

**EAST LYME WATER & SEWER COMMISSION
REGULAR MEETING
TUESDAY, JULY 25th, 2022 2023
MINUTES**

The East Lyme Water & Sewer Commission held a Regular Meeting on Tuesday, July 25th, 2023. Chairman Seery called the Regular Meeting to order at 7:00 PM.

PRESENT: Kevin Seery, Chairman, Dave Bond, Steve DiGiovanna, Dave Murphy, Ken Roberts, Carol Russell, Roger Spencer, Dave Zoller

ALSO PRESENT: Joe Bragaw, Public Works Director
Ben North, Municipal Utility Engineer
Anne Santoro, Deputy First Selectman

ABSENT: Michelle Williams

RECEIVED FOR RECORD
EAST LYME, CT
2023 AUG - 1 A 10:25
Caulley Williams
TOWN CLERK

1. Call to Order / Pledge of Allegiance

Chairman Seery called the Regular Meeting of the East Lyme Water & Sewer Commission to order at 7:00 PM and led the assembly in the Pledge.

2. Approval of Minutes

- **Regular Meeting Minutes – June 27, 2023**

Mr. Seery called for a motion or any discussion on the Regular Meeting Minutes of June 27, 2023.

****MOTION (1)**

Mr. DiGiovanna moved to approve the Regular Meeting Minutes of June 27, 2023 as presented.

Mr. Zoller seconded the motion.

Vote: 7 – 0 - 1. Motion passed.

Abstained: Mr. Spencer

3. Delegations

Mr. Seery called for delegations.

There were none.

4. Billing Adjustments/Disputes

There were none.

5. Approval of Bills

There were none.

6. Finance Director Report

Mr. Gervais reviewed revenues and expenditures noting that they are working through the remaining purchase orders. (See reports attached to Minutes.)

7. Project Updates

- **Meter Replacement Project - Discussion**

Mr. North reported that in they changed out 222 meters in June for an 82% completion rate.

- **Niantic Pump Station Rehabilitation Project**

Mr. North said that they are moving in the right direction with this project.

▪ **Well 2A Raw Water Transmission Main Project**

Mr. North said that they would be starting this in the next week or so as the piping has been received.

8. Correspondence Log

There were no comments.

9. Chairman's Report

Mr. Seery reported that the bonding meeting went well.

Mr. North noted that the Rte 161 project is progressing and they will be tying Costco in.

Mr. Seery continued that the State will be blasting starting in August and that I-95 will be closed twice a day during those times – while the blasting may only take a short time – any materials that land on the road will have to be cleared before traffic is allowed to move. This will create more traffic than usual throughout town as people try to avoid the I-95 gridlock.

He continued that Celebrate East Lyme Day was a nice event with a good crowd and fireworks at night. Lastly, we had minor issues during the rain events.

Mr. Murphy asked about Rocky Neck.

Mr. Seery & Mr. North said that the production reports show a subtle increase in sewer flow.

10. Discussion and Possible Action on Spinnaker Sewer Maintenance Agreement – FY 23-24

(Mr. Zoller recused himself from this discussion and left the room)

Mr. North explained that he had added 10% to the cost of expenses and that outside contractors will be charged at cost plus 10%.

****MOTION (2)**

Mr. DiGiovanna moved to authorize the Water & Sewer Commission Chairman to execute the Maintenance of Sewer Pump Station Agreement with Spinnaker Association Inc. for FY 2024.

Mr. Murphy seconded the motion.

Vote: 7 – 0 – 0. Motion passed.

(Mr. Zoller rejoined the meeting)

11. Discussion and Possible Action on Charges for Delinquent Interest

Mr. Bragaw said that they are currently at 12% and are looking to tie their interest rate into what the Tax Office uses – which is 18% - which is also the standard rate with the State.

Mr. Seery said that they would have to modify their ordinance to change the rate.

Ms. Russell suggested that they change the ordinance to read that it will follow the State interest rate so that it will automatically change to be consistent with the State.

12. Schedule Dates/Times for Capital, Rate and Sewer Capacity Subcommittees

Mr. North suggested the order of the subcommittees noting that as they are contingent on one another that they should meet in that order. (List attached)

Mr. Spencer said that he would join the Finance Subcommittee.

