

GENERAL FUND BUDGET FY 2024/2025

	2023 Actual Expense	2024 Adopted Budget	2024 Amended Budget	2025 Dept Head Requested	2025 1st Selectmen Proposed	2025 Bd Selectmen Proposed	2025 Bd Finance Proposed	Adopted
105 - Town Engineer								
100 Personnel Services								
211 Town Engineer	79,316	97,613	97,613	97,613	97,613	97,613		0.00%
213 Civil Engineer I	87,146	90,187	\$ 90,187	90,187	90,187	90,187		0.00%
311 Admin Assistant	44,944	47,385	47,385	48,687	48,687	48,687		2.75%
316 Longevity	1,950	2,350	2,350	2,350	2,350	2,350		0.00%
Personnel Services Total	213,357	237,535	237,535	238,837	238,837	238,837	0	0.55%
200 Services - Contracted/Operations								
029 Storm Water Mgt.	10,175	12,000	12,000	12,000	12,000	12,000		0.00%
Services Contracted/Operations Total	10,175	12,000	12,000	12,000	12,000	12,000	0	0.00%
300 Operating Expenses								
241 Dues in Prof Organization	1,543	1,650	1,650	1,650	1,650	1,650		0.00%
246 Transportation Allowance	400	200	200	200	200	200		0.00%
320 Misc Supplies	934	1,100	1,100	1,100	1,000	1,000		0.00%
Operating Expenses Total	2,876	2,950	2,950	2,950	2,850	2,850	0	0.00%
Town Engineer Department Total	226,408	252,485	252,485	253,787	253,687	253,687	0	0.52%
								0.52%

TOWN OF EAST LYME

FY 2024/2025

Dept No. 105

Budget Input

Dept Name Town Engineer

Acct.	Account Description	24/25 Budget	Supporting Description of Activity
100 Personnel Services			
211	Town Engineer	97,613	Department Head, non-union position. The Town Engineer is responsible for a number of tasks including but not limited too the following; performing engineering reviews for Land Use Commisions, providing engineering support to all Town Departments, overseeing the Town's CTDEEP Stormwater General Permit, ensuring DEEP compliance for Town Facilities, assisting the Director with Pavement management and oversight and many more tasks. This line item has zero increase because any salary increases are included in salary contingency section as the unaffiliated group's increase have not yet been determined.
213	Civil Engineer I	90,187	This employee works on many of the PW projects preparing plans and specifications for bidding out projects, helps with survey and inspections, researches project information and gives general support to all Town engineering issues. This line item has zero increase because any salary increases are included in salary contingency section as the unaffiliated group's increase have not yet been determined.
311	Admin Assistant	48,687	75% of this union administrative assistant position is funded by this line item while 25% is funded by Water Department.
316	Longevity	2,350	Longevity is paid based on an agreement with the Town and the unaffiliated employees. This amount includes longevity payments for the following; the civil engineer, the pubic works director, and the deputy public works director (all unaffiliated) and the Admin Asst (UPSEU)
Personnel Services Total		238,837	

Acct.	Account Description	24/25 Budget	Supporting Description of Activity
200 Services - Contracted/Operations			
229	Storm Water Mgt	12,000	Federal / State mandated stormwater testing and permitting for "East Lyme General Permit for the Discharge of Stormwater from Small Separate Storm Sewer Systems (MS4)" This permit requires mandatory annual testing, mapping, and updating. Expenses include laboratory fees, annual permit renewal fees (for 5 years), GPS equipment and software related expenses, mapping costs, catch basin cleaning pursuant to the permit, new permit costs (once every five years), educational materials for the Town and School system.
Services/Contract/Oper Total		12,000	
300 Operating Expenses			
241	Dues in Professional Organization	1,650	Required State of Connecticut Professional Engineering and Land Surveying licenses. American Society of Civil Engineers dues. Connecticut Association of Land Surveyors dues. Memberships in professional organizations provide professional development, seminars, access to publications, forums for the exchange of professional ideas.
246	Transportation Allowance	200	Mileage allowance for seminars, training and going to various project sites around Town. We are trying to have all employees take town vehicles as much as possible but that is not always possible so we have included a small amount for employee mileage while driving their personal vehicles.
320	Miscellaneous Supplies	1,100	Ink and paper for large format plotter (24"x36") required to print engineering plans and other large format documents for engineering and other departments. Surveying and field equipment supplies. Batteries for surveying instrument, metal detector, GPS unit etc.. Various other office supplies.
Professional/Technical Total		2,950	
Town Engineer Total		253,787	