

**EAST LYME WATER & SEWER COMMISSION
REGULAR MEETING
TUESDAY, MAY 23rd, 2023
MINUTES**

The East Lyme Water & Sewer Commission held a Regular Meeting on Tuesday, May 23, 2023. Acting Chairperson Santoro called the Regular Meeting to order at 7:02 PM.

PRESENT: Anne Santoro, Acting Chairperson, Steve DiGiovanna, Dave Murphy, Roger Spencer, Dave Bond, Carol Russell, Dave Zoller, Ken Roberts

ALSO PRESENT: Attorney Mark Zamarka, Town Counsel
Joe Bragaw, Public Works Director
Ben North, Municipal Utility Engineer
Kevin Gervais, Finance Director

ABSENT: Kevin Seery, Chairman

1. Call to Order / Pledge of Allegiance

Acting Chairperson Santoro called the Regular Meeting of the East Lyme Water & Sewer Commission to order at 7:02 PM. The Pledge was observed.

2. Approval of Minutes

▪ **Regular Meeting Minutes – April 25, 2023**

Mr. Santoro called for a motion or any discussion on the Regular Meeting Minutes of April 25, 2023.

****MOTION (1)**

Mr. DiGiovanna moved to approve the Regular Meeting Minutes of April 25, 2023 as presented.

Mr. Zoller seconded the motion.

Vote: 8 – 0 - 0. Motion passed.

▪ **Public Hearing Minutes – April 25, 2023**

Mr. Santoro called for a motion or any discussion on the Public Hearing Minutes of April 25, 2023.

****MOTION (2)**

Mr. DiGiovanna moved to approve the Public Hearing Minutes of April 25, 2023 as presented.

Mr. Spencer seconded the motion.

Vote: 8 – 0 - 0. Motion passed.

3. Delegations

Ms. Santoro called for delegations.

There were none.

4. Consider Adoption of Proposed Supplemental Sewer Assessments

Ms. Santoro said that she would open this for discussion with respect to the three items that had been brought up previously. First - 159 Boston Post Road

Mr. North explained that the Church originally owned it and at that time was assessed the \$7838.89. It was then reassessed when it was turned into retail space with the five (5) apartments on top. In dealing with vacant property they use three (3) as a start and with the five residential units added to that it

RECEIVED FOR RECORD
EAST LYME, CT
2023 JUN -1 A 10:19
Cecilia M. Santoro
TOWN CLERK

equals the eight (8) units. That is figured and then they credit back the \$7838.89 and come up with the \$40,783.14.

Joe Fatone, partner of Mr. Marku for 159 Boston Post Road spoke from the audience and presented a paper to the Commissioners.

Ms. Santoro said that she would have it listed as Correspondence as the Public Hearing had been closed at the previous meeting.

Attorney Zamarka said that no further information could be accepted once the Public Hearing was closed.

Mr. DiGiovanna asked Mr. North if he had spoken with them on how this figure was arrived at. Mr. North said that it was discussed as to how the assessment was arrived at and that the last assessment that he was aware of was for the Church. They had credited for that assessment. Discussion ensued on how fees are assessed.

Mr. Spencer said that they are getting off the track from where they are supposed to be and that the time for any other information to be presented was at the Public Hearing. They need to work on voting on the current assessment(s).

Addabbo Property – Industrial Park Road

Mr. North said that this was broken off of another lot. It was treated as vacant land straight up – a total of 5 units – land value and acreage. #26 was in 1990 and the difference is the CPI – this was completed in 2016.

Mr. Bond asked Mr. Zamarka if they vote on all of these assessments together – what the avenue for dispute is.

Mr. Zamarka said that they could appeal to the Superior Court.

Mr. North noted that there is nothing that provides credit for a sewer lateral.

York - 94 Old Black Point Road

Mr. North explained that this was a subdivision off of the existing lot (the lot was subsequently subdivided)

Mr. Spencer said that the assessment was at the rate of the other assessments in the area.

Mr. Roberts noted that while he hears the discussions that he has to say that Mr. North has acted in accordance with the regulations.

Attorney Zamarka said that what has been done in the past is that the assessments have not changed – the interest rate may have been changed a bit and the length of time in which to pay increased but not the assessments.