Ms. Russell noted capacity.

Mr. bond suggested that they not set up to pay for things that they do not need but make sure that they have it available to them when they may need it.

13. Staff Updates

a. Water Department Monthly Report

There were no comments.

b. Sewer Department Monthly Report

There were no comments.

14. Future Agenda Items

There were none.

15. ADJOURNMENT

Mr. Seery called for a motion to adjourn.

****MOTION (3)**

Mr. DiGiovanna moved to adjourn this Regular Meeting of the East Lyme Water & Sewer Commission at 7:37 PM.

Mr. Murphy seconded the motion.

Vote: 8 – 0 – 0. Motion passed.

Respectfully submitted,

Karen Zmitruk,
Recording Secretary



Water and Sewer Commission
July 25, 2023

Kevin Gervais Jr.
Finance Director

W&S Attachment 7/25/23

Overview

- ▶ New Projects and Initiatives
 - ▶ Deputy Finance Director/Purchasing Agent Position filled
 - ▶ NovaTime (Time and Attendance)- NOW LIVE
 - ▶ Purchase Cards (State of CT Purchasing Card Program)- LIVE
 - ▶ MUNIS Implementation (Kickoff meeting on Thursday)
- ▶ Sewer Revenue and Expenditures
 - ▶ See Handouts
- ▶ Water Revenue and Expenditures
 - ▶ See Handouts

Water & Sewer Revenue & Exp FY2023

- ▶ Revenues
 - ▶ See Handout
- ▶ Expenses
 - ▶ Finance Dept. working on Year End Closing Entries
- ▶ Encumbrances
 - ▶ Working through closing remaining Purchase orders

Will report next month after all encumbrances are closed and invoices are processed.

Revenues

Sewer Department		Total	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
06-01-100-600	METERED SEWER SERVICE	\$ 354,421	\$ 29,904	\$ 29,858	\$ 31,440	\$ 33,768	\$ 33,768	\$ 29,435	\$ 32,912	\$ 35,127	\$ 35,369	\$ 28,906	\$ 33,935	\$ -
06-01-100-610	METERED(WATER)SEWER SERVICE	\$ 1,927,214	\$ -	\$ -	\$ -	\$ -	\$ 1,125,150	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 802,064	\$ -
06-01-100-621	DELINQUENT INTEREST(W)	\$ 12,070	\$ 800	\$ 324	\$ 251	\$ 2,035	\$ 1,458	\$ 1,723	\$ 1,812	\$ 1,628	\$ 965	\$ 66	\$ 1,008	\$ -
06-05-100-042	MISC ADM FEE	\$ 80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80	\$ -	\$ -	\$ -	\$ -
06-05-100-043	Inspection Fees(Billed)	\$ 7,038	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,038	\$ -	\$ -	\$ -
06-05-100-044	Maintenance Fees	\$ 8,217	\$ 608	\$ 608	\$ 608	\$ 608	\$ 906	\$ 983	\$ 708	\$ 608	\$ 608	\$ -	\$ 753	\$ 1,216
06-05-100-550	PERMITS	\$ 2,505	\$ 250	\$ -	\$ 125	\$ -	\$ -	\$ -	\$ -	\$ 150	\$ 1,280	\$ 550	\$ 150	\$ -
06-08-800-809	MISCELLANEOUS	\$ 950	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 450	\$ -	\$ -	\$ -	\$ -
06-08-800-810	OPERATING TRANSFERS IN	\$ 227,329	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 67,329	\$ -	\$ -	\$ -	\$ 160,000
		\$ 2,552,265	\$ 32,363	\$ 31,115	\$ 32,675	\$ 1,252	\$ 541,379	\$ 377,400	\$ 260,260	\$ 152,883	\$ 65,102	\$ 52,197	\$ 217,352	\$ 788,287
	Budget:	\$ 2,479,498												103%
	Revenue Shortfall (Overage)	\$ (72,767)												*

