

**EAST LYME WATER AND SEWER COMMISSION
AGENDA
*AMENDED***

May 28, 2024

**Regular Meeting
East Lyme Town Hall
(Upstairs Main Meeting Room)**

7 PM

1. Call to Order / Pledge of Allegiance
2. Approval of Minutes
 - a. Regular Meeting Minutes – April 23, 2024
3. Delegations
4. Correspondence Log
5. Billing Adjustments/Disputes
 - a. 75 Pennsylvania Ave
 - b. 22 Islanda Ct
6. Approval of Bills – Attachment A
7. Finance Director Report
8. Project Updates
 - a. Well 5A WTP Lagoon Improvement Project
 - b. Niantic Pump Station Rehabilitation Project
 - c. Well 2A/3A/3B WTP Upgrade Project
 - d. Annual Leak Detection Report
9. Discussion and Possible Action to Allocate Additional Funding for the Niantic Pump Station Rehabilitation Project
10. Chairman's Report
11. Staff Updates
 - a. Water Department Monthly Report
 - b. Sewer Department Monthly Report
12. Future Agenda Items
 - a. Well 4 and Well 1A/6 PFAS Removal Project
 - b. Capital Projects Subcommittee

RECEIVED FOR RECORD
EAST LYME, CT
2024 MAY 21 P 2:33
Cathy M. DeLoe
TOWN CLERK

13. Executive Session – Bride Brook Diversion Permit Mediation Strategy

14. Discussion and Possible Action on a Motion to Authorize the Water and Sewer Chairman to Enter an Agreement with CTDEEP RE Bride Brook Diversion Permit

15. Adjournment

**EAST LYME WATER & SEWER COMMISSION
REGULAR MEETING
TUESDAY, APRIL 23, 2024
MINUTES**

The East Lyme Water & Sewer Commission held a Regular Meeting on April 23, 2024. Chairman Dan Cunningham called the Regular Meeting at 7:00 PM.

PRESENT: Dan Cunningham Chairman, Dave Murphy, Dave Bond, Dave Zoller, Carol Russell, Ken Roberts, Roger Spencer, Michelle Williams

ALSO PRESENT: Joe Bragaw, Public Works Director
Ben North, Chief Operating Officer
Matt Garneau, Utility Engineer
Kevin Gervais, Director of Finance
Ann Cicchiello, Deputy First Selectman

1. Call to Order/Pledge of Allegiance

Chairman Dan Cunningham called the Regular Meeting for the Town of East Lyme Water and Sewer Commission to order at 7:00 PM. The Pledge was observed.

2. Approval of Minutes - Regular Meeting Minutes – March 26 , 2024

Mr. Cunningham called for a motion to approve or any discussion on the Meeting Minutes of March 26, 2024.

****MOTION (1)**

Mr. Murphy moved to approve the Regular Meeting Minutes of March 26, 2024, as presented.

Mr. Zoller seconded the motion.

Vote: 6 – 2 – 0

Motion passed.

3. Delegations

Mr. Cunningham called for delegations. There were none.

4. Correspondence Log

Mr. Cunningham noted that the only correspondence was the New London WWPCA - on the Agenda for 4/25 Regular Meeting.

5. Billing Adjustments

Mr. Cunningham called for billing adjustments. There were none.

6. Approval of Bills

Mr. Cunningham called for the approval of bills.

****MOTION (2)**

**EAST LYME
WATER & SEWER COMMISSION**

MAY 28 2024

AGENDA# 2a

RECEIVED FOR RECORD
EAST LYME, CT
2024 APR 30 A 11:40
Cunningham

Mr. Murphy moved to approve the Tight & Bond Invoices No. 032499036 for \$2,432.50 and No. 042499042 for \$25,684.78.

Mr. Zoller seconded the motion.

Vote: 8 - 0- 0.

Motion passed.

****MOTION (3)**

Mr. Murphy moved to approve the Weston and Sampson Invoice No. 10231070 for \$200.00

Mr. Zoller seconded the motion.

Vote: 8 - 0- 0.

Motion passed.

7. Finance Director Report – Budget information is attached hereto as Exhibit #1.

Mr. Gervais went over the reports:

- Revenue: 62.25% for Sewer and 57.75% for Water – numbers very similar to prior year
- Expenditure: 62% for Sewer (trending below average, not including cyclical bills). 65% expended for Water.
- Mr. Bragaw pointed out that the low revenue for the year so far is a good example why the town needs to go to quarterly billing.
- Mr. Bragaw also mentioned that since the new software (Munis) is going to be implemented in July 2025 for the utility billing module, quarterly billing will probably take place November 2025. This is also a good time to start looking into changing the rates for quarterly billing.
- Mr. Roberts asked what the process for changing rates is. Mr. Bragaw explained that there will be rates changes for the water side and probably a flat fee to be added on the sewer side (ordinance change) and, there should be a public hearing.

8. Finance Subcommittee Update

- Mr. North reported that the subcommittee had met and that one of the topics discussed was the addition of the flat fee for sewer usage. After some preliminary calculations, the amount that surfaced is about \$85 which is the same as the water flat fee today. Future discussion and calculations will be needed to finalize that number.
- Mr. North also mentioned that the subcommittee investigated a projection for the next ten years including CIP, debt schedule and the cost of cleaning PFAS. He also mentioned that the possible addition of a new well at Plants Dam would mean more opportunities for revenue in the future.
- He also mentioned that the committee talked about irrigation accounts and possible ways to bill them differently. One of the options would be to use a submetering system with radios for stand-alone irrigation accounts. Another more feasible option would be to add a premium tier rate for “above average” users but more investigation needs to be done on what that usage number would be. The prime time of usage is the summertime and that’s when those accounts would incur the most usage.
- If a premium rate is chosen to be used to bill the irrigation accounts, the existing tier rate system would have to be modified. Anything used above a deemed average usage amount, would be subjected to the new premium rate.

- This subcommittee has plans to meet more in the near future to iron out details of above subjects

9. Discussion and Possible Action on FY25 Proposed Water Budget – Version 1 and 2 attached hereto as Exhibit #2.

Mr. North went over differences in Version 1 and Version 2 of the FY25 Proposed Water Budget

- Mr. North reported that after meeting with the Finance Subcommittee, one of the possible changes on the FY25 Proposed Water Budget would be to reduce the number of accounts with similar use and descriptions. These accounts would be absorbed into existing accounts. For example, Mr. North proposed changing the name of Outside Services account to Outside Services and Software Support.
- The new account name would house budget amounts to cover services such as printing of bills and fees for software services such as Munis, Sensus and OSG (Southdata).
- The proposed change would not change the budget. Less accounts would simplify the work for staff and management.
- Mr. North asked if there were any questions on the proposed budget. Mrs. Russell pointed out that she did not see a “Customer Records and Collections” line on the sewer budget. Both Mr. North and Mr. Bragaw mentioned that the sewer side will have that line for the FY25 since sewer will also be paying for 35% of the Munis software. This fiscal year, water covered for the whole bill but in future, water and sewer will share expenses.
- Mrs. Russell also noted the increase in the SAF payments to sewer. She was wondering if that money would be better spent on Capital Projects. Mr. Bragaw answered that water owes sewer over \$400K and the acceleration of repayment is overdue since water pays 0% interest to sewer.
- Mr. Bond mentioned that the depreciation of both water and sewer systems sum up to about \$1.2M a year and the departments need to start planning for updates and future expansions. He also mentioned that the restructuring of rates would help alleviate some of the cash flow issues but careful planning is needed. He would like to see the department being more proactive than reactionary in planning for expenses.
- Mrs. Williams asked if the Outside Services line included the PFAS testing and how often it would have to be accommodated. Mr. North answered that it is supposed to be bi-annually and that it would be about \$10,000. He also confirmed that the testing has been accounted for.

****MOTION (4)**

Mr. Roberts moved to approve Version 2 of the FY25 Proposed Water Budget as presented.

Mr. Zoller seconded the motion.

Vote: 8 -0-0

The motion passed.

10. Discussion and Possible Action on FY25 Proposed Sewer Budget attached hereto as Exhibit #3.

Mr. Bragaw went over the FY25 Proposed Sewer Budget – no changes were presented from last version.

****MOTION (5)**

Mr. Roberts moved to approve Version 2 of the FY25 Proposed Sewer Budget as presented.

Mr. Zoller seconded the motion.

Vote: 8 -0-0

The motion passed.

11. Discussion and Possible Action on Securing Engineering Services for Rt. 156 Bridge Re-Alignment, ConnDOT Project 0104-0175

Mr. North explained that the DOT is going to work on another bridge project and the town owns a portion of the Point o' Woods force main as it crosses the Four Mile River. DOT will be doing all the re-alignment work and rerun the force main that will be incased on the bridge. The town will have the expense of some inspection services and redesign. The town is retaining Weston and Sampson for design of force main and the estimate for the design and depreciation of force main since installation was around twenty years ago. Mr. North mentions that all this work is what has been proposed as part of the \$12K that will be allocated from the Sewer Assessment Account and that will be refunded by the State of CT. This work will 100% reimbursable.

****MOTION (6)**

Mr. Murphy made a motion to reallocate \$12K from funds available in Sewer Assessment to be moved into a new account named CT DOT Four Mile River Bridge Re-Alignment Project.

Mr. Spencer seconded the motion.

Vote: 8 -0-0

The motion passed.

12. Project Updates

a. Meter Replacement Project

Mr. Garneau reported that this project is slowing down at 95% completion. There are still 130 meters to be replaced and, the May 2025 bill is the first time that the non-compliant customers will be seeing the \$75 meter reading fee. This charge on the bills will generate questions and appointments for replacement. Also, the Large Meter replacement/calibration is coming along with installation of radios and the latest BOE 6" meters.

Mr. North mentioned that an in-depth analysis will be done to figure out the reasons why these meters are still not being changed. After the analysis, the department will make a decision on keeping the meter reading fee or if more aggressive action will be needed.

b. Well 5A WTP Lagoon Improvement Project

Mr. Garneau reported that this project is progressing well – transforming the area of the lagoon. The project is on schedule to be finalized in June – in the time for summer demand. The department is only waiting on some submittals from the general contractor to approve materials and schedule to finish up within a month or so.

c. Niantic Pump Station Rehabilitation Project

Mr. Garneau reported that this project is progressing well with the start on May 27, 2024. When the new pumps bypass will be tested. This project is going one week over the proposed timeline, but everything is going according to plan.

d. Well 2A/3A/3B WTP Upgrade Project

Mr. Garneau mentioned that staff has worked diligently on this project doing all the demolition and chemical feeding. This includes all the plumbing; the storage tanks increase and new containment liners. This work is forecasted to be complete in the next three to four weeks. Once that is done, the goal is to bring the well online around June 12th – this is pending state approval since well 2A will be online and inspections will be needed prior.

13. Chairman's Report

Mr. Cunningham reported he attended a meeting with Amtrak about the possible need to move the train tracks inland because of Global Warming possibly affecting the level of waters around Niantic. He mentioned that the town should be proactive to prepare for future changes regarding coastal vulnerability and re-alignment of infrastructure.

14. Staff Updates

a. Water Department Monthly Report

Mr. North reported the water production was low. One of the reasons being that the town is not sending water to New London and the water leak detention effort is working extremely well. Also, flushing started later this year.

- Mr. Roberts asked how much water production ends up in the sewer system. Mr. North answered that about 50% of water customers are also sewer customers.
- Mrs. Williams asked what the average non-revenue water production is. Mr. North answered that it is 20%. He also mentioned that this is an estimate.
- Mrs. Russell asked how the hydrant flushing schedule is going. Mr. North answered that a few hundred hydrants have been flushed and that he would get a number of how many hydrants are flushed per fiscal year for Mrs. Russell. Mr. Bragaw mentioned that the flushing is ahead of schedule and that it is an aggressive schedule with two employees on. Mr. North says that the plan is to have 100% of hydrants flushed this year – never done before.

b. Sewer Department Monthly Report

Mr. North reported that there have been several wet well cleanings – Bridebrook Rd. Pump Station, Giants Neck Pump Station and 156 pump stations are being flushed and cleaned. Next, Shore Rd pump station will be done. Pattagansett and Niantic get done yearly but not the others and, they were full of rags when they were flushed and cleaned. He mentioned that the budget will probably have to be increased to make sure the wet wells are cleaned yearly. Mr. Bond mentioned that Waterford has their own truck and maybe East Lyme can work something out with them to share truck usage. Mr. North says he is open to it.

Mr. North mentioned that a mailer went out about sump pumps in every bill for the May 2024. Maybe in the future, the town could send something about the negative effects of “flushable” wipes.

15. Future Agenda Items

a. Well 4 and Well 1A/6 PFAS Removal Project

Mr. North will provide an update on PFAS Removal at a future meeting.

b. Capital Projects Subcommittee

Mr. North said that this subcommittee is the next one to be engaged after the financial subcommittee makes decisions on rates and tier restructuring.

15. Adjournment

Mr. Cunningham called for a motion to adjourn.

****MOTION (7)**

Mr. Murphy moved to adjourn this Regular Meeting of the East Lyme Water and Sewer Commission at 8:17 PM.

Mr. Spencer seconded the motion.

Vote 8 – 0 – 0

The motion passed.

Respectfully submitted,

Tania Ranelli
Recording Secretary

Water and Sewer Department
 Budgeted Revenues vs. Actual
 Thru April 23, 2024

Sewer Department Revenues FY2024 - Through April 23, 2024						
Account Id	Description	Adopted	YTD Revenue	% Realized		
06-01-100-600	METERED SEWER SERVICE	\$ 428,994	\$ 360,602	84.06		
06-01-100-610	METERED(WATER)SEWER SERVICE	\$ 1,960,773	\$ 1,146,614	58.48		
06-01-100-620	DELINQUENT INTEREST	\$ 10,000	\$ -	-		
06-01-100-621	DELINQUENT INTEREST(W)	\$ -	\$ 8,604	-		
06-05-100-042	MISC ADM FEE	\$ -	\$ 173	-		
06-05-100-043	Inspection Fees(Billed)	\$ 2,000	\$ -	-		
06-05-100-044	Maintenance Fees	\$ 7,400	\$ 5,592	75.57		
06-05-100-550	PERMITS	\$ 6,800	\$ 80	1.18		
06-07-700-701	INVESTMENT INTEREST	\$ 35,000	\$ 15,530	44.37		
06-08-800-809	MISCELLANEOUS	\$ -	\$ 4,729	-		
06-08-800-810	OPERATING TRANSFERS IN	\$ 311,528	\$ 72,715	23.34		
06-11-400-007	DUE FM WATER-Sewer Sales(W)	\$ -	\$ 108,848	-		
06-11-400-008	Due Fm Water(Delq Interest)	\$ -	\$ 9,552	-		
	Total Sewer Department Revenues	\$ 2,762,495	\$ 1,733,038	62.73%		
	Last Year Comparison	\$ 2,479,498	\$ 1,551,324	62.57%		

Water Department Revenues FY2024 - Through April 23, 2024						
Account Id	Description	Adopted	YTD Revenue	% Realized		
07-01-100-400	METERED WATER SERVICE	\$ 3,737,036	\$ 2,150,877	57.56		
07-01-100-404	DELQ INT-WATER SERVICE	\$ 15,000	\$ 26,003	173.35		
07-02-200-401	BENEFIT CHARGES	\$ 25,000	\$ 7,650	30.60		
07-02-200-402	ASSESSMENTS CHARGES	\$ 6,000	\$ 28,210	470.17		
07-02-200-404	DELQ INTEREST-ASMTS/CONN	\$ 2,000	\$ -	-		
07-02-200-405	CONNECTION CHARGES	\$ 30,000	\$ 54,940	183.13		
07-02-200-407	Sewer Portion of Meters	\$ 80,500	\$ -	-		
07-03-300-471	SALE OF METERS/HYDRANTS	\$ -	\$ 2,251	-		
07-05-100-462	PRIVATE HYDRANT FEES	\$ 44,847	\$ 66,275	147.78		
07-05-100-463	TOWN FIRE HYDRANT PROTECTION	\$ 63,100	\$ 63,100	100.00		
07-05-100-471	MISC/TURN OFF-ON/ADM FEES	\$ 25,000	\$ 18,274	73.10		
07-05-100-472	INSPECTION FEE (BILLED)	\$ -	\$ 8,223	-		
07-07-700-700	INVESTMENT INTEREST	\$ 25,000	\$ 23,931	95.72		
07-07-700-702	STIF0420-F7	\$ 50,000	\$ 41,060	82.12		
07-08-800-472	LEASE/RENTAL	\$ 60,519	\$ 44,148	72.95		
07-08-800-801	Miscellaneous Revenue	\$ -	\$ 2,142	-		
07-08-900-002	USE OF RESERVED RE-CAPITAL EQU	\$ 229,733	\$ -	-		
	Total Water Department Revenues	\$ 4,393,735	\$ 2,537,084	57.74%		
	Last Year Comparison	\$ 4,113,081	\$ 2,380,242	57.87%		

Range of Accounts: 06- - - to 07-99- - - Include Cap Accounts: Yes As Cf: 03/31/24
Skip Zero Activity: Yes

NOTE: This report includes ONLY activity originally Budgeted/Charged to Budget Year 4.
Prior Year Budgeted/Encumbered/Payable amounts rolled to Budget Year 4 have been EXCLUDED.

