

East Lyme Historic Properties Commission Minutes

East Lyme Town Hall – Conference Room #1

July 11, 2023 Meetings Minutes

RECEIVED FOR RECORD
EAST LYME, CT

2023 AUG -7 A 8:20

Caia Hill
TOWN CLERK

Members Present: Benn Bullock, Steve Marks-Hamilton, Mark Christensen, Nick Menapace, Donna Massung, Ann Cicchiello (ex-officio)

Members Absent: Rod McCauley, Maggi Prokop, Carol Gordon

Guest: Jan Lorfan

Open Meeting: Benn Bullock called the meeting to order at 7:08 PM and opened with the Pledge of Allegiance. Been seated Donna Massung as a regular member for the meeting to be able to have a quorum.

Additions to Agenda: 344 Main Street house visit prior to demolition

Public Delegations: None

Approval of Meeting Minutes:

June 6, 2023 Meeting Minutes: Mark Christensen made motion to accept the April 4th minutes, Donna Massung 2nd' the motion. The June 6th meeting minutes were accepted unanimously.

Correspondence: None

Old Business:

- a) Grant for Samuel Smith House, architectural company for the structural inspection has been selected, Christopher Williams Architects out of New Haven, CT. The cost of \$15,990 will be covered by the state with a \$20,000 grant at no cost to the town. The inspection and report will take 21 weeks with a completion in December of this year.
- b) Discussion of volunteer flyer. Nick presented the revised volunteer poster he created which has the links to the houses and town website. Nick agreed to make the changes discussed which were adding a contact name to Brookside Farm Museum and the Historic Cemetery Association and send out to the commission members. Nick will then send the flyer to be posted on the Town Website and for distribution. Discussed having presentations from the houses at the Senior Center during their luncheons which are held once a month.
- c) Circ House Signs – Steve stated that the program is ongoing.

- d) **Demolition Permit Delay Ordinance:** A state referenced ordinance needs to be added or attached to the existing East Lyme Demolition Permit so a structure cannot just be arbitrarily demolished without being investigated. Ann Cicchiello has agreed to bring it before the Board of Selectmen for action. Benn Bullock agreed to making a presentation for the selectmen if needed for clarification.

New Business:

- a) Documentation and picture taking at 344 Main Street prior to demolition. Email that was sent out for interest and a prospective date of the viewing received no responses. Benn notified Ann Cicchiello that the walkthrough was not needed since she had made contact with the contractor
- b) Commission monthly meeting will continue to be at the Town Hall on the published dates and room location.

Reports:

Brookside Farm Museum – Received a CT Humanities grant to evaluate and make reconditions for keeping their collection of period appropriate items. They have an event on August 20th, September 23rd, October 21st (Stories & Smores) & December 10th Holiday Open House.

Historic East Lyme Cemetery Association – No report

Samuel Smith Farmstead – Open Farm Day on July 8th – 96 visitors attended. Trying to locate a volunteer or volunteers for Hearth Cooking Demonstrations. House and Barn open on Saturday's 1PM to 3PM Memorial Day to Labor Day. State required structural required and funded structural inspection will start in July. August 19th there will be a Revolutionary Area Encampment by the Lebanon Towne Militia from 10AM to 3PM. Barn siding replacement was completed on July 6th, roof replacement remaining as funds available. Received a CT Humanities no match grant for "CT Summer at the Museum Program".

Lee House (East Lyme Historical Society) – House open Wednesday through Sunday from 1PM to 4PM. August 12th archeological dig at the Lee House. Tree work/cutting is ongoing and planting of new shrubs.

Information from Board of Selectmen – Charter Revision Committee recommendations will be on a referendum; prior they will be sent out to all households in East Lyme so they can be reviewed. The town now has a "Blight Officer". Looking for a sub-committee for Short Time Rental (STR) ordinance development.

August Meeting: Meeting is on August 1st, @7PM in Conference Room #1 at the Town Hall.

Adjourn:

Mark Christensen made a motion to adjourn the meeting, second by Donna Massung. The motion passed unanimously. Benn Bullock closed the meeting at 8:20 PM.

Respectfully submitted,

Steve Marks Hamilton (bb)

For ELHPC Secretary/Clerk

Regular Members: Benn Bullock, Chair; Steve Marks Hamilton, Secretary/Clerk; Mark Christensen; Rod McCauley; Maggi Prokop; Ann Cicchiello; (ex-officio)

Alternate Members: Donna Massung, Carol Gordon; Nick Menapace