Water Department		Total	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
07-01-100-400	METERED WATER SERVICE	\$ 3,469,531	\$ 17,622	\$ 19,857	\$ 21,577	\$ 20,195	\$ 1,806,829	\$ 20,577	\$ 18,976	\$ 18,865	\$ 17,029	\$ 19,513	\$ 1,444,125	\$ 44,367
07-01-100-404	DELQ INT-WATER SERVICE	\$ 22,285	\$ 641	\$ 574	\$ 241	\$ 3,996	\$ 2,856	\$ 2,425	\$ 2,915	\$ 3,102	\$ 1,872	\$ 169	\$ 1,361	\$ 2,133
07-01-100-602	SEWER SVC RECEIPTS DUE SEWER	\$ 154	\$ (125)	\$ -	\$ (125)	\$ -	\$ -	\$ -	\$ -	\$ (150)	\$ -	\$ -	\$ -	\$ 554
07-02-200-401	BENEFIT CHARGES	\$ 18,800	\$ 4,250	\$ -	\$ 1,150	\$ 3,600	\$ 3,500	\$ 4,700	\$ 750	\$ 850	\$ -	\$ -	\$ -	\$ -
07-02-200-403	LIEN FEES-ASSMT/CONNECTIONS	\$ 24	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24	\$ -	\$ -	\$ -	\$ -	\$ -
07-02-200-404	DELQ INTEREST-ASMTS/CONN	\$ 444	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 444	\$ -	\$ -	\$ -	\$ -	\$ -
07-02-200-405	CONNECTION CHARGES	\$ 16,929	\$ -	\$ -	\$ 7,000	\$ 3,500	\$ -	\$ -	\$ 6,429	\$ -	\$ -	\$ -	\$ -	\$ -
07-02-200-407	Sewer Portion of Meters	\$ 80,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,500
07-03-300-471	SALE OF METERS/HYDRANTS	\$ 4,692	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,692	\$ -	\$ -	\$ -
07-05-100-462	PRIVATE HYDRANT FEES	\$ 41,525	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41,525	\$ -	\$ -	\$ -	\$ -	\$ -
07-05-100-463	TOWN FIRE HYDRANT PROTECTION	\$ 57,365	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 57,365	\$ -	\$ -	\$ -	\$ -	\$ -
07-05-100-471	MISC/TURN OFF-ON/ADM FEES	\$ 25,955	\$ 793	\$ 465	\$ 629	\$ 1,092	\$ 749	\$ 504	\$ 250	\$ 190	\$ 959	\$ 620	\$ 18,054	\$ 1,650
07-08-800-472	LEASE/RENTAL	\$ 60,519	\$ 1,749	\$ -	\$ 13,381	\$ -	\$ -	\$ 15,130	\$ 5,043	\$ -	\$ 10,086	\$ -	\$ 10,086	\$ 5,043
07-08-800-801	Miscellaneous Revenue	\$ 5	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5	\$ -
		\$ 3,798,727	\$ 24,929	\$ 20,895	\$ 43,852	\$ 32,383	\$ 1,815,934	\$ 43,335	\$ 133,721	\$ 22,857	\$ 34,639	\$ 20,302	\$ 1,475,631	\$ 134,247
	Budget:	\$ 4,113,081												92%
	Revenue Shortfall (Overage)	\$ 314,354												*

July 25, 2023
06:52 PM

Town of East Lyme
2023 Detail Expenditure Year Analysis

Range of Accounts: 06- - - - to 07-99-999-999-999

Include Cap Accounts: Yes
Skip Zero Activity: Yes

As Of: 07/25/23

Expense

NOTE: This report includes ONLY activity originally Budgeted/Charged to Budget Year 3.
Prior Year Budgeted/Encumbered/Payable amounts rolled to Budget Year 3 have been EXCLUDED.