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
06-00-000-000-000	SEWER DEPARTMENT							
06-01-114-000-000	OPERATIONS, MAINTENANCE AND AD							
06-01-114-100-121	FICA/Medicare	44,900.00	0.00	0.00	32,703.62	0.00	12,196.38	73
Extd: 100	Total	44,900.00	0.00	0.00	32,703.62	0.00	12,196.38	73
Department: 114	OPERATIONS, MAINTENANCE AND AD Total	44,900.00	0.00	0.00	32,703.62	0.00	12,196.38	73
06-01-200-000-000	EQUIPMENT							
06-01-200-100-007	Vehicle - Lease Payment	18,856.00	0.00	0.00	12,864.71	0.00	5,991.29	68
Extd: 100	Total	18,856.00	0.00	0.00	12,864.71	0.00	5,991.29	68
Department: 200	EQUIPMENT Total	18,856.00	0.00	0.00	12,864.71	0.00	5,991.29	68
06-01-300-000-000	OPERATION & MAINTENANCE							
06-01-300-100-000	OPER & MAINT PAY AND BENEFITS							
06-01-300-100-101	SALARIES & WAGES	320,300.00	12,500.00	0.00	251,047.88	0.00	81,752.12	75
06-01-300-100-102	Field OT	59,000.00	2,500.00-	0.00	42,943.85	0.00	13,556.15	76
06-01-300-100-122	PERSONNEL BENEFITS	154,000.00	0.00	29,655.59	104,795.16	0.00	19,549.25	87
Extd: 100	OPER & MAINT PAY AND BENEFITS Total	533,300.00	10,000.00	29,655.59	398,786.89	0.00	114,857.52	79
06-01-300-500-000	OPERATIONS & MAINTENANCE EXPEN							
06-01-300-610-210	TREATMENT PLANT & SYSTEM FEE	992,800.00	22,000.00	35,000.00	455,594.46	0.00	524,205.54	48
06-01-300-610-215	MAINTENANCE OF PUMP STA EQUIP	80,000.00	0.00	13,789.01	55,640.77	0.00	10,570.22	87
06-01-300-610-217	Maintenance of wet wells	60,000.00	35,000.00	2,452.00	57,725.55	0.00	34,822.45	63
06-01-300-610-220	MAINTENANCE OF SYSTEM	12,000.00	0.00	337.11	6,679.01	0.00	4,983.88	58
06-01-300-610-221	Infiltration/Inflow Improvements	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0
06-01-300-610-225	MATERIALS & SUPPLIES	11,500.00	0.00	3,683.70	7,068.64	0.00	1,347.66	88
06-01-300-610-230	UTILITIES	165,000.00	0.00	13,494.57	116,505.43	0.00	35,000.00	79
06-01-300-610-231	Telephones	5,900.00	0.00	3,625.51	2,074.09	0.00	850.00	86
06-01-300-610-235	FUEL OIL AND GASOLINE	29,800.00	0.00	11,649.40	7,258.40	0.00	10,892.20	63
06-01-300-610-240	CHEMICALS	175,000.00	0.00	32,875.45	90,124.55	0.00	52,000.00	70
06-01-300-610-250	O&M EXPENSE	16,140.00	0.00	6,276.70	6,705.63	0.00	3,157.67	80
06-01-300-610-260	MAINTENANCE OF VEHICLES	8,500.00	0.00	1,254.84	6,043.10	0.00	1,202.06	86
Extd: 610	Total	1,557,640.00	57,000.00	123,238.69	811,369.63	0.00	680,031.68	58
Department: 300	OPERATION & MAINTENANCE Total	2,090,940.00	67,000.00	152,894.28	1,210,156.52	0.00	794,889.20	63

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
06-01-400-000-000	ADMINISTRATION PAY AND BENEFIT	207,200.00	0.00	0.00	151,116.70	0.00	56,083.30	73
06-01-400-100-101	SALARIES & WAGES	207,200.00	0.00	0.00	151,116.70	0.00	56,083.30	73
Ext'd: 100	Total							
06-01-400-200-000	ADMINISTRATION GENERAL	18,300.00	5,000.00-	1,500.30	2,608.50	0.00	9,191.20	31
06-01-400-200-140	LEGAL & ACCOUNTING	21,600.00	0.00	7,536.35	12,305.87	0.00	1,758.08	92
06-01-400-200-210	OUTSIDE SERVICES	40,000.00	1,503.44-	0.00	38,496.56	0.00	0.00	100
06-01-400-200-290	INSURANCE P, D&L	79,900.00	6,503.44-	9,036.35	53,410.93	0.00	10,949.28	85
Ext'd: 200	ADMINISTRATION GENERAL Total							
06-01-400-300-243	PROFESSIONAL DEVELOPMENT	3,000.00	0.00	78.77	1,447.09	0.00	1,474.14	51
06-01-400-300-320	SUPPLIES & MISCELLANEOUS	2,200.00	0.00	0.00	2,106.74	0.00	93.26	96
Ext'd: 300	Total	5,200.00	0.00	78.77	3,553.83	0.00	1,567.40	70
Department: 400	ADMINISTRATION PAY AND BENEFIT Total	292,300.00	6,503.44-	9,115.12	208,081.46	0.00	68,599.98	76
06-01-500-500-000	CAPITAL REPLACEMENT/IMPROVEMEN	100,000.00	40,000.00-	7,795.35	19,296.73	0.00	32,908.22	45
06-01-500-500-310	CAPITAL REPLACEMENT RESERVE	80,500.00	0.00	0.00	0.00	0.00	80,500.00	0
06-01-500-500-330	NEW SERVICES/PROJECTS	180,500.00	40,000.00-	7,795.05	19,296.73	0.00	113,408.22	19
Ext'd: 500	CAPITAL REPLACEMENT/IMPROVEMEN Total	180,500.00	40,000.00-	7,795.05	19,296.73	0.00	113,408.22	19
Department: 500	Total	180,500.00	40,000.00-	7,795.05	19,296.73	0.00	113,408.22	19
06-01-600-600-000	OPERATING RESERVE	85,000.00	20,496.56-	0.00	50,000.00	0.00	14,503.44	78
06-01-600-600-600	CONTINGENCY	85,000.00	20,496.56-	0.00	50,000.00	0.00	14,503.44	78
Ext'd: 600	OPERATING RESERVE Total	85,000.00	20,496.56-	0.00	50,000.00	0.00	14,503.44	78
Department: 600	Total	85,000.00	20,496.56-	0.00	50,000.00	0.00	14,503.44	78
06-01-800-800-801	OTO - Operating Transfer Out	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0
Ext'd: 800	Total	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0
Department: 800	Total	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0
CAFR: 01	Total	2,762,496.00	0.00	169,804.45	1,533,103.04	0.00	1,059,588.51	62
Fund: 06	SEWER DEPARTMENT Budgeted Total	2,762,496.00	0.00	169,804.45	1,533,103.04	0.00	1,059,588.51	62
Fund: 06	SEWER DEPARTMENT Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0.00	0
Fund: 06	SEWER DEPARTMENT Total	2,762,496.00	0.00	169,804.45	1,533,103.04	0.00	1,059,588.51	62
07-00-000-000-000	WATER DEPARTMENT	85,700.00	0.00	0.00	59,233.53	0.00	26,446.47	69
07-01-114-100-121	FICA/MEDICARE	85,700.00	0.00	0.00	59,233.53	0.00	26,446.47	69
Ext'd: 100	Total	85,700.00	0.00	0.00	59,233.53	0.00	26,446.47	69
Department: 114	Total	85,700.00	0.00	0.00	59,233.53	0.00	26,446.47	69

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
07-01-300-000-000	SALARIES, WAGES & BENEFITS							
07-01-300-200-201	BONDS/PRINCIPAL	679,765.00	115,682.00-	0.00	393,032.23	0.00	171,050.77	70
07-01-300-200-202	Meter Replacement Project Bonds	120,000.00	0.00	4,418.54	78,154.58	0.00	37,426.78	69
Ext'd: 200	Total	799,765.00	115,682.00-	4,418.54	471,186.81	0.00	208,477.55	70
07-01-300-340-000	NEW SERVICES							
07-01-300-340-345	NEW SERVICES	8,300.00	0.00	0.00	8,300.00	0.00	0.00	100
07-01-300-340-346	NEW METERS	10,000.00	0.00	1,500.00	3,486.16	0.00	5,013.84	50
Ext'd: 340	NEW SERVICES Total	18,300.00	0.00	1,500.00	11,786.16	0.00	5,013.84	73
07-01-300-390-000	EQUIPMENT							
07-01-300-390-391	OFFICE EQUIPMENT & FURNITURE	0.00	500.00	0.00	0.00	0.00	500.00	0
07-01-300-390-394	TOOLS & EQUIPMENT	10,000.00	3,000.00	0.00	10,129.93	0.00	2,870.07	78
07-01-300-390-397	COMMUNICATIONS EQUIPMENT	8,600.00	0.00	2,378.58	4,795.45	0.00	1,725.57	80
Ext'd: 390	EQUIPMENT Total	18,600.00	3,500.00	2,378.58	14,925.38	0.00	5,095.64	77
07-01-300-400-427	BONDS INTEREST							
Ext'd: 400	Total	113,605.00	100,060.00	0.00	120,643.39	0.00	92,961.61	56
07-01-300-500-520	OPERATING TRANSFERS OUT							
07-01-300-500-521	OTO - Sever Assessment Fund	72,715.00	0.00	0.00	72,715.00	0.00	0.00	100
Ext'd: 500	Total	35,000.00	0.00	0.00	0.00	0.00	35,000.00	0
07-01-300-610-000	SOURCE OF SUPPLY MAINTENANCE E							
07-01-300-610-614	MAINTENANCE OF WELLS	107,715.00	0.00	0.00	72,715.00	0.00	35,000.00	68
Ext'd: 610	SOURCE OF SUPPLY MAINTENANCE E Total	90,000.00	62,060.00	38,848.70	104,274.91	0.00	8,876.39	94
07-01-300-620-000	PUMPING OPERATION EXP							
07-01-300-620-622	Fuels	44,100.00	0.00	7,345.26	17,742.92	0.00	19,011.82	57
07-01-300-620-623	Electricity	320,000.00	0.00	24,955.71	175,044.29	0.00	120,000.00	62
Ext'd: 620	PUMPING OPERATION EXP Total	364,100.00	0.00	32,300.97	192,787.21	0.00	139,011.82	62
07-01-300-630-000	PUMPING MAINTENANCE EXP							
07-01-300-630-631	MAINTENANCE OF PUMPING STATION	41,600.00	0.00	1,392.63	11,056.32	0.00	29,251.65	30
Ext'd: 630	PUMPING MAINTENANCE EXP Total	41,600.00	0.00	1,392.63	11,056.32	0.00	29,251.65	30
07-01-300-640-000	WATER TREATMENT EXP							
07-01-300-640-641	CHEMICALS	447,200.00	0.00	41,533.62	234,868.79	0.00	170,797.59	62
Ext'd: 640	WATER TREATMENT EXP Total	447,200.00	0.00	41,533.62	234,868.79	0.00	170,797.59	62

ACCOUNT NO	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
07-01-300-660-000	TRANSMISSION & DISTRIBUTION EX	2,900.00	0.00	0.00	42.77	0.00	2,857.23	1
07-01-300-660-665	MISC MAPS & RECORDS	18,200.00	0.00	1,200.00	12,497.54	0.00	4,502.46	75
07-01-300-660-666	Safety Equip/Training	21,100.00	0.00	1,200.00	12,540.31	0.00	7,359.69	65
Extd: 660	TRANSMISSION & DISTRIBUTION EX Total							
07-01-300-670-000	TRANSPORTATION & DIST MAINT EX	16,140.00	0.00	270.00	10,384.22	0.00	5,485.78	66
07-01-300-670-671	MAINTENANCE OF O & M	80,000.00	40,682.00	8,781.94	92,270.18	0.00	19,629.88	84
07-01-300-670-673	MAINT OF TRANSMISSION & DISTR	2,000.00	3,000.00	2,186.33	2,750.59	0.00	63.18	99
07-01-300-670-677	MAINTENANCE OF HYDRANTS	98,140.00	43,682.00	11,238.17	105,404.99	0.00	25,178.84	82
Extd: 670	TRANSPORTATION & DIST MAINT EX Total							
07-01-300-900-000	CUSTOMER ACCOUNTS EXP	53,000.00	0.00	4,291.76	37,218.75	0.00	11,489.49	78
07-01-300-900-903	CUSTOMER RECORDS & COLLECTION	53,000.00	0.00	4,291.76	37,218.75	0.00	11,489.49	78
Extd: 900	CUSTOMER ACCOUNTS EXP Total							
07-01-300-920-201	ADMINISTRATIVE ASSISTANT SALAR	77,700.00	0.00	0.00	51,141.59	0.00	26,558.41	66
07-01-300-920-202	Pw & FINANCE DIR, UTL ENG-SALA	233,700.00	0.00	0.00	181,956.85	0.00	51,743.15	78
07-01-300-920-204	FIELD PERSONNEL SALARIES	668,000.00	0.00	0.00	490,930.67	0.00	177,069.33	73
07-01-300-920-205	Field Personnel Salaries OT	93,200.00	0.00	0.00	42,829.56	0.00	50,370.44	46
07-01-300-920-206	Meter Installers - Temporary	69,680.00	0.00	0.00	49,554.75	0.00	20,125.25	71
07-01-300-920-210	OFFICE SUPPLIES & MISC	2,200.00	0.00	0.00	2,200.00	0.00	0.00	100
07-01-300-920-220	Interconnection	94,500.00	0.00	0.00	0.00	0.00	94,500.00	0
07-01-300-920-230	OUTSIDE SERVICES	97,500.00	0.00	25,316.38	57,647.87	0.00	13,935.75	86
07-01-300-920-240	INSURANCE - PROPERTY	28,000.00	0.00	0.00	25,784.36	0.00	2,215.64	92
07-01-300-920-260	EMPLOYEE BENEFITS & PENSIONS	322,600.00	0.00	68,566.91	220,296.14	0.00	33,736.95	90
Extd: 920	Total	1,687,080.00	0.00	94,483.29	1,122,341.79	0.00	470,254.92	72
07-01-300-930-321	VEHICLE EXPENSE	10,000.00	0.00	368.83	9,131.17	0.00	0.00	100
07-01-300-930-323	Vehicle Acquisitio Payments	85,830.00	0.00	0.00	59,869.83	0.00	25,960.17	70
07-01-300-930-325	Capitol Projects	200,000.00	0.00	42,702.88	30,702.39	0.00	126,594.73	37
07-01-300-930-999	CONTINGENCY	152,000.00	93,500.00	0.00	20,542.99	0.00	37,957.01	35
Extd: 930	Total	447,830.00	93,500.00	43,571.71	120,246.38	0.00	190,511.91	46
Department: 300	SALARIES, WAGES & BENEFITS Total	4,308,035.00	0.00	276,757.87	2,631,996.19	0.00	1,399,280.94	68
CAFR: 01	Total	4,393,735.00	0.00	276,757.87	2,691,249.72	0.00	1,425,727.41	68
07-98-100-000-001	Refund of Revenues	0.00	0.00	0.00	17,564.93	0.00	17,564.93	0
Extd: 000	Total	0.00	0.00	0.00	17,564.93	0.00	17,564.93	0
Department: 100	Total	0.00	0.00	0.00	17,564.93	0.00	17,564.93	0
CAFR: 98	Total	0.00	0.00	0.00	17,564.93	0.00	17,564.93	0

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
Fund: 07	WATER DEPARTMENT Budgeted Total	4,393,735.00	0.00	276,757.87	2,691,249.72	0.00	1,425,727.41	68
Fund: 07	WATER DEPARTMENT Non-Budgeted Total	0.00	0.00	0.30	17,564.93	0.00	17,564.93	0
Fund: 07	WATER DEPARTMENT Total	4,393,735.00	0.00	276,757.87	2,708,814.65	0.00	1,408,162.48	68
Final Budgeted		7,156,231.00	0.00	446,562.32	4,224,352.76	0.00	2,485,315.92	65
Final Non-Budgeted		0.00	0.00	0.30	17,564.93	0.00	17,564.93	0
Final Total		7,156,231.00	0.00	446,562.32	4,241,917.69	0.00	2,467,750.99	66

EXHIBIT #2

TOWN OF EAST LYME WATER DEPT



CURRENT FY 23-24 BUDGET, PROPOSED FY 24-25 BUDGET, Version 1

Account Description	Acct #	Adptd Bgdt FY 23-24	Proj EOY FY 23-24	Prop Bgdt FY 24-25	Diff from FY 23-24		Comments
					Amt	%	
FICA/Medicare	114-100-121	\$ 85,700	\$ 54,715	\$ 85,000	\$ (700)	-0.82%	
Bonds/Principal	300-200-201	\$ 679,765	\$ 564,083	\$ 693,942	\$ 14,177	2.09%	Principal and Interest Broken Out with all outstanding bonds
Meter Rep Project	300-200-202	\$ 120,000	\$ 120,000	\$ -	\$ (120,000)	-100.00%	Meter Replacement Project has ended and DWSRF payment in line 300-200-201 Rem. costs reallocated to existing accounts
New Services	300-340-345	\$ 8,300	\$ 8,300	\$ 10,000	\$ 1,700	20.48%	Increase better reflects actual costs incurred
New Meters	300-340-346	\$ 10,000	\$ 22,800	\$ 15,000	\$ 5,000	50.00%	
Tools/Equip/Fld Supplies	300-390-394	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	0.00%	
Communications Equip	300-390-397	\$ 8,600	\$ 9,562	\$ 9,000	\$ 400	4.65%	
Bonds Interest	300-400-427	\$ 113,605	\$ 213,605	\$ 307,403	\$ 193,798	170.59%	Principal and Interest Broken Out with all outstanding bonds
Operating Transfers Out	300-500-520	\$ 72,715	\$ 72,715	\$ 76,351	\$ 3,636	5.00%	Reflects Paying Sewer for backwashing wells, tracks sewer rate increase
Payment to SAF	300-500-521	\$ 35,000	\$ 50,000	\$ 70,000	\$ 35,000	100.00%	Accelerating SAF payment plan
Maintenance of Wells	300-610-614	\$ 90,000	\$ 152,000	\$ 175,000	\$ 85,000	94.44%	Inc. better reflects actual costs incurred Additionally, Well 3 Div. Permit requires \$18k-yr stream gauge monitoring by USGS
Fuels	300-620-622	\$ 44,100	\$ 44,100	\$ 39,000	\$ (5,100)	-11.57%	
Power	300-620-623	\$ 320,000	\$ 320,000	\$ 390,000	\$ 70,000	21.88%	Elec supply 43% rate inc as of 1/1/25
Maint Of Pumping Sta.	300-630-631	\$ 41,600	\$ 41,600	\$ 25,000	\$ (16,600)	-39.90%	
Chemicals	300-640-641	\$ 447,200	\$ 400,000	\$ 400,000	\$ (47,200)	-10.55%	Reduced due to actual trending costs
Misc Maps & Records	300-660-665	\$ 2,900	\$ 2,900	\$ 2,900	\$ -	0.00%	
Safety Equip & Training	300-660-666	\$ 18,200	\$ 24,967	\$ 25,400	\$ 7,200	39.56%	increase training budget and cdl's
Maint of O&M	300-670-671	\$ 16,140	\$ 16,140	\$ 16,640	\$ 500	3.10%	same amt budgeted by Sewer
Maint of Trans & Dist	300-670-673	\$ 80,000	\$ 120,682	\$ 120,000	\$ 40,000	50.00%	Increase better reflects actual costs incurred
Maint of Hydrants	300-670-677	\$ 2,000	\$ 5,000	\$ 5,000	\$ 3,000	150.00%	Increase better reflects actual costs incurred
Customer Records & coll	300-900-903	\$ 53,000	\$ 79,107	\$ 73,325	\$ 20,325	38.35%	Town-wide switch to new finance software
Admin Asst(s) Salary	300-920-201	\$ 77,700	\$ 74,652	\$ 80,900	\$ 3,200	4.12%	
PW & Fin Dir, Util Eng	300-920-202	\$ 233,700	\$ 256,631	\$ 245,600	\$ 11,900	5.09%	
Field Per Salaries - Reg	300-920-204	\$ 645,000	\$ 645,000	\$ 691,000	\$ 46,000	7.13%	
Field Per Salaries - OT	300-920-205	\$ 93,200	\$ 66,915	\$ 92,800	\$ (400)	-0.43%	
Meter Installers	300-920-206	\$ 69,680	\$ 79,658	\$ -	\$ (69,680)	-100.00%	Meter Replacement Project has ended
Office Supplies & Misc	300-920-210	\$ 2,200	\$ 2,200	\$ 2,500	\$ 300	13.64%	
Interconnection	300-920-220	\$ 94,500	\$ 94,500	\$ 100,440	\$ 5,940	6.29%	assume 18M gals taken at \$5.58/1000 gal (our rate)
Outside Services	300-920-230	\$ 97,500	\$ 97,500	\$ 105,000	\$ 7,500	7.69%	higher sampling costs
Insurance Property	300-920-240	\$ 28,000	\$ 25,784	\$ 26,700	\$ (1,300)	-4.64%	assume 3.5% inc in lap insurance
Empl Ben & Pensions	300-920-260	\$ 322,600	\$ 322,600	\$ 343,000	\$ 20,400	6.32%	
Vehicle Exp	300-930-321	\$ 10,000	\$ 10,000	\$ 11,000	\$ 1,000	10.00%	
Veh Aqu Program	300-930-323	\$ 85,830	\$ 91,137	\$ 88,255	\$ 2,425	2.83%	assume buying 1 new truck for \$75k, add pymt for skidsteer
Capitol Projects	300-930-325	\$ 200,000	\$ 200,000	\$ 200,000	\$ -	0.00%	
Contingency	300-930-999	\$ 152,000	\$ 23,211	\$ 100,000	\$ (52,000)	-34.21%	
TOTAL		\$ 4,370,735	\$ 4,322,063	\$ 4,636,156	\$ 265,421	5.73%	

