

# Minutes of East Lyme Charter Revision Town Structure Subcommittee - 01/17/23

**Date and time:** 01/17/23 7:21 pm to: 01/17/23 08:15 pm  
**Present:** Brooke Stevens, Recording Secretary, will not be attending Subcommittee Sessions, Jeffrey McNamara, Timothy Hagen , Absent:, Larry Fitzgerald, Beth Hogan  
**Location:** East Lyme Town Hall, Upper Conf. Room, 108 Pennsylvania Avenue, Niantic, CT

## Topics

### 1. Call to Order

**Note** Immediately following a meeting of the Charter Revision Committee, the Town Structure Subcommittee met.

### 2. Subcommittee Work Discussion

**Note** The Town Structure Subcommittee will focus on items #4, #5, & #10- Consider possible removal of Town Clerk and Tax Collector from elective offices and add said offices to administrative offices. Consider the possible exemption from the residency requirement set forth in Section 4.1.2, certain appointive offices, such as Director of Emergency Management, Dog Warden, etc., and the offices described in Sections 5.3- 5.7. Consider the possible addition of an appointive officer named the "Operations Officer" to assist the First Selectman in the performance of his or her administrative duties. This group will also look into the concept of a town manager government system, and the cleanup of appointed Board(s) language.

**Note** The Town Structure Subcommittee discussed the items they're charged with.

### 3. Adjournment

**Note** The Town Structure Subcommittee adjourned at 8:15 p.m., with no action taken.

**Note** Respectfully Submitted,  
Brooke Stevens, Recording Secretary

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EAST LYME, CT  
2023 JAN 23 A 9:29  
Cassidy M. McElroy  
TOWN CLERK