

EAST LYME WATER & SEWER COMMISSION
REGULAR MEETING
TUESDAY, MARCH 26, 2024
MINUTES

PRESENT: Daniel Cunningham, Chairman, Stephen DiGiovanna, David Murphy, Carol Russell, Roger Spencer, David Bond and David Zoller
ABSENT: Michelle Williams and Ken Roberts
ALSO PRESENT: Ann Cicchiello, Deputy First Selectman; Attorney Mark Zamarka, Town Counsel; Joe Bragaw, Public Work Director; Ben North, Chief Operating Officer; Matt Garneau, Utility Engineer

1. Call to Order/Pledge of Allegiance

Chairman Dan Cunningham called the Regular Meeting for the Town of East Lyme Water & Sewer Commission to order at 7:00 p.m. and led the Pledge of Allegiance.

Mr. Cunningham called for a moment of silence in honor of the construction workers who were on the Key Bridge when it collapsed.

2. Approval of Minutes – Regular Meeting Minutes of February 27, 2024

****MOTION (1)**

Mr. DiGiovanna MOVED to approve the regular meeting minutes of February 27, 2024, as submitted.

Seconded by Mr. Murphy. ABSTAINED; Mr. Bond, Mr. Zoller and Mr. DiGiovanna. Motion passed 4-0-3.

3. Delegations

There were none.

4. Correspondence Log

Mr. Cunningham reviewed the three items contained in the correspondence log, which included a resignation letter from Water and Sewer Commission Member Stephen DiGiovanna. Mr. Cunningham presented Mr. DiGiovanna a proclamation to thank him for his many years of service to the Town.

Ms. Russell asked for more information regarding the request received from Old Lyme concerning Point O Woods trench on route 156. Mr. North stated that he has not received detailed information from Old Lyme regarding this request, but that they are looking to save money by asking to use the same trench that we are utilizing. The suggested distance between pipes is 18"; he is not comfortable with installing a second pipe at that close a distance. He recommends at least 24" separation between pipes. Mr. Bond suggested that Old Lyme should reach out to the DOT as part of the planned construction in that area to install their piping rolled into the DOT project. An alternate suggestion is that they look into the pipe crossing along the bridge abutments.

****MOTION (2)**

Mr. Bond MOVED to direct Mr. North to respond to Old Lyme that we agree to Old Lyme using the same ditch with the condition that the pipes are at least 24" apart, measured from the outside edge of the pipe, and that we require that they submit a design for this project that offers options of both directional drilling, as well as having the pipes side mounted to the bridge.

Seconded by Mr. DiGiovanna. Motion passed 7-0.

5. Billing Adjustments/Disputes

There were none.

RECEIVED FOR RECORD
TOWN CLERK
MARCH 26, 2024
1 P 3:20
EAST LYME, CT

6. Executive Session – Pending Litigation RE Sewer Assessments

****MOTION (3)**

Mr. Murphy MOVED to enter into executive session for the purpose of discussing pending litigation regarding sewer assessments, and to include Staff members and Town Counsel. Seconded by Mr. Zoller. Motion passed 7-0.

The Commission entered into executive session at 7:17 p.m. They returned at 7:35 p.m. and the Chairman stated that no formal votes were taken.

7. Approval of Bills

****MOTION (4)**

Mr. DiGiovanna MOVED to approve the Tighe and Bond Inv. No. 022491126 for \$3,315.00. Seconded by Mr. Zoller. Motion passed 7-0.

8. Finance Director Report – Budget information is attached hereto as Exhibit #1.

9. Discussion on FY25 Proposed Water and Sewer Budgets

Mr. Gervais reported:

- The water and sewer budgets are at 61% and 65% expended, which is below the target of being under 75% expended at this point in the year.
- He is streamlining the reporting process and standardizing reporting throughout all departments.
- He will be providing monthly and quarterly reports going forward and will also post these reports to the webpage so the public can access them.
- Deputy Finance Director Mitch Nixon is an expert in enterprise funds and will be working toward this for the future.
- Mr. Murphy asked for a status report on bond payments; Mr. Bragaw stated that he has that report and will share it with the Commission.
- Taking bond interest from line item 213 and putting it into line 307, will provide more accurate amortization schedules.
- Acquired a \$2M bond last year in note form; we should expect to pay approximately \$100,000 in interest starting in 2025.
- In 2026 he recommends paying the principal amount as well as interest and roll it into bonds at approximately \$200,000 per year.
- After meeting with the Auditors in regards to sewer operations, we are not properly depreciating the system. We should be putting money away yearly to prepare to rebuild the system, which should be done every 50 years. Recommendation is to put aside \$800,000 yearly.
- On the water side, we really need to think about raising the rates in order to keep up with the system.
- Recommendation is that we stop taking bonds and use cash as much as possible. Mr. Bragaw reported that we have successfully paid down the \$1.1M current debt by \$750,000; leaving \$350,000 balance.