TOWN OF EAST LYME WATER DEPT



CURRENT FY 23-24 BUDGET, PROPOSED FY 24-25 BUDGET, Version 2

Account Description	Acct #	Adptd Bdg FY 23-24	Proj EOY FY 23-24	Prop Bdg FY 24-25	Diff from FY 23-24		Comments
					Amt	%	
FICA/Medicare	114-100-121	\$ 85,700	\$ 54,715	\$ 85,000	\$ (700)	-0.82%	
Bonds/Principal	300-200-201	\$ 679,765	\$ 564,083	\$ 693,942	\$ 14,177	2.09%	Principal and Interest Broken Out with all outstanding bonds
Meter Rep Project	300-200-202	\$ 120,000	\$ 120,000	\$ -	\$ (120,000)	-100.00%	Meter Replacement Project has ended and DWSRF payment in line 300-200-201 Rem costs reallocated to existing accounts
New Services	300-340-345	\$ 8,300	\$ 8,300	\$ 10,000	\$ 1,700	20.48%	Increase better reflects actual costs incurred
New Meters	300-340-346	\$ 10,000	\$ 22,300	\$ 15,000	\$ 5,000	50.00%	
Tools/Equip/Fld Supplies	300-390-394	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	0.00%	
Communications Equip	300-390-397	\$ 8,600	\$ 9,562	\$ 9,000	\$ 400	4.65%	
Bonds Interest	300-400-427	\$ 113,605	\$ 213,605	\$ 306,602	\$ 192,997	169.88%	Principal and interest Broken Out with all outstanding bonds
Operating Transfers Out	300-500-520	\$ 72,715	\$ 72,715	\$ 76,351	\$ 3,636	5.00%	Reflects Paying Sewer for backwashing wells, tracks sewer rate increase
Payment to SAF	300-500-521	\$ 35,000	\$ 30,000	\$ 70,000	\$ 35,000	100.00%	Accelerating SAF payment plan
Maintenance of Wells	300-610-614	\$ 90,000	\$ 152,000	\$ 175,000	\$ 85,000	94.44%	Inc better reflects actual costs incurred Additionally Well 3 Div Permit requires \$18k/yr stream gauge monitoring by USGS
Fuels	300-620-622	\$ 44,100	\$ 44,100	\$ 39,000	\$ (5,100)	-11.57%	
Power	300-620-623	\$ 320,000	\$ 320,000	\$ 390,000	\$ 70,000	21.88%	Elec supply 43% rate inc as of 1/1/25
Maint Of Pumping Sta	300-630-631	\$ 41,600	\$ 41,600	\$ 25,000	\$ (16,600)	-39.90%	
Chemicals	300-640-641	\$ 447,200	\$ 400,000	\$ 400,000	\$ (47,200)	-10.55%	Reduced due to actual trending costs
Safety Equip & Training	300-660-666	\$ 18,200	\$ 24,967	\$ 25,400	\$ 7,200	39.56%	Increase training budget and cds
Maint of O&M	300-670-671	\$ 16,140	\$ 16,140	\$ 16,640	\$ 500	3.10%	same amt budgeted by Sewer
Maint of Trans & Dist	300-670-673	\$ 80,000	\$ 120,682	\$ 120,000	\$ 40,000	50.00%	Increase better reflects actual costs incurred
Maint of Hydrants	300-670-677	\$ 2,000	\$ 5,000	\$ 5,000	\$ 3,000	150.00%	Increase better reflects actual costs incurred
Admin Asst(s) Salary	300-920-201	\$ 77,700	\$ 74,652	\$ 80,900	\$ 3,200	4.12%	
PW & Fin Dir Util Eng	300-920-202	\$ 233,700	\$ 256,631	\$ 245,600	\$ 11,900	5.09%	
Field Per Salaries - Reg	300-920-204	\$ 645,000	\$ 645,000	\$ 691,000	\$ 46,000	7.13%	
Field Per Salaries - OT	300-920-205	\$ 93,200	\$ 66,915	\$ 92,800	\$ (400)	-0.43%	
Meter Installers	300-920-206	\$ 69,680	\$ 79,658	\$ -	\$ (69,680)	-100.00%	Meter Replacement Project has ended
Interconnection	300-920-220	\$ 94,500	\$ 94,500	\$ 100,440	\$ 5,940	6.29%	assume 18M gals taken at \$5.58/1000 gal (our rate)
Outside Services & Software Support	300-920-230	\$ 155,600	\$ 181,707	\$ 183,790	\$ 28,190	18.12%	Combining Outside Services with Misc Maps and Records/Customer Records & Collection/Office Supplies Paying WS of new Finance Software
Insurance Property	300-920-240	\$ 28,000	\$ 25,784	\$ 26,700	\$ (1,300)	-4.64%	assume 3.5% inc in lap insurance
Empi Ben & Pensions	300-920-260	\$ 322,600	\$ 322,600	\$ 343,000	\$ 20,400	6.32%	
Vehicle Exp	300-930-321	\$ 10,000	\$ 10,000	\$ 11,000	\$ 1,000	10.00%	
Veh Aqu Program	300-930-323	\$ 85,830	\$ 91,137	\$ 88,255	\$ 2,425	2.83%	assume buying 1 new truck for \$75k, add pymt for skidsteer
Capitol Projects	300-930-325	\$ 200,000	\$ 200,000	\$ 200,000	\$ -	0.00%	
Contingency	300-930-999	\$ 152,000	\$ 23,211	\$ 100,000	\$ (52,000)	-34.21%	Fund Balance interest added to account
TOTAL		\$ 4,370,735	\$ 4,322,063	\$ 4,635,420	\$ 264,685	5.71%	

EXHIBIT #3

TOWN OF EAST LYME SEWER DEPT
FY 23-24 CURRENT OPERATING BUDGET, PROPOSED BUDGET FOR FY 24-25



	Acct #	Adptd Budget FY 23-24	Prop Budget FY 24-25	% of Bdgt	Var. from Current Yr		Comment
					Amt	%	
FICA/Medicare	114-100-121	\$ 44,900	\$ 47,800	1.65%	\$ 2,900	6.5%	7.65% of payroll
Vehicle - lease Payment	200-100-006	\$ 18,856	\$ 1,498	0.05%	\$ (17,358)	-92.1%	
Salaries/Wages	300-100-101	\$ 320,300	\$ 335,100	11.55%	\$ 14,800	4.6%	
Field OT	300-100-102	\$ 59,000	\$ 60,800	2.10%	\$ 1,800	3.1%	
SUBTOTAL		\$ 379,300	\$ 395,900	13.64%	\$ 16,600	4.4%	
Personnel Benefits	300-100-122	\$ 154,000	\$ 162,000	5.58%	\$ 8,000	5.2%	hlth insur up 2%
Treatment Plant & Sys Fee	300-610-210	\$ 992,800	\$ 1,107,000	38.15%	\$ 114,200	11.5%	projecting 6% inc in NL cost
Maint. of Pump St Equip	300-610-215	\$ 80,000	\$ 85,000	2.93%	\$ 5,000	6.3%	
Maint of Wet Wells	300-610-217	\$ 60,000	\$ 70,000	2.41%	\$ 10,000	16.7%	
Maint of System	300-610-220	\$ 12,000	\$ 13,000	0.45%	\$ 1,000	8.3%	
UT Improvements	300-610-221	\$ 1,000	\$ 2,000	0.07%	\$ 1,000	100.0%	
Materials & Supplies	300-610-225	\$ 11,500	\$ 11,500	0.40%	\$ -	0.0%	
Utilities	300-610-230	\$ 165,000	\$ 200,000	6.89%	\$ 35,000	21.2%	inc in elec supply rate
Telephones	300-610-231	\$ 5,900	\$ 5,900	0.20%	\$ -	0.0%	
Fuel Oil & Gas	300-610-235	\$ 29,800	\$ 28,200	0.97%	\$ (1,600)	-5.4%	
Chemicals	300-610-240	\$ 175,000	\$ 140,000	4.82%	\$ (35,000)	-20.0%	over est inc in cur FY
O&M Exp	300-610-250	\$ 16,140	\$ 16,640	0.17%	\$ 500	3.1%	
Maint of Vehicles	300-610-260	\$ 3,500	\$ 9,000	0.31%	\$ 5,500	54.9%	
Salaries/Wages	400-100-101	\$ 207,200	\$ 227,700	7.85%	\$ 20,500	9.9%	
Legal & Accounting	400-200-140	\$ 18,300	\$ 18,300	0.63%	\$ -	0.0%	
Outside Services	400-200-210	\$ 21,600	\$ 32,100	1.11%	\$ 10,500	48.6%	
Insurance PDL	400-200-290	\$ 40,000	\$ 41,400	1.43%	\$ 1,400	3.5%	assume 3.5% inc
Training	400-300-243	\$ 3,000	\$ 4,000	0.14%	\$ 1,000	33.3%	
Supplies & Misc	400-300-320	\$ 2,200	\$ 2,500	0.09%	\$ 300	13.6%	
Capitol Projects	500-500-310	\$ 100,000	\$ 100,000	3.45%	\$ -	0.0%	need to increase
Meter Usage Payment	500-500-330	\$ 80,500	\$ 80,500	2.77%	\$ -	0.0%	pay water for meters
Contingency	600-600-400	\$ 50,000	\$ 50,000	1.72%	\$ -	0.0%	
Op Transfer Out	800-800-801	\$ 50,000	\$ 50,000	1.72%	\$ -	0.0%	larger payback
SUBTOTAL		\$ 2,284,440	\$ 2,456,740	84.66%	\$ 172,300	7.5%	
		\$ 2,727,496	\$ 2,901,938	108%	\$ 174,442	6.4%	
Presently due to SAF	\$ 429,806				\$ 25,242	0.93%	
SAF after this year pay	\$ 379,806						increase not including treatment & elec
Cash Available	\$ 165,326						
Sewer assess fund	\$ 4,295,120						



TOWN OF EAST LYME SEWER DEPARTMENT BUDGET REVENUES (Account 06)

Acct #	FY 20 21 Actual	FY 21 22 Actual	FY 22 23 Actual	FY 23 24		FY 24 25 Prop	Comments
				Adopted	YTD		
01-100-40*	\$ 1,463*	\$ 1,463*	\$ 1,463*	\$ 1,463*	\$ 1,463*	\$ -	
01-100-400	\$ 664,760	\$ 664,760	\$ 664,760	\$ 664,760	\$ 664,760	\$ 474,278	
01-100-610	\$ 1,089,198	\$ 1,089,198	\$ 1,089,198	\$ 1,089,198	\$ 1,089,198	\$ 2,049,496	
01-100-621	\$ 683	\$ 683	\$ 683	\$ 683	\$ 683	\$ 10,000	
Subtotal	\$ 2,063,071	\$ 2,063,071	\$ 2,063,071	\$ 2,063,071	\$ 2,063,071	\$ 2,537,774	
05-100-100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
05-100-094	\$ 792	\$ 792	\$ 792	\$ 792	\$ 792	\$ 7,800	
05-100-100	\$ 3,780	\$ 3,780	\$ 3,780	\$ 3,780	\$ 3,780	\$ 3,000	
05-100-100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000	
08-800-809	\$ 134	\$ 134	\$ 134	\$ 134	\$ 134	\$ -	
08-800-810	\$ 67,900	\$ 67,900	\$ 67,900	\$ 67,900	\$ 67,900	\$ 318,365	
Operating Transfers In	\$ 1,134,134	\$ 1,134,134	\$ 1,134,134	\$ 1,134,134	\$ 1,134,134	\$ 2,901,938	
						\$ 2,901,938	Expenditures

OPERATING TRANSFERS IN	FY 20 21	FY 21 22	FY 22 23	FY 23 24	FY 24 25	Comments
	\$ 64,441	\$ 64,441	\$ 64,441	\$ 64,441	\$ 57,291	Capital Inc
	\$ 16,900	\$ 16,900	\$ 16,900	\$ 16,900	\$ -	main pump stat
	\$ 4,900	\$ 4,900	\$ 4,900	\$ 4,900	\$ 3,383	
	\$ 657	\$ 657	\$ 657	\$ 657	\$ 500	
	\$ 40,640	\$ 40,640	\$ 40,640	\$ 40,640	\$ 42,500.00	
	\$ 96,000	\$ 96,000	\$ 96,000	\$ 96,000	\$ 45,663	
	\$ 100	\$ 100	\$ 100	\$ 100	\$ 87,518	treatment
	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 750	
	\$ 48,000	\$ 48,000	\$ 48,000	\$ 48,000	\$ 63,654	
	\$ 64,000	\$ 64,000	\$ 64,000	\$ 64,000	\$ 76,453	
	\$ 109,134	\$ 109,134	\$ 109,134	\$ 109,134	\$ 176,360	
	\$ 254,889	\$ 254,889	\$ 254,889	\$ 254,889	\$ 318,365	

CORRESPONDENCE LOG -MAY 2024

DATE	TO	FROM	SUBJECT
5/14/2024	EAST LYME WATER & SEWER COMMISSION	NEW LONDON W&PCA	AGENDA FOR 5/23 PUBLIC HEARING
5/14/2024	EAST LYME WATER & SEWER COMMISSION	WATERFORD UTILITY COMMISSION	AGENDA FOR 5/14 REGULAR MEETING
4/18/2024	EAST LYME WATER & SEWER COMMISSION	SECT WATER AUTHORITY REP. ADV. BRD	AGENDA FOR 4/18 MEETING
EAST LYME WATER & SEWER COMMISSION			

MAY 28 2024

AGENDA # 4

EAST LYME WATER DEPARTMENT

1 IN 10 WATER LEAK ADJUSTMENT APPLICATION



Date of Request 3/15/2024
Property Owner Mitchell Trust, LLC
Daytime Phone # 860 287 8088
Property Address 75 Pennsylvania Ave.
Email Address elm-erm@sbcglobal.net
Type of Property Commercial

**RESIDENTIAL (over 3 units/meter)/
MIXED USE/NON-RESIDENTIAL**

 Mixed Use/Apartments/Commercial/Industrial/
 Governmental/ Other

REASON THE CUSTOMER IS REQUESTING AN ADJUSTMENT *

Leak developed under concrete floor between meter readings. _____
 Plumbing contractor did not have personnel available to re-run piping. _____
 This caused a delay. _____

* Be as detailed as possible as to the reason of the request

Have you provided written proof that the excessive water use has been corrected?	<u>Yes</u> (yes/no)
Have you been given an leak adjustment to your water bill over the last 10 years?	<u>No</u> (yes/no)
Has there been a change of use of the property during the disputed bill period?	<u>No</u> (yes/no)
Has there been an increase in occupants at the disputed bill address?	<u>No</u> (yes/no)

ANY ADDITIONAL INFORMATION (attach additional documentation as needed)

By signing this application below, I am certifying that all of the information that I have provided is true, that I am the owner of the property and that I have read the East Lyme Water Department's Bill Dispute Resolution policy.

Signature George P. Mitchell Date 3/15/2024

If you have any questions on how to fill out this application, please contact the Water Department at (860) 691-4104.

RECEIVED

STAFF COMMENTS

MAR 13 2024

ELWS

WATER & SEWER COMMISSION DECISION

Decision (Approve/Approve w/Modifications/Deny) _____ **Chairman Signature** _____ **DATE** _____
WATER & SEWER COMMISSION

MAY 28 2024

Reason

AGENDA# 5a

DATE	TRANSACTION	AMOUNT	BALANCE
12/31/2023	Balance forward		0.00
01/12/2024	INV #248062. 308 MAIN ST	5,764.17	5,764.17
01/25/2024	INV #248152. 308 MAIN ST	5,157.48	10,921.65
01/30/2024	PMT #106745. CK # 5806	-10,921.65	0.00
01/30/2024	INV #248195. 308 MAIN 2W	25.82	25.82
01/30/2024	INV #248197. LA BELLE AURORE	3,289.17	3,314.99



CURRENT	1 30 DAYS	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	AMOUNT DUE
3,314.99	0.00	0.00	0.00	0.00	\$3,314.99

RR DONNELLEY

NIANTIC PLUMBING

248197

NIANTIC PLUMBING & APPLIANCE CO. INC.

P. O. BOX 508 • 40 PENN AVENUE • TEL. 739-5032 • NIANTIC, CONN. 06357
BILLS DUE & PAYABLE 10 DAYS AFTER DATE OF STMT.

INTEREST RATE OF 1% PER MONTH (12% PER ANNUM) WILL BE ADDED TO ALL ACCOUNTS 30 DAYS PAST DUE.

Customer's Order No.		Date <u>1-30-24</u>	
Name <u>Mitchell Trust</u>			
Address <u>75 Penna</u>		<u>Belle Airway</u>	
<input checked="" type="checkbox"/> SOLD BY <u>Bug Joe</u>	<input type="checkbox"/> CASH	<input type="checkbox"/> C.O.D.	<input checked="" type="checkbox"/> CHARGE
<input type="checkbox"/> ON ACCT.	<input type="checkbox"/> MDSE. RETD.	<input type="checkbox"/> PAID OUT	<u>Res</u>
QUAN	DESCRIPTION	PRICE	AMOUNT
	<u>Re-work and re-pipe the water closet due to a leak in the slab</u>		
	<u>Misc material (attached)</u>		<u>792.78</u>
	<u>tax</u>		<u>50.34</u>
	<u>Labor</u>		
	<u>Sho Simon</u>		<u>2300.00</u>
	<u>labor SALES TAX</u>		<u>146.05</u>
	<u>TOTAL</u>		<u>3289.17</u>

P1-200447
S1-300568
E9-105292

All claims and returned goods MUST be accompanied by this bill.

Rec'd By [Signature]

WATER LEAK ADJUSTMENT REQUEST
Nov/2023 request

ADDRESS	UNADJUSTED BILL			EXCEEDS TWO BILLS BY 33%	AVERAGE OF TWO COMPARABLE BILLS			RECALCULATED PER "1 in 10"					
	GALLONS	\$ WATER	\$ SEWER \$ TOTAL		GALLONS	\$ WATER	\$ SEWER \$ TOTAL	"EXCESSIVE WATER USED"	"EXCESSIVE WATER USED" (%)	ADJUSTED CONSUMPTION (unadjusted gallons less excessive water used)	\$ WATER	\$ SEWER	\$ TOTAL
75 Pennsylvania Ave Account#: 13773000-0	179,682	1,242.14	0.00 1,242.14	YES	40,907	300.70	0.00 300.70	69,338	33%	110,245	784.51	0.00	794.61

The calculation for adjustment to the water bill is based on the historical average of two comparable billing periods.