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
06-00-000-000-000	SEWER DEPARTMENT							
06-01-114-000-000	OPERATIONS, MAINTENANCE AND AD							
06-01-114-100-121	FICA/Medicare	42,500.00	0.00	0.00	43,423.68	0.00	923.68-	102
06-01-200-000-000	EQUIPMENT							
06-01-200-100-007	Vehicle - Lease Payment	28,558.00	0.00	0.00	27,060.12	0.00	1,497.88	95
06-01-300-000-000	OPERATION & MAINTENANCE							
06-01-300-100-000	OPER & MAINT PAY AND BENEFITS							
06-01-300-100-101	SALARIES & WAGES	306,900.00	0.00	0.00	317,855.19	0.00	10,955.19-	104
06-01-300-100-102	Field OT	58,300.00	0.00	0.00	49,898.39	0.00	8,401.61	86
06-01-300-100-122	PERSONNEL BENEFITS	151,600.00	24,176.15-	115,211.84	46,455.75-	0.00	58,667.76	54
06-01-300-500-000	OPERATIONS & MAINTENANCE EXPEN							
06-01-300-610-210	TREATMENT PLANT & SYSTEM FEE	955,200.00	18,407.99-	0.00	936,792.01	0.00	0.00	100
06-01-300-610-215	MAINTENANCE OF PUMP STA EQUIP	80,000.00	0.00	14,834.54	65,165.46	0.00	0.00	100
06-01-300-610-217	Maintenance of Wet Wells	55,000.00	0.00	0.00	55,000.00	0.00	0.00	100
06-01-300-610-220	MAINTENANCE OF SYSTEM	11,000.00	0.00	961.29	10,038.71	0.00	0.00	100
06-01-300-610-221	Infiltration/Inflow Improvements	1,000.00	1,000.00-	0.00	0.00	0.00	0.00	0
06-01-300-610-225	MATERIALS & SUPPLIES	10,500.00	0.00	3,386.81	7,113.19	0.00	0.00	100
06-01-300-610-230	UTILITIES	162,000.00	19,592.67-	0.00	142,407.33	0.00	0.00	100
06-01-300-610-231	Telephones	5,900.00	1,070.39-	0.00	4,829.61	0.00	0.00	100
06-01-300-610-235	FUEL OIL AND GASOLINE	28,800.00	2,043.24-	0.00	26,756.76	0.00	0.00	100
06-01-300-610-240	CHEMICALS	124,400.00	2,544.06	0.00	126,944.06	0.00	0.00	100
06-01-300-610-250	O&M EXPENSE	15,140.00	3,593.03-	346.00	11,200.97	0.00	0.00	100
06-01-300-610-260	MAINTENANCE OF VEHICLES	8,500.00	780.97-	0.00	7,719.03	0.00	0.00	100
06-01-400-000-000	ADMINISTRATION PAY AND BENEFIT							
06-01-400-100-101	SALARIES & WAGES	189,600.00	2,437.34	0.00	196,069.63	0.00	4,032.29-	102
06-01-400-200-000	ADMINISTRATION GENERAL							
06-01-400-200-140	LEGAL & ACCOUNTING	20,300.00	3,000.00-	918.50	16,631.50	0.00	250.00-	101
06-01-400-200-210	OUTSIDE SERVICES	21,600.00	0.00	1,480.79	20,119.21	0.00	0.00	100
06-01-400-200-290	INSURANCE P,D&L	38,800.00	1,067.64-	0.00	37,732.36	0.00	0.00	100
06-01-400-300-243	PROFESSIONAL DEVELOPMENT	1,200.00	391.56-	0.00	808.44	0.00	0.00	100

