

East Lyme Historic Properties Commission Minutes

East Lyme Town Hall – Conference Room #1

August 1, 2023 Meetings Minutes

RECEIVED FOR RECORD
EAST LYME, CT
23 SEP -6 A 8:15
TOWN CLERK

Members Present: Benn Bullock, Steve Marks-Hamilton, Mark Christensen, Nick Menapace, Rod McCauley, Ann Cicchiello (ex-officio)

Members Absent: Maggi Prokop, Carol Gordon, Donna Massung

Guest: None

Open Meeting: Benn Bullock called the meeting to order at 7:03 PM and opened with the Pledge of Allegiance. Been seated Nick Menapace as a regular member for the meeting.

Additions to Agenda: None

Public Delegations: None

Approval of Meeting Minutes:

July 11, 2023 Meeting Minutes: Mark Christensen made motion to accept the April 4th minutes, Nick Menapace 2nd' the motion. The July 11th meeting minutes were accepted unanimously.

Correspondence: None

Old Business:

- a) Grant for Samuel Smith House, architectural company for the structural inspection has been selected and the town is waiting for his contract so the inspection can start. Still an anticipated completion date by the end of this year.
- b) Discussion of volunteer flyer for Commissions and Friends Group. Approved and accepted Nick's revised volunteer flyer/poster. Mark Christensen made a motion to accept and 2nd by Rod McCauley. The motion was accepted unanimously. Discussion was held in relation of where to post the flyer and who would take on the responsibility. Post on the Town Website, the House's Websites and Facebook, businesses throughout town and at events conducted by each House. Discussed having presentations from the Houses at the Senior Center during their luncheons which are held once a month.

- c) **Demolition Permit Delay Ordinance:** Ann Cicchiello researched the demolition permit and past BOS Meeting minutes. She verified that there was a delay ordinance approved at the June 6, 2018 BOS meeting. The town's ordinance needs to be added or attached to the existing East Lyme Demolition Permit so a structure cannot just be demolished. Ann will contact the town's Planner and Building Permit people and have that discussion.

New Business: None

Reports:

Brookside Farm Museum – Event on August 20th from 6 to 8 PM. An Evening of Irish Music with the band Clan O'Leary, admission is free.

Historic East Lyme Cemetery Association – Access Road paved and a gate installed at the entrance to the cemetery by the contractor that developed the "new" gas station/service facility.

Samuel Smith Farmstead – House and Barn open for tours Labor Day through Memorial Day from 1 to 3PM. Revolutionary Area Encampment event featuring the Lebanon Towne Militia Saturday August 19th from 10AM to 3PM. Trying to locate a volunteer or volunteers for Hearth Cooking Demonstrations. State required structural inspection required and funded. 19th there will be a Revolutionary Area Encampment by the Lebanon Towne Militia from 10AM to 3PM. Barn siding replacement was completed on July 6th, roof replacement remaining as funds available. There were 96 people that attended the July 8th event, Open farm Day.

Lee House (East Lyme Historical Society) – House open Wednesday through Sunday from 1PM to 4PM. August 12th archeological dig at the Lee House contact the ELHS for a application and to pay the required fee.

Information from Board of Selectmen – Ann Cicchiello said there had not been a meeting so there was no report.

Next Meeting: Meeting is on September 5th, @7PM in Conference Room #1 at the Town Hall.

Adjourn:

Rod McCauley made a motion to adjourn the meeting, second by Nick Menapace. The motion passed unanimously. Benn Bullock closed the meeting at 7:55 PM.

Respectfully submitted,

Steve Marks Hamilton (bb)

For ELHPC Secretary/Clerk

Regular Members: Benn Bullock, Chair; Steve Marks Hamilton, Secretary/Clerk; Mark Christensen; Rod McCauley; Maggi Prokop; Ann Cicchiello; (ex-officio)

Alternate Members: Donna Massung, Carol Gordon; Nick Menapace