Excess water went through sewer system **NO**

The water bill adjustment for excessive use shall be calculated by taking the average amount of water used during the two comparable billing periods and then subtracting that amount from the amount of water used during the excessive billing period. One-half of the resulting figure shall be the "excessive water" used. The "excessive water" used is subtracted from the unadjusted water use to get the adjusted consumption. When applicable, sewer usage will be calculated from average comparable bills if water leak did not enter the sewer collection system.

2022-2023	Water Rate	80.00	*	5.25	per 1000 gallons	or	5.90	per 1000 gallons if over 40,000 gallons	or	6.60	per 1000 gallons if over 150,000 gallons		
2022-2023	Sewer Rate			9.34	per 1000 gallons	or	10.14	per 1000 gallons if over 2,500,000 gallons					

Range of Accounts: 13773000-0 to 13773000-0 Status: Both
 Range of Dates: First to 06/30/24 Service Type: All Reading Type Includes:
 Range of Years: First to Last Name to Print: Bill To Standard: Y Final: Y Prorated Final: Y
 Range of Periods: First to Last Location to Print: Property Reset: Y Interim: Y Consumption: Y
 Range of Cycles: First to Last Minimum Usage: -9999999999 Max Usage: 9999999999
 Range of Acct Types: First to Last Range of City Ids: First to Last Estimate Flag Includes:
 Range of Sections: First to Last Range of Bill Group Ids: First to Last Actual: Y Estimate: Y Customer Reads: Y
 Read: Y Do Not Read: Y Retired: Y

Account Id	Location	Units	Code	Year	Prd	Date	Type	Est	Readings	Usage	Roll	Ref		
Type	Section Name							Flag			Flag	Num		
	Cycle	Meter Num	Mult	Size	Book	Page								
	Bill Group													
13773000-0	75 PENNSYLVANIA AVENUE	1.00	W01				Water/Sewer Standard Meter:		3 Meter Group: 1	Status: Read				
BUS	MITCHELL TRUST LLC	1.00	SAF				Meter Num: B87625248		Serial Num: 87625248					
W: 1	B87625248	1	10	FLEX			1.00 MFW 2024	1	09/27/23	S	407200	179582	19853	
	M10885316	1	7	3	260			2023	2	04/12/23	S	227618	64680	18176
	M013773	0	0					2023	1	10/18/22	S	162938	44003	16872
								2022	2	04/20/22	S	118935	81125	14882
								2022	1	10/19/21	S	37810	37810	13261
								2022	1	05/21/21	R	0	0	12733
												407200		

Water/Sewer Standard Meter: 1 Meter Group: 1 Status: Retired
 Meter Num: M10885316 Serial Num: 013773

2022	1	05/21/21	I	1872320	0	12733
2021	2	04/07/21	S E	1872320	42160	12579
2021	1	10/05/20	S	1830160	110910	12063
2020	2	03/16/20	S E	1719250	41440	11158
2020	1	10/17/19	S	1677810	67980	10854
2019	2	04/05/19	S E	1609830	41440	10391
2019	1	10/01/18	S E	1568390	25260	9955
2018	2	04/04/18	S	1543130	41440	9546
2018	1	10/05/17	S E	1501690	25260	9097
2017	2	03/29/17	S	1476430	48900	8648
2017	1	08/01/16	S E	1427530	25260	8319
2016	2	02/04/16	S	1402270	23590	7977
2016	1	09/04/15	S	1378680	25260	7756
2015	2	04/08/15	S	1353420	9620	7505
2015	1	10/27/14	S E	1343800	50660	7274
2014	2	04/25/14	S E	1293140	52850	6902
2014	1	10/28/13	S E	1240290	50660	6613
2013	2	03/01/13	S	1189630	52850	6184
2013	1	09/19/12	S	1136780	50660	5951
2012	2	04/24/12	S C	1086120	102010	5765
2012	1	10/25/11	S E	984110	37700	5514
2011	2	03/09/11	S	946410	59050	5220
2011	1	10/05/10	S	887360	37700	5005
2010	2	04/26/10	S C	849660	21500	4807
2010	2	04/23/10	S E	828160	32640	4779
2010	1	10/21/09	S E	795520	29370	4576
2009	2	03/27/09	S	766150	32640	4257
2009	1	09/25/08	S	733510	29370	4061
2008	2	04/18/08	S E	704140	45640	3815

2 COMPARABLE
 BILLS:
 USAGE / YEAR
 37,810 NOV/21
 44,003 NOV/22
 81,813 ÷ 2)
 40,907 ←

Range of Accounts: 13773000-0 to 13773000-0 Status: Both
 Range of Dates: First to 06/30/24 Service Type: All Reading Type Includes:
 Range of Years: First to Last Name to Print: Bill To Standard: Y Final: Y Prorated Final: Y
 Range of Periods: First to Last Location to Print: Property Reset: Y Interim: Y Consumption: Y
 Range of Cycles: First to Last Minimum Usage: -9999999999 Max Usage: 9999999999
 Range of Acct Types: First to Last Range of City Ids: First to Last Estimate Flag Includes:
 Range of Sections: First to Last Range of Bill Group Ids: First to Last Actual: Y Estimate: Y Customer Reads: Y
 Read: Y Do Not Read: Y Retired: Y

Account Id	Location	Units	Code	Year	Prd	Date	Type	Est	Readings	Usage	Roll	Ref
Type	Section Name							Flag			Flag	Num
	Cycle	Meter Num	Mult	Size	Book	Page						
	Bill Group											

13773000-0	75 PENNSYLVANIA AVENUE	1.00	W01				Water/Sewer Standard Meter:		3			Meter Group: 1 Status: Read	
BUS	MITCHELL TRUST LLC	1.00	SAF				Meter Num: B87625248					Serial Num: 87625248	
W: 1	B87625248	1	10	FLEX			1.00 MFW 2024	2	04/09/24	I	442330	35130	20741
	M10885316	1	7	3	260		2024	1	09/27/23	S	407200	179582	19853
	M013773	0	0				2023	2	04/12/23	S	227618	64680	18176
							2023	1	10/18/22	S	162938	44003	16872
							2022	2	04/20/22	S	118935	81125	14882
							2022	1	10/19/21	S	37810	37810	13261
							2022	1	05/21/21	R	0	0	12733
												442330	

							Water/Sewer Standard Meter:		1			Meter Group: 1 Status: Retired	
							Meter Num: M10885316					Serial Num: 013773	
							2022	1	05/21/21	I	1872320	0	12733
							2021	2	04/07/21	S E	1872320	42160	12579
							2021	1	10/05/20	S	1830160	110910	12063
							2020	2	03/16/20	S E	1719250	41440	11158
							2020	1	10/17/19	S	1677810	67980	10854
							2019	2	04/05/19	S E	1609830	41440	10391
							2019	1	10/01/18	S E	1568390	25260	9955
							2018	2	04/04/18	S	1543130	41440	9546
							2018	1	10/05/17	S E	1501690	25260	9097
							2017	2	03/29/17	S	1476430	48900	8648
							2017	1	08/01/16	S E	1427530	25260	8319
							2016	2	02/04/16	S	1402270	23590	7977
							2016	1	09/04/15	S	1378680	25260	7756
							2015	2	04/08/15	S	1353420	9620	7505
							2015	1	10/27/14	S E	1343800	50660	7274
							2014	2	04/25/14	S E	1293140	52850	6902
							2014	1	10/28/13	S E	1240290	50660	6613
							2013	2	03/01/13	S	1189630	52850	6184
							2013	1	09/19/12	S	1136780	50660	5951
							2012	2	04/24/12	S C	1086120	102010	5765
							2012	1	10/25/11	S E	984110	37700	5514
							2011	2	03/09/11	S	946410	59050	5220
							2011	1	10/05/10	S	887360	37700	5005
							2010	2	04/26/10	S C	849660	21500	4807
							2010	2	04/23/10	S E	828160	32640	4779
							2010	1	10/21/09	S E	795520	29370	4576
							2009	2	03/27/09	S	766150	32640	4257
							2009	1	09/25/08	S	733510	29370	4061

Range: 13773000-0 to 13773000-0
 Year: First to Last
 Period: 1 to 12
 Date: First to 06/30/24
 Cycle: First to Last
 Section: First to Last
 Print Service Debit/Credit Only:
 Include Service Type: Water: Y Sewer: Y

Account Type: First to Last
 Include Prior Year/Prd in Bal: Y
 Include Zero Bal: Y
 Exclude Non-NSF Reversed Payments: N
 Status: Active/Inactive

Order By: Date
 Report Type: Detail
 Print Block/Lot/Qual: N
 Name to Print: Bill To
 Location to Print: Property

* Overpayment amount applied to periods outside the range is not displayed

Account Id	Type	Section	Property Location	Address					
Bill To Name									
Date	Type	Yr/Prd	Code Meth	Check No	Description	Apply To	Principal	Penalty	Balance
13773000-0	BUS		75 PENNSYLVANIA AVENUE						
MITCHELL TRUST LLC			C/O LABELLE AURORE		PO BOX 713		NIANTIC CT		06357
Water: 1									
12/06/23	Payment	24	1	Water	W01 CK 10890		500.00-	0.00	756.42
11/01/23	Bill	24	1	Water	MFW		15.00		1,256.42
11/01/23	Bill	24	1	Water	W01	87625248	1,242.14		1,241.42
10/24/23	App'l Ovr	24	1	Water	WS7 CK 10817	FR Water 08/02/23	0.72-	0.00	0.72-
08/02/23	Payment	23	2	Water	W01 CK 10817		449.93-	13.50-	0.72-
08/02/23	Payment	23	1	Water	W01 CK 10817		0.00	6.04-	462.71
08/02/23	Overpayment			Water	W0V CK 10817		0.72-	0.00	468.75
07/10/23	Penalty	23	2	Water		JULY INTEREST	0.00	4.50	469.47
06/07/23	Penalty	23	2	Water		JUNE INTEREST	0.00	4.50	464.97
06/07/23	Penalty	23	2	Water		MAY INTEREST	0.00	4.50	460.47
05/01/23	Adjust	23	2	Water	W10	MINIMUM BILL ADJUSTM	5.00-	0.00	455.97
05/01/23	Bill	23	2	Water	MFW		15.00		460.97
05/01/23	Bill	23	2	Water	W01	87625248	445.97		445.97
04/21/23	App'l Ovr	23	2	Water	WS7 CK 10684	FR Water 12/12/22	6.04-	0.00	0.00
12/12/22	Payment	23	1	Water	W01 CK 10684		301.76-	0.00	0.00
12/12/22	Overpayment			Water	W0V CK 10684		6.04-	0.00	301.76
12/09/22	Penalty	23	1	Water		DECEMBER INTEREST	0.00	3.02	307.80
12/09/22	Penalty	23	1	Water		NOVEMBER INTEREST	0.00	3.02	304.78
11/01/22	Bill	23	1	Water	MFW		13.00		301.76
11/01/22	Bill	23	1	Water	W01	87625248	288.76		288.76
06/15/22	Penalty	22	2	Water		JUNE INTEREST	0.00	5.04	0.00
06/15/22	Penalty	22	2	Water		MAY INTEREST	0.00	5.04	5.04-
06/10/22	Payment	22	2	Water	W01 CR	VI5550988/000448	503.82-	0.00	10.08-
06/10/22	Penalty	22	2	Water		PAID BEFORE PENALTY	0.00	10.08-	493.74
05/01/22	Bill	22	2	Water	MFW		13.00		503.82
05/01/22	Bill	22	2	Water	SAF		1.00-		490.82
05/01/22	Bill	22	2	Water	W01	87625248	491.82		491.82
02/24/22	Payment	22	1	Water	W01 CR	MC#93581C/#221664	244.28-	7.32-	0.00
02/24/22	Payment	21	2	Water	W01 CR	MC#93581C/#221664	50.93-	0.00	251.60
02/09/22	Penalty	22	1	Water		FEBRUARY PENALTY	0.00	2.44	302.53
01/11/22	Penalty	22	1	Water		JANUARY PENALTY	0.00	2.44	300.09
12/14/21	Penalty	22	1	Water		RECALC PENALTY	0.00	2.44	297.65
12/14/21	Penalty	22	1	Water		DECEMBER PENALTY	0.00	2.44	295.21
12/14/21	Penalty	22	1	Water		OCTOBER WTR PENALTY	0.00	2.44	292.77
12/10/21	Penalty	22	1	Water		PAID BEFORE PENALTY	0.00	4.88-	290.33
12/10/21	Payment	21	2	Water	W01 CR	AE725913/#400817	233.65-	0.00	295.21
12/10/21	Payment	21	1	Water	W01 CR	AE725913/#400817	5.63-	0.00	528.86
11/01/21	Bill	22	1	Water	MFW		12.50		534.49

EAST LYME WATER DEPARTMENT

1 IN 10 WATER LEAK ADJUSTMENT APPLICATION



Date of Request 11/27/2023
 Property Owner Michael Blyskal **RESIDENTIAL (over 3 units/meter)/**
 Daytime Phone # 518-421-5298 **MIXED USE/NON-RESIDENTIAL**
 Property Address 22 Islanda Ct
 Email Address Mike Blyskal@Spectrum.net
 Type of Property Campground + Cottages **Mixed Use/Apartments/Commercial/Industrial/**
Governmental/ Other

REASON THE CUSTOMER IS REQUESTING AN ADJUSTMENT *

Large leak in underground water line that took approx. 2-3
months to locate. I have approximately 1000-1200 feet of
underground pipe and the leak was located on
11/21/23 near the end of that line. See attached pictures

DEC 14 2023

* Be as detailed as possible as to the reason of the request

Have you provided written proof that the excessive water use has been corrected? ELWS (yes/no)

Have you been given a leak adjustment to your water bill over the last 10 years? * (yes/no)

Has there been a change of use of the property during the disputed bill period? NO (yes/no)

Has there been an increase in occupants at the disputed bill address? NO (yes/no)

ANY ADDITIONAL INFORMATION (attach additional documentation as needed)

* Previous leak on 20 Island Ct. I am 22 Islanda Ct with
a sub metered off the 20 Islanda Ct water bill which is in the
name of Kevin Scanlon, 20 Island Ct LLC ACT# 19011020-0
See attached for further information (pictures)

By signing this application below, I am certifying that all of the information that I have provided is true, that I am the owner of the property and that I have read the East Lyme Water Department's Bill Dispute Resolution policy.

Michael Blyskal, The Island Camp 11/27/23
 Signature ground Date

If you have any questions on how to fill out this application, please contact the Water Department at (860) 691-4104.

STAFF COMMENTS

WATER & SEWER COMMISSION DECISION

Decision (Approve/Approve w/Modifications/Deny) _____ Chairman Signature _____ Date _____
 EAST LYME
 WATER & SEWER COMMISSION
 MAY 28 2024

Reason _____ AGENDA# 5b

INVOICE

S&S HOME MAINTENANCE LLC 021761@SNET.NET
62 Cross Road +1 (860) 334-7428
Waterford, CT 06385 CT LISC 579161

Mike Blyskal

Bill to

Mike Blyskal
755 Malta Ave. Ext.
Ballston, NY 12020

Invoice details

Job Address: ISLANDA CAMPGROUND

Invoice no.: 3054

Invoice date: 11/28/2023

#	Product or service	SKU	Qty	Rate	Amount
1.	Labor Dug down to shut off valve in front of 5th wheel camper. Turned valve off to see if leak was in that line. Found leak to be downstream in that line. We then started digging in parking lot to locate pipe. We dug a trench 60 feet long to never find the pipe. We then made a move to dig in front of bath house and located pipe and previous repair. Repair did not appear to be leaking, however it only had single clamps on fittings. We then installed 2 clamps per fitting. We also installed a shut off valve to back test to previous shut off valve and found leak to be downstream. We then moved over to pipe going jnto pit. We started digging and following that line out to the main line. We found a small leak at the T into the main line. We replaced the T with a brass T and double clamped all fittings. We then installed a shut off value downstream of T and tested and found leak to be downstream. We then dug and followed main line until we found T for cabins 3 & 4. This T was leaking profusely. We replaced T with brass T and double clamped all fittings. After inspecting we found it to be cracked. We tested and found this to be the major leak. We then made and installed curb boxes over all valves so that access can be made.		70	\$65.00	\$4,550.00
2.	Job Material 2 3/4" shut off valves, 10 ft stick of schedule 30 for curb box, 2 3/4" brass T's and clamps for pipe.		1	\$678.38	\$678.38
3.	Job Material Backhoe charge		60	\$40.00	\$2,400.00

Subtotal \$7,628.38

Sales tax \$288.93

Total \$7,917.31

Ways to pay



Pay invoice

Additional Information regarding Leak Adjustment App.

11/27/23

This application involves two tax map parcels and 2 addresses which were originally one T.M. parcel and one address: 20 Islanda Court. (till 2003)

At one time I owned/managed both addresses as executor and property owner: 20 & 22 Islanda Ct

The portion under executorship (20 Islanda Ct) was sold in 2007 or thereabouts. (Another owner bought 20 Islanda in 2021 under the name of 20 Islanda Ct LLC.*)

Some time after that I submetered 22 Islanda Ct off the main incoming Town water line.

I do not know if the leak on 22 Islanda was connected to your changing of the Town water meter but the two definitely coincided.

I should also point out that, if granted, this adjustment will be the 2nd adjustment in the past 20 years (if not 30 years since the town water line was put in) Unless you consider it the first for 22 Island Ct.

See attached contractor invoice & explanation.

Sorry if this is confusing, but it is. Even Stephen Hawking was baffled by ~~it~~!

* At that time, (2021) the water bill began to be sent to Kevin Scanlon instead of Michael Blyskal despite the fact that the bill went to me ^{prior to that} even tho the 20 Islanda Ct property was owned by another party prior to Kevin Scanlon's

Addendum #2

Just remembered that the problem started back to last Mays bill.

I suspected some thing was wrong with the meter on the ~~§~~ sub meter since the reading on the sub meter was twice as many gallons as the Town meter.

You claimed this was an actual Town meter reading but suspected it was an estimate on your part (see paragraph 2 above) I asked you to check but you continued to claim it was an actual reading which was impossible in hindsight.

Any way, no one would come down to check the town meter or even get back to me. No matter that the manhole cover was never disturbed or open from April to June.

If we had been able to identify the problem back then, we could have alleviated much of the damage.