WES Attachment 7/25/23 CSU rec to 8/14

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
06-01-400-300-320	SUPPLIES & MISCELLANEOUS	2,200.00	909.71-	408.04	882.25	0.00	0.00	100
06-01-500-500-000	CAPITAL REPLACEMENT/IMPROVEMEN							
06-01-500-500-330	NEW SERVICES/PROJECTS	80,500.00	0.00	0.00	80,500.00	0.00	0.00	100
06-01-600-600-000	OPERATING RESERVE							
06-01-600-600-400	CONTINGENCY	50,000.00	4,010.71-	17,595.67	28,276.82	0.00	116.80	100
06-01-800-800-801	OTO - Operating Transfer Out	30,000.00	77,500.00	0.00	0.00	0.00	107,500.00	0
Fund: 06	SEWER DEPARTMENT Budgeted Total	2,479,498.00	2,437.34	155,143.48	2,166,768.97	0.00	160,022.89	94
Fund: 06	SEWER DEPARTMENT Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0.00	0
Fund: 06	SEWER DEPARTMENT Total	2,479,498.00	2,437.34	155,143.48	2,166,768.97	0.00	160,022.89	94
07-00-000-000-000	WATER DEPARTMENT							
07-01-114-100-121	FICA/MEDICARE	88,548.00	5,800.00-	0.00	82,419.27	0.00	328.73	100
07-01-300-000-000	SALARIES, WAGES & BENEFITS							
07-01-300-200-201	BONDS/PRINCIPAL	765,127.00	0.00	0.00	765,127.39	0.00	0.39-	100
07-01-300-200-202	Meter Replacement Project Bonds	120,000.00	43,150.43	325.06	162,624.73	0.00	200.64	100
07-01-300-340-000	NEW SERVICES							
07-01-300-340-345	NEW SERVICES	8,000.00	725.00-	0.00	7,275.00	0.00	0.00	100
07-01-300-340-346	NEW METERS	2,500.00	1,573.60	0.00	4,073.60	0.00	0.00	100
07-01-300-390-000	EQUIPMENT							
07-01-300-390-394	TOOLS & EQUIPMENT	9,000.00	449.94	200.00	9,249.94	0.00	0.00	100
07-01-300-390-397	COMMUNICATIONS EQUIPMENT	8,500.00	402.53-	801.23	7,296.24	0.00	0.00	100
07-01-300-400-427	BONDS INTEREST	254,449.00	0.00	0.00	254,449.13	0.00	0.13-	100
07-01-300-500-520	OPERATING TRANSFERS OUT	67,329.00	0.00	0.00	67,329.00	0.00	0.00	100
07-01-300-500-521	OTO - Sewer Assessment Fund	35,000.00	0.00	0.00	35,000.00	0.00	0.00	100
07-01-300-610-000	SOURCE OF SUPPLY MAINTENANCE E							
07-01-300-610-614	MAINTENANCE OF WELLS	84,300.00	16,745.90	24,945.00	76,084.07	183.17	16.83	100
07-01-300-620-000	PUMPING OPERATION EXP							
07-01-300-620-622	Fuels	38,900.00	5,000.00	0.00	43,398.37	0.00	501.63	99
07-01-300-620-623	Electricity	310,000.00	15,000.00-	0.00	259,195.22	0.00	35,804.78	88
07-01-300-630-000	PUMPING MAINTENANCE EXP							
07-01-300-630-631	MAINTENANCE OF PUMPING STATION	40,000.00	12,500.00-	17.24	27,482.76	0.00	0.00	100