Mr. North Reported on the water budget:

- In the Water budget they increased some line items based on actual, increased costs; this will hopefully eliminate the need to transfer funds in from cash reserves. The line item for chemicals was reduced based on actual costs.
- Very close to 100% collection rate.
- He will be meeting with the members of the Finance Subcommittee before the next meeting to communicate some items for discussion.
- New Services/Meters are up, but we are selling some equipment which offsets these expenses; actual increase is only approximately \$10,000.

- Payments to SAF are projected at \$50,000 for this year; proposed an increase to \$70,000 for next year.
- Maintenance of Wells has gone over the budgeted \$90,000 and is currently at \$152,000; this is due to the cost of hydrofracking, which should be done on each well every other year to maintain the well and extend the life. Goal will be to frack three wells per year at a cost of \$100,000.
- A new condition of the Well 3 permit issued by USGS is stream gauge monitoring at a cost of \$18,000 annually. It is hoped that the National Fish and Wildlife Service will fund stream gauge monitoring in the future.
- Electrical supply is going up from the current \$0.07 per kilowatt-hour to \$0.10 per kilowatt hour in January 2025.
- Maintenance of Pump Station was moved into Capital Projects.
- Chemical prices are tracking downward, so this budget line was reduced 10%.
- Equipment and Training has increased; new employees must have a CDL license, which we may send them to get once the town has finalized its agreement with UPSEU.
- Cost of maintenance of hydrants has increased to reflect the actual cost of maintenance more accurately. This covers parts only, not labor.
- Town is switching over to MUNIS; Water & Sewer must contribute to the cost.
- Meter installation project is coming to an end; remaining funds in Meter Installers will be rolled into the general payroll account.
- This proposed budget proposes a 5.82% increase, which would be approximately a 9-10% increase in the rates to avoid taking funds from cash reserves.
- Will be meeting soon with the Finance Subcommittee to discuss the sensus metering project, which will allow customers to see their usage using the online portal. Because there is a proposed change in vendors, he recommends holding off until we know the outcome.
- Need to start working on how the town is going to pay for the PFAS treatment. There is a state subsidy program, which the town could be eligible for, with a priority list for PFAS removal; FY26 is when that first payment will be issued.
- Need to develop a strategy for irrigation mitigation. Mr. North is working with Town Counsel to compile information regarding implementing a seasonal residential surcharge. He noted that other water companies either have a seasonal rate or very strict irrigation schedules.

Mr. Bragaw reported on the sewer budget:

- Recommends that the Commission consider moving the rate hearing to the spring to match the budget process.
- Quarterly billing is starting July 1, 2025.
- Sewer Department has 3,500 customers. We pay \$0.42 on the dollar to New London and Waterford.
- There is only one payment left on the leased vehicles line item; all remaining equipment will follow the vehicle acquisition schedule.
- Maintenance of wells line item has increased by 6.4%.
- We were unsure of chemical pricing so estimated conservatively and it paid off as we are tracking lower in that line item.
- Asked the Commission to consider charging a flat sewer rate all year round in addition to sewer usage, as if the homeowner is not living in the house for the winter season. Right now, if they elect to turn the water off, the sewer stays active but we do not charge them whereas water has a flat rate that augments usage rates.

Ms. Russell inquired if we should consider adding something like a capital fund surcharge to the bills. Mr. Bragaw stated that this is a good idea, and Norwich for example charges \$2.50 monthly for their Infrastructure Fund account.

Question was raised if we could use interest to help fund depreciation. Mr. Gervais stated that yes, this is something that they can talk about doing. He stated that interest funds should not be used to fund operations, but it is appropriate to be used to offset depreciation.

Mr. Bragaw reported that the Commission will need to approve the budget at the April meeting so there is time for them to raise questions or concerns, and to make changes if necessary.

10a. Meter Replacement Project

Mr. Garneau reported:

- Project is winding down; have begun letting some of the temporary staff go.
- Scheduled install of two large meters at the High School over the spring break. This portion of the project is being paid for by the Board of Education to meter the High School, which is currently not completely metered.
- It was noted that there are 240 meters remaining to be installed. Mr. North stated that these are residences that have not allowed entry to change the meter. The manual meter reading fee will be instated and these residents will have to start paying the \$75 meter reading fee as they have ignored several attempts to schedule a meter changeout.

10b. Well 5A WTP Lagoon Improvement Project

Mr. Garneau reported:

- They broke ground on this project last week.
- The materials for the new lagoon are expected to arrive next week.
- Plenty of time to complete the project by the deadline of June 1st.

10c. Niantic Pump Station Rehabilitation Project

Mr. Garneau reported:

- Project is moving along; currently on bypass.
- Anticipate that concrete will be poured next week.
- Estimated completion of project is end of April.
- Mr. North noted that they have expended the full budget for this project and may need to ask for an appropriation if the bypass goes over the scheduled timeframe.

11. Chairman's Report

Mr. Cunningham reported:

- He attended the ribbon cutting for the new Noble Gas Station; they have a state of the art system that collects the water and reuses.
- He met with Bruce Cohen of the Giving Garden; they are currently using well water and have asked that the Commission consider connecting them into the system. This will be discussed further and on the agenda for a future meeting.
- In light of the recent vandalism up at Darrows Pond, he asked if we are improving security at our wells. Mr. North confirmed that security measures are being put in place.