Mr. Spencer said that he certainly does not think that it is fair for all the people who have paid such as Pine Grove and others where the calculations are much higher than what is being discussed for the fees here. Further he said that he does not agree with adjusting the fees at all and some of these have used the benefit for many years and have paid nothing for all of those years.

Mr. DiGiovanna said that this is how it is calculated and that is what it is and he does not feel that it should be adjusted.

Mr. Zamarka noted that this runs with the land records.

Ms. Santoro asked if they were ready to make a motion -

****MOTION (3)**

Mr. Bond moved the RESOLUTION relative to a supplemental assessment of benefits pursuant to the resolution adopted by the East Lyme Water and Sewer Commission on August 27, 1991, as amended on March 24, 1992 (hereinafter the "**Resolution**"), in connection with various properties located in the Town of East Lyme, Connecticut, establishing the due date of said assessments, providing for installment payments of assessments and interest thereon:

WHEREAS, the East Lyme Water and Sewer Commission, the statutory municipal Water Pollution Control Authority existing under the laws of the State of Connecticut within and for the Town of East Lyme, has heretofore adopted a Resolution relative to the assessment of benefits for public sanitary collection sewers installed in the Town of East Lyme; and

WHEREAS, said Resolution provides that structures constructed or expanded after the adoption of the Resolution are to be assessed in accordance with the terms of said Resolution; and

WHEREAS, certain of the properties hereinafter specified contain structures which were constructed or expanded after the adoption of the Resolution, and all properties hereinafter specified are benefitted by the sanitary sewer system; and

WHEREAS, certain of the properties hereinafter specified should have been included in the Resolution, but due to inadvertence, were not; and

WHEREAS, it is the intention to levy supplemental assessments upon said properties in accordance with Section 7-249 of the Connecticut General Statutes and the Resolution.

NOW THEREFORE, BE IT RESOLVED by the East Lyme Water and Sewer Commission as follows:

1. The owners, properties and the amounts of the assessments hereby levied upon said properties are as follows:

OWNER	Acct #	#	Address	Map	Lot	Units	Assessment
159 Boston Post Rd LLC	007706	159	Boston Post Rd	31.1	32	8	\$40,783.14
Nehantic Partners	007811	277R	West Main St	9.0	19	57	\$242,395.00
Addabbo Enterprises LLC	009891	28	Industrial Park Rd	26.1	28-1	5	\$52,506.13
Integrity Properties Group LLC	009861	105A	East Pattagansett Rd	16.2	80-1	1	\$7,838.89
DJE Properties LLC	10001	87-89	East Pattagansett Rd	16.4	31.1	2	\$11,758.34
Carol G York	10004	94	Old Black Point Rd	8.3	132.-1	1	\$7,838.89
185 Main LLC	10030	185	Main St # 201	12.1	79	1	\$5,879.17
Christine Seitz	10031	185	Main St # 202	12.1	79	1	\$5,879.17
185 Main LLC	10032	185	Main St # 203	12.1	79	1	\$5,879.17
Monica Deffley	10033	185	Main St # 204	12.1	79	1	\$5,879.17
The Heidi Howard Living Trust	10034	185	Main St # 205	12.1	79	1	\$5,879.17
Steven Yin Wei Living Trust	10035	185	Main St # 206	12.1	79	1	\$5,879.17
185 Main LLC	10036	185	Main St # 207	12.1	79	1	\$5,879.17
Matthew and Caroline O'Connell	10037	185	Main St # 301	12.1	79	1	\$5,879.17
185 Main LLC	10038	185	Main St # 302	12.1	79	1	\$5,879.17
185 Main LLC	10039	185	Main St # 303	12.1	79	1	\$5,879.17
Stephen Larcen and Susan Graham	10040	185	Main St # 304	12.1	79	1	\$5,879.17
185 Main LLC	10041	185	Main St # 305	12.1	79	1	\$5,879.17

2. That the assessments set forth in Paragraph 1 hereof shall be due and payable on **July 1, 2023**. The owner(s) of any assessed property may elect to pay the entire amount of the assessment in

full on or before the date that it is due and payable without interest, or may elect to pay said assessment by installment payments made in accordance with paragraph 3 hereof.

