

GENERAL FUND BUDGET FY 2024/2025

	2023 Actual Expense	2024 Adopted Budget	2024 Amended Budget	2025 Dept Head Requested	2025 1st Selectmen Proposed	2025 Bd Selectmen Proposed	2025 Bd Finance Proposed	Amended
102 - Assessor's Office								
100 Personnel Services								
211 Assessor	96,358	99,057	104,259	104,259	104,259	104,259		0.00%
311 Assessment Aides	92,932	101,147	103,681	109,220	109,220	109,220		5.34%
316 Longevity	250	350	350	200	200	200		-42.86%
412 PT Clerical	199	530	530	530	400	400		0.00%
Personnel Services Total	189,739	201,084	208,820	214,209	214,079	214,079	0	2.58%
200 Services-Contracted/Operating								
216 Service Contracts	30,345	32,000	32,000	33,640	33,640	33,640		5.13%
239 Contracted Operating Services	0	5,000	5,000	5,000	5,000	5,000		
Services-Contracted/Operating Total	30,345	37,000	37,000	38,640	38,640	38,640	0	4.43%
300 Operating Expenses								
242 Professional Conventions/Con	3,211	2,644	2,644	2,852	2,852	2,852		7.87%
246 Transportation Allowance	764	450	450	500	500	500		11.11%
320 Misc Supplies	3,892	4,000	4,000	8,100	8,100	8,100		102.50%
Operating Expenses Total	7,868	7,094	7,094	11,452	11,452	11,452	0	61.43%
Assessor's Total	227,952	245,178	252,914	264,301	264,171	264,171	0	4.45%
						Revenue		01-08-800-813
						Net Budget	0	

Department Total 264,301

TOWN OF EAST LYME

FY 2024/2025

Dept No. 102

Budget Input

Dept Name Assessor's Office

Acct.	Account Description	24/25 Budget	Supporting Description of Activity
100 Personnel Services			
211	Assessor	104,259	Non-affiliated employees are bargaining with the BOS
311	Assessment Aides	109,220	5.25% increase per union contract. Both aides received bumps due to passing Assessor classes throughout the year.
316	Longevity	200	Assessor has been here long enough to earn Longevity bonus of \$200
412	PT Clerical	530	Eliminated part time summer help as the Floater and high schools student have been helping out with all of our filing.
Personnel Services Total		214,209	
200 Services-Contracted/Operating			
			\$16,000 Vision Government Solutions- CAMA Program which produces the field cards.The program we value Real Estate in.
			\$12,390 Gemini, our admin program provides billing file to Tax Department. We signed a 3yr contract to keep price the same next yr last yr. Over the past several years I had reduced our mapping figure by \$750 by eliminating mylar maps and a second full copy, however the number of map changes keeps increasing. This year we have a very high number of map changes as a result of the reconfiguration of the highway entrances and recent subdivisions so I have reduced the number of paper maps to keep the price the same. Maps: \$5,250 * Cloud hosting \$8,664 out of reval budget*
216	Service Contracts	33,640	
239	Contracted Operating Services	5,000	Budget for personal property audits
Services-Cont/Operate Total		38,640	
300 Operating Expenses			
242	Professional Conventions/Conerences	2,852	Two new employees which need education to become certified. Continuing education very important in this field to maintain certification, keep pace with legal & technical changes & work towards certification. I became an instructor so I am able to get continuing education credits & my room up at UCONN without charge to the town. Assessor Classes\$900.00 Conference \$902.84, Dues & Memberships \$535.00 Meetings&Workshops \$375.00, Symposium \$125.00
246	Transportation Allowance	500	Travel to Assessor school, workshops and meetings. Increased IRS Rate
320	Miscellaneous Supplies	8,100	The large bulk of this category is motor vehicle pricing \$4300.00. JD Power has gone up from .08 a car to .10 a car& added \$500.00 in fees for online services, and .40per lookup, a total increase of pproximately \$1000.00 more than last year. Other pricing services have also increased.Truck Blue Book \$400.00& Construction Eq.Guide\$200.00.I buy this book every 2 yrs as I share with Old Lyme in effort to keep costs down. Printing& binding of the Grand List Books are also in this category\$1950.00.Comparable sales service is \$600.00 to help with Commercial valuation. Appraisal license \$350.00. Envelopes,\$350.00 printing PP declarations \$250.CCM now does all our printing and I pickup from New Haven to save on shipping fees. Office supplies \$300.00
Operating Expenses Total		11,452	
Assessor Dept Total		264,301	

FY2024

Employee	Hourly Rate	Hours	Weeks	Total	
Assessor	N/A	N/A	N/A	\$	104,259
Assessor Aide	\$ 25.29	37.5	52	\$	49,316
Assistant Assessor	\$ 27.88	37.5	52	\$	54,366
				\$	207,941
					\$ 103,682

FY2025

Employee	Hourly Rate	Hours	Weeks	Total	
Assessor	N/A	N/A	N/A	\$	104,259
Assessor Aide	\$ 26.63	37.5	52	\$	51,929
Assistant Assessor	\$ 29.38	37.5	52	\$	57,291
				\$	213,479
					\$ 109,220