

EAST LYME BOARD OF SELECTMEN
REGULAR MEETING MINUTES
APRIL 3, 2024

IN ATTENDANCE: Dan Cunningham, Ann Cicchiello, Candice Carlson, Rose Ann Hardy, Don MacKenzie and Jason Deeble.

ALSO IN ATTENDANCE: Finance Director Kevin Gervais

Mr. Cunningham called the regular meeting of the East Lyme Board of Selectmen to order at 7:00 p.m. and led the pledge of allegiance.

1b. Additional Agenda & Consent Items
There were none.

1c. Delegations
There were none.

1d. Approve Minutes

DISCUSSION: Under Delegations, Mike Foley spoke on behalf of his Mother, Pat Foley.

MOTION (1)

Ms. Cicchiello MOVED to approve the Regular Meeting Minutes of April 3, 2024, as amended. Seconded by Ms. Carlson. Motion passed 6-0.

1e. Consent Calendar

MOTION (2)

Ms. Cicchiello MOVED to approve the Consent Calendar for April 3, 2024, in the amount of \$779.34.

Seconded by Ms. Carlson. Motion passed 6-0.

2a. MOA East Lyme Ambulance Fund

DISCUSSION: Mr. Cunningham explained that they are having negotiations with the Ambulance Fund, and all parties involved are in favor of this extension in order to continue negotiations.

MOTION (3)

Ms. Cicchiello MOVED the following: RESOLVED, that the First Selectman is hereby authorized to execute, in the name and on behalf of the Town, an Amendment to a Memorandum of Agreement between the Town of East Lyme and the East Lyme Ambulance Fund, Inc. dated June 19, 2019.

Seconded by Ms. Carlson. Motion passed 6-0.

2b. Departmental Transfers

MOTION (4)

Ms. Cicchiello MOVED to ratify departmental transfers in the amount of \$270,834.03 processed for fiscal year end June 30, 2024, and to forward to the Board of Finance for approval.

Seconded by Mr. Deeble. Motion passed 6-0.

2c. Appointments

There were none.

RECEIVED FOR RECORD
EAST LYME, CT
2024 APR -9 A 10:07
Candice Carlson
TOWN CLERK

3a. Cini Fishing Dock Leases

DISCUSSION: Mr. MacKenzie reported that he met with the Town Attorney, and they agreed to a couple of minor changes in the leases. One change is that we are adding a clause to specify that they are not allowed to dispense fuel at the dock on their own with gas cans. They have also considered making all of the leases 3-years, which matches the Blackhawk lease. There is no sub-leasing allowed, and they must notify the Town if they switch vessels. He will present the amended lease to the Board of Selectmen when it is finished, then he will meet with the Captains.

4a. Ex-Officio Reports

Ms. Cicchiello reported:

- At the Inland Wetlands Agency meeting, it was discussed that the area in which the school buses are being parked is up against a wetlands area and the buses should be relocated. Ms. Hardy stated that fifteen years ago, that area was only supposed to be temporary parking for the buses, and since then the fleet has increased. Gary Goeschel is going to collaborate with Joe Bragaw to find a more suitable place to park the buses. Mr. Gervais noted that the Board of Education had a new bus depot in their capital plan, but that they did not include that project in this year's budget; he will confer with Mr. Newton.
- The Library is conducting a survey and would like the public to participate. Survey's can be found on the Town's website, the library and Town Hall.

Mr. MacKenzie reported:

- He attended the WELSCO meeting where they discussed concerns with the I-95 project potentially spilling stormwater runoff into the river. He stated that the DOT responded right away and outlined the process in which they are capturing that stormwater to prevent runoff into the river.

Mr. Deeble reported:

- There has been some recent vandalism at the Brookside Farm Museum.
- Annual Cleanup of Brookside Farm Museum to be held on April 18th.
- Annual Plant Sale to be held on May 4th.
- Annual Tea will be held on May 19th, with Marjorie Meekhoff of Pollinator Pathways as the speaker.
- Stars to Stem is wrapping up their winter session; spring session will begin soon.
- Free event at the planetarium on April 26; musical performance from 7-10pm.
- Eclipse event at the library on April 8th from 1-4pm; eclipse glasses will be handed out.
- He attended an event at Rossa Negra; Ecuadorian artist Fernando Zumba donated a beautiful portrait of our Boardwalk. The artwork will be displayed at Town Hall.

4b. First Selectman's Report

- He attended the Police Commission meeting.
- Detective Jean Babcock has retired.
- William Turcotte was promoted to Detective.
- PD had 1,149 calls for service in February.
- Attained CALEA Accreditation; we are immensely proud of them!