12a. Water Department Monthly Report

- Meter replacement project is wrapping up.
- Water production is down; not sending water to New London right now.
- Leak detection started on March 25th. This is now a yearly process; used to be every other year. Report goes to DEEP.
- \$13,000 annual charge for the new detection survey is well worth it as last year it identified seven leaks in the system.

12b. Sewer Department Monthly Report

- Flows back in line with previous projections. 912k gallons. 1.2 million gallons was measured last month.
- New Mag meter installed at Niantic Pumping Station.
- Flow meter working with Waterford scheduled to begin next month.
- 24% Sewer Capacity remaining. 4% capacity was remaining the month before, but we experience a lot of rain (I&I).

13a. Well 4 and Well 1A/6 PFAS Removal Project

- Preliminary date looks good, but more time is needed.

13b. Capital Projects Subcommittee

13c. Finance Subcommittee

- Mr. North stated that he will be meeting with both of these subcommittees soon.

14. Adjournment

****MOTION (5)**

Mr. Murphy MOVED to adjourn the March 26th regular meeting of the East Lyme Water & Sewer Commission at 8:55 p.m.

Seconded by Mr. DiGiovanna. Motion passed 7-0.

Respectfully submitted,



Sandra Anderson
Recording Secretary

Exhibit #1



TOWN OF EAST LYME SEWER DEPT								
FY 23-24 CURRENT OPERATING BUDGET, PROPOSED BUDGET FOR FY 24-25								
	Acct #	Adptd Budget FY 23-24	Prop Budget FY 24-25	% of Bdgt	Var. from Current Yr		Comment	
					Amt	%		
FICA/Medicare	114-100-121	\$ 44,900	\$ 47,800	1.65%	\$ 2,900	6.5%	7.65% of payroll	
Vehicle - lease Payment	200-100-006	\$ 18,856	\$ 1,498	0.05%	\$ (17,358)	-92.1%		
Salaries/Wages	300-100-101	\$ 320,300	\$ 335,100	11.55%	\$ 14,800	4.6%		
Field OT	300-100-102	\$ 59,000	\$ 60,800	2.10%	\$ 1,800	3.1%		
SUBTOTAL		\$ 379,300	\$ 395,900	13.64%	\$ 16,600	4.4%		
Personnel Benefits	300-100-122	\$ 154,000	\$ 162,000	5.58%	\$ 8,000	5.2%	hlth insur up 2%	
Treatment Plnt & Sys Fee	300-610-210	\$ 992,800	\$ 1,107,000	38.15%	\$ 114,200	11.5%	projecting 6% inc in NL cost	
Maint. of Pump St Equip	300-610-215	\$ 80,000	\$ 85,000	2.93%	\$ 5,000	6.3%		
Maint of Wet Wells	300-610-217	\$ 60,000	\$ 70,000	2.41%	\$ 10,000	16.7%		
Maint of System	300-610-220	\$ 12,000	\$ 13,000	0.45%	\$ 1,000	8.3%		
I/I Improvements	300-610-221	\$ 1,000	\$ 2,000	0.07%	\$ 1,000	100.0%		
Materials & Supplies	300-610-225	\$ 11,500	\$ 11,500	0.40%	\$ -	0.0%		
Utilities	300-610-230	\$ 165,000	\$ 200,000	6.89%	\$ 35,000	21.2%	inc in elec supply rate	
Telephones	300-610-231	\$ 5,900	\$ 5,900	0.20%	\$ -	0.0%		
Fuel Oil & Gas	300-610-235	\$ 29,800	\$ 28,200	0.97%	\$ (1,600)	-5.4%		
Chemicals	300-610-240	\$ 175,000	\$ 140,000	4.82%	\$ (35,000)	-20.0%	over est inc in cur FY	
O&M Exp	300-610-250	\$ 16,140	\$ 16,640	0.57%	\$ 500	3.1%		
Maint of Vehicles	300-610-260	\$ 8,500	\$ 9,000	0.31%	\$ 500	5.9%		
Salaries/Wages	400-100-101	\$ 207,200	\$ 227,700	7.85%	\$ 20,500	9.9%		
Legal & Accounting	400-200-140	\$ 18,300	\$ 18,300	0.63%	\$ -	0.0%		
Outside Services	400-200-210	\$ 21,600	\$ 32,100	1.11%	\$ 10,500	48.6%		
Insurance PDL	400-200-290	\$ 40,000	\$ 41,400	1.43%	\$ 1,400	3.5%	assume 3.5% inc	
Training	400-300-243	\$ 3,000	\$ 4,000	0.14%	\$ 1,000	33.3%		
Supplies & Misc	400-300-320	\$ 2,200	\$ 2,500	0.09%	\$ 300	13.6%		
Capitol Projects	500-500-310	\$ 100,000	\$ 100,000	3.45%	\$ -	0.0%	need to increase	
Meter Usage Payment	500-500-330	\$ 80,500	\$ 80,500	2.77%	\$ -	0.0%	pay water for meters	
Contingency	600-600-400	\$ 50,000	\$ 50,000	1.72%	\$ -	0.0%		
Op Transfer Out	800-800-801	\$ 50,000	\$ 50,000	1.72%	\$ -	0.0%	larger payback	
SUBTOTAL		\$ 2,284,440	\$ 2,456,740	84.66%	\$ 172,300	7.5%		
		\$ 2,727,496	\$ 2,901,938	100%	\$ 174,442	6.4%		
Presently due to SAF	\$ 429,806						\$ 25,242	0.93%
SAF after this year pay	\$ 379,806						increase not including treatment & elec	
Cash Available	\$ 165,326							
Sewer assess fund	\$ 4,295,120							

