

EAST LYME BOARD OF SELECTMEN
SPECIAL MEETING OF FEBRUARY 22, 2023
MINUTES

RECEIVED FOR RECORD
EAST LYME, CT
2023 MAR -1 P 3:45

PRESENT: Kevin Seery, Rose Ann Hardy, Dan Cunningham, Anne Santoro and Ann Cicchiello

EXCUSED: Bill Weber

ALSO PRESENT: Also in attendance were Mary Smith, Registrar; Wendi Sims, Registrar; Gary Goeschel, Planning Director; Dave Garside, Building Official; Bill Mulholland, Zoning Director; Dan Cleary, IT Director; Carmen Ames, IT; Mike Finkelstein, Chief of Police; Lt. Mike Macek, ELPD; Lt. Dana Jezierski, ELPD; Joe Bragaw; Public Works Director.

Mr. Seery called the special meeting to order at 6:30 p.m. and Ms. Wendi Sims led the Pledge of Allegiance.

2. Budget Discussion

117 Planning

Planning Director Gary Goeschel was in attendance to speak on this budget. He stated that he had requested \$30,000 for a new Environmental Planner/Assistant Town Planner position, and the First Selectman cut that to \$15,000, which will be sufficient to get someone in part-time with no benefits for a couple of months. He also requested a budget of \$3,000 in the miscellaneous supplies line item, and this was cut to the original amount of \$1,500.

104 Building Department

Building Official Dave Garside was in attendance to speak on this budget. The proposed budget increases for this department are due to contractual salaries and benefits. Suggested increase in fees will offset some by adding to the revenue. Since this is his first budget session, he will have a better understanding of the budget next year; this year is pretty much status quo.

116 Zoning

Zoning Director Bill Mulholland was in attendance to speak on this budget. The proposed budget increases for this department are due to contractual salaries and benefits.

110 Registrars

Registrars Mary Smith and Wendi Sims were in attendance to speak on this budget. They reviewed the process that they are consistently following throughout the year, but especially during the quiet time of January through February, to keep up and be proactive in keeping up with changes in the voter registration list. There is significant increase in the line item 402 Referendum/Primary as this year is a Presidential primary, as well as a municipal election year.

109 Information Technology

IT Director Dan Cleary was in attendance to speak on this budget. He expects that line item 217 Technical Assistance Town will continue to go down as he and Carmen

are doing more in-house without having to call upon an outside contractor. Line item 218 Other IT Services includes town-wide training required for all Town employees.

216 Police

Chief Mike Finkelstein and Lt. Mike Macek were in attendance to speak on this budget, and his presentation is attached hereto as Exhibit #1.

Mr. Seery called for a five-minute break; after which the Board returned, and the meeting resumed.

317 Public Works / Highway / Sanitation

Public Works Director Joe Bragaw was in attendance to speak on this budget, which is proposing ~2.99% increase and is primarily contractual salaries and benefits. He noted a significant reduction in line item 210 for street lights, which is the first year that we have realized the savings from the streetlight replacement project from a few years ago. Projected revenues are also showing an increase because we have begun charging fees to contractors to offset the tipping fees.

Capital Improvement

Public Works Director Joe Bragaw was in attendance to speak on this budget. Mr. Bragaw reviewed this fiscal year's road improvement plan. They have been following this plan for a number of years and it has proven efficient in keeping our roads and parking lots in good shape. Mr. Bragaw reviewed the list of upcoming projects in the Capital Improvement Plan.

105 Engineering

Public Works Director Joe Bragaw was in attendance to speak on this budget. The majority of proposed budget increases for this department are due to contractual salaries and benefits; the remaining is due to inflation and overall price increases.

113 Building Maintenance

Public Works Director Joe Bragaw was in attendance to speak on this budget. The majority of proposed budget increases for this department are due to contractual salaries and benefits; the remaining is due to inflation and overall price increases. Even with the new public safety building being occupied, we have been able to utilize existing employees without adding staff.

3. Adjourn

MOTION (1)

Ms. Santoro MOVED to adjourn the February 22, 2023, special meeting of the Board of Selectmen at 9:37 p.m.

Seconded by Mr. Cunningham. Motion passed 6-0.

Respectfully Submitted By:



Sandra Anderson
Recording Secretary

East Lyme Police Department
East Lyme Dispatch
East Lyme Animal Control

2023/24 budget proposal

Exhibit #1

East Lyme Police Department Mission Statement

The mission of the East Lyme Police Department is to serve the public in a professional manner. We take on the responsibility of making our community safe for all those that live, work or pass through our community. We strive to make our roads safe for motorists and pedestrians alike. It is our responsibility to work with other agencies and with the public we serve and treat everyone with respect and dignity.

Core Values

RESPECT for all persons both in and outside of the organization. We will inspire respect and confidence in the public trust by performing all duties impartially and respecting the dignity of all citizens and fellow employees.

STRIVE FOR EXCELLENCE in all our activities. We value professionalism and a team effort to provide effective public safety services.

Provide a high level of CUSTOMER SERVICE at all times. We will work cooperatively with other Town, state, federal agencies and citizen organizations to provide the highest level of service to our residents, businesses and visitors.

We will seek the highest levels of ETHICAL and MORAL conduct in our on duty and off- duty activities

6 Pillars of 21st Century Policing



What we do

- The East Lyme Police Department provides Police services to residents and visitors of the Town of East Lyme.
- The East Lyme Police Department Dispatch center handles all 911 calls originating within the Town of East Lyme, provides dispatching for the East Lyme Police Department, Flanders Fire Department, Niantic Fire Department, and East Lyme Ambulance. It also provides monitoring and dispatch services for the East Lyme Water/Sewer Department and provides control for the Channel 22 services.
- The East Lyme/Waterford Animal Control Division provides animal control services for the Towns of East Lyme & Waterford.