3. If the election is made to pay said assessment by installment payments, installment payments of the assessment for each property shall be made in substantially equal annual installments, the first installment to be due and payable **July 1, 2023**, and each subsequent payment of an installment to be due and payable on or before **March 1st** of each year, and the final payment shall be due and payable no later than **July 1, 2038**. Payments shall be made payable to the order of the Treasurer of the Town of East Lyme. Notice of installment payments will be recorded on the East Lyme land records as provided by the Connecticut General Statutes.

Notwithstanding any other provision herein, if any portion of any installment, including accrued interest, has not been paid by the first anniversary date after such installment was due and payable, then the entire principal sum of the assessment, together with all accrued interest, shall become due and payable.

4. That interest at the rate of **five percent (5%)** per annum on the unpaid balance of the assessment shall be due and payable at the time of the payment of each installment provided for in paragraph 3 above. Any person may pay an installment or installments for which he is liable at any time prior to the due date thereof.

5. That the assessment or any installment thereof, if not paid within thirty (30) days after the due date, shall be delinquent and shall be subject to interest from such due date at the rate and in the manner set forth in the Connecticut General Statutes for delinquent property taxes.

6. That each installment of interest shall be collectible as part of such assessment.

7. That any delinquent assessment or delinquent installment of any assessment and any interest due thereon shall constitute a lien against the real estate against which the assessment was levied from the date such levy became due. Each such lien may be continued, recorded and released in the manner provided by the Connecticut General Statutes for continuing, recording, and releasing real property tax liens. Each such lien shall take precedence over all other liens and encumbrances except taxes and may be foreclosed in same manner as real property taxes.

8. That these supplemental assessments are in addition to sewer benefit assessments previously levied against these properties.

BE IT FURTHER RESOLVED, that the assessments of benefits stated herein and in the public record of the Water and Sewer Commission of the Town of East Lyme should be deemed duly and legally made. Notice shall be published listing the proposed properties against which benefits have been assessed, with the amount to be paid by the Owner(s) and a notice of the date when assessments become due and payable. A copy of the assessment of benefits shall be mailed to the Owner(s) of each property affected thereby in accordance with the Connecticut General Statutes.

Mr. Spencer seconded the motion.

Vote: 8 – 0 – 0. Motion passed.

Mr. Spencer suggested that they look into tweaking the information on how this is dealt with for the future to make for a better process.

5. Billing Adjustments/Disputes

- **East Lyme Community Center**

Mr. Bragaw explained that the chiller line that runs underground between the Community Center Building and the chiller was leaking. No adjustment to water usage is being requested – only relief on the sewer section as the water did not enter the sewer system.

****MOTION (4)**

Mr. DiGiovanna moved to make an adjustment in the bill for the East Lyme Community Center in the amount of \$1,149.15 as the nothing had gone into the sewer system.

Mr. Murphy seconded the motion.

Vote: 8 – 0 – 0. Motion passed

▪ **Niantic Cinema – 279 Main Street.**

This item tabled until the next meeting pending more information.

6. Approval of Bills

There were none.

7. Finance Director Report

Mr. Gervais presented his PowerPoint report with the supporting documentation. (See attached)

He noted that in November of 2024 that the electric contract would be up and also they had earned \$82,000 in interest on the sewer assessment account.

8. Project Updates

▪ **Meter Replacement Project**

Mr. North reported that 182 meters had been installed and that they were at 76%.

▪ **Boston Post Road Tank Rehab Project**

Mr. North reported that the tank was filled and is not off-line. It looks good and they hope to have it back on-line by the end of the week. They realized a savings of around \$170,000.

▪ **Niantic Pump Station Rehab Project**

Mr. North said that this was in the design phase and that they have purchased some of the items they will need. They did some work 4 to 5 years ago but still have the two (2) older pumps. They plan on some work this summer.

9. Correspondence Log

Attorney Zamarka noted the letter from Mr. Russo's Attorney. He said that they will work on it and draft a response.