Michael Bjork







Range of Accounts: 19011020-0 to 19011020-0 Status: Both
 Range of Dates: First to 06/30/24 Service Type: All Reading Type Includes:
 Range of Years: First to Last Name to Print: Bill To Standard: Y Final: Y Prorated Final: Y
 Range of Periods: First to Last Location to Print: Property Reset: Y Interim: Y Consumption: Y
 Range of Cycles: First to Last Minimum Usage: -9999999999 Max Usage: 9999999999
 Range of Acct Types: First to Last Range of City Ids: First to Last Estimate Flag Includes:
 Range of Sections: First to Last Range of Bill Group Ids: First to Last Actual: Y Estimate: Y Customer Reads: Y
 Read: Y Do Not Read: Y Retired: Y

Account Id	Location	Units	Code	Year	Prd	Date	Type	Est	Readings	Usage	Roll	Ref
Type	Section Name							Flag			Flag	Num
	Cycle	Meter Num	Mult	Size	Book	Page						
	Bill Group											
19011020-0	20 ISLANDA COURT	1.00	W01				Water/Sewer Standard Meter:		2 Meter Group: 1	Status: Read		
BUS	20 ISLANDA COURT LLC	1.00	SAF				Meter Num: B93891870		Serial Num: 94845745			
W: 1	B93891870	1	10	FLEX			1.00 MFW 2024 2 01/24/24 I	326611	87461	20358		
	M60752575	1	10	14	6360		2024 1 10/17/23 S	239150	239150	19853		
							2024 1 07/06/23 R	0	0	19668		
									326611			
							Water/Sewer Standard Meter:		1 Meter Group: 1	Status: Retired		
							Meter Num: M60752575		Serial Num:			
							2024 1 07/06/23 I	6527100	140100	19668		
							2023 2 02/18/23 S	6387000	61000	17981		
							2023 1 10/05/22 S	6326000	212000	16707		
							2022 2 04/04/22 S	6114000	94000	14835		
							2022 1 10/07/21 S	6020000	277000	13253		
							2021 2 02/17/21 S	5743000	215000	12569		
							2021 1 10/20/20 S E	5528000	10000	12078		
							2020 2 03/27/20 R	5518000	0	11360		
									1009100			

Leak

GRIMONS
Leak: 239150
140100

379250

2
Past bills
212,000
277,000

489,000

Range of Accounts: 19011000-0 to 19011000-0 Status: Both
 Range of Dates: First to 06/30/24 Service Type: All Reading Type Includes:
 Range of Years: First to Last Name to Print: Bill To Standard: Y Final: Y Prorated Final: Y
 Range of Periods: First to Last Location to Print: Property Reset: Y Interim: Y Consumption: Y
 Range of Cycles: First to Last Minimum Usage: -9999999999 Max Usage: 9999999999
 Range of Acct Types: First to Last Range of City Ids: First to Last Estimate Flag Includes:
 Range of Sections: First to Last Range of Bill Group Ids: First to Last Actual: Y Estimate: Y Customer Reads: Y
 Read: Y Do Not Read: Y Retired: Y

Account Id	Location	Units	Code	Year	Prd	Date	Type	Est	Readings	Usage	Roll	Ref		
Type	Section Name							Flag			Flag	Num		
	Cycle Meter Num	Mult	Size	Book	Page									
	Bill Group													
19011000-0	20 ISLANDA COURT	1.00	W01	Water/Sewer	Standard	Meter:	1	Meter Group: 1	Status: Do Not Read					
BUS	ISLANDA FAMILY CAMPGROUND E. T	1.00	SAF	Meter Num: M60752575		Serial Num:								
W: 1	M60752575	1000	8	6	6360	1.00	MF	2020	2	03/27/20	F	5518000	207000	11176
								2020	2	03/16/20	S E	5311000	88000	11158
								2020	1	10/17/19	S E	5223000	227000	10855
								2019	2	04/05/19	S E	4996000	88000	10391
								2019	1	10/01/18	S E	4908000	227000	9955
								2018	2	03/09/18	S	4681000	88000	9535
								2018	1	09/17/17	S	4593000	227000	9072
								2017	2	03/29/17	S	4366000	73000	8647
								2017	1	09/29/16	S	4293000	213000	8298
								2016	2	03/30/16	S	4080000	69971	8012
								2016	1	09/23/15	S	4010029	145029	7766
								2015	2	06/08/15	S	3865000	65600	7601
								2015	2	04/21/15	S E	3799400	57800	7536
								2015	1	10/21/14	S	3741600	313300	7228
								2014	2	05/22/14	S	3428300	119870-	6971
								2014	2	04/04/14	S	3548170	177670	6868
								2014	1	11/15/13	S	3370500	145130-	6661
								2014	1	10/08/13	S	3515630	319330	6568
								2013	2	04/08/13	S	3196300	33800	6242
								2013	1	11/19/12	S	3162500	491100-	6078
								2013	1	09/24/12	S	3653600	626000	5967
								2012	2	04/05/12	S	3027600	76400-	5720
								2012	1	10/25/11	S E	3104000	300000	5532
								2011	2	04/18/11	S	2804000	305800	5281
								2011	1	10/20/10	S E	2498200	275100	5075
								2010	2	04/23/10	S E	2223100	137500	4786
								2010	1	10/13/09	S	2085600	275100	4549
								2009	2	03/30/09	S	1810500	137500	4256
								2009	1	10/01/08	S	1673000	152400	4063
								2008	2	04/07/08	S	1520600	134800	3764
								2008	1	09/25/07	S	1385800	174100	3465
								2007	2	03/16/07	S	1211700	288600	2997
								2007	1	10/20/06	S E	923100	147000	2741
								2006	2	03/10/06	S	776100	262300	2316
								2006	1	08/24/05	S	513800	203100	1920
								2005	2	03/14/05	S	310700	43200	1590
								2005	1	10/08/04	S	267500	96500	1385
								2004	2	02/24/04	S	171000	28500	912
								2004	1	09/29/03	S	142500	142500	629
								2003	2	04/11/03	R	0	0	240

Account Id	Location	Units Code	Year	Prd	Date	Type	Est	Readings	Usage	Roll	Ref
Type	Section Name						Flag			Flag	Num
	Cycle Meter Num	Mult	Size	Book	Page						
	Bill Group										

19011000-0 20 ISLANDA COURT

Continued

2003	2	03/28/03	R					0	0		159
2003	1	12/01/02	R					0	0		11
2003	1	09/17/02	S					2251300	0		0
2002	2	03/15/02	R					2251300	0		0
									<u>0</u>		
									5518000		

Range: 19011020-0 to 19011020-0
 Year: First to Last
 Period: 1 to 12
 Date: First to 06/30/24
 Cycle: First to Last
 Section: First to Last
 Print Service Debit/Credit Only:
 Include Service Type: Water: Y Sewer: Y

Account Type: First to Last
 Include Prior Year/Prd in Bal: Y
 Include Zero Bal: Y
 Exclude Non-NSF Reversed Payments: N
 Status: Active/Inactive

Order By: Date
 Report Type: Detail
 Print Block/Lot/Qual: N
 Name to Print: Bill To
 Location to Print: Property

* Overpayment amount applied to periods outside the range is not displayed

Account Id	Type	Section	Property Location	Code	Meth	Check No	Description	Apply To	Principal	Penalty	Balance
19011020-0	BUS		20 ISLANDA COURT								
20 ISLANDA COURT LLC			55 PEQUOT TRAIL				PAWCATUCK CT	06379			
Water: 1											
11/29/23	Payment	24	1 Water	W01	CK	3083841			2,754.95-	0.00	0.00
11/01/23	Bill	24	1 Water	MFW					15.00		2,754.95
11/01/23	Bill	24	1 Water	W01			94845745		2,559.95		2,739.95
10/24/23	App'l Ovr	24	1 Water	WS7	CK	995047	FR Water 06/07/23		5.00-	0.00	180.00
10/18/23	Bill	24	1 Water	MXU	Adjusted		INSTALLED MXU CHARGE		185.00		180.00
06/07/23	Payment	23	2 Water	W01	CK	995047			434.25-	0.00	5.00-
06/07/23	Overpayment		Water	W0V	CK	995047			5.00-	0.00	429.25
05/01/23	Adjust	23	2 Water	W10			MINIMUM BILL ADJUSTM		5.00-	0.00	434.25
05/01/23	Bill	23	2 Water	MFW					15.00		439.25
05/01/23	Bill	23	2 Water	W01					424.25		424.25
12/02/22	Payment	23	1 Water	W01	CK	0000995039			1,324.95-	0.00	0.00
11/01/22	Bill	23	1 Water	MFW					13.00		1,324.95
11/01/22	Bill	23	1 Water	W01					1,311.95		1,311.95
06/08/22	Payment	22	2 Water	W01	CK	995029			574.24-	0.00	0.00
05/01/22	Bill	22	2 Water	MFW					13.00		574.24
05/01/22	Bill	22	2 Water	SAF					1.00-		561.24
05/01/22	Bill	22	2 Water	W01					562.24		562.24
12/10/21	Payment	22	1 Water	W01	CK	995024			1,533.93-	0.00	0.00
12/10/21	Payment	21	2 Water	W01	CK	995024			24.08-	0.24-	1,533.93
11/01/21	Bill	22	1 Water	MFW					12.50		1,558.25
11/01/21	Bill	22	1 Water	SAF					1.00		1,545.75
11/01/21	Bill	22	1 Water	W01					1,520.43		1,544.75
07/12/21	Penalty	21	2 Water				JULY PENALTY		0.00	0.24	24.32
06/10/21	Payment	21	2 Water	W01	CK	7381683			1,180.01-	24.08-	24.08
06/09/21	Penalty	21	2 Water				JUNE PENALTY		0.00	12.04	1,228.17
06/09/21	Penalty	21	2 Water				MAY PENALTY		0.00	12.04	1,216.13
05/01/21	Bill	21	2 Water	MFW					12.50		1,204.09
05/01/21	Bill	21	2 Water	SAF					1.00		1,191.59
05/01/21	Bill	21	2 Water	W01					1,190.59		1,190.59
11/12/20	Payment	21	1 Water	W01	CR		ACH611079/REF700199		108.31-	0.00	0.00
11/01/20	Bill	21	1 Water	MFW					12.50		108.31
11/01/20	Bill	21	1 Water	SAF					1.00		95.81
11/01/20	Bill	21	1 Water	W01					94.81		94.81
										Prev. Bal:	0.00

NOTE: Prior Year/Period Principal and Penalty ARE included on this report.

Utility Account Maintenance

Account Id: 19011000 - 0 | Type: BUS | Section: Notes Exist
 Prop Loc: 20 ISLANDA COURT | Location Id: 12327 | Owner: ISLANDA FAMILY CAMPGROUND E. T
 Serv Loc: | | Bill To: ISLANDA FAMILY CAMPGROUND E. T
 City Id: | Block: | Alternate Id:

Service Type

Created	Modified	Notes
02/17/2016	02/17/2016	PER STEVE H. - FROZEN PIPES - CALLED TO PUT IN A REQUEST FOR A SHUT OFF AT CURB - SEE WO
06/04/2015	06/04/2015	PER 1 IN 10 LETTER THEY HAD LEAK LAST BILLING AND DIDNT FIND TILL APRIL - BOTTOM YAVE ON FROST FAUCET FAILED
10/22/2014	10/22/2014	10/7/14 1ST READING - 2ND READING USED FOR BILLING GOT BY S.H. (W.O.)
09/03/2013	09/03/2013	RCVD CALL - MICHAEL BLYSKAL OWNER OF 22 ISLANDA CT - IS TIED INTO 20 ISLANDA - WAS ONE LOT AT ONE TIME - HAS A METER ON LINE THAT FEEDS INTO HIS HOUSE
10/20/2010	10/20/2010	LTR SENT - PER T.D PAVED OVER PIT
03/23/2009	03/23/2009	4/20/06 REV CALL - THEY HAVE A LEAK IN THE GROUND TO M.P. TO=HELP LOCATE=

WATER LEAK ADJUSTMENT REQUEST
Nov/2023 request

ADDRESS	UNADJUSTED BILL			EXPLANATION	EXCEEDS TWO BILLS BY 33%	AVERAGE OF TWO COMPARABLE BILLS			RECALCULATED PER "1" in 10"						
	GALLONS	\$ WATER	\$ SEWER \$ TOTAL			GALLONS	\$ WATER	\$ SEWER \$ TOTAL	"EXCESSIVE WATER USED"	"EXCESSIVE WATER USED" (%)	ADJUSTED CONSUMPTION (unadjusted gallons less excessive water used)	\$ WATER	\$ SEWER	\$ TOTAL	
22 Islanda Ct Account#: 19011020-0	379,000	2,558.30	0.00	Leak underground past meter pit	YES	244,500	1,670.60	0.00	1,670.60	67,250	55%	311,750	2,114.45	0.00	2,114.45

The calculation for adjustment to the water bill is based on the historical average of two comparable billing periods.

Excess water went through sewer system **NO**

The water bill adjustment for excessive use shall be calculated by taking the average amount of water used during the two comparable billing periods and then subtracting that amount from the amount of water used during the excessive billing period. One-half of the resulting figure shall be the "excessive water" used. The "excessive water" used is subtracted from the unadjusted water use to get the adjusted consumption. When applicable, sewer usage will be calculated from average comparable bills if water leak did not enter the sewer collection system.

2022-2023	Water Rate	80.00	+	5.25	per 1000 gallons	or	5.90	per 1000 gallons if over 40,000 gallons	or	6.60	per 1000 gallons if over 150,000 gallons
2022-2023	Sewer Rate			9.34	per 1000 gallons	or	10.14	per 1000 gallons if over 2,500,000 gallons			

Tighe & Bond

Please Remit Payment to:

Tighe & Bond, Inc. 53 Southampton Road Westfield, MA 01085-5308

Attention: Ben North
Town of East Lyme
PO Box 519
Niantic, CT 06357
UNITED STATES

Invoice : TB-1000403
Invoice Date : 5/22/2024
Project : 140610037
Project Name : ELYME-Basis of Design PFAS
Treatment Well 1A/6 and Well 4A
WTPs

For Professional Services Rendered Through 4/27/2024

Your Project : PO #24-02131

Email Invoice to:
bnorth@eltonhall.com

Services rendered this period were performed in accordance with Agreement dated February 9, 2024.

	<u>Fee</u>	<u>Available</u>	<u>Billings</u>		
			<u>To Date</u>	<u>Previous</u>	<u>Current</u>
140610037 - ELYME-Basis of Design PFAS Treatmen	79,500.00	51,382.72	50,932.28	28,117.28	22,815.00
Rate Labor		22,815.00			

Current Billings 22,815.00
Amount Due This Bill 22,815.00

EAST LYME
WATER & SEWER COMMISSION

MAY 28 2024

AGENDA# 6

Total Fee : 79,500.00
To Date Billings : 50,932.28
Total Remaining : 28,567.72

Outstanding Receivables	Invoice Number	Date	Amount	Balance Due
	032499036	3/19/2024	2,432.50	2,432.50
	042499042	4/15/2024	25,684.78	25,684.78
				<u>28,117.28</u>

RECOMMENDED FOR PAYMENT 

DIRECTOR PUBLIC WORKS C.O.O.

APPROVED FOR PAYMENT _____

CHAIRMAN

EAST LYME WATER & SEWER COMMISSION

01 - Meetings and Site Visit

Rate Labor

<i>Class</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Principal Engineer	6.00	245.00	1,470.00
Senior Project Manager	11.00	245.00	2,695.00
Staff Engineer 1	23.00	120.00	2,760.00
Total Rate Labor			6,925.00

Total Bill Task: 01 - Meetings and Site Visit

6,925.00

02 - Basis of Design

Rate Labor

<i>Class</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Principal Engineer	22.00	245.00	5,390.00
Senior Project Manager	15.50	245.00	3,797.50
Staff Engineer 2	47.25	130.00	6,142.50
Vice President	2.00	280.00	560.00
Total Rate Labor			15,890.00

Total Bill Task: 02 - Basis of Design

15,890.00

Total Project: 140610037 - ELYME-Basis of Design PFAS Treatment Well 1A/6 and Well 4A WTPs

22,815.00

**EAST LYME
WATER & SEWER COMMISSION**

Range of Accounts: 06- - - to 06-99- - - Include Cap Accounts: Yes As Of: 05/28/24
Skip Zero Activity: Yes

MAY 28 2024

NOTE: This report includes ONLY activity originally Budgeted/Charged to Budget Year 4.
Prior Year Budgeted/Encumbered/Payable amounts rolled to Budget Year 4 have been EXCLUDED.

AGENDA# 7

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
06-00-000-000-000	SEWER DEPARTMENT							
06-01-114-000-000	OPERATIONS, MAINTENANCE AND AD	44,900.00	0.00	0.00	39,931.29	0.00	4,968.71	89
06-01-114-100-121	FICA/Medicare	44,900.00	0.00	0.00	39,931.29	0.00	4,968.71	89
Extd: 100	Total							
06-01-200-000-000	EQUIPMENT							
06-01-200-100-006	GENERATOR REPAIR - Lease Payment	0.00	0.07	0.00	0.00	0.00	0.07	0
06-01-200-100-007	Vehicle - Lease Payment	18,856.00	0.00	0.00	15,860.39	0.00	2,995.61	84
Extd: 100	Total	18,856.00	0.07	0.00	15,860.39	0.00	2,995.68	84
06-01-300-000-000	OPERATION & MAINTENANCE							
06-01-300-100-000	OPER & MAINT PAY AND BENEFITS	320,300.00	15,480.00	0.00	303,338.15	0.00	32,441.85	90
06-01-300-100-101	SALARIES & WAGES	59,000.00	2,500.00-	0.00	55,804.74	0.00	695.26	99
06-01-300-100-102	Field OT	154,000.00	338.03	7,320.77	123,922.29	0.00	23,094.97	85
06-01-300-100-122	PERSONNEL BENEFITS	533,300.00	13,318.03	7,320.77	483,065.18	0.00	56,232.08	90
Extd: 100	OPER & MAINT PAY AND BENEFITS Total							
06-01-300-500-000	OPERATIONS & MAINTENANCE EXPEN							
06-01-300-610-210	TREATMENT PLANT & SYSTEM FEE	992,800.00	111,775.61	35,000.00	802,259.23	0.00	267,316.38	76
06-01-300-610-215	MAINTENANCE OF PUMP STA EQUIP	80,000.00	13,201.12-	5,115.04	61,668.04	0.00	15.80	100
06-01-300-610-217	Maintenance of wet wells	60,000.00	32,322.54	0.00	92,322.54	0.00	0.00	100
06-01-300-610-220	MAINTENANCE OF SYSTEM	12,000.00	5,320.99-	0.00	6,679.01	0.00	0.00	100
06-01-300-610-221	Infiltration/Inflow Improvements	1,000.00	1,000.00-	0.00	0.00	0.00	0.00	0
06-01-300-610-225	MATERIALS & SUPPLIES	11,500.00	176.59-	688.85	10,634.56	0.00	0.00	100
06-01-300-610-230	UTILITIES	165,000.00	7,000.00	12,930.74	142,069.26	0.00	17,000.00	90
06-01-300-610-231	Telephones	5,900.00	1,200.07-	1,067.81	3,183.67	0.00	448.45	90
06-01-300-610-235	FUEL OIL AND GASOLINE	29,800.00	10,000.00-	11,579.60	7,328.20	0.00	892.20	95
06-01-300-610-240	CHEMICALS	175,000.00	40,000.00-	14,329.60	108,670.40	0.00	12,000.00	91
06-01-300-610-250	O&M EXPENSE	16,140.00	2,000.00-	3,239.43	10,831.89	0.00	68.68	100
06-01-300-610-260	MAINTENANCE OF VEHICLES	8,500.00	0.00	667.79	7,077.82	0.00	754.39	91
Extd: 610	Total	1,557,640.00	78,199.38	84,618.86	1,252,724.62	0.00	298,495.90	82
06-01-400-000-000	ADMINISTRATION PAY AND BENEFIT							
06-01-400-100-101	SALARIES & WAGES	207,200.00	2,000.00-	0.00	184,546.71	0.00	20,653.29	90
Extd: 100	Total	207,200.00	2,000.00-	0.00	184,546.71	0.00	20,653.29	90