- The Blue Door Foundation is having an open house at their new location at 388 Main Street on Friday afternoon.
- Ribbon cutting at The MIX above the theatre for Intuitive Grace Massage and Wellness, Liberation Physical Therapy and Niantic Art Sanctuary.
- Attended the Eagle Scout Court of Honor for Mingwen Duang on Saturday at the American Legion; Congratulations on this achievement!
- Board of Selectmen and the Board of Finance members took a recent tour of the high school to see areas that need work.

5. Communications

There were no communications.

6. Public Comments

There were none.

7. Selectman's Response

There was none.

MOTION (5)

Ms. Cicchiello MOVED to adjourn the April 3, 2024, regular meeting of the Board of Selectmen at 7:48 p.m.

Seconded by Ms. Carlson. Motion passed 6-0.

Respectfully Submitted,



Sandra Anderson
Recording Secretary

Town of East Lyme
 Fiscal Year 2023-24 Budget Transfers
 April 3rd, 2024

Date	Department	To Account	Description	Amount	From Account	Description	Amount	Reason
8/11/2023	Emergency Mgmt	01-25-214-300-320	Misc Supplies	\$ 220.34	01-25-214-300-201	Telephones	\$ 220.34	Timing of prior year 911 telephone service for June.
9/5/2023	General Gov	01-01-114-200-203	Eviction/Moving	\$ 2,700.00	01-01-114-200-201	Unemployment Comp	\$ 2,700.00	Cover unexpected equipment repair costs.
9/6/2023	Finance	01-01-101-300-205	Postage	\$ 1,000.00	01-01-114-140-232	Legal Ads	\$ 1,000.00	To cover additional postage costs.
10/5/2023	Police	01-25-216-300-326	Training Supplies	\$ 2,930.75	01-25-216-100-517	Training Payroll	\$ 2,930.75	Training costs and reimbursements.
9/28/2023	COA	01-40-418-200-240	Inspections/Maint	\$ 225.85	01-40-418-300-321	Program Supplies	\$ 225.85	Vendor inspection cost increase and vehicle parts.
11/6/2023	General Gov	01-01-114-140-232	Legal Ads	\$ 2,000.00	01-01-114-140-233	General Govt	\$ 2,000.00	Cover legal ads for The Day.
11/9/2023	Police	01-25-216-300-326	Training Supplies	\$ 2,463.00	01-25-216-100-517	Training Payroll	\$ 2,463.00	Training costs and reimbursements.
11/7/2023	Zoning	01-01-114-140-231	Transcripts	\$ 1,400.00	01-01-114-140-234	Zoning	\$ 1,400.00	Transcriptions from Huesby Global litigation.
11/29/2023	Registrars	01-01-110-500-401	Election Day Exps	\$ 5,100.00	01-01-110-500-502	Ref/Primary	\$ 5,100.00	Cover election day expenses.
11/14/2023	Brookside Farm	01-01-134-100-415	Curator	\$ 19,500.00	01-01-120-100-500	Town PR Contingency	\$ 19,500.00	Curator part time hours.
12/5/2023	COA	01-40-418-300-201	Telephones/Internet	\$ 1,530.00	01-40-418-300-242	Prof Conv/ Conf	\$ 300.00	New cell phones not originally budgeted for.
					01-40-418-200-239	Random Testing	\$ 300.00	New cell phones not originally budgeted for.
					01-40-418-300-215	Program Services	\$ 930.00	New cell phones not originally budgeted for.
12/11/2023	Parks & Rec	01-45-421-100-412	P/T Seasonal Labor	\$ 5,000.00	01-45-421-110-311	Maintenance Payroll	\$ 5,000.00	Cover PT seasonal labor.
12/11/2023	Parks & Rec	01-45-421-100-412	P/T Seasonal Labor	\$ 500.00	01-45-421-110-311	Maintenance Payroll	\$ 500.00	Cover PT seasonal labor.
1/8/2024	Police	01-25-216-300-326	Training Supplies	\$ 3,070.55	01-25-216-100-517	Training Payroll	\$ 3,070.55	Training costs and reimbursements.
1/26/2024	Parks & Rec	01-45-421-300-241	Membership Dues	\$ 105.00	01-45-421-300-320	Misc Supplies	\$ 105.00	Dues increased from the prior year.
1/29/2024	Finance	01-01-126-200-234	Audit	\$ 20,800.00	01-01-120-200-500	Contingency	\$ 20,800.00	Audit Fees FY22.
1/26/2024	Finance	01-01-114-300-245	Membership Dues	\$ 500.00	01-01-114-140-233	Gen Gov Legal	\$ 500.00	Unexpected CPR Membership.
