

EAST LYME BOARD OF SELECTMEN
SPECIAL MEETING OF MARCH 6, 2024
MINUTES

PRESENT: Dan Cunningham, Ann Cicchiello, Rose Ann Hardy, Don MacKenzie, Jason Deeble and Candice Carlson

ALSO PRESENT: Finance Director Kevin Gervais, Public Works Director Joe Bragaw

Mr. Cunningham called the special meeting to order at 5:00 p.m. and led the Pledge of Allegiance.

2. Budget Discussion / Deliberations

The following budgets were discussed and/or amended:

106 Human Resources

DISCUSSION: Ms. Carlson asked if there is an impact to the department by reducing these hours, and it was noted that the Part-time Administrative Assistant currently works 20 to 25 hours per week with no benefits, and it would be helpful to have her full-time. Mr. Cunningham stated that we should keep this at a part-time position and re-address it next year.

MOTION (1)

Ms. Cicchiello MOVED to reduce line item 412 HR Assistant by \$11,225 to a total of \$38,773, which adjusts this position to 28 hours per week.

Seconded by Ms. Carlson. Motion passed 6-0.

113 Maintenance of Town Buildings

DISCUSSION: Maintenance of hydrants and fire protection of the Town. This line item will be moved to the Fire Services budget.

MOTION (2)

Ms. Carlson MOVED to transfer line item 295 Fire Protection to Budget 225 East Lyme Fire Services under Maintenance of Town Buildings.

Seconded by Mr. Deeble. Motion passed 6-0.

115 Services to the Community

DISCUSSION: The current process to apply to be on this list is that the organization sends a Letter of Request on a yearly basis to ask for the funding. It was discussed that the Board will work with the Finance Director to develop a procedure for future budget inclusion. Three additional organization requests this year are the Youth Coalition Scholarship, East Lyme Police Cadets and Pollinator Pathways. It was decided that these additional requests will be funded this year, and a procedure will be set in place going forward.

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EAST LYME, CT
MAR 13 P 2:53
Candice Carlson
TOWN CLERK

MOTION (3)

Ms. Hardy MOVED to remove the new items, Youth Coalition Scholarship, East Lyme Police Cadets and Pollinator Pathways from the budget this year. Seconded by Ms. Cicchiello. IN FAVOR; Hardy. OPPOSED; Cunningham, Deeble, Carlson and MacKenzie. ABSTAINED; Cicchiello. Motion failed 1-4-1

216 Public Safety/Police Department

DISCUSSION: The decision was made not to fund the two police officers requested in this budget.

MOTION (4)

Ms. Cicchiello MOVED to add \$6,172 to line item 412 Part-time Clerical to \$33,500. Seconded by Ms. Carlson. OPPOSED; Cicchiello. Motion passed 4-1-0.

224 Fire Marshal

DISCUSSION: Mr. Gervais reported the following changes to this budget.

- Move the salary line items to budget 225 EL Fire Services.
- PT Deputy Fire Marshal line item needs to remain funded.
- Retained some expenses in this budget but will move into Fire Services next budget.

225 East Lyme Fire Services

MOTION (5)

Ms. Cicchiello MOVED to reduce line item 303 Administrative Assistant by \$13,097 to \$38,773. Seconded by Ms. Carlson. Motion passed 6-0.

418 Commission on Aging

DISCUSSION: Mike Bekech, Chairman of Commission on Aging, will look into the Ruth Tamburi fund procedure, but he feels that these funds are not meant to be spent on payroll, but on senior center programming. He asked that another meeting be had before discussing this budget further. This budget discussion was tabled.

3. Adjourn

MOTION (6)

Ms. Cicchiello MOVED to adjourn the March 6, 2024, special budget meeting of the Board of Selectmen at 6:55 p.m. Seconded by Ms. Cicchiello. Motion passed 6-0.

Respectfully Submitted By:

Sandra Anderson
Recording Secretary