EAST LYME
WATER & SEWER COMMISSION

MAR 26 2024

AGENDA# 9

TOWN OF EAST LYME

SEWER DEPARTMENT BUDGET REVENUES (Account 06)



	Acct #	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Actual	FY 23-24			FY 24-25 Prop	Comments
					Adopted	YTD	Proj		
Inter govt Rev	01-100-402		\$ 15,655	\$ -	\$ -	\$ -	\$ -		
Metered Sewer Service	01-100-600	\$ 364,570	\$ 444,449	\$ 420,145	\$ 428,994	\$ 273,379	\$ 428,994	\$ 474,278	
Metered (Water) Sew. Serv	01-100-610	\$ 1,689,398	\$ 1,706,387	\$ 1,927,214	\$ 1,960,773	\$ 1,146,614	\$ 814,159	\$ 2,053,496	
Delinquent Int	01-100-621	\$ 7,053	\$ 5,484	\$ 13,017	\$ 10,000	\$ 6,860	\$ 18,000	\$ 10,000	
Subtotal		\$ 2,061,021	\$ 2,156,320	\$ 2,360,376	\$ 2,399,767	\$ 1,426,852	\$ 1,261,153	\$ 2,537,774	
Inspection Fees (Billed)	05-100-043	\$ -	\$ -	\$ 7,038	\$ 2,000	\$ -	\$ 2,000	\$ -	
Maintenance Fees *	05-100-044	\$ 5,645	\$ 6,792	\$ 8,217	\$ 7,400	\$ 4,194	\$ 3,206	\$ 7,800	
Permits	05-100-550	\$ 5,780	\$ 2,405	\$ 2,505	\$ 6,800	\$ 80	\$ 6,720	\$ 3,000	
Investment Interest	07-700-701				\$ 35,000	\$ 15,530	\$ 35,000	\$ 35,000	
Misc	08-800-809	\$ -	\$ 3,132	\$ 950	\$ -	\$ -	\$ -	\$ -	
Operating Transfers In	08-800-810	\$ 81,328	\$ 62,500	\$ 275,673	\$ 311,528	\$ -	\$ 311,528	\$ 318,365	
		\$ 2,153,773	\$ 2,231,150	\$ 2,654,758	\$ 2,762,495	\$ 1,446,656	\$ 1,619,607	\$ 2,901,938	
						52%		\$ 2,901,938	Expenditures
								\$ 0	
OPERATING TRANSFERS IN		FY 20-21	FY 21-22	FY 22-23	FY 23-24	Comments	FY 24-25		capital line
			\$ 61,441	\$ 53,279	\$ 53,279	Sewer Admin Salary	\$ 57,291		\$ 100,000
			\$ 18,900	\$ -	\$ -	buyout	\$ -		maint pump stat
			\$ 4,700	\$ 4,076	\$ 4,076	fica	\$ 4,383		50%
			\$ 650	\$ -	\$ 200	longevity	\$ 200		\$ 85,000.00
			\$ 10,640	\$ 26,192	\$ 25,716	Benefits	\$ 25,665		\$ 42,500.00
			\$ 96,332	\$ 83,547	\$ 83,271	Salary + benefits	\$ 87,538		treatment
			50%	75%	75%	% charged to Sewer assess	75%		\$ 33,860
			\$ 48,166	\$ 62,660	\$ 62,453	total revenue for sewer admin	\$ 65,654		\$ 176,360
			\$ 61,067	\$ 67,329	\$ 72,715	backwash revenue from water	\$ 76,351		
				\$ 125,000	\$ 176,360	Payment from SAF	\$ 176,360		
			\$ 109,233	\$ 254,989	\$ 311,528	total for op. transfers in	\$ 318,365		

TOWN OF EAST LYME

SEWER DEPARTMENT BUDGET (Account 06)