10. Chairman's Report

Ms. Santoro reported that at the referendum 62% were in favor and that twice as many people voted as had last year.

Also – the Charter Revision Committee will hold a Public Hearing on June 6 on their draft report and on the June 21st it will go before the Board of Selectmen.

Town Hall Hours will be changing effective July 10, 2023 – Monday – Thursday – 8AM to 5PM and Fridays 8 AM to 11:30 AM.

She gave a shout out to the ELPD who were awarded Level I and Level II accreditation.

There will be a Memorial Day Parade and Vigil the evening before.

Visit the website for the I-95 updates.

Mr. North noted that the water line relocation was being done in Flanders.

11. Staff Updates

a. Water Department Monthly Report

Mr. North noted that water production was down slightly but we are in good shape.

b. Sewer Department Monthly Report

There were no comments.

12. Future Agenda Items

- Homeowner Water Line Leak Insurance

Mr. Spencer asked how this would be done.

Mr. Bragaw said that we could do it or there are companies out there that do it and would give us a percentage.

- Irrigation Sub-metering Policy

Ms. Santoro suggested that they discuss setting up three subcommittees – not necessarily all at the same time with three people on them – and that they think about what they might want to be on

For:

- The Sub-metering and rates
- Sewer Capacity (potential additional)
- Capital Projects for Water & Sewer

13. ADJOURNMENT

Ms. Santoro called for a motion to adjourn.

****MOTION (5)**

Mr. DiGiovanna moved to adjourn this Regular Meeting of the East Lyme Water & Sewer Commission at 8:39 PM.

Mr. Zoller seconded the motion.

Vote: 8 – 0 – 0. Motion passed.

Respectfully submitted,

Karen Zmitruk,
Recording Secretary



Water and Sewer Commission May 23, 2023

Kevin Gervais Jr.
Finance Director

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Overview

- ▶ **New Projects and Initiatives**
 - ▶ Deputy Finance Director/Purchasing Agent Position filled
 - ▶ NovaTime (Time and Attendance)- NOW LIVE
 - ▶ Purchase Cards (State of CT Purchasing Card Program)- LIVE
 - ▶ MUNIS Implementation (Kickoff meeting on Thursday)
- ▶ Sewer Revenue and Expenditures
- ▶ Water Revenue and Expenditures

▶ 2

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Attachment W&S 5/23/23 Finance Report

Sewer Revenue & Expenditures

- ▶ Revenues
 - ▶ FY22: Through April 30: \$1,350,969 or 59.79% collected
 - ▶ Budgeted amount: \$2,259,342
 - ▶ FY23: Through April 30: \$1,476,270 or 59.54% collected
 - ▶ Budgeted amount: \$2,479,498
- ▶ Expenses/Encumbrances
 - ▶ Encumbrances total: \$546,586
 - ▶ \$265k encumbered for Treatment Plant and System Fee
 - ▶ Expenditures total: \$1,580,328
 - ▶ Cost Drivers
 - Treatment Plant: \$649k
 - Utilities: \$111k
 - Chemicals: \$110k

More to report after next month's revenue collection

▶ 3

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Water Revenue & Expenditures

- ▶ Revenues
 - ▶ FY22: Through April 30: \$1,350,969 or 59.79% collected
 - ▶ Budgeted amount: \$2,259,342
 - ▶ FY23: Through April 30: \$1,476,270 or 59.54% collected
 - ▶ Budgeted amount: \$2,479,498
- ▶ Expenses
 - ▶ Encumbrances total: \$214,355
 - ▶ Expenditures total: \$3,196,173
 - ▶ Cost Drivers:
 - Bond Principal \$725kk
 - Bond Interest: \$238k
 - Chemicals: \$322k

More to report after next month's revenue collection

▶ 4

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Town of East Lyme
 Water and Sewer Commission
 Revenues by Month- May Meeting

