

## East Lyme Historic Properties Commission Minutes

East Lyme Town Hall Conference Room #1

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EAST LYME, CT

February 7, 2023 Meetings Minutes

2023 MAR -8 P 1:09

*Carol Gordon*

**Members Present:** Benn Bullock, Steve Marks-Hamilton, Mark Christensen, Maggi Prokop, Carol Gordon, Donna Massung, Ann Cicchiello (ex-officio)

**Members Absent:** Rod McCauley

**Guest:** Nick Menapace

**Open Meeting:** Benn Bullock called the meeting to order at 7:03 PM and opened with the Pledge of Allegiance. Benn seated alternate member Donna Massung

**Additions to Agenda:** None

**Public Delegations:** Ann Cicchiello introduced Nick Menapace as a prospective alternative member of the commission.

**Approval of Meeting Minutes:**

**October 4th Meeting Minutes:** Mark Christensen made motion to accept the October 4<sup>th</sup> minutes, Maggi Prokop 2nd' the motion. The October 4th meeting minutes were accepted unanimously.

**November 1<sup>st</sup> Meeting Minutes:** Mark Christensen made motion to accept the November 1<sup>st</sup> minutes, Donna Massung 2nd' the motion. The November 1st meeting minutes were accepted unanimously.

**Correspondence:** None

**Old Business:**

- a) Grant for Samuel Smith House, structural engineer inspection approved by the First Selectmen and waiting a list from the SHPO of engineering firms acceptable to conduct the study for selection.
- b) Vacant Alternate Position – one prospective. Nick Menapace
- c) Discussion of Volunteer Recruitment for Commissions and Friends Groups – Mark Christensen presented a possible brochure for review and will continue to work on it for our March meeting.
- d) Circ House Signs – Steve stated that the program is ongoing.

**New Business:**

- a) Mark Christensen talked about the annual Potluck Party for Preservationists which was held at the Community Church on January 14th @ 6PM. The attendance was good with the opportunity to meet and greet members of like groups.

**Reports:**

**Brookside Farm Museum** – Still looking to hire a part time Curator. Open House June 10<sup>th</sup> for CT Historic House Day. Rentals available for weddings and events. Garden work is ongoing. April 22<sup>nd</sup> annual cleanup day.

**Historic East Lyme Cemetery Association** – WJ Tree Service was hired to cleanup, cut trees at the Mack's Mill cemetery on Scotts Road. Applied for a state grant for 5K to repair the stone wall at the Mark's Mill cemetery.

**Samuel Smith Farmstead** – Open house June 10<sup>th</sup> for CT Historic House Day. Farmstead 2023 event flyer completed and posted. Farmstead website has been updated and has gone live. 36 raised bed plot community garden is being prepared for the 2023 rental season. Proper Period Attire will be worn at the Farmstead events as become available.

**Lee House (East Lyme Historical Society)** – Winter lecture series is ongoing.

**Information from Board of Selectmen** – Ann Cicchiello reported that the town is reviewing the access for disability at the town hall and is also the installation of electric charging stations.

**Adjourn:**

Maggi Prokop made a motion to adjourn the meeting, second by Mark Christensen, motion passed unanimously. Benn Bullock closed the meeting at 7:56 PM.

Respectfully submitted,

Steve Marks Hamilton (bb)

For ELHPC Secretary/Clerk

**Regular Members:** Benn Bullock, Chair; Steve Marks Hamilton, Secretary/Clerk; Mark Christensen; Rod McCauley; Maggi Prokop; Ann Cicchiello; (ex-officio)

**Alternate Members:** Donna Massung, Carol Gordon; one open alternate position