

**BROOKSIDE FARM MUSEUM
REGULAR MEETING MINUTES
JANUARY 25, 2023**

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EAST LYME, CT

2023 JAN 31 A 10:07

Cynthia Meier
TOWN CLERK

Present: **Robert Seifel, Chairman**
 Richard MacDonald
 Maggi Prokop
 Cheri Meier

Also Present: **Dan Cunningham, Ex-officio**

I. CALL TO ORDER Chairman Seifel called the January 25, 2023 Brookside Farm Museum Meeting to order at 7:03 p.m.

II. APPROVAL OF MINUTES. Mr. Seifel asked for additions, deletions or corrections to the Brookside Farm Museum Minutes of November 16, 2022.

MOTION (1): **Ms. Meier moved to approve the November 16, 2022 Brookside Farm Museum Minutes, as presented. Seconded by Mr. MacDonald. Ms. Meier abstained from voting. (3-0-1) Motion carried.**

III. REPORTS

- a. Agenda Additions. There were no additions to the agenda.
- b. Public Delegations. There were no public delegations.
- c. Ex-Officio. Mr. Cunningham reported the Board of Selectmen discussed what would be the best use for the former Public Safety Building Ideas are being reviewed at the Yale Charette. Ideas are also being considered for the movie theatre building. It is hoped that the space could be preserved as a focal point downtown. He added parking is beginning to be a problem. Five Churches Restaurant and Sift Bakery are open for business. The Selectmen are considering areas for more parking. He stated there is a great demand for Pickleball courts. It has been placed in the Capital Plan. The Board of Education will meet with them to discuss its budget. The Selectmen are looking into charging stations.
- d. Curator
 - 1. Advertising. Ms. Meier reported she asked that the Job Description for a Curator be put on the town website. The position is a twenty-five-hour position and \$25,000 has been set aside for it.
- e. Chairman Mr. Seifel reported money has been set aside for painting the house.
- f. Financial
 - 1. Status Update. The remaining amount in the Brookside Farm Museum budget is \$9,108.68.

2. Presentation of Bills. Mr. Seifel reported the Water & Sewer bill in the amount of \$80.21 has been paid.
 3. 2022/2023 Budget. Mr. Seifel reported the Brookside Farm budget has been submitted.
 4. Collections. Ms. Meier reported we have been offered a butter churn. Ms. Massung met with the gentleman who offered it and she accepted it.
- g. Correspondence. No new correspondence was received.

IV. OLD BUSINESS

- a. Property Maintenance
 1. General Maintenance Report. The Christmas decorations have been taken down. Ms. Meier is willing to weed the garden. Commission members have spent time organizing the office and cleaning the house and barn.
 2. Painting. Money has been set aside to paint the house.
- b. Museum Development. There was nothing new on museum development.
- c. Events. Ms. Meier reported we have had discussions with a spinner who is willing to give a demonstration at the house Ms. Meier suggested asking Mark Christensen to bring sheep. There were discussions on bringing back the Plant Sale, a tea and a music event in August.

V. NEW BUSINESS

- a. Barn Rentals. Ms. Meier suggested that set up be included in the rental fee. A wedding reception will be held on June 24, 2023. She has been contacted by Artistic Kids to rent the barn on May 19.

MOTION (2): Ms. Meir moved to include in the per hour rental fee a \$75 minimum of four hours and any activity related will be charged \$75 per hour over and above the rental fee. Seconded by Ms. Prokop. (4-0) Unanimous.

- b. NEMA and CHLO. Ms. Massung agreed to advertise for a Curator on the CHLO websites.
 1. Web page, Facebook and Administrator. Ms. Meier asked that the Curator position be advertised on the town website.
- c. Historical Properties Commission. Ms. Prokop reported there was no meeting this month.

IV. ADJOURNMENT

MOTION (3): Ms. Meier moved to adjourn the January 25, 2023 Brookside Farm Museum Regular Meeting at 8:00 p.m. Seconded by Ms. Prokop. (4-0) Unanimous

Respectfully submitted,

Frances Gheri, Recording Secretary