

**EAST LYME WATER & SEWER COMMISSION
REGULAR MEETING
TUESDAY, APRIL 25th, 2023
MINUTES**

The East Lyme Water & Sewer Commission held a Regular Meeting on Tuesday, April 25, 2023. Acting Chairperson Santoro called the Regular Meeting to order at 7:01 PM after the previously held Public Hearing.

PRESENT: Anne Santoro, Acting Chairperson, Steve DiGiovanna, Dave Murphy, Roger Spencer, Dave Bond, Carol Russell, Dave Zoller, Ken Roberts

ALSO PRESENT: Attorney Mark Zamarka, Town Counsel
Joe Bragaw, Public Works Director
Ben North, Municipal Utility Engineer
Kevin Gervais, Finance Director

ABSENT: Kevin Seery, Chairman

RECEIVED FOR RECORD
EAST LYME, CT
2023 MAY - 2 A 10: 07
Caulfield
TOWN CLERK

1. Call to Order / Pledge of Allegiance

Acting Chairperson Santoro called the Regular Meeting of the East Lyme Water & Sewer Commission to order at 7:01 PM. The Pledge was previously observed.

2. Approval of Minutes

▪ **Regular Meeting Minutes – March 28, 2023**

Mr. Santoro called for a motion or any discussion on the Regular Meeting Minutes of March 28, 2023.

****MOTION (1)**

Mr. DiGiovanna moved to approve the Regular Meeting Minutes of March 28, 2023 as presented.

Mr. Spencer seconded the motion.

Vote: 7 – 0 - 1. Motion passed.

Abstained: Ms. Santoro

3. Delegations

Santoro called for delegations.

There were none.

4. Consider Adoption of Proposed Supplemental Sewer Assessments

Ms. Santoro called for any discussion.

Mr. DiGiovanna said that regarding 159 Boston Post Rd. that it was originally \$7838.89 and asked if there was any credit for that.

Mr. North said yes; it would have been \$48,000.

Mr. DiGiovanna asked if there were five (5) dwellings on the upper floor.

Mr. North said yes. He said that the part of the calculation is certain – the no. of units as the baseline which is three (3) and then the no of dwellings – five (5) were built so the total is eight (8). In Mr. Addabbo's case it is the same - #26 had 2 laterals so Mr. Addabbo did not have to pay on the lateral.

Mr. DiGiovanna said the old was paid off so his in the new assessment –

Mr. North said that property set the new assessment.

Attorney Zamarka said that according to the resolution and statute – this is in line with the process that has been gone through and it is proper.

Mr. Bond said that he thinks that it is a lack of communication.

Mr. North said that the Industrial Park property has enjoyed a connection for eight (8) years.

Mr. Spencer noted that none of these properties have any benefit assessment assessed to them yet.

Mr. North said that is correct.

Attorney Zamarka said that if the three (3) properties want clarification he would suggest that they carry over the decision to the next meeting so that there would be one (1) resolution covering it.

****MOTION (2)**

Mr. Bond moved to carry the decision over to the next meeting of the Commission.

Mr. DiGiovanna seconded the motion.

Vote: 8 – 0 – 0. Motion passed.

5. Billing Adjustments/Disputes

There were none.

6. Approval of Bills

There were none.

7. Finance Director Report

Mr. Gervais noted that they had collected 59.5% of sewer revenue to date and 52% of water revenue to date.

Mr. Bragaw noted that revenues had hit what he projected.

Mr. Gervais said that with respect to expenses on the sewer side they were at 85% including \$522,000 encumbered and on the water side 77% with \$230,000 encumbered. (4% under budget)

Mr. Bragaw said that they have just read the meters and the last one would be in the fall. They are at 73% with the new meters – 4900 meters.

8. Discussion and Possible Action on Water Department Bond for Various Capital Improvements

Mr. North explained the bond estimate on the increase and the needs of the water department. (List attached to Minutes).

****MOTION (3)**

Mr. Murphy moved to approve and request a bond for \$2 million in funding to be secured and an account created for water department capital needs for various capital improvement projects in reference to the water department capital projects list dated April 2023.

Mr. DiGiovanna seconded the motion.

Mr. Bragaw noted that line 2 of the water budget has the principal payments debt.

Vote: 8 – 0 – 0. Motion passed.

9. Consider Adoption of Water Operating Budget for FY 2024

Mr. Bragaw said that the numbers have not changed and that the bond request has been figured in here. They are proposing a 5% budget increase which could equal an 8 to 10 percent rate increase in the fall. (Water bond for capital items discussed previously)

Mr. Bragaw noted that the water project is winding down and that they are not using as many installers – two (2) temps and 1 FT.