Sewer Department Monthly Revenues

Account No	Description	Total	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
06-01-100-600	METERED SEWER SERVICE	\$ 256,061	\$ 29,904	\$ 29,858	\$ 31,440	\$ 33,768	\$ 33,768	\$ 29,435	\$ 32,912	\$ 35,127	\$ (150)	\$ -
06-01-100-610	METERED(WATER)SEWER SERVICE	\$ 1,125,150	\$ -	\$ -	\$ -	\$ -	\$ 1,125,150	\$ -	\$ -	\$ -	\$ -	\$ -
06-01-100-621	DELINQUENT INTEREST(W)	\$ 11,061	\$ 800	\$ 324	\$ 251	\$ 2,035	\$ 1,458	\$ 1,723	\$ 1,812	\$ 1,628	\$ 965	\$ 66
06-05-100-042	MISC ADM FEE	\$ 80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80	\$ -	\$ -
06-05-100-043	Inspection Fees(Billed)	\$ 7,038	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,038	\$ -
06-05-100-044	Maintenance Fees	\$ 6,247	\$ 608	\$ 608	\$ 608	\$ 608	\$ 906	\$ 983	\$ 708	\$ 608	\$ 608	\$ -
06-05-100-550	PERMITS	\$ 2,355	\$ 250	\$ -	\$ 125	\$ -	\$ -	\$ -	\$ -	\$ 150	\$ 1,280	\$ 550
06-08-800-809	MISCELLANEOUS	\$ 950	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 450	\$ -	\$ -
06-08-800-810	OPERATING TRANSFERS IN	\$ 67,329	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 67,329	\$ -	\$ -
Total Sewer Revenues		\$ 1,476,270	\$ 31,563	\$ 30,790	\$ 32,424	\$ 36,411	\$ 1,161,281	\$ 32,141	\$ 35,931	\$ 105,372	\$ 9,740	\$ 616

Water Department Monthly Revenues

Account No	Description	Total	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
07-01-100-400	METERED WATER SERVICE	\$ 1,981,039	\$ 17,622	\$ 19,857	\$ 21,577	\$ 20,195	\$ 1,806,829	\$ 20,577	\$ 18,976	\$ 18,865	\$ 17,029	\$ 19,513
07-01-100-404	DELQ INT-WATER SERVICE	\$ 18,796	\$ 641	\$ 574	\$ 241	\$ 3,996	\$ 2,856	\$ 2,425	\$ 2,915	\$ 3,102	\$ 1,876	\$ 169
07-01-100-602	SEWER SVC RECEIPTS DUE SEWER	\$ (400)	\$ (125)	\$ -	\$ (125)	\$ -	\$ -	\$ -	\$ -	\$ (150)	\$ -	\$ -
07-02-200-401	BENEFIT CHARGES	\$ 18,800	\$ 4,250	\$ -	\$ 1,150	\$ 3,600	\$ 3,500	\$ 4,700	\$ 750	\$ 850	\$ -	\$ -
07-02-200-403	LIEN FEES-ASSMT/CONNECTIONS	\$ 24	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24	\$ -	\$ -	\$ -
07-02-200-404	DELQ INTEREST-ASMTS/CONN	\$ 444	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 444	\$ -	\$ -	\$ -
07-02-200-405	CONNECTION CHARGES	\$ 16,929	\$ -	\$ -	\$ 7,000	\$ 3,500	\$ -	\$ -	\$ 6,429	\$ -	\$ -	\$ -
07-03-300-471	SALE OF METERS/HYDRANTS	\$ 4,692	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,692	\$ -
07-05-100-462	PRIVATE HYDRANT FEES	\$ 41,525	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41,525	\$ -	\$ -	\$ -
07-05-100-463	TOWN FIRE HYDRANT PROTECTION	\$ 57,365	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 57,365	\$ -	\$ -	\$ -
07-05-100-471	MISC/TURN OFF-ON/ADM FEES	\$ 6,250	\$ 793	\$ 465	\$ 629	\$ 1,092	\$ 749	\$ 504	\$ 250	\$ 190	\$ 959	\$ 620
07-08-800-472	LEASE/RENTAL	\$ 45,389	\$ 1,749	\$ -	\$ 13,381	\$ -	\$ -	\$ 15,130	\$ 5,043	\$ -	\$ 10,086	\$ -
Total		\$ 2,190,853	\$ 24,929	\$ 20,895	\$ 43,852	\$ 32,383	\$ 1,813,934	\$ 43,335	\$ 133,721	\$ 22,857	\$ 34,644	\$ 20,302

Range of Accounts: 06- - - - to 06-99-999-999-999 Include Cap Accounts: Yes As Of: 04/30/23
Skip Zero Activity: Yes

NOTE: This report includes ONLY activity originally Budgeted/Charged to Budget Year 3.
Prior Year Budgeted/Encumbered/Payable amounts rolled to Budget Year 3 have been EXCLUDED.