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
06-01-400-200-000	ADMINISTRATION GENERAL							
06-01-400-200-140	LEGAL & ACCOUNTING	18,300.00	5,000.00-	1,156.30	2,952.50	0.00	9,191.20	31
06-01-400-200-210	OUTSIDE SERVICES	21,600.00	0.00	4,751.94	15,002.80	0.00	1,845.26	91
06-01-400-200-290	INSURANCE P D&L	40,000.00	1,503.44-	0.00	38,496.56	0.00	0.00	100
Extd: 200	ADMINISTRATION GENERAL Total	79,900.00	6,503.44-	5,908.24	56,451.86	0.00	11,036.46	85
06-01-400-300-243	PROFESSIONAL DEVELOPMENT	3,000.00	1,474.14-	78.77	1,447.09	0.00	0.00	100
06-01-400-300-320	SUPPLIES & MISCELLANEOUS	2,200.00	0.00	93.26	2,106.74	0.00	0.00	100
Extd: 300	Total	5,200.00	1,474.14-	172.03	3,553.83	0.00	0.00	100
06-01-500-500-000	CAPITAL REPLACEMENT/IMPROVEMEN							
06-01-500-500-310	CAPITAL REPLACEMENT RESERVE	100,000.00	61,043.34-	11,864.88	27,091.78	0.00	0.00	100
06-01-500-500-330	NEW SERVICES/PROJECTS	80,500.00	0.00	0.00	0.00	0.00	80,500.00	0
Extd: 500	CAPITAL REPLACEMENT/IMPROVEMEN Total	180,500.00	61,043.34-	11,864.88	27,091.78	0.00	80,500.00	33
06-01-600-600-000	OPERATING RESERVE							
06-01-600-600-400	CONTINGENCY	85,000.00	20,496.56-	0.00	50,000.00	0.00	14,503.44	78
Extd: 600	OPERATING RESERVE Total	85,000.00	20,496.56-	0.00	50,000.00	0.00	14,503.44	78
06-01-800-800-801	OTO - Operating Transfer Out	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0
Extd: 800	Total	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0
CAFR: 01	Total	2,762,496.00	0.00	109,884.78	2,113,225.66	0.00	539,385.56	80
Fund: 06	SEWER DEPARTMENT Budgeted Total	2,762,496.00	0.00	109,884.78	2,113,225.66	0.00	539,385.56	80
Fund: 06	SEWER DEPARTMENT Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0.00	0
Fund: 06	SEWER DEPARTMENT Total	2,762,496.00	0.00	109,884.78	2,113,225.66	0.00	539,385.56	80
Final Budgeted		2,762,496.00	0.00	109,884.78	2,113,225.66	0.00	539,385.56	80
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0.00	0
Final Total		2,762,496.00	0.00	109,884.78	2,113,225.66	0.00	539,385.56	80

Range of Accounts: 07- - - - - to 07-99- - - - - Include Cap Accounts: Yes AS Of: 05/28/24
Skip Zero Activity: Yes

NOTE: This report includes ONLY activity originally Budgeted/Charged to Budget Year 4.
Prior Year Budgeted/Encumbered/Payable amounts rolled to Budget Year 4 have been EXCLUDED.

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance	YTD %Used
07-00-000-000-000	WATER DEPARTMENT							
07-01-114-100-121	FICA/MEDICARE	85,700.00	0.00	0.00	71,135.84	0.00	14,564.16	83
Extd: 100	Total	85,700.00	0.00	0.00	71,135.84	0.00	14,564.16	83
07-01-300-000-000	SALARIES, WAGES & BENEFITS							
07-01-300-200-201	BONDS/PRINCIPAL	679,765.00	115,682.00-	0.00	413,564.79	0.00	150,518.21	73
07-01-300-200-202	Meter Replacement Project Bonds	120,000.00	5,276.78-	3,525.68	86,407.91	0.00	24,789.63	78
Extd: 200	Total	799,765.00	120,958.78-	3,525.68	499,972.70	0.00	175,307.84	74
07-01-300-340-000	NEW SERVICES							
07-01-300-340-345	NEW SERVICES	8,300.00	0.00	0.00	8,300.00	0.00	0.00	100
07-01-300-340-346	NEW METERS	10,000.00	0.00	1,724.91	2,151.16	0.00	6,123.93	39
Extd: 340	NEW SERVICES Total	18,300.00	0.00	1,724.91	10,451.16	0.00	6,123.93	67
07-01-300-390-000	EQUIPMENT							
07-01-300-390-391	OFFICE EQUIPMENT & FURNITURE	0.00	500.00	500.00	0.00	0.00	0.00	100
07-01-300-390-394	TOOLS & EQUIPMENT	10,000.00	4,500.00	1,576.71	11,203.57	0.00	1,719.72	88
07-01-300-390-397	COMMUNICATIONS EQUIPMENT	8,600.00	0.00	1,695.40	5,779.03	0.00	1,125.57	87
Extd: 390	EQUIPMENT Total	18,600.00	5,000.00	3,772.11	16,982.60	0.00	2,845.29	88
07-01-300-400-427	BONDS INTEREST	113,605.00	100,000.00	0.00	128,672.18	0.00	84,932.82	60
Extd: 400	Total	113,605.00	100,000.00	0.00	128,672.18	0.00	84,932.82	60
07-01-300-500-520	OPERATING TRANSFERS OUT	72,715.00	0.00	0.00	72,715.00	0.00	0.00	100
07-01-300-500-521	OTO - Sewer Assessment Fund	35,000.00	0.00	0.00	0.00	0.00	35,000.00	0
Extd: 500	Total	107,715.00	0.00	0.00	72,715.00	0.00	35,000.00	68
07-01-300-610-000	SOURCE OF SUPPLY MAINTENANCE E							
07-01-300-610-614	MAINTENANCE OF WELLS	90,000.00	62,000.00	13,658.98	134,860.89	0.00	3,480.13	98
Extd: 610	SOURCE OF SUPPLY MAINTENANCE E Total	90,000.00	62,000.00	13,658.98	134,860.89	0.00	3,480.13	98
07-01-300-620-000	PUMPING OPERATION EXP							
07-01-300-620-622	Fuels	44,100.00	0.00	5,633.88	21,412.84	0.00	17,053.28	61
07-01-300-620-623	Electricity	320,000.00	0.00	50,000.00	219,317.30	0.00	50,682.70	84
Extd: 620	PUMPING OPERATION EXP Total	364,100.00	0.00	55,633.88	240,730.14	0.00	67,735.98	81

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
07-01-300-630-000	PUMPING MAINTENANCE EXP							
07-01-300-630-631	MAINTENANCE OF PUMPING STATION	41,600.00	0.00	1,292.03	11,532.37	0.00	28,775.60	31
Extd: 630	PUMPING MAINTENANCE EXP Total	41,600.00	0.00	1,292.03	11,532.37	0.00	28,775.60	31
07-01-300-640-000	WATER TREATMENT EXP							
07-01-300-640-641	CHEMICALS	447,200.00	0.00	57,030.07	289,831.41	0.00	100,338.52	78
Extd: 640	WATER TREATMENT EXP Total	447,200.00	0.00	57,030.07	289,831.41	0.00	100,338.52	78
07-01-300-660-000	TRANSMISSION & DISTRIBUTION EX							
07-01-300-660-665	MISC MAPS & RECORDS	2,900.00	0.00	0.00	1,922.77	0.00	977.23	66
07-01-300-660-666	Safety Equip/Training	18,200.00	1,000.00	2,890.00	15,297.54	0.00	1,012.46	95
Extd: 660	TRANSMISSION & DISTRIBUTION EX Total	21,100.00	1,000.00	2,890.00	17,220.31	0.00	1,989.69	91
07-01-300-670-000	TRANSPORTATION & DIST MAINT EX							
07-01-300-670-671	MAINTENANCE OF O & M	16,140.00	0.00	270.00	10,931.90	0.00	4,938.10	69
07-01-300-670-673	MAINT OF TRANSMISSION & DISTR	80,000.00	50,682.00	4,358.27	104,819.34	0.00	21,504.39	84
07-01-300-670-677	MAINTENANCE OF HYDRANTS	2,000.00	6,000.00	2,065.02	5,289.20	0.00	645.78	92
Extd: 670	TRANSPORTATION & DIST MAINT EX Total	98,140.00	56,682.00	6,693.29	121,040.44	0.00	27,088.27	82
07-01-300-900-000	CUSTOMER ACCOUNTS EXP							
07-01-300-900-903	CUSTOMER RECORDS & COLLECTION	53,000.00	0.00	3,147.55	43,705.98	0.00	6,146.47	88
Extd: 900	CUSTOMER ACCOUNTS EXP Total	53,000.00	0.00	3,147.55	43,705.98	0.00	6,146.47	88
07-01-300-920-201	ADMINISTRATIVE ASSISTANT SALAR	77,700.00	0.00	0.00	70,260.96	0.00	7,439.04	90
07-01-300-920-202	PW & FINANCE DIR, UTL ENG-SALA	233,700.00	0.00	0.00	218,022.81	0.00	15,677.19	93
07-01-300-920-204	FIELD PERSONNEL SALARIES	668,000.00	0.00	0.00	592,141.66	0.00	75,858.34	89
07-01-300-920-205	Field personnel salaries OT	93,200.00	0.00	0.00	49,233.67	0.00	43,966.33	53
07-01-300-920-206	Meter Installers - Temporary	69,680.00	0.00	0.00	55,465.75	0.00	14,214.25	80
07-01-300-920-210	OFFICE SUPPLIES & MISC	2,200.00	500.00	386.98	2,200.00	0.00	113.02	96
07-01-300-920-220	Interconnection	94,500.00	16,537.50-	0.00	77,962.50	0.00	0.00	100
07-01-300-920-230	OUTSIDE SERVICES	97,500.00	15,456.78	6,676.13	106,280.65	0.00	0.00	100
07-01-300-920-240	INSURANCE - PROPERTY	28,000.00	2,088.64-	0.00	25,911.36	0.00	0.00	100
07-01-300-920-260	EMPLOYEE BENEFITS & PENSIONS	322,600.00	0.00	26,613.65	246,168.96	0.00	49,817.39	85
Extd: 920	Total	1,687,080.00	2,669.36-	33,676.76	1,443,648.32	0.00	207,085.56	88
07-01-300-930-321	VEHICLE EXPENSE	10,000.00	3,000.00	607.00	11,378.59	0.00	1,014.41	92
07-01-300-930-323	Vehicle Acquisitio Payments	85,830.00	0.00	0.00	67,171.99	0.00	18,658.01	78
07-01-300-930-325	Capitol Projects	200,000.00	15,456.78-	22,021.89	62,133.38	0.00	100,387.95	46
07-01-300-930-999	CONTINGENCY	152,000.00	88,597.08-	0.00	20,548.30	0.00	42,854.62	32
Extd: 930	Total	447,830.00	101,053.86-	22,628.89	161,232.26	0.00	162,914.99	53

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
CAFR: 01	Total	4,393,735.00	0.00	205,674.15	3,263,731.60	0.00	924,329.25	79
07-98-100-000-001	Refund of Revenues	0.00	0.00	745.28	17,564.93	0.00	18,310.21-	0
Extd: 000	Total	0.00	0.00	745.28	17,564.93	0.00	18,310.21-	0
CAFR: 98	Total	0.00	0.00	745.28	17,564.93	0.00	18,310.21-	0
Fund: 07	WATER DEPARTMENT Budgeted Total	4,393,735.00	0.00	205,674.15	3,263,731.60	0.00	924,329.25	79
Fund: 07	WATER DEPARTMENT Non-Budgeted Total	0.00	0.00	745.28	17,564.93	0.00	18,310.21-	0
Fund: 07	WATER DEPARTMENT Total	4,393,735.00	0.00	206,419.43	3,281,296.53	0.00	906,019.04	79
Final Budgeted		4,393,735.00	0.00	205,674.15	3,263,731.60	0.00	924,329.25	79
Final Non-Budgeted		0.00	0.00	745.28	17,564.93	0.00	18,310.21-	0
Final Total		4,393,735.00	0.00	206,419.43	3,281,296.53	0.00	906,019.04	79

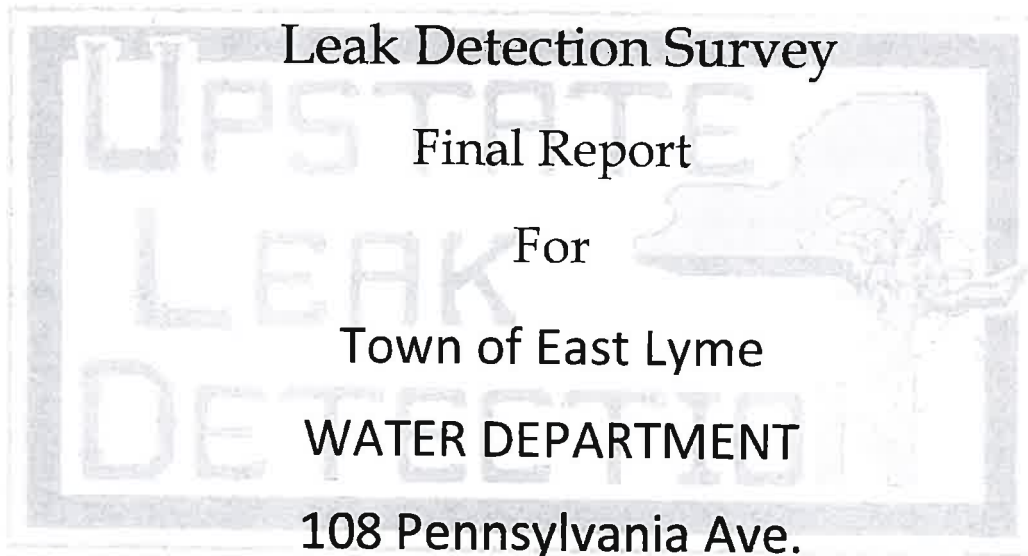
Town of East Lyme
 Water and Sewer Commission
 Water and Sewer Revenues through May 28, 2024

Sewer Fund Monthly Revenues													
Account No	Description	YTD Revenue	July	August	September	October	November	December	January	February	March	April	May
06-01-100-600	METERED SEWER SERVICE	\$ 409,257	\$ 37,833	\$ -	\$ 38,955	\$ 34,880	\$ 41,928	\$ 38,633	\$ 39,587	\$ 41,564	\$ 32,862	\$ 54,361	\$ 48,655
06-01-100-610	METERED WATER/SEWER SERVICE	\$ 1,146,614	\$ -	\$ -	\$ -	\$ -	\$ 1,146,614	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
06-01-100-621	DELINQUENT INTEREST(W)	\$ 8,604	\$ -	\$ -	\$ 2,750	\$ 50	\$ -	\$ 148	\$ 1,355	\$ 2,557	\$ 1,581	\$ 164	\$ -
06-05-100-042	MISC ADM FEE	\$ 294	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 173	\$ -	\$ -	\$ -	\$ -	\$ 122
06-05-100-044	Maintenance Fees	\$ 6,292	\$ -	\$ 1,398	\$ 699	\$ -	\$ 699	\$ -	\$ 699	\$ 699	\$ 699	\$ 699	\$ -
06-05-100-550	PERMITS	\$ 80	\$ -	\$ -	\$ 80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
06-07-700-701	INVESTMENT INTEREST	\$ 15,530	\$ -	\$ 15,530	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
06-08-800-809	MISCELLANEOUS	\$ 4,729	\$ -	\$ 1,874	\$ 0	\$ 0	\$ -	\$ 2,853	\$ 0	\$ 72,715	\$ 0	\$ 0	\$ -
06-08-800-910	OPERATING TRANSFERS IN	\$ 72,715	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
06-11-400-007	DUE FM WATER-Sewer Sales(W)	\$ 108,848	\$ 108,918	\$ -	\$ (4,849)	\$ (5,549)	\$ 10,398	\$ -	\$ -	\$ (70)	\$ -	\$ -	\$ -
06-11-400-008	Due Fm Water(Delq Interest)	\$ 9,552	\$ 947	\$ -	\$ 2,714	\$ -	\$ 87	\$ 148	\$ 1,355	\$ 2,557	\$ 1,581	\$ 164	\$ -
	Subtotal	\$ 1,782,614	\$ 147,698	\$ 18,802	\$ 40,249	\$ 29,381	\$ 1,199,726	\$ 41,954	\$ 42,995	\$ 120,021	\$ 36,723	\$ 55,388	\$ 49,478
	Budgeted Amount	\$ 2,762,495											
	% Collected												

Water Fund Monthly Revenues													
Account No	Description	YTD Revenue	July	August	September	October	November	December	January	February	March	April	May
07-01-100-400	METERED WATER SERVICE	\$ 2,239,104	\$ 21,966	\$ 25,904	\$ 22,702	\$ 29,274	\$ 1,925,729	\$ 39,064	\$ 27,477	\$ 35,806	\$ 22,965	\$ 54,223	\$ 34,004
07-01-100-404	DELQ INT-WATER SERVICE	\$ 26,846	\$ 2,963	\$ 3,994	\$ 298	\$ 68	\$ 511	\$ 2,498	\$ 5,807	\$ 6,959	\$ 2,722	\$ 382	\$ 643
07-02-200-401	BENEFIT CHARGES	\$ 7,650	\$ -	\$ -	\$ 1,700	\$ -	\$ -	\$ 850	\$ 1,700	\$ -	\$ -	\$ 3,400	\$ -
07-02-200-402	ASSESSMENTS CHARGES	\$ 28,410	\$ -	\$ -	\$ 200	\$ -	\$ -	\$ 14,310	\$ -	\$ 250	\$ 13,250	\$ 200	\$ 200
07-02-200-405	CONNECTION CHARGES	\$ 59,440	\$ 8,000	\$ -	\$ 20,940	\$ -	\$ -	\$ 17,000	\$ -	\$ 4,500	\$ -	\$ 4,500	\$ 4,500
07-03-300-471	SALE OF METERS/HYDRANTS	\$ 13,391	\$ -	\$ -	\$ 653	\$ -	\$ 896	\$ -	\$ 649	\$ -	\$ 53	\$ 10,939	\$ 200
07-05-100-462	PRIVATE HYDRANT FEES	\$ 66,275	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 66,275	\$ -	\$ -	\$ -	\$ -
07-05-100-463	TOWN FIRE HYDRANT PROTECTION	\$ 63,100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 63,100	\$ -	\$ -	\$ -	\$ -
07-05-100-471	MISC/TURN OFF-ON/ADM FEES	\$ 32,675	\$ 1,370	\$ 4,244	\$ 2,470	\$ 100	\$ 4,081	\$ 2,032	\$ 872	\$ 1,240	\$ 1,565	\$ 2,517	\$ 12,164
07-05-100-472	INSPECTION FEE (BILLED)	\$ 8,223	\$ -	\$ -	\$ 8,223	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
07-07-700-700	INVESTMENT INTEREST	\$ 23,931	\$ -	\$ 23,931	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
07-07-700-702	STIF0420-F7	\$ 45,707	\$ 4,042	\$ 5,291	\$ 4,465	\$ 4,665	\$ 3,930	\$ 4,720	\$ 4,742	\$ 4,441	\$ 4,764	\$ 4,647	\$ -
07-08-800-472	LEASE/RENTAL	\$ 54,234	\$ -	\$ -	\$ 13,888	\$ -	\$ 5,043	\$ 10,086	\$ 5,043	\$ -	\$ 10,086	\$ 5,043	\$ 5,043
07-08-800-801	Miscellaneous Revenue	\$ 5,955	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,106	\$ -	\$ -	\$ 37	\$ -	\$ 3,833
07-11-300-005	AR CONNECTION/BENEFIT PYMTS	\$ 94,750	\$ 12,025	\$ -	\$ 18,615	\$ -	\$ -	\$ 32,160	\$ 1,700	\$ -	\$ 17,250	\$ 8,100	\$ 4,700
07-11-300-006	AR METER DEPOSIT	\$ 180	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 180
07-11-300-008	AR HYDRANT	\$ 72,294	\$ -	\$ 7,350	\$ -	\$ -	\$ -	\$ -	\$ 28,325	\$ 25,420	\$ 10,099	\$ 1,100	\$ -
07-99-395-000	Cancel PY Received - Revenue	\$ 312	\$ 96	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 216
	Grand Total	\$ 2,842,476	\$ 50,462	\$ 70,714	\$ 94,354	\$ 34,106	\$ 1,940,190	\$ 124,827	\$ 205,650	\$ 78,617	\$ 82,782	\$ 95,052	\$ 65,683
	Budgeted Amount	\$ 4,393,735											
	% Collected												



Upstate Leak Detection LLC.
P.O. Box 176
Hastings, NY 13076



Niantic, Ct. 06357

April 2024

EAST LYME
WATER & SEWER COMMISSION

MAY 28 2024

AGENDA# 8d



Verbal Report

Date: March 25-29, April 1-3, 2024

Client: Town of East Lyme, Ct.

