

Town of



East Lyme

Office of Water & Sewer Commission  
Tel: 860-691-4104

Post Office Box 519  
Niantic, Connecticut 06357

**WATER & SEWER DELINQUENT ACCOUNT AGREEMENT**

I \_\_\_\_\_ (printed name) of \_\_\_\_\_ (account property address),  
Account No. \_\_\_\_\_, hereby agree to pay the balance due on my water and sewer usage bill dated  
\_\_\_\_\_ in the amount of \_\_\_\_\_ in the following manner.

Initial Payment\*: \_\_\_\_\_ Resulting Balance: \_\_\_\_\_

**\*An initial payment is required as part of any agreement and must be paid at the time of execution of the agreement**

Primary Phone # \_\_\_\_\_ Email Address \_\_\_\_\_

**The method of payment will be as follows:**

Weekly in the amount of: \_\_\_\_\_ for \_\_\_\_\_ weeks (due on \_\_\_\_\_ of each week)

Monthly in the amount of: \_\_\_\_\_ for \_\_\_\_\_ months (due on the \_\_\_\_\_ day of the month)

Last Payment of (plus interest) \_\_\_\_\_ is due on \_\_\_\_\_

**GENERAL CONDITIONS**

1. The outstanding balance must be paid before the next billing cycle unless specifically noted below
2. An agreement may only be entered into with the property owner, not a tenant.
3. It is not up to the Water Department to send the undersigned reminders of their agreement due dates.
4. The customer understands that they are responsible for all accumulated interest over the course of paying off the total amount owed so the last payment will have to include all remaining interest.
5. Water service may be shut off at any time if any of the payments are not made per the agreed upon date.
6. If the water is turned off due to non-compliance with this agreement, then a turn on charge will be added to the account pursuant to the latest water rates

**SPECIFIC CONDITIONS**

\_\_\_\_\_  
\_\_\_\_\_

***By signing below, I agree to all of the conditions and terms of this agreement.***

Owner Signature: \_\_\_\_\_ Date \_\_\_\_\_

***Below this line to be filled out by Water Department Personnel***

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Agreement Processed by \_\_\_\_\_ Agreement Authorized by \_\_\_\_\_

Copy of this agreement given to signatory (Y/N – circle one)