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
06-00-000-000-000	SEWER DEPARTMENT							
06-01-114-000-000	OPERATIONS, MAINTENANCE AND AD							
06-01-114-100-121	FICA/Medicare	42,500.00	0.00	0.00	35,091.73	0.00	7,408.27	83
06-01-200-000-000	EQUIPMENT							
06-01-200-100-007	Vehicle - Lease Payment	28,558.00	0.00	0.00	21,418.47	0.00	7,139.53	75
06-01-300-000-000	OPERATION & MAINTENANCE							
06-01-300-100-000	OPER & MAINT PAY AND BENEFITS							
06-01-300-100-101	SALARIES & WAGES	306,900.00	0.00	0.00	262,383.94	0.00	44,516.06	85
06-01-300-100-102	Field OT	58,300.00	0.00	0.00	36,685.19	0.00	21,614.81	63
06-01-300-100-122	PERSONNEL BENEFITS	151,600.00	0.00	135,374.43	9,253.87	0.00	6,971.70	95
06-01-300-500-000	OPERATIONS & MAINTENANCE EXPEN							
06-01-300-610-210	TREATMENT PLANT & SYSTEM FEE	955,200.00	0.00	265,357.90	649,447.85	0.00	40,394.25	96
06-01-300-610-215	MAINTENANCE OF PUMP STA EQUIP	80,000.00	0.00	21,923.10	43,212.49	0.00	14,864.41	81
06-01-300-610-217	Maintenance of wet wells	55,000.00	0.00	0.00	55,000.00	0.00	0.00	100
06-01-300-610-220	MAINTENANCE OF SYSTEM	11,000.00	0.00	1,910.44	9,018.38	0.00	71.18	99
06-01-300-610-221	Infiltration/Inflow Improvements	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0
06-01-300-610-225	MATERIALS & SUPPLIES	10,500.00	0.00	252.06	4,127.24	0.00	6,120.70	42
06-01-300-610-230	UTILITIES	162,000.00	0.00	38,487.24	111,512.76	0.00	12,000.00	93
06-01-300-610-231	Telephones	5,900.00	0.00	1,921.80	3,378.20	0.00	600.00	90
06-01-300-610-235	FUEL OIL AND GASOLINE	28,800.00	0.00	6,237.08	16,712.45	0.00	5,850.47	80
06-01-300-610-240	CHEMICALS	124,400.00	0.00	12,899.90	110,100.10	0.00	1,400.00	99
06-01-300-610-250	O&M EXPENSE	15,140.00	0.00	3,125.38	6,620.85	0.00	5,393.77	64
06-01-300-610-260	MAINTENANCE OF VEHICLES	8,500.00	0.00	733.42	7,659.08	0.00	107.50	99
06-01-400-000-000	ADMINISTRATION PAY AND BENEFIT							
06-01-400-100-101	SALARIES & WAGES	189,600.00	2,437.34	0.00	164,047.31	0.00	27,990.03	85
06-01-400-200-000	ADMINISTRATION GENERAL							
06-01-400-200-140	LEGAL & ACCOUNTING	20,300.00	0.00	7,957.50	6,542.50	0.00	5,800.00	71
06-01-400-200-210	OUTSIDE SERVICES	21,600.00	0.00	3,330.08	16,736.70	0.00	1,533.22	93
06-01-400-200-290	INSURANCE P,D&L	38,800.00	0.00	37,150.36	582.00	0.00	1,067.64	97
06-01-400-300-243	PROFESSIONAL DEVELOPMENT	1,200.00	0.00	409.44	399.00	0.00	391.56	67