ACTUAL & ESTIMATED REVENUES FOR METERED SERVICE

FY 21-22			FY 22-23			FY 23-24			FY 24-25		
Actual/Estimated Billings			Estimated Billings			Estimated Billings			Estimated Billings		
PRISONS		TOWN	PRISONS		TOWN	PRISONS		TOWN	PRISONS		TOWN
Rate Change	Prisons 3.50% Rate inc for	Town 3.50%	Rate Change	Prisons 8.00% Rate inc for	Town 8.00%	Rate Change	Prisons 5.00% Rate inc for	Town 5.00%	Rate Change	Prisons 6.00% Rate inc for	Town 6.00%
	Est/Act	Est/Act		Est/Act	Est/Act		Est/Act	Est/Act		Est/Act	Est/Act
Jul - P	\$ 35,461		Jul - P	\$ 29,904		Jul - P	\$ 37,833		Jul - P	\$ 39,725	
Aug - P	\$ 28,477		Aug - P	\$ 29,858		Aug - P	\$ -		Aug - P	\$ 39,725	
Sept - P	\$ 32,465		Sept - P	\$ 31,440		Sept - P	\$ 38,955		Sept - P	\$ 40,902	
Oct - P	\$ 43,213		Oct - P	\$ 33,768		Oct - P	\$ 34,880		Oct - P	\$ 36,624	
Nov - Town	\$ -	\$ 969,505	Nov - Town	\$ -	\$ 1,125,150	Nov - Town	\$ -	\$ 1,146,614	Nov - Town	\$ -	\$ 1,167,735
Nov - P	\$ 34,333		Nov - P	\$ 33,768		Nov - P	\$ 41,928		Nov - P	\$ 44,024	
Dec - P	\$ 41,301		Dec - P	\$ 29,435		Dec - P	\$ 38,633		Dec - P	\$ 40,565	
Jan - P	\$ 49,344		Jan - P	\$ 32,912		Jan - P	\$ 39,587		Jan - P	\$ 41,962	
Feb - P	\$ 35,098		Feb - P	\$ 35,127		Feb - P	\$ 41,564		Feb - P	\$ 44,058	
Mar - P	\$ 34,264		Mar - P	\$ 35,369		Mar - P	\$ -		Mar - P	\$ 39,694	
Apr - P	\$ 34,264		Apr - P	\$ 28,906		Apr - P	\$ -		Apr - P	\$ 36,925	
May - P	\$ 36,945		May - P	\$ 33,935		May - P	\$ -		May - P	\$ 35,037	
May - Town		\$ 736,881	May - Town	\$ -	\$ 802,064	May - Town	\$ -	\$ -	May - Town	\$ -	\$ 885,760
Jun - P	\$ 39,285		Jun - P	\$ 65,724		Jun - P	\$ -		Jun - P	\$ 35,037	
PEOY Rev	\$ 444,450	\$ 1,706,386	PEOY Rev	\$ 420,145	\$ 1,927,214	PEOY Rev	\$ 273,379	\$ 1,146,614	PEOY Rev	\$ 474,278	\$ 2,053,496
Total Rev		\$ 2,150,836	Total Rev		\$ 2,347,359	Total Rev		\$ 1,419,993	Total Rev		\$ 2,527,774

Rates per 1000 gal	RATES							
	11/17	11/18	11/19	11/20	11/21	11/22	23-Nov	prop 11/24
up to 200k gal over 6 mo per	\$ 7.90	\$ 7.90	\$ 8.10	\$ 8.35	\$ 8.65	\$ 9.34	\$ 9.90	\$ 10.49
up to 2.5m gal over 6 mo per	\$ 7.90	\$ 7.90	\$ 7.90	\$ 8.35	\$ 8.65	\$ 9.34	\$ 10.27	\$ 10.89
up to 2.5m gal over 6 mo per	\$ 8.59	\$ 8.59	\$ 8.80	\$ 9.07	\$ 9.39	\$ 10.14	\$ 11.15	\$ 11.82
unmetered/ 60 mo	\$ 207.75	\$ 207.75	\$ 213.20	\$ 219.60	\$ 227.29	\$ 245.47	\$ 260.20	\$ 275.81
Rate Change	3.00%	0.00%	2.50%	3.00%	3.50%	8.00%	5.00%	6.00%
Inspection -during hrs	\$ 70	\$ 70	\$ 75	\$ 75	\$ 80	\$ 100	\$ 110	\$ 120
Inspection - aft	\$ 105	\$ 105	\$ 112	\$ 112	\$ 115	\$ 125	\$ 135	\$ 145
Permit App Res	\$ 100	\$ 100	\$ 105	\$ 110	\$ 125	\$ 150	\$ 150	\$ 150
Mult-fam	\$ 200	\$ 200	\$ 210	\$ 220	\$ 250	\$ 275	\$ 300	\$ 275
Ind	\$ 500	\$ 500	\$ 525	\$ 550	\$ 600	\$ 600	\$ 700	\$ 600
Demolition	\$ 50	\$ 50	\$ 55	\$ 60	\$ 70	\$ 75	\$ 80	\$ 75