Address: water distribution system

Technician: BGB

Leak/Work Order# 24-02097

Upstate Leak Detection, LLC was requested to perform a full system water leak survey. The survey was accomplished on March 25-29 & April 1-3, 2024. Twelve (12) leaks were indicated. These leaks are listed in the enclosed *Leak Location Listing Report*.

Leak totals listed below:

5 Hydrant leaks with estimated total losses of 1.9K gals/day,

7 suspected Non-hydrant leaks with estimated total losses of 85K gals/day.

Upstate Leak Detection, LLC would like to thank you again for the opportunity to provide leak detection services for your community and look forward to working with the town of East Lyme again in the future.

Respectfully submitted,

Brian G. Baxter Pres.

Upstate Leak Detection, LLC

Upstate Leak Detection strives to provide the highest quality service with the experience of the technician and equipment used. All leaks are pinpointed to the closest probable location with state of the art computerized correlation technology. Detecting underground leaks is an art as well as a science therefore ULD cannot guarantee accuracy due to the multitude of unknown variables.

P.O. Box 176, Hastings, NY 13076
Phone 315-748-4414 Email brian.g.baxter@gmail.com



Leak Location Listing Report

Tech: BGB	Client: East Lyme, Ct.	Date: March 25-29, April 1-3, 2024
------------------	-------------------------------	---

Leak #	Leak Type	Location	G.P.D.	Comments
1	Service	24 N. Washington Ave.	30K	Good correlation near midblock hyd, screaming ground mic sound about 8ft. from hyd, curb box also screaming.
2	Hyd	Main St. at Black Point Rd.	.2K	
3	Hyd	Old Stone Way- midblock at curve	.2K	
4	Hyd	Point Rd. at dead end	.2K	
5	Hyd	Brockett Rd. at end	1K	
6	Main?	Woodbridge Rd. at S. Beechwood Rd.	8K	About 20ft. east of the intersection, good correlation, good ground mic sound, any curb boxes?
7	Main?	59 Stoneywood Dr.	20K	Good correlation, good ground mic sound, any curb boxes?
8	Service	34 Upper Pattaganset Rd.	10K	Good correlation, good ground mic sound, curb box noisy.
9	Service?	Bittersweet Dr. - at dead end	5K	Good correlation, ok ground mic sound but no sweet spot in the area, check any curb boxes connected at end near hydrant.
10	Unk	Marion Dr.- near dead end	2K	Correlation negative, no ground mic sound, check curb boxes at dead end.

PO Box 176, Hastings, NY 13076
Website: www.upstateleakdetection.com

Phone: (315) 748-4414
Email: brian.g.baxter@gmail.com

11	Hyd	65 Arbor Crossing	.3K	
12	Service	19 Grouse Circle	10K	Good correlation, good ground mic sound, curb box noisy.

PO Box 176, Hastings, NY 13076
Website: www.upstateleakdetection.com

Phone: (315) 748-4414
Email: brian.g.baxter@gmail.com

Request for Water & Sewer Commission

TO: Water & Sewer Commission
FROM: Ben North, Chief Operating Officer
DATE: May 28, 2024

SUBJECT: Additional Appropriation Request from Sewer Assessment Fund to the Niantic Pump Station Rehabilitation Project

Summary of Agenda Item:

The Niantic Pump Station Rehabilitation Project is now complete. As part of the project, we incurred some costs over the budget of the project for various reasons. These costs included the purchase of a new VFD which failed during startup, the installation of new breakers for the MCC panel for the pumps as the originals were too small, an extra week under pump station bypass, and fuel and OT costs to fuel and routinely inspect the bypass operation.

Action Needed:

Motion to approve and transfer \$39,095.05 from funds available in the Sewer Assessment Fund to “Niantic Pump Station Rehabilitation Project” Account No. 85-70-007-700-710 to cover additional costs incurred in completing the Niantic Pump Station Rehabilitation Project.

Additionally, motion move to approve and transfer \$7967.79 from funds in the Sewer Assessment Fund to the Sewer Operating Account 06-01-300-100-102 to replenish overtime costs incurred during the project.

Attachments: None

Prepared By: Ben North, Chief Operating Officer

<p>W&S Agenda Item No. <u>9</u> Date: 5/28/24</p>

**East Lyme Water Department
Monthly Report for April 2024**

1. General Statistics

TASKS PERFORMED BY WATER DEPT	April 2024	TOTAL THIS YEAR	TOTAL LAST YEAR (Jan 1 to Dec 30)
Meters Installed (New Accounts)	0	3	22
New Meters In System	52	336	New / Total
			6770 / 6848 or 98.9%
New Service Connections Installed	0	1	18
Services and Mains Repaired⁽¹⁾	0 Mainbreaks / 1 Service Leak	13	33
Total Gallons Pumped <i>Millions of Gallons</i>	51.362	194.569	676.364

(1) Repair or replacement of service line from main to curb stop.

2. Monthly Average Day Demand (MADD)

	April 2024	April 2023	% Difference LY
Water Produced <i>Million Gallons Daily</i>	1.712	1.998	-14.31%

MADD as a % of 3.16 MGD available water (24-hour pumping) = 54.18%

MADD as a % of 2.37 MGD available water (18-hour pumping) = 72.24%

Note: Available water based on 2005 Water Supply Plan and subsequent revisions approved February 20, 2007. Figures not adjusted for additional water available from New London during the summer months.

3. Significant Items

- Precipitation was 4.75 inches for the month.
- Water production remains low, about 14.31% lower than last year but is about 3.4% from previous years and almost identical to April 2021.
- A Town-wide leak detection survey was performed at the end of March and the beginning of April. Staff has worked to address all leaks on the survey report. Two of the leaks are currently awaiting repairs by customers.
- Staff is currently flushing the distribution system, and are making great progress towards the goal of flushing the entire system this year. We have flushed 210 hydrants since 4/30 and flushed 152 hydrants in April alone. Additionally, we have performed hydrant maintenance on 258 hydrants, which consists of checking the hydrant operation, adding oil, and greasing the hydrant caps so they are ready to go when needed. We plan to paint 150 hydrants this year, so that we can ensure that a hydrant is painted roughly every 5 years. We have also cleaned out and exercised 156 valves to date, another service that we are looking to increase. We have 1529 valves in the system, and would aim to exercise all of them every 5 years.

EAST LYME
WATER & SEWER COMMISSION

MAY 28 2024

AGENDA# 11a

EAST LYME WATER DEPARTMENT

Historic Water Production in Million Gallons per Month

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	% +/- (Previous Year)	Monthly Precip. (in.)
Jan.	53.405	55.502	55.699	48.433	44.334	44.334	45.053	63.884	49.219	48.554	-1.35%	8.63
Feb.	50.538	58.426	56.887	41.951	44.733	47.832	41.912	61.236	47.891	43.782	-8.58%	1.98
Mar.	55.848	56.130	55.300	44.903	54.467	50.150	48.343	65.938	58.247	50.871	-12.66%	10.34
Apr.	54.891	56.931	49.606	46.231	52.493	48.753	49.554	60.322	59.939	51.362	-14.31%	4.75
May	68.621	65.388	58.395	51.915	57.692	55.327	57.411	65.009	70.825			
Jun.	64.086	74.172	64.325	57.332	58.021	64.665	57.685	68.306	66.084			
July	80.638	81.529	67.948	67.364	69.703	64.939	62.206	79.552	64.318			
Aug.	71.557	73.078	62.844	61.898	65.912	66.044	63.933	75.649	58.913			
Sept.	62.752	56.264	48.592	52.642	58.151	56.757	55.281	56.869	54.729			
Oct.	56.829	53.767	45.152	48.004	51.836	48.088	53.507	54.484	48.969			
Nov.	56.798	51.876	39.400	51.065	45.917	40.639	52.801	54.519	44.729			
Dec.	59.049	53.697	45.664	40.675	48.171	40.399	56.781	53.467	46.355			
Average	61.251	61.397	54.151	51.034	54.286	52.327	53.706	63.270	55.852	48.642		25.70

% +/-
(Previous
Year)

-11.80%

-5.76%

6.37%

-3.61%

2.63%

17.81%

-11.72%

% +/-
Running
Annual
Average

-9.23%

EAST LYME WATER DEPARTMENT

Historic Water Production in Million Gallons per Month

	2015	2016	2017	2018	2019	2020	2021	2022	2023	AVG. Previous Years	2024	% +/- (Previous Years)	Monthly Precip. (in.)
Jan.	53.405	55.502	55.699	48.433	44.334	44.334	45.053	63.884	49.219	51.096	48.554	-4.97%	8.63
Feb.	50.538	58.426	56.887	41.951	44.733	47.832	41.912	61.236	47.891	50.156	43.782	-12.71%	1.98
Mar.	55.848	56.130	55.300	44.903	54.467	50.150	48.343	65.938	58.247	54.370	50.871	-6.43%	10.34
Apr.	54.891	56.931	49.606	46.231	52.493	48.753	49.554	60.322	59.939	53.191	51.362	-3.44%	4.75
May	68.621	65.388	58.395	51.915	57.692	55.327	57.411	65.009	70.825	61.176			
Jun.	64.086	74.172	64.325	57.332	58.021	64.665	57.685	68.306	66.084	63.853			
July	80.638	81.529	67.948	67.364	69.703	64.939	62.206	79.552	64.318	70.911			
Aug.	71.557	73.078	62.844	61.898	65.912	66.044	63.933	75.649	58.913	66.648			
Sept.	62.752	56.264	48.592	52.642	58.151	56.757	55.281	56.869	54.729	55.782			
Oct.	56.829	53.767	45.152	48.004	51.836	48.088	53.507	54.484	48.969	51.182			
Nov.	56.798	51.876	39.400	51.065	45.917	40.639	52.801	54.519	44.729	48.638			
Dec.	59.049	53.697	45.664	40.675	48.171	40.399	56.781	53.467	46.355	49.362			
Total	735.012	736.760	649.812	612.413	651.430	627.927	644.467	759.235	670.218	676.364	194.569		25.70

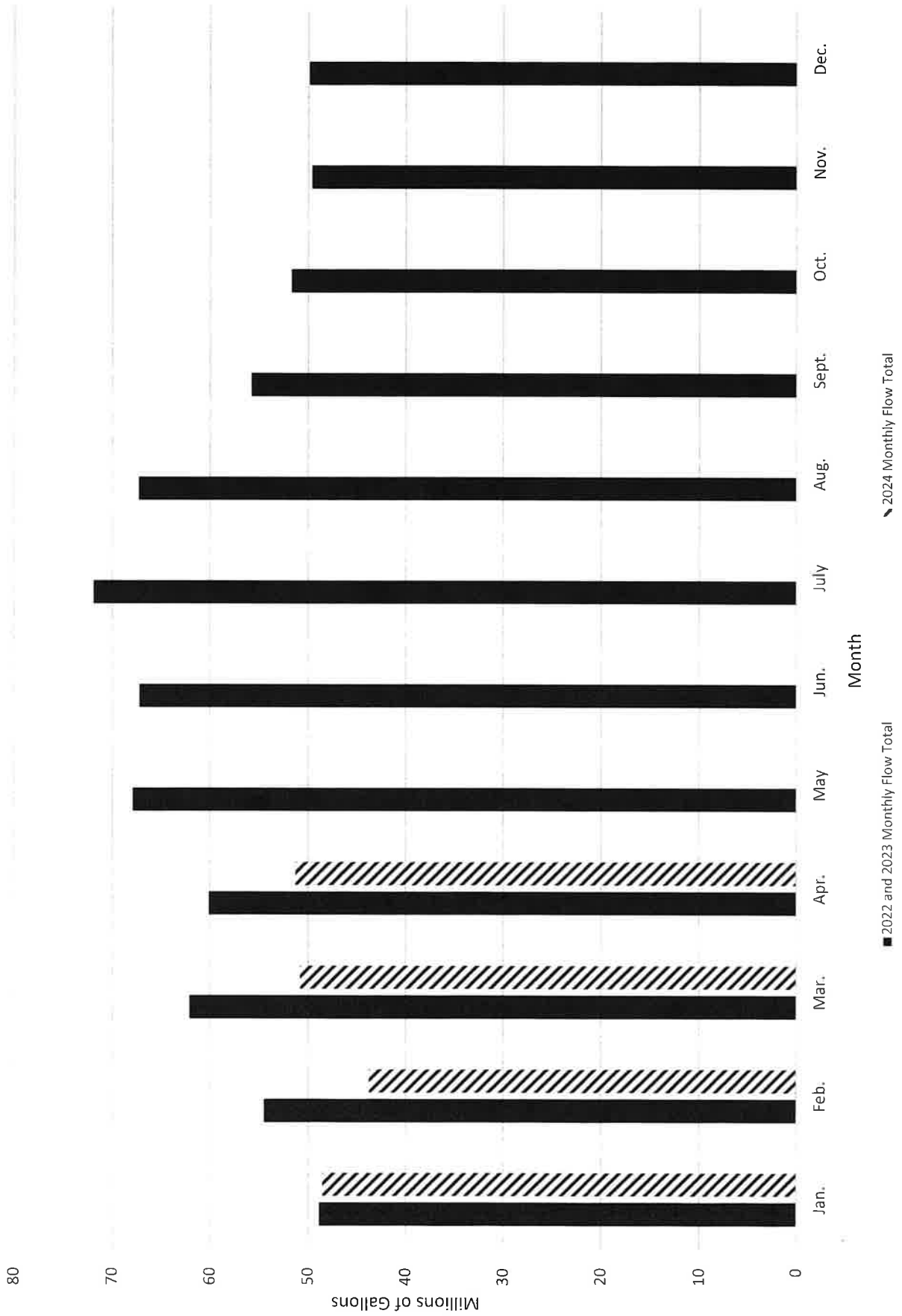
% +/- (Previous Year)

