

**EAST LYME PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES MEETING
May 06, 2024, at 7:00 p.m.**

Members Present:

P. Arnold, K. Bolineni, K. Fargo, A. Fisher, L. Fitzgerald, C. Hayes, M. Helms, D. Jacobs, E. Karanth, C. Larson, S. Luber, L. Timothy, M. Zamarka, Deputy First Selectman A. Cicchiello.

Call to order: Larry Fitzgerald called the meeting to order at 7:01 p.m.

Delegation from the public: None

Secretary's Minutes:

From the March 4th, 2024, meeting in the section Committee Report, Christie Hayes modified the statement under Strategic Planning Committee: "On March 4th, 2024, from 6:00 to 7:30 p.m. The Board of Trustees participated in strategic planning work section design to give input to the strategic planning committee."

Dave Jacobs made a motion to accept the modified statement of the previous meeting. Christie Hayes seconded. Larry Fitzgerald abstained. The motion passed.

Treasurer's Report: Lisa reported on behalf of John Makarias and Pete Velcofsky that the CD (\$66,000) which is due on June 20th is up for renewal for 12 months. The Board agreed with this plan.

Director's Report: Lisa reported the following:

- The QuickBooks software that we use for accounting will be discontinued on May 31, 2024. A newer version will be installed. A QuickBooks Accounting specialist has been hired to complete this upgrade.
- Molly Helms and Platt Arnold continue to check the stacks for the ALA Top Band Books.
- East Lyme Library staff members attended the Connecticut Library Association Conference held in Groton.
- Christopher mentioned that, on the day of Budget Referendum, May 23, 2024, there will be car show at East Lyme public library parking lot with a food truck and live band.
- A new sticker has designed by a library staff member for Connecticut Libraries Passport program.

President's Update: Larry announced to the Board members that he is resigning from the post of President for the next term. He will continue to be a member of the Board of Trustees.

Committee Report:

- Administrative policy: No Report
- Personnel: No Report

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TOWN CLERK

- Public Relation: No Report.
- Nomination: Christie Hayes, chairperson of a nomination committee announced the Slate of proposed officers for 2024-25, with Steve Luber at the helm. At present there is no name in the Vice- president slot. Anyone interested is encouraged to apply. The slate of officers, as well as renewals, will be voted at July meeting.
- Budget: FY25 budget made it through the town process without any cuts. There will be a town wide meeting to present the town on May 13th and budget referendum will be held on May 23rd.
- Publication Committee: No Report
- Strategic Planning Committee: Draft of New Strategic plan was distributed. Final draft will be ready for a vote at the next Trustee meeting in July.
- Social Justice Committee: No Report

Old Business:

Feasibility update: Lisa updated that; the feasibility architects presented their finding to the Board of Selectmen on March 20th.

New Business:

Bylaw change:

Dave made a motion to add the following proposed bylaw change to be added to Section 7.02 of the bylaws: “For the Assistance Executive Director’s position, the Personnel Committee shall submit its recommendation to the full Board for its approval by a majority vote of these present.” Molly seconded. Motion passed.

Adjournment: Dave Jacobs made a motion to adjourn the meeting at 7:52 p.m. Steve Luber seconded. The meeting was adjourned.

Date of next meeting: Monday, July 8, 2024, 6:15 p.m.

Respectfully Submitted
Ekata Karanth
Secretary