****MOTION (4)**

Mr. DiGiovanna moved to approve the FY 2024 Water Department proposed budget as presented.

Mr. Murphy seconded the motion.

Ms. Russell noted the \$8300 that is being carried by the budget for the First Selectman's salary. That line item is still going up by \$1900. She recalled the discussion that she had with Mr. Seery at the last meeting and said that she feels that it is part of the First Selectman's hat to do this and it is not like it is providing a service to the water department but to the Town as part of the First Selectman's position. She also recalled the various percentages of other Town employees that are paid for out of the Water & Sewer budgets.

Ms. Santoro said that he is the CEO of the Town and when he receives calls regarding water and sewer that he has to be part of the resolution of those issues. She said that she felt that it is a logical place for this to come from and she does not have an issue with it.

Vote: 8 – 0 – 0.

10. Consider Adoption of Sewer Operating Budget for FY 2024

Mr. Bragaw said that the sewer has not changed at all – it has a 10% budget increase which could equate to a 5% to 6% rate increase.

****MOTION (5)**

Mr. DiGiovanna moved to approve the FY 2024 Sewer Department proposed budget as presented.

Mr. Spencer seconded the motion.

Ms. Russell asked if they need to start adding an area to put aside dollars for the future purchase of more capacity.

Mr. Bragaw said that they would have to do a study first.

Mr. Spencer said that putting a number in a budget would say to people that we know what it would cost when we do not know that.

Ms. Russell said that she could agree with that but thought that they should begin a study.

Vote: 8 – 0 – 0. Motion passed.

11. Discussion and Possible Action on the Purchase of Sewer Manholes

Mr. North explained that during road construction that some manholes on Giants Neck Road needed to be replaced. While they have enough for that project, he said that he needs to replace their stock for other upcoming projects.

****MOTION (6)**

Mr. Murphy moved to approve and request up to \$14,000 out of funds available in the sewer assessment fund and create an account titled 'Manhole Purchase – Aril 2023' to purchase 12 new manhole frames and covers.

Mr. DiGiovanna seconded the motion.

Vote: 8 – 0 – 0. Motion passed.

12. Project Updates

▪ Meter Replacement Project

Mr. North reported that they are doing about 200 meters per month and that the project is going well.

▪ Boston Post Road Tank Rehab Project

Mr. North said that this project is also going well and that the tank should be back on-line in 2 to 3 weeks time. The cell phone antennas are being put back in place and the painting will be done.

▪ Niantic Pump Station Rehab Project

Mr. North reported that he ordered the pumps and VFD's and we will GC the project ourselves and save some dollars.

Mr. Murphy asked if he had any further information on the Rocky Neck.

Mr. North said no.

13. Correspondence Log

There were no comments.

14. Chairman's Report

Mr. Santoro reported that there was not a lot of public comment during the Public Hearing on the budget. May 8, 2023 is the Annual Town Meeting on the budget and May 18, 2023 is the referendum. They adjusted the ECS dollars so the mil increase is now at 1.03. She also noted that the new Building Official has adjusted the fee schedule for Building Permits and the Fire Marshal has also instituted fees for services that they provide.

15. Staff Updates

a. Water Department Monthly Report

There were no comments.

b. Sewer Department Monthly Report

There were no comments.

16. Future Agenda Items

- Homeowner Water Line Leak Insurance

- Irrigation Sub-metering Policy

Ms. Russell asked that they add research more sewer capacity to the list

17. ADJOURNMENT

Ms. Santoro called for a motion to adjourn.

****MOTION (7)**

Mr. DiGiovanna moved to adjourn this Regular Meeting of the East Lyme Water & Sewer Commission at 8:24 PM.

Mr. Murphy seconded the motion.

Vote: 8 – 0 – 0. Motion passed.

Respectfully submitted,

Karen Zmitruk,
Recording Secretary

**NOTICE OF PUBLIC HEARING
TOWN OF EAST LYME
WATER AND SEWER COMMISSION
SUPPLEMENTAL SEWER ASSESSMENT**

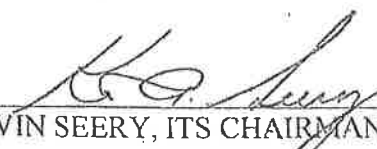
Notice is hereby given that the East Lyme Water and Sewer Commission, the duly designated Water Pollution Control Authority of the Town of East Lyme, will hold a Public Hearing on Tuesday, April 25, 2023 at 6:30 p.m. at the East Lyme Town Hall, 108 Pennsylvania Avenue, Niantic, Connecticut, regarding proposed supplemental sewer assessments for the properties listed below. The purpose of the hearing is to receive and consider comments regarding proposed assessments to be levied on the following properties benefited by the sanitary sewer system in East Lyme.