0.24% -11.80% -5.76% 6.37% -3.61% 2.63% 17.81% -11.72%

% +/- Running Annual Average

-6.89%

East Lyme Water - Production by Month



**EAST LYME WATER DEPARTMENT
Well Production Report - April 2024**

Withdrawals	Well 1A		Well 2A		Well 3A		Well 3B		Well 4A		Well 5		Well 6		Wells 3A/3B	Wells 2A/3A/3B	Daily Total (Wells)	Water From NL	Water To NL	Daily Total (Wells & NL)(3)	Precip inches
	(MGD)	(WL-ft)	(MGD)	(WL-ft)	(MGD)	(WL-ft)	(MGD)	(WL-ft)	(MGD)	(WL-ft)	(MGD)	(WL-ft)	(MGD)	(WL-ft)	(MGD)	(MGD)	(MGD)	(MGD)	(MGD)	(MGD)	
Max. Reg./Perm.(1,2)	1.160		0.864		0.560		0.993		0.547		0.780		0.440		0.993	1.857	4.784	1.000	1.000	5.784	
24-hr Pumping	1.160		0.648		0.446		0.993		0.324		0.619		0.440		1.439	2.087	4.630	0.500	NA	5.130	
18-hr Pumping	0.870		0.486		0.335		0.745		0.243		0.464		0.330		1.080	1.566	3.473	0.500	NA	3.973	
SFR 24-hr Pumping(2)	1.160		0.648		0.446		0.993		0.324		0.000		0.000		0.993	1.641	3.125	0.500	NA	3.625	
SFR 18-hr Pumping	0.870		0.486		0.335		0.745		0.243		0.000		0.000		0.745	1.231	2.344	0.500	NA	2.844	
Monthly Average	0.405		0.159		0.171		0.469		0.170		0.000		0.338		0.641	0.799	1.712	0.000	0.000	1.712	
Date	"Alert" Trigger	12.0		4.0		15.0		20.0		6.0		18.0		22.0							
4/1/2024	0.464	15.8	0.210	21.0	0.164	20.2	0.473	24.3	0.225	7.10	0.000	35.6	0.386	32.8	0.637	0.847	1.922	0.000	0.000	1.922	0.00
4/2/2024	0.412	20.2	0.173	21.0	0.196	20.2	0.476	24.3	0.134	7.10	0.000	35.6	0.343	41.9	0.672	0.845	1.734	0.000	0.000	1.734	0.00
4/3/2024	0.408	15.6	0.164	21.0	0.170	42.0	0.510	37.2	0.184	15.00	0.000	35.6	0.339	33.2	0.680	0.844	1.775	0.000	0.000	1.775	0.32
4/4/2024	0.336	20.5	0.166	21.0	0.165	21.3	0.457	37.0	0.162	7.20	0.000	35.6	0.280	42.3	0.622	0.788	1.565	0.000	0.000	1.565	1.70
4/5/2024	0.385	15.6	0.118	22.0	0.180	20.9	0.484	24.6	0.156	7.40	0.000	35.6	0.320	32.7	0.664	0.782	1.642	0.000	0.000	1.642	0.14
4/6/2024	0.417	15.8	0.144	21.0	0.179	44.3	0.490	37.7	0.122	15.30	0.000	35.6	0.347	33.6	0.669	0.814	1.699	0.000	0.000	1.699	0.00
4/7/2024	0.337	20.5	0.166	21.0	0.140	20.3	0.384	23.7	0.197	15.30	0.000	36.0	0.330	42.4	0.524	0.690	1.554	0.000	0.000	1.554	0.00
4/8/2024	0.357	15.6	0.117	22.0	0.158	20.7	0.442	24.2	0.130	7.30	0.000	35.6	0.297	33.1	0.600	0.717	1.501	0.000	0.000	1.501	0.00
4/9/2024	0.306	20.4	0.144	21.0	0.199	20.5	0.538	24.0	0.144	15.30	0.000	35.5	0.254	42.0	0.737	0.881	1.585	0.000	0.000	1.585	0.00
4/10/2024	0.309	20.4	0.161	21.0	0.214	21.7	0.586	24.5	0.099	15.40	0.000	35.5	0.257	42.5	0.800	0.961	1.626	0.000	0.000	1.626	0.00
4/11/2024	0.397	15.6	0.000	21.0	0.161	44.1	0.434	24.2	0.162	15.30	0.000	35.6	0.330	33.1	0.595	0.595	1.483	0.000	0.000	1.483	0.05
4/12/2024	0.386	20.4	0.136	22.0	0.169	20.4	0.453	23.9	0.132	15.40	0.000	35.6	0.321	42.4	0.622	0.759	1.598	0.000	0.000	1.598	0.83
4/13/2024	0.361	15.7	0.158	21.0	0.166	44.1	0.455	37.2	0.132	15.50	0.000	35.5	0.300	34.0	0.621	0.778	1.571	0.000	0.000	1.571	0.00
4/14/2024	0.381	15.5	0.199	21.0	0.142	20.3	0.382	24.0	0.168	7.40	0.000	35.6	0.317	33.0	0.524	0.723	1.588	0.000	0.000	1.588	0.02
4/15/2024	0.399	15.5	0.139	23.0	0.170	44.1	0.468	37.3	0.199	15.30	0.000	35.6	0.332	33.0	0.638	0.777	1.707	0.000	0.000	1.707	0.15
4/16/2024	0.426	15.4	0.140	19.0	0.213	21.0	0.590	24.6	0.214	7.20	0.000	35.5	0.354	32.7	0.803	0.943	1.937	0.000	0.000	1.937	0.00
4/17/2024	0.457	15.2	0.218	23.0	0.167	19.9	0.451	23.6	0.167	7.20	0.000	35.6	0.380	32.8	0.618	0.837	1.841	0.000	0.000	1.841	0.00
4/18/2024	0.466	15.2	0.170	21.0	0.189	19.7	0.518	24.4	0.195	15.10	0.000	0.0	0.388	32.7	0.707	0.877	1.926	0.000	0.000	1.926	0.92
4/19/2024	0.411	15.2	0.084	22.0	0.182	20.4	0.503	24.4	0.128	15.20	0.000	0.0	0.342	32.9	0.685	0.768	1.650	0.000	0.000	1.650	0.12
4/20/2024	0.347	15.3	0.137	23.0	0.148	20.2	0.409	23.9	0.156	15.10	0.000	0.0	0.289	33.4	0.557	0.695	1.487	0.000	0.000	1.487	0.31
4/21/2024	0.413	15.2	0.211	21.0	0.153	19.8	0.408	23.9	0.193	7.10	0.000	0.0	0.344	32.8	0.561	0.772	1.722	0.000	0.000	1.722	0.03
4/22/2024	0.466	15.0	0.170	36.0	0.191	20.4	0.521	24.5	0.175	7.10	0.000	0.0	0.388	32.4	0.712	0.882	1.911	0.000	0.000	1.911	0.00
4/23/2024	0.460	15.0	0.190	21.0	0.185	19.6	0.507	24.3	0.195	6.90	0.000	0.0	0.383	32.4	0.692	0.882	1.920	0.000	0.000	1.920	0.00
4/24/2024	0.404	14.9	0.178	21.0	0.173	19.8	0.501	24.0	0.219	7.00	0.000	0.0	0.336	32.5	0.674	0.852	1.811	0.000	0.000	1.811	0.00
4/25/2024	0.461	14.8	0.166	21.0	0.180	21.9	0.461	24.0	0.162	7.00	0.000	0.0	0.384	32.2	0.641	0.807	1.814	0.000	0.000	1.814	0.00
4/26/2024	0.397	14.8	0.123	21.0	0.163	19.6	0.454	24.0	0.175	6.90	0.000	35.2	0.330	32.5	0.617	0.740	1.642	0.000	0.000	1.642	0.00
4/27/2024	0.425	14.7	0.184	21.0	0.190	19.6	0.524	24.2	0.158	6.90	0.000	35.3	0.354	32.3	0.714	0.898	1.835	0.000	0.000	1.835	0.00
4/28/2024	0.407	14.6	0.185	21.0	0.167	18.9	0.463	23.7	0.172	6.90	0.000	35.3	0.338	32.0	0.630	0.816	1.733	0.000	0.000	1.733	0.10
4/29/2024	0.352	14.6	0.099	20.0	0.268	19.3	0.735	23.9	0.160	6.80	0.000	35.2	0.293	32.2	1.003	1.102	1.907	0.000	0.000	1.907	0.06
4/30/2024	0.616	14.6	0.311	20.0	0.000	18.8	0.000	22.8	0.274	6.70	0.000	35.3	0.477	33.4	0.000	0.311	1.677	0.000	0.000	1.677	0.00
Average	0.405	16.3	0.159	21.7	0.171	24.1	0.469	26.3	0.170	10.35	0.000	26.1	0.338	34.7	0.641	0.799	1.712	0.000	0.000	1.712	0.17
Minimum	0.306	14.6	0.000	19.0	0.000	18.8	0.000	22.8	0.099	6.70	0.000	0.0	0.254	32.0	0.000	0.311	1.483	0.000	0.000	1.483	0.00
Maximum	0.616	20.5	0.311	36.0	0.268	44.3	0.735	37.7	0.274	15.50	0.000	36.0	0.477	42.5	1.003	1.102	1.937	0.000	0.000	1.937	1.70
Total	12.163		4.761		5.142		14.077		5.087		0.000	10.133		19.219		23.980	51.362	0.000	0.000	51.362	4.75

Notes:

MGD = Million Gallons Per Day
 WL = Water (in feet) above the airline or pressure transducer (set approximately 4 ft above the pump suction for each well; 17 ft above suction for Well 4A).
 SFR = stream flow restrictions (Wells 5 and 6 not operating).
 NR = No Reading Available
 (1) A condition of the Well 3A diversion permit limits the combined maximum withdrawal from Wells 2A, 3A, and 3B to 1.857 mgd.
 (2) Another condition of the Well 3A permit restricts the combined maximum withdrawal from Wells 3A and 3B to 0.864 mgd during "low" stream flow.
 If Well 3A is not pumped, Well 3B alone can be pumped at 0.993 mgd during "low" stream flow.
 (3) Totals represent well production plus water from New London. Does not include water to New London.

% Recvd. of Total Monthly Demand	0.00	Total Monthly Demand	
% of Total Sent to NL (Wells)		0.00	51.362
Running Total (water received 2023)	0.214		
Goal	14.850		
% of Goal	1.44		
Running Total (water sent to NL 2023)	0.000		
Goal	25.074		
% of Goal	0.00		

May 2024

East Lyme Sewer Maintenance Report for April 2024

1. Sewer tie-ins, inspections and CBYDs at various locations
2. Daily chemical machine checks and maintenance
3. Monthly alarm tests and meter readings
4. Daily station maintenance checks
5. General Sewer Pump Station Maintenance
6. General equipment maintenance
7. Monitor Odor Control System 31 Arbor Xing for H2s
8. Monitor Oder Control System. 170 Giants Neck Rd for H2S
9. Monitor H2S (Point O Woods)
10. O/M Maintenance

EAST LYME
WATER & SEWER COMMISSION

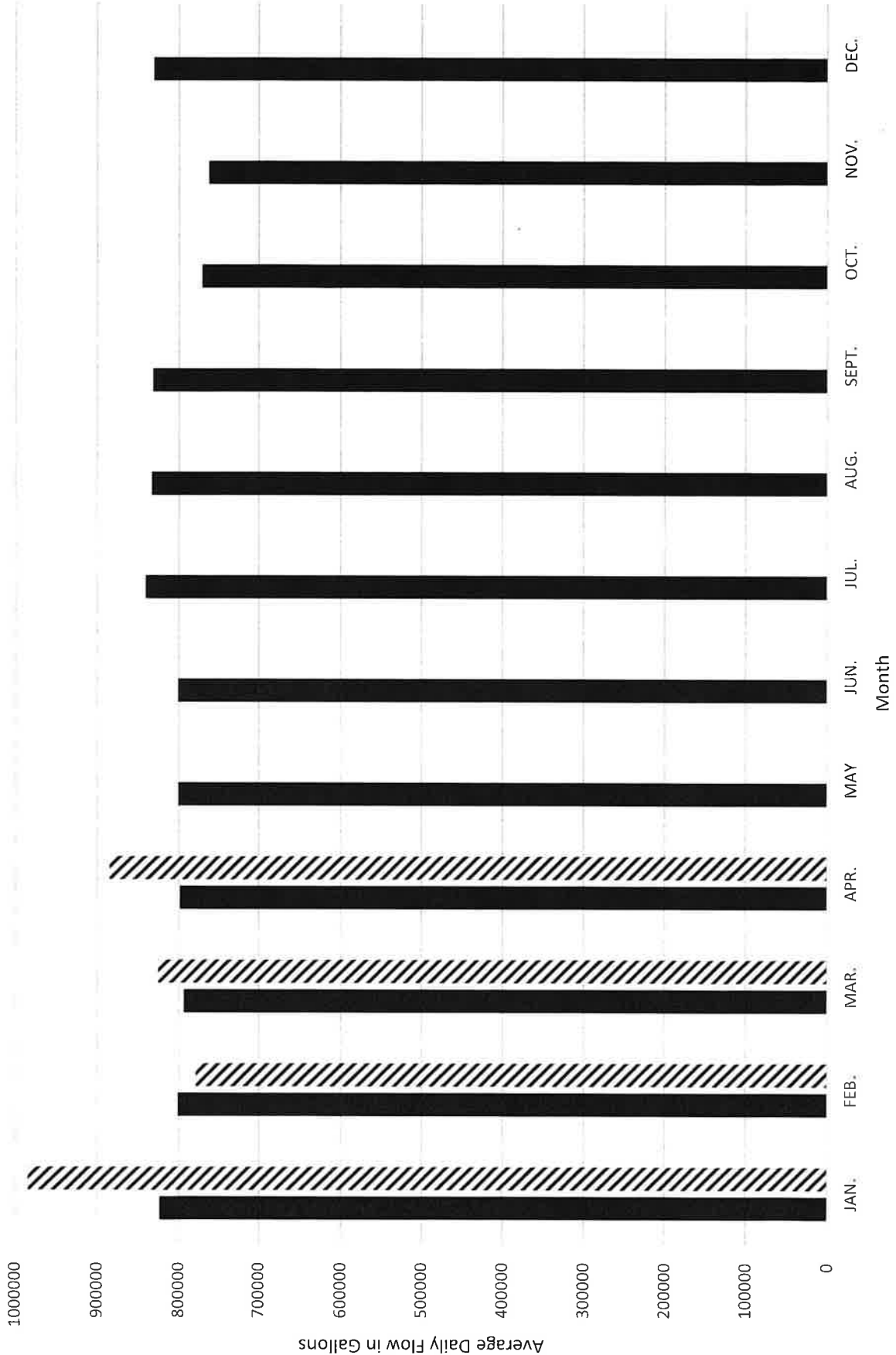
MAY 28 2024

AGENDA# 11b

EAST LYME SEWER FLOWS - HISTORY

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	% +/- Prev. Yr.	Precip. 2024 (in.)
JAN.	787,646	747,284	784,837	781,519	1,090,311	849,497	938,302	942,646	1,029,157	1,177,819	14.45%	8.63
FEB.	832,681	809,701	765,648	865,263	842,611	859,175	911,422	988,646	997,413	912,457	-8.52%	1.98
MAR.	1,017,280	790,851	777,452	927,771	893,805	832,803	886,441	948,873	984,116	1,048,941	6.59%	10.34
APR.	938,861	796,611	897,161	778,780	918,456	885,983	962,591	965,456	1,015,438	1,066,788	5.06%	4.75
MAY	913,816	777,446	872,268	746,049	947,042	900,485	951,501	922,857	1,061,763			
JUN.	880,190	815,281	849,504	906,535	875,000	882,463	976,981	989,299	984,241			
JUL.	1,048,427	879,952	883,851	1,026,307	977,552	853,930	1,047,771	995,433	1,086,674			
AUG.	977,543	868,636	873,017	905,718	932,181	911,419	978,158	1,000,871	1,063,381			
SEPT.	878,563	762,544	769,493	875,918	833,237	823,590	1,051,008	921,227	1,020,678			
OCT.	861,521	738,247	752,273	903,915	806,576	812,506	917,384	905,482	1,053,620			
NOV.	803,842	709,481	732,848	871,111	815,129	786,482	937,414	864,223	954,365			
DEC.	788,121	728,649	728,437	894,050	927,335	896,694	895,121	950,524	1,057,605			
RUNNING AVERAGE	894,041	785,390	807,232	873,578	904,936	857,919	954,508	949,628	1,025,704		4.39%	6.43
												Precip. Total 25.70

East Lyme Sewer Average Daily Flow Last Year vs 2 Year Average



■ 2022 and 2023 Average Daily Flow ▨ 2 Year Average Daily Flow

East Lyme Sewer Department

Monthly Average Day Wastewater Flows (MGD)

May 28 2024

Sewer Flows for the Month of April

Total Daily Combined Flows from East Lyme and State			State Average Daily Flows by Facility						State Allocation (0.478 MGD)			East Lyme Allocation (1.022 MGD)			
Year	Month	Niantic Sewer Pump Station Flows	DOC	Camp Nett	Rocky Neck	POW	Pine Grove	Daily Usage	Capacity Remaining	Percent Capacity Remaining	Daily Usage	Capacity Remaining	Percent Capacity Remaining		
2024	January	1.178	1.748	0.977	0.120	0.013	0.000	0.020	0.040	0.193	0.285	60%	0.985	0.037	4%
	February	0.912	1.076	0.619	0.080	0.007	0.000	0.007	0.040	0.133	0.345	72%	0.779	0.243	24%
	March	1.049	1.430	0.844	0.157	0.009	0.000	0.017	0.040	0.223	0.255	53%	0.826	0.196	19%
	April	1.067	1.544	0.925	0.110	0.015	0.000	0.017	0.040	0.182	0.297	62%	0.885	0.137	13%
	May														
	June														
	July														
	August														
	September														
	October														
	November														
	December														
	Annual Avg. (Jan - Dec)	1.052	1.450	0.841	0.117	0.011	0.000	0.015	0.040	0.183	0.295	62%	0.869	0.153	15%
All figures reported in Million Gallons Daily (MGD)											Rolling 2 Year Average		23%		
*New Main Flow Meter installed - 2/24															
**Data during bypass was estimated using Waterford PS Data															

MAY 28 2024

AGENDA# 14

Re: East Lyme Water & Sewer, Well 3A - Bride Lake Wellfield Permit, DIVC-202304752

AGREEMENT TO TERMS OF MEDIATION

The participants (“parties”) to this mediation and their representatives, whose signatures appear below, agree to the following terms.

1. The parties agree that Kathleen Reiser, Esq. from the Office of Adjudications, will act as the Mediator. The parties understand that the Mediator’s objective is to assist the parties in reaching a fair and constructive agreement that resolves their dispute (s) in a collaborative, consensual, and informed manner. The Mediator is neutral in this dispute and does not decide disputed issues in this matter. The Mediator shall be impartial throughout and after the mediation process.
2. Mediation is a voluntary, cooperative process aimed at reaching a mutual agreement. Any party may withdraw from or suspend the mediation at any time, for any reason.
3. Mediation will not be recorded by either party or the Mediator.
4. Mediation sessions shall be conducted in a spirit of cooperation and civility. If any party does not act accordingly, this mediation may be ended.
5. The scope of the mediation is limited to discussions regarding the development of a Memorandum of Understanding (“MOU”) pursuant to Permit Condition One (1) and a Cooperative Agreement between the parties.
6. All mediation sessions and materials prepared for mediation are confidential.
7. No party or its attorney or other representative(s) shall try to compel the Mediator or any other party to testify regarding statements made by any party in mediation sessions or to produce any documents created for mediation. Nothing in this mediation agreement shall prevent the discovery or admissibility of any evidence that is otherwise discoverable merely because such evidence was presented during the course of the mediation. See General Statutes § 52-235d.
8. The Mediator may summarize discussions to memorialize concurrences and facilitate the process; however, any notes made by the participants are their personal recollections, not official summaries of the discussions.
9. The Mediator will not disclose confidential information provided during the mediation or testify voluntarily on behalf of or against any party.
10. The Mediator may meet with each party separately; in this event, the Mediator will not reveal what is said by another party without permission from that party to do so.
11. All parties and their representatives will attend mediated sessions as scheduled; persons in attendance designated with authority to consent to an agreement must have full authority to consent to details of an agreement, subject to all applicable municipal and agency procedures and requirements for final review and adoption. No one else may attend mediation sessions without the permission of all parties and the consent of the Mediator. The parties and the mediator hereby give their permission for mediation

- attendance and participation by the parties' respective staff members, consultants, and legal counsel.
12. The Mediator will not act as the representative or legal counsel of any party. Each unrepresented party acknowledges that they may consult with and be represented by an attorney.
 13. The Mediator may terminate the mediation at any time if the Mediator believes that the matter is inappropriate for mediation, the parties are not negotiating in good faith, or that an impasse has been reached and further mediation is unlikely to produce a resolution or have a significant impact on the issues between the parties.
 14. The parties and their attorneys are bound by the confidentiality provisions of General Statutes §52-235d.
 15. The parties agree that if the matters that are the subject of the request for mediation are resolved and result in an Agreement, it shall be reduced to writing in a MOU and Cooperative Agreement and, when signed, will be binding on all parties to this mediation.

AGREED, May __, 2024

Daniel Cunningham
Town of East Lyme Water and Sewer Chairman
Town of East Lyme First Selectman

Matt Gocłowski
CT Dept. of Energy and Environmental Protection – DEEP Fisheries

Douglas Hoskins
CT Dept. of Energy and Environmental Protection – Bureau of Water Protection and Land Reuse

Eric Lindquist
CT Dept. of Public Health

Memorandum of Understanding Between the Department of Energy and Environmental Protection and the Town of East Lyme Water and Sewer Department Regarding the Diversion of Water from the Bride Brook Wellfield

Whereas, the Department of Energy and Environmental Protection (“the Department”) regulates the diversion of the waters of the state pursuant to Section 22a-365 et seq of the Connecticut General Statutes and the Department issued Water Diversion Permit DIVC-202304752 (“the Permit”) to East Lyme Water and Sewer Commission (“the Town”); and

Whereas, Condition 1 of the Permit states that the Town shall enter into a Memorandum of Understanding (“MOU”) with the Department to address the cumulative impact of all registered and permitted production wells (2A, 3A, 3B) at the Bride Brook Wellfield.

Now therefore, the Department and the Town agree:

1. The intention of this MOU is to facilitate the Department and the Town entering into a separate and subsequent Cooperative Agreement (“CA”) in accordance with Condition 1 of the Permit through mediation facilitated by the Department’s Office of Adjudications pursuant to the terms of the final Mediation Agreement dated May ____, 2024;
2. The Department and the Town shall work in good faith to complete and execute the CA within one (1) year from the day this MOU is executed; and
3. The terms of this MOU may be changed only with the written consent of both the Department and the Town.

AGREED, May ____, 2024

**EAST LYME
WATER & SEWER COMMISSION**

MAY 28 2024

AGENDA# 14

Daniel Cunningham Town of East Lyme Water and Sewer Chairman
Town of East Lyme First Selectman

Mason Trumble, Deputy Commissioner
CT Dept. of Energy and Environmental Protection – Environmental Conservation

Emma Camino, Deputy Commissioner
CT Dept. of Energy and Environmental Protection – Environmental Quality