East Lyme Police Department

- The East Lyme Police Department is responsible for maintaining the safety and security of all residents and visitors to the Town of East Lyme. Currently, the resident population of East Lyme is 18,693. This does not include visitors to the Town's many beaches, shops and parks who significantly add to the Town's population and traffic.
 - Current Staffing – 28 Full Time Sworn Officers
 - Minimum Patrol – 1 Sergeant, 2 Patrol Officers
- Responsible for 34 sq land miles and miles of coastline/waterways
- East Lyme Staffing – 1.84* Staff Per 1,000 population (10th lowest)
 - State of CT Staffing rate – 2.51* Staff Per 1,000 population
- *Includes Police, Dispatch, Support and Animal Control- 2021 Crime In CT

Town	Total number of Officers	Police budget	Population	PD staff per capita
East Lyme	28 Officers	\$2,974,987	18,693	1.84
Old Saybrook	25 Officers	\$5,235,254	10,084	3.30
Stonington	39 Officers	\$6,682,205	18,335	2.80
Waterford	49 Officers	\$6,488,214	19,571	3.19

Staffing profile

2022

28 Sworn Full Time Officers

(2 in Academy- Dec 2023 Patrol date)

Chief

2 – Lieutenants

6 – Sergeants

2 – Detectives

1 – Task Force Officer

1 – SRO

15 Patrol Officers

1 – Part Time Officer

8 – Fulltime Dispatchers

4 – Active Part Time Dispatchers

2 – Full Time ACO's

2 Support Personnel

East Lyme Police Department Statistics

2022 Statistics

- 16,167 Calls for Service
- 1,654 Motor Vehicle Stops
- 245 Traffic Accidents
- 189 Pieces of evidence into evidence room
- 319 Arrests – 32% Increase 22 over 21 -28% Increase 21 over 20
- Force used in 4 of 319 arrests, only 2 physical force – 1.2%
- 58.7% Increase in criminal invests 22 over 21- 34.7% 21 over 20
- East Lyme Police Clearance rate – 43.04 %
- State of CT Clearance Rate – 30.22%

What are the arrests for 2022?

- Assault – 31
- Breach/Disorderly Conduct – 54
- DUI – 65
- FTA – 46
- Drugs – 55
- Larceny - 37
- Violation of Probation – 13
- Violation of Protective Order - 17

Highlights

- Axon In Car/Body/Evidence.com – 20,156 video uploads 2022
- Power DMS – 184 Policies/Documents created to achieve POST C Tier 1 accreditation
- Rapid SOS & Prepared Live In dispatch
- Migration to interoperable radio system with State and Region
- Inaugural Citizens Police Academy Class
- Highly successful participation in National Night Out
- Annual Tip A Cop for Special Olympics, Holiday Toy Drive, sponsor families for Holiday season

East Lyme Police Training

Mandatory training for State certification

Annual

- Body worn/Dashboard cameras – 1 hour
 - Firearms practical – 2 hours
 - POSTC use of force – 1 hour
 - CISS mandatory user training
 - Taser/less lethal mandatory training
- Breath alcohol testing certification mandatory training

Triennially

- Rape crisis/Sexual Assault – 2 hours
 - Handling juveniles – 2 hours
 - Gangs – 1 hour
 - Bigotry/Bias – 1 hour
 - Implicit bias – 1 hour
- Domestic violence response – 2 hours
 - Police & the law – 7 hours
 - Cultural awareness – 1 hour
- Citizens with special needs – 1 hour
 - Human trafficking – 1 hour
 - Human relations – 2 hours

- Patrol procedures – 2 hours
- De-Escalation – 2 hours
- Procedural justice – 1 hour
- COLLECT/NCIC – 2 hours
- Constitutional law – 1 hour
- Police wellness – 1 hour
- Substance abuse/suicide recognition – 2 hours
 - Active shooter response – 6 hours
 - Death notification – 1 hour
 - Stress management – 1 hour
 - Sexual harassment – 1 hour

Examples of additional trainings over the past year

- Investigating child sex crimes
 - EMT/EMR refresher
 - Drug Recognition Expert
- Advanced Accident Reconstruction
- Advanced roadside impairment driving enforcement
 - Words matter De-escalation training
 - Community/Police relations
 - Crisis intervention training
 - Search & Seizure
 - Supervising Critical Incidents
 - Child Car Seat Technician
 - Methods of Instruction
 - Peer Support
 - White Collar Crime
 - Virtual Currency
 - Financial Crimes
- Red Flags in School Shootings

Budget Increases

- Employee salaries – 2.75% contractual
- Addition of two Officers – Salary, Equipment, Tuition
- Overtime to meet actual
- Foot patrol/Parade – Increase visibility through Main Street during summer
- Training – Academy tuition for new Officers
- Boat Storage/Maintenance – Realized costs increase on both boats
- Telephone – Need for additional cellular phone

- Law Enforcement Council – Increased assessment
- Boat Fuel – Rising fuel costs
- Uniforms – Cost to outfit two new Officers
- Canine maintenance – Addition of 2nd K9
- Training Supplies – Taser, Firearm, body camera for new Officers
- Public relations – National night out, Citizens Police Academy
- Testing and accreditation – Accreditation fee(s), employment testing