or feel objects, tools or controls; and reach with hands and arms. The employee is occasionally required to climb or balance, stoop, kneel, crouch or crawl and smell. The employee is frequently required to lift and/or move up to 50 pounds, and, at times, may be required to lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

While performing the duties of this job, the employee frequently works in outside weather conditions as well as the office. The employee may work near moving mechanical parts and in precarious places; is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, extreme cold, extreme heat, risk of electrical shock and vibration. The noise level in the work environment is usually quiet while in the office and quiet to extremely loud depending on the task or equipment being used in the field.

Employee must be free from mental and physical disorders which would interfere with performance of duties as described, and have the mental capacity to handle stressful situations, physical danger and risk of serious injury to person and others.

PAY AND BENEFITS

- Hourly wage starts at \$27.19 per the United Public Service Employees Union (UPSEU) Collective Bargaining Agreement, based on experience and knowledge. A copy of the UPSEU contract can be found on the Human Resources page of the Town of East Lyme website.

*******This job description does not constitute an employment agreement or contract between the employer and the employee and is subject to change by the employer as requirements of the job change. The order in which Essential Functions and Qualifications Profile are meant only for reference and do not necessarily represent any order of magnitude.*******

To apply, submit an [Application](#) along with resume and cover letter to hrmanager@eltownhall.com. For more information, visit [Human Resources - Town of East Lyme \(eltownhall.com\)](#)

As an equal opportunity employer, the Town of East Lyme does not discriminate on the basis of race, color, religious creed, age, marital status, national origin, ancestry, sex, sexual orientation, genetic information, gender identity or expression, disability (including pregnancy), status as a Veteran, or any classification protected by state or federal law.