1/29/2024	Assessor	01-01-102-300-320	Misc Supplies	\$ 2,000.00	01-01-102-200-239	Contracted Services	\$ 2,000.00	Overage for printing Grand List books.
1/30/2024	Finance	01-01-114-140-232	Legal Ads	\$ 3,000.00	01-01-114-140-235	Labor Town	\$ 3,000.00	Cover legal ads for The Day.
1/30/2024	First Selectman	01-01-101-300-205	Postage	\$ 1,000.00	01-01-114-140-233	General Govt	\$ 1,000.00	Cover postage overage.
1/31/2024	Flanders Fire	01-25-218-200-220	Vehicle Maintenance	\$ 40,000.00	01-01-120-200-500	Contingency	\$ 40,000.00	Various transfers.
2/5/2024	Public Works	01-30-317-100-211	Hghwy/PWD/DPWB	\$ 1,168.59	01-30-317-100-211	Regular Payroll	\$ 23,668.59	Various transfers.
		01-30-317-100-314	OT Highway	\$ 10,000.00	01-30-317-210-295	SCRRRA Tipping Fees	\$ 16,000.00	Various transfers.
		01-30-317-100-317	Uniform Allowance	\$ 2,500.00	01-30-317-300-440	Storm Mat/ Transfer	\$ 15,000.00	Various transfers.
		01-30-317-200-239	Tree Warden	\$ 15,000.00	01-30-317-310-221	Fleet Fuel	\$ 10,000.00	Various transfers.
		01-30-317-220-221	Fleet Maintenance	\$ 30,000.00				Various transfers.
		01-30-317-300-201	Telephone	\$ 1,000.00				Various transfers.
		01-30-317-300-320	Misc Supplies	\$ 2,500.00				Various transfers.
		01-30-317-300-321	Safety Equip/Training	\$ 2,500.00				Various transfers.
2/5/2024	Dispatch	01-25-215-100-214	Overtime	\$ 20,000.00	01-25-215-100-213	PT Dispatchers	\$ 20,000.00	Overage on overtime.
2/5/2024	Police	01-25-216-100-516	Longevity/Shift Diff	\$ 10,000.00	01-01-120-100-500	Town PR Contingency	\$ 10,000.00	Over in shift diff.
2/5/2024	First Selectman	01-01-101-100-412	PT Clerical	\$ 750.00	01-01-120-100-500	Town PR Contingency	\$ 750.00	PT Clerical running over.
2/5/2024	Parks & Rec	01-45-421-100-311	Prog Coord/Admin	\$ 15,000.00	01-01-120-100-500	Town PR Contingency	\$ 15,000.00	Cover coordinator wages.
2/27/2024	First Selectman	01-01-101-300-320	Misc Supplies	\$ 500.00	01-01-101-200-295	Ad Hoc Committees	\$ 500.00	To cover misc supplies expenses.
3/4/2024	Finance	01-01-126-200-231	Audit Services	\$ 12,225.00	01-01-120-200-500	Contingency	\$ 12,225.00	To cover audit fees.
3/11/2024	Emergency Mgmt	01-25-214-300-320	Misc Supplies	\$ 2,250.00	01-25-214-200-222	Emergency Resources	\$ 2,250.00	Transfer to cover supplies.
3/15/2024	Parks & Rec	01-45-421-200-350	Park Field Maint	\$ 5,100.00	01-45-421-300-335	Materials	\$ 5,100.00	Cover overages in park field maint.
3/19/2024	Finance	01-01-114-140-232	Legal Ads	\$ 4,000.00	01-01-114-100-128	Retirement Liability	\$ 4,000.00	Cover legal ads through end of year.
3/20/2024	Parks & Rec	01-45-421-300-320	Misc Supplies	\$ 600.00	01-45-421-200-350	Park Field Maint	\$ 600.00	Cover unexpected fees due to RecDesk surcharge.
3/27/2024	Finance	01-01-114-140-233	Gen Govt	\$ 8,994.37	01-01-114-100-128	Retirement Liability	\$ 12,625.87	Cover Feb legal bills.
		01-01-114-140-236	Labor PS	\$ 3,631.50				
4/1/2024	Parks & Rec	01-45-421-300-320	Misc Supplies	\$ 500.00	01-45-421-200-350	Park Field Maint	\$ 500.00	Funds for dog park survey.
4/1/2024	Parks & Rec	18-45-421-600-100	Misc Supplies	\$ 800.00	18-45-421-110-320	Rec Program Supplies	\$ 800.00	Add'l funds for postage increase for passports.
4/2/2024	Finance	01-01-114-100-125	Life Insurance	\$ 2,980.00	01-01-114-100-128	Retirement Liability	\$ 5,869.08	Cover life and LTD disability ins.
		01-01-114-100-126	LT Disability	\$ 2,889.08				
4/2/2024	Finance	18-40-418-115-412	Pop-up payroll	\$ 900.00	18-40-418-115-320	Pop-up supplies	\$ 900.00	Cover TUTS director payment.
				<u>\$ 270,834.03</u>			<u>\$ 270,834.03</u>	

Exhibit #1