SCHEDULE "A"

OWNER	Acct #	#	Address	Map	Lot	Units	Assessment
<i>spoken</i> 159 Boston Post Rd LLC	007706	159	Boston Post Rd	31.1	32	8	\$40,783.14
Nehantic Partners	007811	277R	West Main St	9.0	19	57	\$242,395.00
<i>spoken</i> Addabbo Enterprises LLC	009891	28	Industrial Park Rd	26.1	28-1	5	\$52,506.13
Integrity Properties Group LLC	009861	105A	East Pattagansett Rd	16.2	80-1	1	\$7,838.89
DJE Properties LLC	10001	87-89	East Pattagansett Rd	16.4	31.1	2	\$11,758.34
<i>spoken</i> Carol G York	10004	94	Old Black Point Rd	8.3	132.-1	1	\$7,838.89
185 Main LLC	10030	185	Main St # 201	12.1	79	1	\$5,879.17
Christine Seitz	10031	185	Main St # 202	12.1	79	1	\$5,879.17
185 Main LLC	10032	185	Main St # 203	12.1	79	1	\$5,879.17
Monica Deffley	10033	185	Main St # 204	12.1	79	1	\$5,879.17
The Heidi Howard Living Trust	10034	185	Main St # 205	12.1	79	1	\$5,879.17
Steven Yin Wei Living Trust	10035	185	Main St # 206	12.1	79	1	\$5,879.17
185 Main LLC	10036	185	Main St # 207	12.1	79	1	\$5,879.17
Mathew and Caroline O'Connell	10037	185	Main St # 301	12.1	79	1	\$5,879.17
185 Main LLC	10038	185	Main St # 302	12.1	79	1	\$5,879.17
185 Main LLC	10039	185	Main St # 303	12.1	79	1	\$5,879.17
Stephen Larcen and Susan Graham	10040	185	Main St # 304	12.1	79	1	\$5,879.17
185 Main LLC	10041	185	Main St # 305	12.1	79	1	\$5,879.17

The proposed supplemental assessment resolution and proposed supplemental assessments are available for inspection at the office of the East Lyme Town Clerk.

EAST LYME WATER & SEWER COMMISSION

BY: 
KEVIN SEERY, ITS CHAIRMAN

EAST LYME
WATER & SEWER COMMISSION

APR 25 2023

AGENDA# 4

*Attachment W&S, 4/25/23
DH notice*

PUBLISHER'S CERTIFICATE

State of Connecticut
County of New London,

Personally appeared before the undersigned, a Notary Public within and for said County and State, Kelly Johnson, Legal Advertising Clerk, of The Day Publishing Company Classifieds dept, a newspaper published at New London, County of New London, state of Connecticut who being duly sworn, states on oath, that the Order of Notice in the case of

Sewer Assessment Schedule A Posting

A true copy of which is hereunto annexed, was published in said newspaper in its issue(s) of

04/014/23

Cust: TOWN OF EAST LYME - SEWER DEPT

Ad #: d01056373

Kelly Johnson

Subscribed and sworn to me

This Tuesday, April 18, 2023

Maryelle Shinsky

Notary Public

My commission expires

5/31/24

NOTICE OF PUBLIC HEARING TOWN OF EAST LYME WATER AND SEWER COMMISSION SUPPLEMENTAL SEWER ASSESSMENT

Notice is hereby given that the East Lyme Water and Sewer Commission, the duly designated Water Pollution Control Authority of East Lyme, will hold a Public Hearing on Tuesday, April 25, 2023 at 6:30 p.m. at the East Lyme Town Hall, 108 Peni Avenue, Niantic, Connecticut, regarding proposed supplemental sewer assessments for the properties listed below. The purpose of the hearing is to receive and consider comments regarding proposed assessments to be levied on the following properties benefitting from the sanitary sewer system in East Lyme.