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
06-01-400-300-320	SUPPLIES & MISCELLANEOUS	2,200.00	0.00	408.04	303.75	0.00	1,488.21	32
06-01-500-500-000	CAPITAL REPLACEMENT/IMPROVEMEN							
06-01-500-500-330	NEW SERVICES/PROJECTS	80,500.00	0.00	0.00	0.00	0.00	80,500.00	0
06-01-600-600-000	OPERATING RESERVE							
06-01-600-600-400	CONTINGENCY	50,000.00	0.00	9,108.08	10,094.36	0.00	30,797.56	38
06-01-800-800-801	OTO - Operating Transfer Out	30,000.00	0.00	0.00	0.00	0.00	30,000.00	0
Fund: 06	SEWER DEPARTMENT Budgeted Total	2,479,498.00	2,437.34	546,586.25	1,580,328.22	0.00	355,020.87	86
Fund: 06	SEWER DEPARTMENT Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0.00	0
Fund: 06	SEWER DEPARTMENT Total	2,479,498.00	2,437.34	546,586.25	1,580,328.22	0.00	355,020.87	86
Final Budgeted		2,479,498.00	2,437.34	546,586.25	1,580,328.22	0.00	355,020.87	86
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0.00	0
Final Total		2,479,498.00	2,437.34	546,586.25	1,580,328.22	0.00	355,020.87	86

Range of Accounts: 07- - - - to 07-99-999-999-999 Include Cap Accounts: Yes As Of: 04/30/23
Skip Zero Activity: Yes

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Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
07-00-000-000-000	WATER DEPARTMENT							
07-01-114-100-121	FICA/MEDICARE	88,548.00	0.00	0.00	68,361.10	0.00	20,186.90	77
07-01-300-000-000	SALARIES, WAGES & BENEFITS							
07-01-300-200-201	BONDS/PRINCIPAL	765,127.00	0.00	0.00	724,708.42	0.00	40,418.58	95
07-01-300-200-202	Meter Replacement Project Bonds	120,000.00	45,000.00	61,172.99	99,020.29	0.00	4,806.72	97
07-01-300-340-000	NEW SERVICES							
07-01-300-340-345	NEW SERVICES	8,000.00	0.00	6,020.00	1,980.00	0.00	0.00	100
07-01-300-340-346	NEW METERS	2,500.00	0.00	2,500.00	0.00	0.00	0.00	100
07-01-300-390-000	EQUIPMENT							
07-01-300-390-394	TOOLS & EQUIPMENT	9,000.00	2,000.00	5,496.25	5,503.75	0.00	0.00	100
07-01-300-390-397	COMMUNICATIONS EQUIPMENT	8,500.00	0.00	988.45	5,948.11	0.00	1,563.44	82
07-01-300-400-427	BONDS INTEREST	254,449.00	0.00	0.00	237,745.34	0.00	16,703.66	93
07-01-300-500-520	OPERATING TRANSFERS OUT	67,329.00	0.00	0.00	67,329.00	0.00	0.00	100
07-01-300-500-521	OTO - Sewer Assessment Fund	35,000.00	0.00	0.00	0.00	0.00	35,000.00	0
07-01-300-610-000	SOURCE OF SUPPLY MAINTENANCE E							
07-01-300-610-614	MAINTENANCE OF WELLS	84,300.00	0.00	16,504.29	65,415.53	0.00	2,380.18	97
07-01-300-620-000	PUMPING OPERATION EXP							
07-01-300-620-622	Fuels	38,900.00	5,000.00	11,328.78	26,171.22	0.00	6,400.00	85
07-01-300-620-623	Electricity	310,000.00	0.00	21,109.56	198,890.44	0.00	90,000.00	71
07-01-300-630-000	PUMPING MAINTENANCE EXP							
07-01-300-630-631	MAINTENANCE OF PUMPING STATION	40,000.00	12,500.00-	4,604.32	20,137.01	0.00	2,758.67	90
07-01-300-640-000	WATER TREATMENT EXP							
07-01-300-640-641	CHEMICALS	403,000.00	27,000.00	32,558.81	321,752.30	0.00	75,688.89	82
07-01-300-660-000	TRANSMISSION & DISTRIBUTION EX							
07-01-300-660-665	MISC MAPS & RECORDS	2,900.00	0.00	1,900.00	248.26	0.00	751.74	74
07-01-300-660-666	Safety Equip/Training	17,500.00	0.00	3,490.36	11,089.82	0.00	2,919.82	83