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
07-01-300-640-000	WATER TREATMENT EXP							
07-01-300-640-641	CHEMICALS	403,000.00	20,083.05	0.23	423,082.82	3,728.00	0.00	100
07-01-300-660-000	TRANSMISSION & DISTRIBUTION EX							
07-01-300-660-665	MISC MAPS & RECORDS	2,900.00	751.74-	960.00	1,188.26	0.00	0.00	100
07-01-300-660-666	Safety Equip/Training	17,500.00	3,188.90-	500.00	13,811.10	0.00	0.00	100
07-01-300-670-000	TRANSPORTATION & DIST MAINT EX							
07-01-300-670-671	MAINTENANCE OF O & M	15,140.00	3,043.86-	839.77	11,256.37	0.00	0.00	100
07-01-300-670-673	MAINT OF TRANSMISSION & DISTR	88,000.00	36,586.23	1,046.72	123,488.95	0.00	50.56	100
07-01-300-670-677	MAINTENANCE OF HYDRANTS	2,000.00	410.50-	0.00	1,589.50	0.00	0.00	100
07-01-300-900-000	CUSTOMER ACCOUNTS EXP							
07-01-300-900-903	CUSTOMER RECORDS & COLLECTION	46,000.00	7,000.00-	2,248.55	36,751.45	0.00	0.00	100
07-01-300-920-201	ADMINISTRATIVE ASSISTANT SALAR	71,600.00	1,000.00-	0.00	71,917.26	0.00	1,317.26-	102
07-01-300-920-202	PW & FINANCE DIR, UTL ENG-SALA	231,800.00	2,562.65-	0.00	229,784.98	0.00	547.63-	100
07-01-300-920-204	FIELD PERSONNEL SALARIES	597,500.00	33,000.00	0.00	630,955.47	0.00	455.47-	100
07-01-300-920-205	Field Personnel Salaries OT	85,300.00	3,000.00	0.00	85,593.92	0.00	2,706.08	97
07-01-300-920-206	Meter Installers - Temporary	170,560.00	84,810.55-	0.00	84,573.95	0.00	1,175.50	99
07-01-300-920-210	OFFICE SUPPLIES & MISC	2,200.00	535.12-	263.76	1,401.12	0.00	0.00	100
07-01-300-920-220	Interconnection	102,900.00	5,242.88	0.00	108,142.88	0.00	0.00	100
07-01-300-920-230	OUTSIDE SERVICES	87,500.00	7,870.30	13,063.75	82,306.55	2,518.75	0.00	100
07-01-300-920-240	INSURANCE - PROPERTY	26,400.00	279.56-	0.00	26,120.44	0.00	0.00	100
07-01-300-920-260	EMPLOYEE BENEFITS & PENSIONS	318,100.00	6,500.00-	0.00	31,968.00	0.00	279,632.00	10
07-01-300-930-321	VEHICLE EXPENSE	14,000.00	6,133.11-	0.00	7,866.89	0.00	0.00	100
07-01-300-930-323	Vehicle Acquisitio Payments	74,028.00	1,180.98-	0.00	71,119.84	0.00	1,727.18	98
07-01-300-930-325	Capitol Projects	10,000.00	10,000.00-	0.00	0.00	0.00	0.00	0
07-01-300-930-326	DOT Exit 74 Project Hydraulic Model	9,000.00	0.00	0.00	10.00	0.00	8,990.00	0
07-01-300-930-999	CONTINGENCY	120,000.00	8,440.48-	12,695.57	98,758.84	0.00	105.11	100
07-98-100-000-001	Refund of Revenues	0.00	0.00	0.00	6,148.68	0.00	6,148.68-	0
Fund: 07	WATER DEPARTMENT Budgeted Total	4,327,081.00	2,437.35	57,906.88	3,942,693.31	6,429.92	328,918.16	92
Fund: 07	WATER DEPARTMENT Non-Budgeted Total	0.00	0.00	0.00	6,148.68	0.00	6,148.68-	0
Fund: 07	WATER DEPARTMENT Total	4,327,081.00	2,437.35	57,906.88	3,948,841.99	6,429.92	322,769.48	93
Final Budgeted		6,806,579.00	4,874.69	213,050.36	6,109,462.28	6,429.92	488,941.05	93
Final Non-Budgeted		0.00	0.00	0.00	6,148.68	0.00	6,148.68-	0
Final Total		6,806,579.00	4,874.69	213,050.36	6,115,610.96	6,429.92	482,792.37	93

To: Water and Sewer Commission

From: Ben North – Chief Operating Officer

CC: Kevin Seery – First Selectman/Chairman of W&S Commission
Joe Bragaw – Director of Public Works
Kevin Gervais – Director of Finance
Matt Garneau – Utility Engineer

Date: Water and Sewer Commission Meeting 7/25/23

Subject: Topics of Discussion for Subcommittees

Finance Subcommittee

- Make Recommendations on Water And Sewer Rates for FY2024
- Implementation of Irrigation Sub Metering
- Sewer Revenue Impacts from Sub Metering
- Linebacker Leak Detection Insurance

Capital Projects Subcommittee

- Review 10 Year CIP for W&S Projects and Provide Input
- Discussion on Bonding Strategy

Sewer Capacity Subcommittee

- Review Historical Sewer Capacity Documentation and Agreements with Towns and State
 - i) NL, WTPD, EL (Tritown) Agreement
 - ii) 2007 Fuss and O'Neill Capacity Report
 - iii) Point O Woods Agreement
 - iv) 2006 DEEP Consent Order Memo
- Determine Best Strategy to Increase Capacity
- Discuss Inflow and Infiltration Project / Policies

W+S Attachment 7/25/23