OWNER	Acct#	#	Address	Map	Lot	Units	Assess
159 Boston Post Rd LLC	007206	159	Boston Post Rd	31.1	32	8	\$40,71
Nehantic Partners	007811	277R	West Main St	9.0	19	57	\$242.7
Addabbo Enterprises LLC	009891	28	Industrial Park Rd	26.1	28-1	5	\$52.50
Integrity Properties Group LLC	009861	105A	East Pattagansett Rd	16.2	80-1	1	\$7,83
DJE Properties LLC	10001	87-89	East Pattagansett Rd	16.4	31.1	2	\$11,7
Carol G York	10004	94	Old Black Point Rd	8.3	132-1	1	\$7,83
185 Main LLC	10030	185	Main St# 201	12.1	79	1	\$5,87
Christine Seltz	10031	185	Main St# 202	12.1	79	1	\$5,8
185 Main LLC	10032	185	Main St# 203	12.1	79	1	\$5,8
Monica Deftley	10033	185	Main St# 204	12.1	79	1	\$5,8
The Heidi Howard Living Trust	10034	185	Main St# 205	12.1	79	/	\$5,8
Steven Yin Wei Living Trust	10035	185	Main St# 206	12.1	79	/	\$5,8
185 Main LLC	10036	185	Main St# 207	12.1	79	1	\$5,8
Matthew and Caroline O'Connell	10037	185	Main St# 301	12.1	79	/	\$5,8
185 Main LLC	10038	185	Main St# 302	12.1	79	/	\$5,8
185 Main LLC	10039	185	Main St# 303	12.1	79	/	\$5,8
Stephen Larcen and Susan Graham	10040	185	Main St# 304	12.1	79	1	\$5,8
185 Main LLC	10041	185	Main St# 305	12.1	79	/	\$5,8

The proposed supplemental assessment resolution and proposed supplemental assessments are available for inspection at the office of the East Lyme Town Clerk.

EAST LYME WATER & SEWER CO

BY: *Kevin Sluby*
KEVIN SLUBY, ITS CHAIRMAN



TOWN OF EAST LYME SEWER DEPT
FY 22-23 CURRENT OPERATING BUDGET - PROPOSED FY 23-24 BUDGET

	Acct #	Adptd Budget FY 22-23	YTD 03/20/23	Proj EOY FY 22-23	Var. from Budget	Prop Budget FY 23-24	Diff		Comment
							Amt	%	
FICA/Medicare	114-100-121	\$ 42,500	\$ 27,139.03	\$ 42,765	\$ 264.53	\$ 44,900	\$ 2,400	5.6%	
Vehicle - lease Payment	200-100-006	\$ 28,558	\$ 18,156.65	\$ 28,558	\$ (0.04)	\$ 18,856	\$ (9,702)	-34.0%	No new vehicles requested
Salaries/Wages	300-100-101	\$ 306,900	\$ 197,893.15	\$ 309,202	\$ 1,000.00	\$ 320,300	\$ 13,400	4.4%	
Field OT	300-100-102	\$ 58,300	\$ 30,686.09	\$ 55,354	\$ (2,946.16)	\$ 59,000	\$ 700	1.2%	
SUBTOTAL		\$ 365,200	\$ 228,579.24	\$ 364,556	\$ (1,946.16)	\$ 379,300	\$ 14,100	3.9%	
Personnel Benefits	300-100-122	\$ 151,600	\$ 1,776.32	\$ 152,519	\$ 919.00	\$ 154,000	\$ 2,400	1.6%	
<i>Treatment Plnt & Sys Fee</i>	300-610-210	\$ 955,200	\$ 405,422.49	\$ 955,200	\$ -	\$ 992,800	\$ 37,600	3.9%	
<i>Maint. of Pump St Equip</i>	300-610-215	\$ 80,000	\$ 23,457.18	\$ 80,000	\$ -	\$ 80,000	\$ -	0.0%	
Maint of Wet Wells	300-610-217	\$ 55,000	\$ 47,035.38	\$ 55,000	\$ -	\$ 60,000	\$ 5,000	9.1%	keep up with current trend
Maint of System	300-610-220	\$ 11,000	\$ 8,527.90	\$ 11,000	\$ -	\$ 12,000	\$ 1,000	9.1%	
l/l Improvements	300-610-221	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ -	0.0%	
Materials & Supplies	300-610-225	\$ 10,500	\$ 4,052.18	\$ 10,500	\$ -	\$ 11,500	\$ 1,000	9.5%	
Utilities	300-610-230	\$ 162,000	\$ 71,706.25	\$ 162,000	\$ -	\$ 165,000	\$ 3,000	1.9%	
<i>Telephones</i>	300-610-231	\$ 5,900	\$ 1,536.71	\$ 5,900	\$ -	\$ 5,900	\$ -	0.0%	
<i>Fuel Oil & Gas</i>	300-610-235	\$ 28,800	\$ 14,153.58	\$ 28,800	\$ -	\$ 29,800	\$ 1,000	3.5%	
Chemicals	300-610-240	\$ 124,400	\$ 90,215.26	\$ 124,400	\$ -	\$ 175,000	\$ 50,600	40.7%	large increases in chemicals
<i>O&M Exp</i>	300-610-250	\$ 15,140	\$ 5,361.58	\$ 15,140	\$ -	\$ 16,140	\$ 1,000	6.6%	
Maint of Vehicles	300-610-260	\$ 8,500	\$ 7,646.49	\$ 8,500	\$ -	\$ 8,500	\$ -	0.0%	
Salaries/Wages	400-100-101	\$ 189,600	\$ 129,179.24	\$ 190,233	\$ 633.17	\$ 207,200	\$ 17,600	9.3%	portion of Asst Util Eng Sal
<i>Legal & Accounting</i>	400-200-140	\$ 20,300	\$ 4,378.00	\$ 20,300	\$ -	\$ 18,300	\$ (2,000)	-9.9%	
Outside Services	400-200-210	\$ 21,600	\$ 14,025.32	\$ 21,600	\$ -	\$ 21,600	\$ -	0.0%	
Insurance PDL	400-200-290	\$ 38,800	\$ 582.00	\$ 38,800	\$ -	\$ 40,000	\$ 1,200	3.1%	3%
Training	400-300-243	\$ 1,200	\$ 300.00	\$ 1,200	\$ -	\$ 3,000	\$ 1,800	150.0%	rename prof development
Supplies & Misc	400-300-320	\$ 2,200	\$ 289.95	\$ 2,200	\$ -	\$ 2,200	\$ -	0.0%	
Meter Usage Payment	500-500-330	\$ 80,500	\$ -	\$ 80,500	\$ -	\$ 80,500	\$ -	0.0%	pay water for meters
Capital Projects						\$ 100,000	\$ 100,000		new line item
Contingency	600-600-400	\$ 50,000	\$ 7,499.82	\$ 50,000	\$ -	\$ 50,000	\$ -	0.0%	
Op Transfer Out	800-800-801	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ 50,000	\$ 20,000	66.7%	larger payback
SUBTOTAL		\$ 2,043,240	\$ 837,145.65	\$ 2,044,792	\$ 1,552.17	\$ 2,284,440	\$ 241,200	11.8%	
		\$ 2,479,498	\$ 1,111,020.57	\$ 2,480,671	\$ (129.50)	\$ 2,727,496	\$ 247,998	10.0%	