TOWN OF EAST LYME WATER DEPT



CURRENT FY 23-24 BUDGET, PROPOSED FY 24-25 BUDGET

Account Description	Acct #	Adptd Bdgt FY 23-24	Proj EOY FY 23-24	Prop Bdgt FY 24-25	Diff from FY 23-24		Comments
					Amt	%	
FICA/Medicare	114-100-121	\$ 85,700	\$ 54,715	\$ 85,000	\$ (700)	-0.82%	
Bonds/Principal	300-200-201	\$ 679,765	\$ 564,083	\$ 693,593	\$ 13,828	2.03%	Principal and Interest Broken Out with all outstanding bonds
Meter Rep Project	300-200-202	\$ 120,000	\$ 179,256	\$ -	\$ (120,000)	-100.00%	Meter Replacement Project has ended and DWSRF payment in line 300-200-201 Rem. costs reallocated to existing accounts
New Services	300-340-345	\$ 8,300	\$ 8,300	\$ 10,000	\$ 1,700	20.48%	Increase better reflects actual costs incurred
New Meters	300-340-346	\$ 10,000	\$ 22,800	\$ 15,000	\$ 5,000	50.00%	
Tools/Equip/Fld Supplies	300-390-394	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	0.00%	
Communications Equip	300-390-397	\$ 8,600	\$ 9,562	\$ 9,000	\$ 400	4.65%	
Bonds Interest	300-400-427	\$ 113,605	\$ 213,605	\$ 307,403	\$ 193,798	170.59%	Principal and Interest Broken Out with all outstanding bonds
Operating Transfers Out	300-500-520	\$ 72,715	\$ 72,715	\$ 76,351	\$ 3,636	5.00%	Reflects Paying Sewer for backwashing wells, tracks sewer rate increase.
Payment to SAF	300-500-521	\$ 35,000	\$ 50,000	\$ 70,000	\$ 35,000	100.00%	Accelerating SAF payment plan
Maintenance of Wells	300-610-614	\$ 90,000	\$ 152,000	\$ 175,000	\$ 85,000	94.44%	Inc. better reflects actual costs incurred. Additionally, Well 3 Div. Permit requires \$18k/yr stream gauge monitoring by USGS
Fuels	300-620-622	\$ 44,100	\$ 44,100	\$ 39,000	\$ (5,100)	-11.57%	
Power	300-620-623	\$ 320,000	\$ 320,000	\$ 390,000	\$ 70,000	21.88%	Elec supply 43% rate inc as of 1/1/25
Maint. Of Pumping Sta.	300-630-631	\$ 41,600	\$ 41,600	\$ 25,000	\$ (16,600)	-39.90%	
Chemicals	300-640-641	\$ 447,200	\$ 400,000	\$ 400,000	\$ (47,200)	-10.55%	Reduced due to actual trending costs
Misc Maps & Records	300-660-665	\$ 2,900	\$ 2,900	\$ 2,900	\$ -	0.00%	
Safety Equip & Training	300-660-666	\$ 18,200	\$ 24,967	\$ 25,400	\$ 7,200	39.56%	increase training budget and cdl's
Maint of O&M	300-670-671	\$ 16,140	\$ 16,140	\$ 16,640	\$ 500	3.10%	same amt budgeted by Sewer
Maint of Trans. & Dist	300-670-673	\$ 80,000	\$ 120,682	\$ 120,000	\$ 40,000	50.00%	Increase better reflects actual costs incurred
Maint of Hydrants	300-670-677	\$ 2,000	\$ 5,000	\$ 5,000	\$ 3,000	150.00%	Increase better reflects actual costs incurred
Customer Records & coll	300-900-903	\$ 53,000	\$ 79,107	\$ 73,325	\$ 20,325	38.35%	Town-wide switch to new finance software
Admin Asst(s) Salary	300-920-201	\$ 77,700	\$ 74,652	\$ 80,900	\$ 3,200	4.12%	
PW & Fin Dir, Util Eng	300-920-202	\$ 233,700	\$ 256,631	\$ 245,600	\$ 11,900	5.09%	
Field Per Salaries - Reg	300-920-204	\$ 645,000	\$ 645,000	\$ 691,000	\$ 46,000	7.13%	
Field Per Salaries - OT	300-920-205	\$ 93,200	\$ 66,915	\$ 92,800	\$ (400)	-0.43%	
Meter Installers	300-920-206	\$ 69,680	\$ 79,658	\$ -	\$ (69,680)	-100.00%	Meter Replacement Project has ended
Office Supplies & Misc	300-920-210	\$ 2,200	\$ 2,200	\$ 2,500	\$ 300	13.64%	
Interconnection	300-920-220	\$ 94,500	\$ 94,500	\$ 100,440	\$ 5,940	6.29%	assume 18M gals taken at \$5.58/1000 gal (our rate)
Outside Services	300-920-230	\$ 97,500	\$ 97,500	\$ 105,000	\$ 7,500	7.69%	higher sampling costs
Insurance Property	300-920-240	\$ 28,000	\$ 25,784	\$ 26,700	\$ (1,300)	-4.64%	assume 3.5% inc in lap insurance
Empl Ben. & Pensions	300-920-260	\$ 322,600	\$ 322,600	\$ 343,000	\$ 20,400	6.32%	
Vehicle Exp	300-930-321	\$ 10,000	\$ 10,000	\$ 11,000	\$ 1,000	10.00%	
Veh Aqu. Program	300-930-323	\$ 85,830	\$ 91,137	\$ 88,255	\$ 2,425	2.83%	assume buying 1 new truck for \$75k, add pymt for skidsteer
Capitol Projects	300-930-325	\$ 200,000	\$ 200,000	\$ 150,000	\$ (50,000)	-25.00%	
Contingency	300-930-999	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	0.00%	
TOTAL		\$ 4,318,735	\$ 4,458,108	\$ 4,585,807	\$ 267,072	5.82%	

