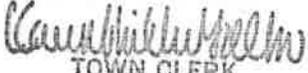


East Lyme Parks Recreation Commission
January 12, 2023
Regular Meeting Minutes

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EAST LYME, CT

2023 JAN 18 A 9:10


TOWN CLERK

Present: Thomas Beebe, Chairman
Pat Larkin
Sue Kumro
Jackie Curry
Rob Tukey
Kathleen Kovalanka

Absent: Todd Donovan

Also Present: Jerry Lokken, Director of Parks and Recreation
Dan Cunningham, Ex-officio

The Pledge of Allegiance was observed.

1. CALL TO ORDER Chairman Beebe called the January 12, 2023 Parks and Recreation Commission Meeting to order at 7:00 p.m.

2. PUBLIC DELEGATIONS. There were no guests.

3. MINUTES

a) Minutes of December 8, 2022 Meeting. Mr. Beebe asked for additions, deletions or corrections to the December 8, 2022 East Lyme Parks and Recreation Commission Minutes.

Mr. Larkin asked that on page 3, under item 7, the fourth paragraph Mr. Lokken's name be replaced with his.

MOTION (1): Ms. Curry moved to approve the December 8, 2022 East Lyme Parks and Recreation Commission Minutes, as amended. Seconded by Ms. Larkin. Ms. Kovalanka abstained from voting. (4-0-1) Motion carried.

4. DIRECTOR'S REPORT. (See attached Report). Mr. Lokken made an offer for a Park's Foreman candidate. He is waiting for him to give us a start date.

Mr. Lokken will have a budget meeting with the First Selectman and the Finance Director next week.

Commission member Rob Tukey arrived.

5. EX OFFICIO'S REPORT Mr. Cunningham reported the Selectmen had discussions with a representative of the Blue Door Foundation. Mr. Seery expressed interest in supporting the Blue Door Foundation.

The Selectmen voted to approve a special appropriation to replace the ladder to the boat launch. The present ladder is unsafe. The Town Engineer designed a custom ladder that will cost \$7,000.

The Selectmen are considering the best course of action for the town for the Dominion Building. Ms. Kumro reported the Yale Charrette is also looking into it.

6. COMMUNICATIONS.

a.) Ethics Code. Mr. Lokken reported the First Selectmen sent out the Ethics Code approved in 2007, which Mr. Lokken distributed to the Commission.

7. UNFINISHED BUSINESS

a.) Park Rules and Fees Discussion and Approval. The Commission reviewed policies and regulations for the Commission. It was decided to define a resident as a person, and their immediate family members who live with them, whose primary residence is in East Lyme; or the principal owner of a business located in East Lyme; as documented by a tax bill, utility bill, car registration or rent/lease agreement.

After discussion on fees, it was decided that non-profit organizations located in East Lyme qualify for the resident rate for the Pavilion or Band Shell rentals. All Other organizations are charged the non-resident rate. Athletic Field rental rates are to include a \$500 per day maximum charge.

After review of the Policies and Regulations it was decided that Item III. H. 1. should be revised as follows: For events where large or overflow crowds are anticipated the sponsoring organization may be responsible for providing police service to control traffic and parking.

Ms. Kumro suggested that under item H. 1. The word "constable" be changed to "police".

MOTION (2): Mr. Larkin moved to approve the Parks and Recreation Commission Commission Policies and Regulations except that the definition of resident Be defined as a person, and their immediate family members who live with them, whose primary residence is in East Lyme; or the principal owner of a business located in East Lyme; as documented by a tax bill, utility bill, car registration or rent/lease agreement and on page 4 the word "constable" be changed to "police" Seconded By Ms. Kumro. (6-0) Unanimous.

MOTION (3): Mr. Larkin moved to accept the Parks and Recreation Commission's 2023 fees with one change that the field rental is \$50 per hour with a cap of \$500 and a 501 (3)c located in East Lyme qualifies for the resident rate. All other nonprofit organizations are changed the non-resident rate. Seconded by Mr. Tukey. In Favor: Tukey, Beebe, Kumro, Curry and Larkin. Opposed: Kovalanka. (5-1) Motion carried.

8. COMMITTEE REPORTS

a) Darrow Pond (Todd) A coordinator will present a preliminary plan to the Committee on January 18, 2023 at 6 p.m. at the Community Center.

b) Pickle Ball (Sue) Ms. Kumro reported the Pickle Ball groups' request will be in the Capital Improvement Plan.

9. NEW BUSINESS

a) Discussion of combining Parks and Recreation with the Youth Services Commission. Mr. Lokken reported the Town Attorney is working on the ordinance.

Mr. Lokken had discussion with the Town Attorney that state funding for Youth Services Commission needs to meet certain criteria.

MOTION (4): Ms. Curry moved to adjourn the East Lyme Parks and Recreation January 12, 2023 Meeting at 8:20 p.m. Seconded by Mr. Tukey. (6-0) Unanimous.

Respectfully submitted,

Frances Gheri, Recording Secretary