TOWN OF EAST LYME

SEWER DEPARTMENT BUDGET REVENUES (Account 06)



	Acct #	FY 19-20 Actual	FY 20-21 Actual	FY 21-22 Actual	FY 22-23			FY 23-24 Budget	Comments
					Adopted	YTD	Proj		
Inter govt Rev	01-100-402	\$ -		\$ 15,655	\$ -	\$ -	\$ -		
Metered Sewer Service	01-100-600	\$ 465,750	\$ 364,570	\$ 444,449	\$ 451,540	\$ 256,211	\$ 405,522	\$ 428,994	
Metered (Water) Sew. Serv	01-100-610	\$ 1,548,074	\$ 1,689,398	\$ 1,706,387	\$ 1,748,470	\$ 1,125,150	\$ 1,920,982	\$ 1,960,773	
Delinquent Int	01-100-621	\$ 5,179	\$ 7,053	\$ 5,484	\$ 7,650	\$ 10,030	\$ 13,000	\$ 10,000	
Subtotal		\$ 2,019,003	\$ 2,061,021	\$ 2,156,320	\$ 2,207,660	\$ 1,391,391	\$ 2,339,504	\$ 2,399,768	
Inspection Fees (Billed)	05-100-043	\$ 7,956	\$ -	\$ -	\$ -	\$ -	\$ 7,000	\$ 2,000	
Maintenance Fees *	05-100-044	\$ 6,667	\$ 5,645	\$ 6,792	\$ 6,820	\$ 5,031	\$ 6,820	\$ 7,400	
Permits	05-100-550	\$ 4,215	\$ 5,780	\$ 2,405	\$ 6,800	\$ 125	\$ 6,800	\$ 6,800	
Misc	08-800-809	\$ 500	\$ -	\$ 3,132	\$ -	\$ 500	\$ 500	\$ -	
Operating Transfers In	08-800-810	\$ 89,107	\$ 81,328	\$ 62,500	\$ 258,218	\$ -	\$ 120,047	\$ 311,528	
		\$ 2,127,448	\$ 2,153,773	\$ 2,231,150	\$ 2,479,498	\$ 1,397,047	\$ 2,480,671	\$ 2,727,496	

\$ 2,479,498

Projected Expenditures \$ 2,480,671 \$ 2,727,496

Additional revenue/(not enough revenue) \$ 0 \$ (0)