TOWN OF EAST LYME

WATER DEPARTMENT BUDGET REVENUES (Account 07)



	Acct #	Actual FY 22-23	Adpdt Bdgt FY 23-24	YTD 3/21/2024	Proj EOY FY 23-24	PROP FY24 25	DIFF FROM FY 23-24		Comments
							Amt	%	
Metered Water Service	01-100-400	\$ 3,446,242	\$ 3,737,036	\$ 70,572	\$ 3,751,980	\$ 4,079,578	\$ 342,542	\$ 0	
Intergovt Revenue	01-100-402	\$ (400)	\$ -	\$ -	\$ -	\$ -	\$ -		
Deliq Int- Water Service	01-100-404	\$ 22,231	\$ 15,000	\$ 23,421	\$ 28,000	\$ 30,000	\$ 15,000		
	Subtotal	\$ 3,468,072	\$ 3,752,036	\$ 93,993	\$ 3,779,980	\$ 4,109,578	\$ 357,542		
Benefits Charge	02-200-401	\$ 18,800	\$ 25,000	\$ 5,100	\$ 7,500	\$ 7,500	\$ (17,500)		
Assessments Charge	02-200-402	\$ -	\$ 6,000	\$ 13,910	\$ 15,000	\$ 15,000	\$ 9,000		
Lien Fees - Ass/Conn	02-200-403	\$ 24	\$ -	\$ -	\$ -	\$ -	\$ -		
Deliq Int - Asmts/Conn	02-200-404	\$ 444	\$ 2,000	\$ -	\$ 2,000	\$ 1,000	\$ (1,000)		
Connection Charges	02-200-405	\$ 16,929	\$ 30,000	\$ 50,440	\$ 55,000	\$ 45,000	\$ 15,000		
Sewer portion of meters	02-200-407	\$ 80,500	\$ 80,500	\$ -	\$ 80,500	\$ 80,500	\$ -		
sale of meters/hydrants	03-300-471	\$ 4,692	\$ -	\$ 2,198	\$ 2,198	\$ 5,000	\$ 5,000		
	Subtotal	\$ 121,389	\$ 143,500	\$ 71,648	\$ 162,198	\$ 154,000	\$ 10,500		
Private Hydrant Fees	05-100-462	\$ 41,525	\$ 44,847	\$ 66,275	\$ 66,275	\$ 72,300	\$ 27,453		large inc because we started billing state/boe
Town Fire Hydrant Fees	05-100-463	\$ 57,365	\$ 63,100	\$ 63,100	\$ 63,100	\$ 69,410	\$ 6,310		10% increase
Misc/Turn of-on fees	05-100-471	\$ 25,955	\$ 25,000	\$ 16,731	\$ 20,000	\$ 35,000	\$ 10,000		part of increase, meter reading fee
Inspection Fees	05-100-472	\$ -	\$ -	\$ 8,223	\$ 60,519	\$ 15,000	\$ 15,000		
	Subtotal	\$ 124,845	\$ 132,947	\$ 154,329	\$ 209,894	\$ 191,710	\$ 58,763		
Interest	07-700-700	\$ -	\$ -	\$ 23,931	\$ 26,000	\$ 25,000	\$ 25,000		
STIF Interest	07-700-702	\$ -	\$ -	\$ 40,898	\$ 45,000	\$ 45,000	\$ 45,000		
Lease Rental	08-800-472	\$ 60,519	\$ 60,519	\$ 44,148	\$ 60,519	\$ 60,519	\$ -		Cell Antennas Rentals on Water Towers
Auction Proceeds	08-800-474	\$ -	\$ -	\$ -	\$ -		\$ -		
Misc Rev	08-800-801	\$ 5	\$ -	\$ -	\$ -		\$ -		
Operating Transfers In	08-800-810	\$ -	\$ -	\$ -	\$ -		\$ -		
Use of Ret. Earnings	08-900-002	\$ -	\$ 229,733	\$ -	\$ 174,517	\$ -	\$ (229,733)		trying to eliminate "use of retained earnings"
	Subtotal	\$ 60,524	\$ 290,252	\$ 108,976	\$ 306,036	\$ 130,519	\$ (159,733)		
	TOTAL	\$ 3,774,830	\$ 4,318,735	\$ 100,400	\$ 4,458,108	\$ 4,585,807	\$ 267,072		
					Projected Expenditures	\$ 4,458,108	\$ 4,585,807		
					Diff	\$ (0)	\$ (0)		

TOWN OF EAST LYME

WATER DEPARTMENT BUDGET (Account 07)