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
07-01-300-670-000	TRANSPORTATION & DIST MAINT EX							
07-01-300-670-671	MAINTENANCE OF O & M	15,140.00	0.00	4,164.61	10,386.47	0.00	588.92	96
07-01-300-670-673	MAINT OF TRANSMISSION & DISTR	88,000.00	40,000.00	6,246.55	114,292.71	0.00	7,460.74	94
07-01-300-670-677	MAINTENANCE OF HYDRANTS	2,000.00	0.00	1,589.50	0.00	0.00	410.50	79
07-01-300-900-000	CUSTOMER ACCOUNTS EXP							
07-01-300-900-903	CUSTOMER RECORDS & COLLECTION	46,000.00	0.00	5,159.80	32,303.31	0.00	8,536.89	81
07-01-300-920-201	ADMINISTRATIVE ASSISTANT SALAR	71,600.00	1,000.00-	0.00	55,390.66	0.00	15,209.34	78
07-01-300-920-202	PW & FINANCE DIR, UTL ENG-SALA	231,800.00	2,562.65-	0.00	189,554.66	0.00	39,682.69	83
07-01-300-920-204	FIELD PERSONNEL SALARIES	597,500.00	33,000.00	0.00	519,950.34	0.00	110,549.66	82
07-01-300-920-205	Field Personnel Salaries OT	85,300.00	3,000.00	0.00	71,680.00	0.00	16,620.00	81
07-01-300-920-206	Meter Installers - Temporary	170,560.00	76,000.00-	0.00	71,691.45	0.00	22,868.55	76
07-01-300-920-210	OFFICE SUPPLIES & MISC	2,200.00	0.00	365.22	1,299.66	0.00	535.12	76
07-01-300-920-220	Interconnection	102,900.00	5,242.88	0.00	108,142.88	0.00	0.00	100
07-01-300-920-230	OUTSIDE SERVICES	87,500.00	0.00	9,154.95	54,151.05	0.00	24,194.00	72
07-01-300-920-240	INSURANCE - PROPERTY	26,400.00	0.00	0.00	1,187.00	0.00	25,213.00	4
07-01-300-920-260	EMPLOYEE BENEFITS & PENSIONS	318,100.00	6,500.00-	820.00	598.00	0.00	310,182.00	0
07-01-300-930-321	VEHICLE EXPENSE	14,000.00	0.00	7,435.13	6,404.09	0.00	160.78	99
07-01-300-930-323	Vehicle Acquisitio Payments	74,028.00	1,180.98-	0.00	54,294.63	0.00	18,552.39	75
07-01-300-930-325	Capitol Projects	10,000.00	10,000.00-	0.00	0.00	0.00	0.00	0
07-01-300-930-326	DOT Exit 74 Project Hydraulic Model	9,000.00	0.00	0.00	9,000.00	0.00	0.00	100
07-01-300-930-999	CONTINGENCY	120,000.00	48,061.90-	11,745.38	35,948.25	0.00	24,244.47	66
07-98-100-000-001	Refund of Revenues	0.00	0.00	0.00	5,597.04	0.00	5,597.04-	0
Fund: 07	WATER DEPARTMENT Budgeted Total	4,327,081.00	2,437.35	214,354.95	3,190,575.75	0.00	924,587.65	79
Fund: 07	WATER DEPARTMENT Non-Budgeted Total	0.00	0.00	0.00	5,597.04	0.00	5,597.04-	0
Fund: 07	WATER DEPARTMENT Total	4,327,081.00	2,437.35	214,354.95	3,196,172.79	0.00	918,990.61	79
Final Budgeted		4,327,081.00	2,437.35	214,354.95	3,190,575.75	0.00	924,587.65	79
Final Non-Budgeted		0.00	0.00	0.00	5,597.04	0.00	5,597.04-	0
Final Total		4,327,081.00	2,437.35	214,354.95	3,196,172.79	0.00	918,990.61	79