OPERATING TRANSFERS IN	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Comments	FY 23-24	
	\$ 57,874		\$ 61,441	\$ 58,832	Sewer Admin Salary	\$ 53,279	
		\$ 18,900	\$ -	buyout	\$ -		
\$ 4,427		\$ 4,700	\$ 4,501	fica	\$ 4,076		
\$ 650		\$ 650	\$ 650	longevity	\$ 200		
\$ 19,068		\$ 10,640	\$ 23,869	Benefits	\$ 25,716		
\$ 82,020		\$ 96,332	\$ 87,852	Salary + benefits	\$ 83,271		
25%		50%	75%	% charged to Sewer assessment	75%	Justification for Use of SAF	
\$ 20,505		\$ 48,166	\$ 65,889	total revenue for sewer admin	\$ 62,453	Capital Projects \$ 100,000	
\$ 59,002		\$ 61,067	\$ 67,329	backwash revenue from water	\$ 72,715	Portion of Maint of Pump Sta \$ 60,000	
			\$ 125,000	Contribution from SAF	\$ 176,360	Capital of NL & Wat Costs \$ 16,360	
\$ 79,507		\$ 109,233	\$ 258,218	total for operating transfers in	\$ 311,528	\$ 176,360	

TOWN OF EAST LYME WATER DEPT



BUDGETS - FY 22-23 CURRENT, FY 23-24 PROPOSED

Account Description	Acct #	Adptd Bdgt FY 22-23	Proj EOY FY 22-23	COMMENTS	Prop Bdgt FY 23-24	Difference	
						Amt	%
FICA/Medicare	114-100-121	\$ 88,548	\$ 83,914	less meter installers, 7.65% all salary	\$ 85,700	\$ (2,848)	-3.22%
Bonds/Principal	300-200-201	\$ 765,127	\$ 765,127	\$564,083, balance debt res-\$115.7k	\$ 679,765	\$ (85,362)	-11.16%
Meter Rep Project	300-200-202	\$ 105,000	\$ 122,350	loan payment plus \$25k	\$ 120,000	\$ 15,000	14.29%
New Services	300-340-345	\$ 8,000	\$ 8,000		\$ 8,300	\$ 300	3.75%
New Meters	300-340-346	\$ 2,500	\$ 2,500	need funds for misc meters	\$ 10,000	\$ 7,500	300.00%
Tools/Equip/Field Supplies	300-390-394	\$ 9,000	\$ 11,000		\$ 10,000	\$ 1,000	11.11%
Communications Equip	300-390-397	\$ 8,500	\$ 8,500		\$ 8,600	\$ 100	1.18%
Bonds Interest	300-400-427	\$ 254,449	\$ 254,449	per debt schedule	\$ 113,605	\$ (140,844)	-55.35%
Operating Transfers Out	300-500-520	\$ 67,329	\$ 67,329	8% increase - sewer rate	\$ 72,715	\$ 5,386	8.00%
Payment to SAF	300-500-521	\$ 35,000	\$ 35,000		\$ 35,000	\$ -	0.00%
Maintenance of Wells	300-610-614	\$ 84,300	\$ 84,300		\$ 90,000	\$ 5,700	6.76%
Fuels	300-620-622	\$ 38,900	\$ 43,900	increase in fuel usage, higher costs	\$ 44,100	\$ 5,200	13.37%
Power	300-620-623	\$ 310,000	\$ 310,000		\$ 320,000	\$ 10,000	3.23%
Maint. Of Pumping Sta.	300-630-631	\$ 40,000	\$ 40,000		\$ 41,600	\$ 1,600	4.00%
Chemicals	300-640-641	\$ 293,000	\$ 430,000	large increases in cost	\$ 447,200	\$ 154,200	52.63%
Misc Maps & Records	300-660-665	\$ 2,900	\$ 2,900		\$ 2,900	\$ -	0.00%
Safety Equip & Training	300-660-666	\$ 17,500	\$ 17,500		\$ 18,200	\$ 700	4.00%
Maint of O&M	300-670-671	\$ 15,140	\$ 15,140	increased costs	\$ 16,140	\$ 1,000	6.61%
Maint of Trans. & Dist	300-670-673	\$ 58,000	\$ 123,000	keep up w/ current spending	\$ 80,000	\$ 22,000	37.93%
Maint of Hydrants	300-670-677	\$ 2,000	\$ 2,000		\$ 2,000	\$ -	0.00%
Customer Records & coll	300-900-903	\$ 46,000	\$ 46,000		\$ 53,000	\$ 7,000	15.22%
Admin Asst(s) Salary	300-920-201	\$ 71,600	\$ 69,927		\$ 77,700	\$ 6,100	8.52%
PW & Fin Dir, Util Eng	300-920-202	\$ 231,800	\$ 229,233	put 35% of AUE to Sewer	\$ 233,700	\$ 1,900	0.82%
Field Per Salaries - Reg	300-920-204	\$ 597,500	\$ 631,177		\$ 645,000	\$ 47,500	7.95%
Field Per Salaries - OT	300-920-205	\$ 85,300	\$ 91,387	365 days of dist stipend	\$ 93,200	\$ 7,900	9.26%
Meter Installers	300-920-206	\$ 170,560	\$ 97,176	winding down project	\$ 69,680	\$ (100,880)	-59.15%
Office Supplies & Misc	300-920-210	\$ 2,200	\$ 2,200		\$ 2,200	\$ -	0.00%
Interconnection	300-920-220	\$ 77,900	\$ 108,143	based on 18M gal taken	\$ 94,500	\$ 16,600	21.31%
Outside Services	300-920-230	\$ 87,500	\$ 87,500	more for leak detection	\$ 97,500	\$ 10,000	11.43%
Insurance Property	300-920-240	\$ 26,400	\$ 26,120	more vehicles to insure	\$ 28,000	\$ 1,600	6.06%
Empl Benefits & Pensions	300-920-260	\$ 318,100	\$ 318,100		\$ 322,600	\$ 4,500	1.41%
Vehicle Exp	300-930-321	\$ 9,000	\$ 14,000		\$ 10,000	\$ 1,000	11.11%
Veh Aqu. Program	300-930-323	\$ 74,028	\$ 72,847	one new utility body	\$ 85,830	\$ 11,802	15.94%
Capitol Projects	300-930-325	\$ 10,000	\$ 10,000	needed increase	\$ 200,000	\$ 190,000	1900.00%
Contingency	300-930-999	\$ 100,000	\$ 76,938		\$ 100,000	\$ -	0.00%
TOTAL		\$ 4,113,081	\$ 4,307,657		\$ 4,318,735	\$ 205,654	5.00%