ACT. & EST. REVENUES FOR METERED SERVICE - 07-01-100-400



	FY 21-22 Actuals			FY 22-23 Actuals			FY 23-24 Actuals/Estimates			Proposed FY 24-25 Estimates		
	Act. Rate	2.75%	2.75%	Act. Rate	8.0%	8.0%	Act. Rate	8.00%	8.00%	Prop Rate 11/24	10.00%	8.00%
		prisons	town		prisons	town		prisons	town		prisons	town
		> 2.5M gal	<2.5M gal		> 2.5M gal	<2.5M gal		> 2.5M gal	<2.5M gal		> 2.5M gal	<2.5M gal
Jul - P	\$ 15,648.67		Jul - P	\$ 17,621.81	\$ -	Jul - P	\$ 21,965.73	\$ -	Jul - P	\$ 23,722.99		
Aug - P	\$ 18,453.13		Aug - P	\$ 19,856.69	\$ -	Aug - P	\$ 25,904.42	\$ -	Aug - P	\$ 27,976.77		
Sep - P	\$ 18,621.75		Sep - P	\$ 21,576.62	\$ -	Sep - P	\$ 22,702.29	\$ -	Sep - P	\$ 24,518.47		
Oct - P	\$ 21,718.20		Oct - P	\$ 20,195.49	\$ -	Oct - P	\$ 29,273.63	\$ -	Oct - P	\$ 31,615.52		
Nov - T		\$ 1,579,802	Nov - T	\$ -	\$ 1,788,641	Nov - T	\$ -	\$ 1,887,330	Nov - T	\$ -	\$ 2,059,248	
new rate for Prisons ↓	Nov - P	\$ 25,713.25		Nov - P	\$ 18,187.97	\$ -	Nov - P	\$ 38,399.59	\$ -	Nov - P	\$ 42,239.55	
	Dec - P	\$ 24,724.28		Dec - P	\$ 20,576.63	\$ -	Dec - P	\$ 39,064.02	\$ -	Dec - P	\$ 42,970.42	
	Jan - P	\$ 15,757.74		Jan - P	\$ 18,975.85	\$ -	Jan - P	\$ 27,477.29	\$ -	Jan - P	\$ 30,225.02	
	Feb - P	\$ 17,453.48		Feb - P	\$ 18,864.69	\$ -	Feb - P	\$ 35,805.61	\$ -	Feb - P	\$ 39,386.17	
	Mar - P	\$ 14,919.10		Mar - P	\$ 17,029.35	\$ -	Mar - P	\$ 22,954.59	\$ -	Mar - P	\$ 25,250.05	
	Apr - P	\$ 17,328.98		Apr - P	\$ 19,513.18	\$ -	Apr - P	\$ 21,074.23	\$ -	Apr - P	\$ 23,181.66	
	May - P	\$ 25,813.38		May - P	\$ 18,864.69		May - P	\$ 20,373.87	\$ -	May - P	\$ 22,411.25	
new rate for Town Average	May - T		\$ 1,226,218	May - T	\$ -	\$ 1,425,260	May - T	\$ -	\$ 1,539,281	May - T	\$ -	\$ 1,662,423
	Jun - P	\$ 111,728.31		Jun - P	\$ 44,367.13		Jun - P	\$ 20,373.87		Jun - P	\$ 22,411.25	
	\$ 327,880.27	\$ 2,806,020		\$ 255,630.10	\$ 3,213,901		\$ 325,369.13	\$ 3,426,611		\$ 357,906.05	\$ 3,721,671	
Total	Actual Metered Revenue \$ 3,133,900			Actual Metered Revenue \$ 3,469,531			Actual/Est Metered Rev \$ 3,751,980			Est Metered Rev \$ 4,079,578		
↓	Rate Increase	5.00%	5.00%	3.50%	2.00%	2.00%	2.75%	8.00%	8.00%			
	Rates per 1000 gal	11/16	11/17	11/18	11/19	11/20	11/21	11/22	12/23	Prop 11/24	Est % inc	
	every 6 months	up to 3,500 gal (min)	\$ 57.85	\$ 57.85	\$ 62.87	\$ 64.13	\$ 65.41	\$ 67.21	\$ 80.00	\$ 85.00	\$ 93.50	10.0%
		meter service fee			\$ 12.50	\$ 12.50	\$ 12.50	\$ 13.00	\$ 15.00	\$ 18.00	\$ 20.00	11.1%
		3,501-40,000	\$ 4.26	\$ 4.26	\$ 4.63	\$ 4.72	\$ 4.82	\$ 4.96	\$ 5.25	\$ 5.58	\$ 6.03	8.0%
		40,000-150,000	\$ 4.70	\$ 4.70	\$ 5.11	\$ 5.21	\$ 5.32	\$ 5.47	\$ 5.90	\$ 6.52	\$ 7.04	8.0%
		150,000-2,500,000	\$ 5.13	\$ 5.13	\$ 5.58	\$ 5.69	\$ 5.81	\$ 5.97	\$ 6.60	\$ 7.30	\$ 7.88	8.0%
	over 2,500,000	\$ 5.65	\$ 6.50	\$ 6.73	\$ 6.86	\$ 7.00	\$ 7.19	\$ 7.80	\$ 8.63	\$ 9.49	10.0%	