Bond request factored in here



TOWN OF EAST LYME

WATER DEPARTMENT BUDGET REVENUES (Account 07)

	Acct #	Actual FY 19-20	Actual FY 20-21	Actual FY 21-22	Adpdt Bdgt FY 22-23	YTD FY 22-23	Proj EOY FY 22-23	Diff Act- Budget	Prop Bdgt FY 23-24	Diff from FY 21-22
Metered Water Service	01-100-400	\$ 3,020,899	\$ 3,127,955	\$ 3,041,623	\$ 3,255,042	\$ 1,961,526	\$ 3,509,917	\$ 254,875	\$ 3,737,036	\$ 481,994
Intergovt Revenue	01-100-402	\$ -	\$ 774	\$ 380	\$ -	\$ -	\$ -		\$ -	\$ -
Deliq Int- Water Service	01-100-404	\$ 10,240	\$ 13,222	\$ 11,140	\$ 15,000	\$ 18,443	\$ 20,000	\$ 5,000	\$ 15,000	\$ -
	Subtotal	\$ 3,031,139	\$ 3,141,952	\$ 3,053,143	\$ 3,270,042	\$ 1,979,969	\$ 3,529,917	\$ 259,875	\$ 3,752,036	\$ 481,994
Benefits Charge	02-200-401	\$ 22,700	\$ 49,700	\$ 54,400	\$ 50,000	\$ 18,800	\$ 25,000	\$ (25,000)	\$ 25,000	\$ (25,000)
Assessments Charge	02-200-402	\$ 6,086	\$ 7,053	\$ 4,950	\$ 8,000	\$ -	\$ 8,000	\$ -	\$ 6,000	\$ (2,000)
Lien Fees - Ass/Conn	02-200-403	\$ 24	\$ 24	\$ 72	\$ -	\$ 24	\$ -	\$ -	\$ -	\$ -
Deliq Int - Asmts/Conn	02-200-404	\$ 838	\$ 1,337	\$ 1,329	\$ 2,000	\$ 444	\$ 2,000	\$ -	\$ 2,000	\$ -
Connection Charges	02-200-405	\$ 25,000	\$ 20,000	\$ 44,950	\$ 30,000	\$ 16,929	\$ 30,000	\$ -	\$ 30,000	\$ -
State Assessment Fee	02-200-406	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer portion of meters	02-200-407	\$ 80,500	\$ -	\$ -	\$ 80,500	\$ -	\$ 80,500	\$ -	\$ 80,500	\$ -
sale of meters/hydrants	03-300-471	\$ -	\$ -	\$ -	\$ -	\$ 4,692	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 135,148	\$ 78,114	\$ 105,701	\$ 170,500	\$ 40,889	\$ 145,500	\$ (25,000)	\$ 143,500	\$ (27,000)
Private Hydrant Fees	05-100-462	\$ 27,305	\$ 30,375	\$ 37,750	\$ 39,260	\$ 41,525	\$ 41,525	\$ 2,265	\$ 44,847	\$ 5,587
Town Fire Hydrant Fees	05-100-463	\$ 43,098	\$ 47,408	\$ 52,150	\$ 57,364	\$ 57,365	\$ 57,365	\$ 1	\$ 63,100	\$ 5,736
Misc/Turn of-on fees	05-100-471	\$ 24,235	\$ 24,851	\$ 21,750	\$ 30,000	\$ 4,710	\$ 25,000	\$ (5,000)	\$ 25,000	\$ (5,000)
Inspection Fees	05-100-472	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
	Subtotal	\$ 94,638	\$ 102,634	\$ 111,650	\$ 126,624	\$ 103,600	\$ 123,890	\$ (2,734)	\$ 132,947	\$ 6,323
Interest - MBIA	07-700-701	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
Lease Rental	08-800-472	\$ 49,976	\$ 68,162	\$ 60,519	\$ 60,519	\$ 45,389	\$ 60,519	\$ -	\$ 60,519	\$ -
Auction Proceeds	08-800-474				\$ -	\$ -	\$ -		\$ -	\$ -
Misc Rev	08-800-801	\$ -	\$ -	\$ 3,184	\$ -	\$ -	\$ -		\$ -	\$ -
Operating Transfers In	08-800-810	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1		\$ -	\$ -
Use of Ret. Earnings	08-900-002	\$ -	\$ -	\$ -	\$ 485,396	\$ -	\$ 447,831	\$ (37,565)	\$ 229,733	\$ (255,663)
	Subtotal	\$ 49,976	\$ 68,162	\$ 63,703	\$ 545,915	\$ 45,389	\$ 508,350	\$ (37,565)	\$ 290,252	\$ (255,663)
	TOTAL	\$ 3,310,901	\$ 3,390,861	\$ 3,334,197	\$ 4,113,081	\$ 2,169,847	\$ 4,307,657	\$ 194,576	\$ 4,318,736	\$ 205,655
					\$ 4,113,081	52.75%				



East Lyme Water and Sewer Commission
Water Capital Projects List
April, 2023



Opinion of Probable Cost				
Project Name	Portion of Cost for 2023 Bonding	5 Year Total Estimated Cost	% Funded by 2023	Description
Well 2A to BBWTP Transmission Main and Treatment Plant Upgrade Project	\$1,150,000	\$1,500,000	77%	Bride Brook Water Treatment Plant is East Lyme's largest water treatment facility. Bride Brook Water Treatment Plant currently filters water from Wells 3A and 3B. Well 2A is currently untreated for iron and manganese and a water main is to be installed to connect Well 2A to the Water Treatment plant. Additionally, filter & pipe rehabilitation, structural, architectural and process upgrades are required.
Well 4 Water Treatment Plant Upgrades	\$150,000	\$650,000	23%	The Well 4 Water Treatment Plant requires controls upgrades, well redevelopment, a new well pump and filter rehabilitation.
Well 5 Water Treatment Plant Lagoon Improvements	\$400,000	\$400,000	100%	After the new Well 5A was drilled, both water production and raw water iron levels have increased leading to an increase backwash volume at the Well 5 WTP. Consequently, the lagoon (which was recently maintained), is unable to keep up with the backwashing requirements. This cost includes engineering, permitting and construction.
Booster Pump Station Upgrades	\$100,000	\$420,000	24%	East Lyme's water distribution system has 12 booster pump station. Of these, 7 operate using a hydropneumatic tank and pumps. These tanks are beyond their useful life and should be abandoned and replaced with variable frequency drives and new pumps. These improvements will increase the reliability, resiliency and safety of the booster stations.
Phase 1 Leak Detection System	\$0	\$100,000	0%	Undetected leaks in our system result in lost revenue. Even the best leak detection services leave undetected leaks. Implementing a real time leak detection technology in the areas of the distribution network most susceptible to leaks will yield valuable data to improve water conservation and more accurate billing.
Engineering Studies	\$100,000	\$500,000	20%	Well 6 Permit Modification to Increase Withdrawal Rate Well 3 Stream Flow Study Planning Phase: New Water Source at Plants Dam Water Supply Plan Update
Estimated Bonding Costs	\$100,000	\$150,000		
Total Costs of Projects:	\$2,000,000	\$3,720,000	54%	

Attachment - W&S 4/25/23